

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON TUESDAY, 4 JULY 2006, COMMENCING AT 7.00 PM.**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	CONFIRMATION OF MINUTES	1
3	URGENT BUSINESS	1
4	PRESENTATION - AUCKLAND REGIONAL COUNCIL UPDATES	1
5	PUBLIC FORUM	2
6	CHAIRMAN'S REPORT	2
7	COMMITTEE SECRETARY'S REPORT	6
8	2006/2007 FOOTPATHS, TRAFFIC SAFETY AND MINOR ROADING PROJECTS	12
9	SWANSON ROAD, RANUI - NEW BUS STOP MARKING	13
10	BTHELLS BEACH WASTEWATER SYSTEM REPLACEMENT - SURF CLUB CONNECTION	15
11	BTHELLS BEACH PUBLIC TOILET	19
12	BOARD MEMBERS' REPORTS	23

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Tuesday, 30 May 2006

RECOMMENDATION

That the minutes of the Meeting of the Waitakere Community Board held on Tuesday, 30 May 2006, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 PRESENTATION - AUCKLAND REGIONAL COUNCIL UPDATES

Councillors Sandra Coney and Paul Walbran from the Auckland Regional Council may be in attendance to update the Board on Auckland Regional Council activities.



5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 CHAIRMAN'S REPORT

Annual Plan and Long Term Council Community Plan

This years Annual Plan and Long Term Council Community Plan would have to have been the longest and largest number of sessions I have sat through over the last 5 years. There were a large number of submissions on the proposed Pan Tax and the proposed change to Capital Rate system. I have attached the official press release for your information which saves me repeating it. For the Waitakere Ward I will summarise the outcome of our submission.

Waitakere Christmas Festival Trust

The Waitakere Christmas Festival held for the past 4 years at Parrs Park, Oratia has developed into a major event in Waitakere City. It has reached the stage where there are no longer the skills required within the Trustees and volunteer base to manage an event of this magnitude.

- An additional \$15,000 for an event Manager has been adopted for inclusion in the Annual Plan process.

Footpath Budget Allocation

The Community Board requests that Council retains a formula that is not population based.

- A new formula has been approved which will prioritise the footpath construction programme citywide as opposed to being ward specific, this will advantage the Waitakere Ward as we have many with high priority. It remains NOT population based.

Curb and Channelling

The Community Board is concerned over the small amount of funding being allocated to Road Drainage Improvements.

- \$300K has been allocated in the Long Term Council Community Plan for road extensions. Currently the stretch of road from the RAB at the intersection of Sturges Road and Palomino Drive to number 275 Sturges Road is fourth on the priority list.

Last year it was fourth on the priority list and the Community Board were told the work would be carried out in 2007/2008 now Council officers are saying work won't be undertaken until 2011.

- It was agreed this would be reprioritised.

McLaren Park Community Project

The Community Board is very pleased with the continued success of this community based group and supports their request for increased funding for operational costs. The Community Board would ask Council to include in the 2006/2007 Annual Plan additional funds.

- Received an additional \$20K.

The Huia Seawall

The Community Board appreciates that funding has been put back into the Long Term Council Community Plan for ongoing maintenance with capital works being undertaken in 2009/2010. The Community Board feels the deterioration of the seawall is a disaster waiting to happen and the timeframe for the capital works is too long.

- The maintenance and repair in the draft will remain as it is.

Claude Able Pond - Piha

The Community Board supported the submission by local residents John & Wendy Innes on behalf of "Preserve the Piha Pond Action Group" for the inclusion of funding in the 2005/2006 Annual Plan to undertake immediate clearance of the Pond incorporating the community initiatives the local residents offered. The Board requests that Council ensure the unspent funds allocated for this work be carried over for the 2006/2007 year and a further allocation of \$120k be included in the 2006/2007 budget for weed control programme.

- The unspent funds were carried forward and the consent process will now be undertaken, and a further \$103K was added to the 2007/2008 budget to carry out the works.

Piha Camp Ground

The Piha Camp Ground is a very valuable asset to Waitakere City and the coastal community of Piha. Due to the recent enforcement of DOC regulations the Camp has had to undergo some stringent planning to remain a viable option for the Lessee and prevent possible future closure.

The Community Board supports Parks & Services request in the Annual Plan for additional funds to improve Council owned assets at the Piha Camp Ground for building (\$166K) and Landscape works (\$60K).

- The following funding was included in the next three years for capital works: 2006/2007 - \$113K, 2007/2008 - \$71K, 2008/2009 - 33K.

WaiCAB

The Community Board supports WaiCAB's submission requesting \$60,000 for an Area Manager as this has been identified within their Strategic Planning as necessary for a more cohesive approach to the Management of the Citizen Advice Bureau.

- Declined.

Public Toilets Bethells Beach

The Community Board supports the Bethells/Te Henga Community group in their submission for the rebuilding of the toilets that were damaged considerably by fire last summer. The pre-existing toilet block was not adequate for the ever increasing number of visitors to the beach. The toilets quite often lacked water and maintenance was a constant problem. The Board ask that a new toilet block be designed and constructed in consultation with the Community be given the highest priority.

- An additional \$50K has been added to \$25K insurance received to replace the existing toilet block with addition pans in the ladies and the men's as requested by the community.

Heritage Naming

The Community Board have considered several requests recently for the renaming of streets or reserves that have been named by developers with no consideration for the local heritage.

The Community Board would like to see protocols set in place whereby developers as part of their consent process are required to consider appropriate recommendations from the respective Boards when proposing names for streets and reserves.

The following is a perfect example of why this needs to be looked at.

The thing I enjoy most about the Community Board is the community involvement and the next two items are all about just that.

George Ward Park Renaming

Last Saturday, 24 June 2006 was a perfect example of why heritage naming should be a part of the Developers consent process.

The following was passed at the Waitakere Community Board meeting held on Tuesday, 31 May 2005, the following resolution was carried.

“That the petition with 13 signatures by Leone Kennedy of 67 Sturges Road, Henderson, in regard to a request for the renaming of the reserve in Harvest Drive be received.”

941/2005

Harvest Reserve is a neighbourhood reserve, of 4,152 sq. metres, located between 1 and 3 Harvest Drive. It contains a variety of trees, five gardens, a circular concrete path and three wooden seats. It was named Harvest Reserve to reflect the orcharding and viticultural history of the area. Other streets nearby include Gala Place, Applebox Lane, Shiraz Place, Cognac Place, Semillon Avenue, Chardonnay Rise.

Mr George Ward, QSM, born in 1915, is a local identity having lived on Sturges Road for over 50 years, is a returned serviceman, and was the welfare officer for the Henderson RSA for over 40 years. Mr Ward owned an orchard in the area which is now part of the Harvest Drive residential area, including Harvest Reserve, and is a highly respected local resident.

The Parks Policy on the naming of neighbourhood or local reserves allows for a reserve to be named, either, after the road it fronts, or a prominent natural or historic feature, or after the locality it serves, or after a local prominent historical figure or person of the area. The latter criteria are applicable in this case.

In recognition of George a ceremony was held on Saturday, 24 June 2006 at the park where Mayor Bob Harvey congratulated the local community on proposing the renaming of the park as a mark of recognition for George, who is 90+, while he can still appreciate it.



(Left) Mayor Bob presents George with a Waitakere City Council Crest Plaque.
(Right) George with his two very proud daughters.

Trees for Babies - Parrs Park

Well I believe there has never been as successful at turn outs as was had at Parrs Park on the Saturday, 27 May 2006. Congratulations to Moira of Keep Waitakere Beautiful who wasn't ruffled in the least when we ran out of trees and she had to 'pop' up to the local nursery to acquire more.

People began turning up an hour before it started and were still arriving when I left 2 hours later. This is a great community event and I hope will continue for many years to come.



(Left) Community Board Members Kubi Witten-Hannah, Sharon Davis, myself, Kevin Healy and Councillor Penny Hulse and myself.
(Right) A very successful planting day had by all.




RECOMMENDATION




That the Chairman's Report be received.






Christine Shepherd, JP
CHAIRMAN











7 **COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
<p>Ranui Station Toilet and Landscaping Officer's Report</p>	<p>The project is currently going through the building consent application process. Resource consent has been granted. The physical works project was publicly tendered with a closing date of Tuesday, 13 June 2006.</p> <p>Please Note: This update comes under the Massey Community Boards' delegations and is only for the Waitakere Community for their information.</p>	<p>Roscoe Webb  836 8000 Ext 8768</p>
<p>The Laingholm Riders 2 May 2006 Resolution No. 738/2006</p>	<p>Work has commenced to establish a resolution meeting between the Laingholm Riding Club and Muddy Creek Riders for possible sharing of the Owen's Green property. An independent facilitator has been identified. A proposal received from the facilitator outlines the process to be undertaken, and the associated costs. The proposal was forwarded onto both clubs for their approval of:</p> <ol style="list-style-type: none"> 1) The process for them to partake in 2) The funding of one third of the total costs (i.e, both clubs each paying one third and Council paying one third of the contractor's costs). <p>After much deliberation on both sides, compounded by the fact that a key member of the Laingholm Riding Club was overseas for over a month during this critical decision making period, both clubs have recently agreed to engage in the process. The contractor has been notified, and will undertake some background work as well as meet with each of the clubs individually in the upcoming weeks prior to scheduling the 'mediation meeting' which is likely to take place towards the end of July 2006.</p>	<p>Kimberly Rees  836 8000 Ext 8559</p>
<p>Kiwi Trikers move from Corban Green Reserve Community Board Member's Request</p>	<p>In February 2006 the Kiwi Trikers submitted an application for lease of land situated at 27 Corban Avenue with the intention of transferring their current lease at Corban Green Reserve, and moving their clubhouse (which was damaged by fire late last year) to the Corban Avenue property.</p> <p>Council's Lease Application Committee met on Tuesday, 28 March 2006 to review the application and approved in principle for Kiwi Trikers to lease the corner site of 27 Corban Avenue.</p>	<p>Kimberly Rees  836 8000 Ext 8559</p>





Issue	Comments	Reporting Council Officer
	<p>One idea that came out of the meeting from Council officers was to explore the possibility of offering Kiwi Trikers a Twin Stream house to be moved to the Corban Avenue site and used as their facility instead of moving their damaged building.</p> <p>Meetings have been held with EcoWater as well as Kiwi Trikers over the past months to work out the processing of this option. At the end of May 2006, Kiwi Trikers were provided with the specification's of seven potential Twin Stream houses, that were being prepared for removal and for them to review and determine whether one (upon removal and renovation) would suit the club's needs as a facility.</p> <p>Kiwi Trikers are currently exploring the potential houses as well as the associated costs of removal and installation regarding the necessary consents and utilities installation, in order to determine the direction they will take with the property at 27 Corban Avenue.</p>	
<p>Parrs Park Skate Ramp Officer's Report</p>	<p>The skate ramp at Parrs Park has come to the end of its safe life expectancy. It will therefore be removed and replaced with a new facility similar in size and style to the old facility and on the same footprint. The new ramp is due to be installed by the end of June 2006.</p>	<p>David Barker  836 8000 Ext 8306</p>
<p>Kay Road and Sunnyvale Road Trees and Sight Line Issues Community Board Member Request</p>	<p>The issues of trees and sight lines on the corner of Kay Road and Sunnyvale Road have been lodged and will be investigated by Council. Any work required to improve visibility for vehicles will be undertaken and the Parks Department will update the Community Board with regard to the nature of the works carried out.</p>	<p>David Barker  836 8000 Ext 8306</p>
<p>Piha Playground Renewal Officer's Report</p>	<p>The renewal of the play facility at Piha Domain is planned for the 2006/2007 financial year. Feedback from the survey was collated and a draft plan presented at a meeting held at the Piha Bowling Club on Saturday, 20 May 2006. A revised version of this, with a reduced footprint, was submitted to Piha Residents and Ratepayers on Friday, 2 June 2006.</p> <p>A second survey (with relevant plans) giving the three following options will now be sent out to all residents at Piha:</p> <ul style="list-style-type: none"> - New facility in current location; - New facility in current location but with extended footprint; - New facility in proposed new location. 	<p>David Barker  836 8000 Ext 8306</p>


Issue	Comments	Reporting Council Officer
	The intention is to carry out the physical works between February and March 2007.	
<p>Community Board Minor Parks Projects</p> <p>4 October 2005</p> <p>Resolution No. 1847/2005</p>	<p>Les Waygood Preschool Playground</p> <p>A new safer surface was installed in June 2006. Because part of the playground appears to be on Road Reserve the Council's Consents Services have requested that a legal survey is undertaken to establish the boundary line before they will process the consent application for the shade cloth.</p> <p>This survey and the submission of the resource consent is scheduled to be carried out in late June early July 2006. The installation of the shade cloth will be undertaken between September and October 2006.</p>	<p>David Barker  836 8000 Ext 8306</p>
<p>Upgrading of Road Drainage Along the Length of Henderson Valley Road between Forest Hill Road and Pine Avenue</p> <p>2 May 2006</p> <p>Public Forum</p>	<p>The upgrading of road drainage along the length of Henderson Valley Road between Forest Hill Road and Pine Avenue is an ongoing project that, due to cost, is being staged over a number of years. The part of the work being carried out in the 2005/2006 financial year is nearing completion and further work is proposed in the 2006/2007 financial year subject to the budget being confirmed in the Annual Plan process.</p>	<p>Adam Moller  836 8000 Ext 8750</p>
<p>Gorse Management For Piha Road, Piha</p> <p>31 August 2004</p> <p>Resolution No. 1619/2004</p>	<p>Gorse has successfully been removed in a number of sections of Piha Road. Planting of natives is due to start in June 2006 as per the Piha Road Gorse Management Plan.</p>	<p>Debbie Chapman  836 8000 Ext 8303</p>
<p>Re-vegetation Planting and Weed Control at Astelia Grandis Reserve and Paremuka Esplanade</p> <p>6 December 2005</p> <p>Resolution No. 2399/2005</p>	<p>Re-vegetation planting and weed control is underway at Astelia Grandis Reserve and Paremuka Esplanade. Renewal of existing re-vegetation gardens is also included at various sites. The project is due to be finished in June 2006.</p>	<p>Debbie Chapman  836 8000 Ext 8303</p>
<p>Waitakere River Realignment</p> <p>6 May 2003</p> <p>Resolution No. 864/2003</p>	<p>A working party has been established to assist in the development of a viable and sustainable option to limit the erosion of the Waitakere river bank adjoining the vehicle access way next to the Bethell's Surf Club. The first meeting of the working party is planned to be held in late June 2006.</p>	<p>Grant Jennings  836 8000 Ext 8537</p>

Issue	Comments	Reporting Council Officer
	The temporary option of moving sand from one side of the river to the eroded bank will continue in the interim to limit the ongoing erosion.	
Piha Helipad Replacement Officer's Report	<p>A successful meeting was held on Sunday, 18 June 2006 at Barnett Hall, Piha. Only the directly affected residents and ratepayers, the Piha Ratepayers and Residents Executive, members of Piha Coast Care, Members of the Waitakere Community Board and Council's City Development Committee attended the meeting. The Manager of the Rescue Helicopter Trust and representatives from other emergency services were also in attendance to discuss the proposed helipad.</p> <p>A full report will be presented to the Waitakere Community Board on the outcome of the meeting and consultation process at its August 2006 meeting.</p>	Grant Jennings  836 8000 Ext 8537
Kitewaho, Reserve Walkway Officers Update	A walkover meeting was held on site on Tuesday, 30 May 2006 with the planning consultant handling the resource consent application, the arborist and surveyor. A resource consent will be lodged for vegetation clearance in early July 2006 once a survey and arborists assessment is completed. A mail out will be undertaken to residents in Kitewaho Road, by late June 2006 advising them of progress.	Andreas Lilley  836 8000 Ext 8553
Parrs Park Driveway Upgrade	This project is nearing conclusion and will be completed by the end of June 2006.	Andreas Lilley  836 8000 Ext 8553
Karekare Toilets and Wastewater System Upgrade 4 April 2006 Resolution No. 511/2006	<p>A final determination from the Environment Court for the discharge of wastewater has been received upholding the consent granted by the Auckland Regional Council. A report is scheduled to be presented to the Waitakere Community Board in August 2006 outlining the various options for the replacement of the toilet structure.</p> <p>The planning consultant managing the wastewater system upgrade is drafting a physical works contract for the installation of the wastewater system. The consultant will lodge the required land use consents with Waitakere City Council for the new toilet structure and treatment plant once the location of the new toilet block is determined by the Waitakere Community Board in August 2006.</p>	Andreas Lilley  836 8000 Ext 8553

Issue	Comments	Reporting Council Officer
	An on-site meeting with Auckland Regional Council representatives was held on Monday, 29 May 2006 to discuss their preferred options. Their feedback will be incorporated into the report to the Community Board. In the interim a survey is being undertaken of the site to identify all relevant boundaries.	
Swanson Station Park Development Officer's Report	Construction is currently focusing on the skatepark. The majority of planting is completed, with lawn establishment and the basketball court completed in early June 2006. Overall completion is scheduled for early July 2006.	Andreas Lilley  836 8000 Ext 8553
Claude Abel Pond Reserve, Piha	Council officers have received written approval from Mr Waygood for the use of his property for the disposal of organic material from the Claude Abel Pond. Council will need consent to stock pile this material on Mr Waygood's property. All issues will be assessed through the consent process. Funding for the removal of lilies has been requested through a report to the Finance and Performance Committee. Community consultation will be undertaken following the adoption of the 2006/2007 Annual Plan.	Tracey Hamilton  836 8000 Ext 8969
Traffic Calming for Marine Parade North 7 February 2006 Resolution No. 42/2006	The installation of speed humps in Marine Parade has been delayed due to wet weather. The speed humps are now planned to be installed in early July 2006.	Neil Prendiville  836 8000 Ext 8778
Representation Review Basis of Election (Ward Boundaries) Board Members Request	On Wednesday, 24 May 2006 Council adopted its Final Representation Review Proposal. This provides for 4 wards to be known as Massey, Henderson, New Lynn and Waitakere. The ward boundaries have been altered from those in current use in order to comply with the fair representation (population per Elected Member) requirements as well as submissions received concerning Council's Initial Representation Review Proposal. The number of Councillors per proposed Ward reflects these changes, as follows: Massey - 3 Henderson - 5 New Lynn - 5 Waitakere -1	Charlie Inggs  836 8000 Ext 8854

Issue	Comments	Reporting Council Officer
	<p>As at present, it is proposed to establish a Community Board for each Ward. It is further proposed that the Massey, Henderson and New Lynn Community Boards will comprise 5 Elected Members and 2 Councillors appointed from the Ward concerned and that the Waitakere Community Board will comprise 6 Elected Members plus the Councillor for Waitakere Ward.</p> <p>As Council has amended its Initial Proposal any interested person or organisation (including a Community Board) may object to the proposal in writing, to the Electoral Officer, no later than 4 pm on Friday, 7 July 2006. An objection has already been received from Massey Community Board.</p> <p>The final Determination will be made by the Local Government Commission and will take effect from the 2007 Triennial Elections. The Local Government Commission's Determination is subject to appeal only on matters of Law.</p>	

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Community Hall Review	12 September 2005 Resolution No. 1737/2005	Further updates will be provided to the Board on the basis of requirement	Kimberly Rees  836 8000 Ext 8559
McLaren Park Community Project	Officer's Report	Further updates will be provided to the Board on the basis of requirement	Kimberly Rees  836 8000 Ext 8559
Piha / Karekare and Huia / Cornwallis Local Water Plans	September 2004 Environmental Management Committee	Further updates will be provided to the Board on the basis of requirement	Tony Miguel  836 8000 Ext 8294
West Coast Road, Oratia Safety Improvements	7 February 2006 Resolution No. 44/2006	August 2006	Adam Moller  836 8000 Ext 8750

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Project Twin Streams Four Monthly Progress Report	2 August 2005 Resolution No. 1468/2005 Last updated 4 April 2006	August 2006	Tony Miguel  836 8000 Ext 8294

RECOMMENDATION

That the Committee Secretary's Report for Tuesday, 4 July 2006 be received.

Report prepared by: Owena Schuster, Committee Secretary.



8 2006/2007 FOOTPATHS, TRAFFIC SAFETY AND MINOR ROADING PROJECTS

PURPOSE OF THE REPORT

The purpose of this report is to recommend a work programme to enable the Waitakere Community Board to establish priorities for footpaths, traffic safety and minor roading projects.

BACKGROUND

The 2006/2007 Annual Plan provides funding for construction of new footpaths, traffic safety and minor roading projects.

As the Community Boards have a responsibility to provide an overview of roading services, it is necessary to develop a process to enable the Community Boards to establish priorities and then balance these priorities against citywide needs and the outcomes sought in Council's Transport Strategy.

STRATEGIC CONTEXT

The provision of footpaths, traffic safety and minor roading projects contributes to the following strategic objectives:

- Safe City;
- Urban and Rural Villages;
- Integrated Transport and Communication.

ISSUES

A1-A15

A draft list of projects has been prepared and is included at pages A1 to A15.

The recommended process is as follows:

- The Waitakere Community Board develops a prioritised list, with advice from Council officers, following a tour of the Ward. Council officers will also provide information on requests from the community and the outputs of detailed investigations such as Accident Studies.
- The Waitakere Community Board can then consider a priority list at its meeting of Tuesday, 1 August 2006 and provide recommendations to the Finance and Operational Performance Committee at its meeting of Monday, 7 August 2006.
- Any works that can not be completed due to funding constraints would then be prioritised for subsequent Annual Plans and considered by the Waitakere Community Board in October 2006 for input to the 2007/2008 Annual Plan and the draft 2009 Long Term Council Community Plan.

RESOURCES

Funding of \$500,000 across the City has been provided in the 2006/2007 Annual Plan for footpath construction, and \$850,000 for minor safety works.

CONCLUSION

This report recommends a process to enable the Waitakere Community Board to develop a prioritised list of footpath construction, traffic safety and minor roading projects for implementation in 2006/2007.

RECOMMENDATIONS

1. That the 2006/2007 Footpaths, Traffic Safety and Minor Roading Projects report be received.
2. That a list of priorities for footpaths, traffic safety and minor roading projects be brought back to the Waitakere Community Board's meeting of Tuesday, 1 August 2006, for resolution and recommendation to the Finance and Operational Performance Committee at its meeting of Monday, 7 August 2006.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



9 SWANSON ROAD, RANUI - NEW BUS STOP MARKING

PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's approval for a new 'bus stop' marking to be installed at the existing bus stop outside number 458 Swanson Road, Ranui.

BACKGROUND

The Pastor of the Ranui Baptist Church located at the intersection of Greenock Road and Swanson Road is concerned that drivers are parking in the bus stop close to the church on the south side of Swanson Road. The Pastor has requested that Council install a 'bus stop' road marking at this bus stop.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services and for city travel facilitated by integrated, environmentally responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Correctly marked and sign posted bus stops are desirable to both notify public transport users of the pick up and drop off locations for bus services and to keep these locations clear of other vehicles.

ISSUES

The existing bus stop is located outside the property of number 458 Swanson Road and is currently marked only with a regulatory bus stop sign. When a Council officer visited the site vehicles were observed parking in the bus stop immediately next to the bus stop sign. It is illegal to park within six metres either side of a regulatory bus stop sign, therefore installing the bus stop marking will discourage people from parking in a location which obstructs bus access to the bus stop.

The occupants of properties adjacent to the proposed parking restriction were consulted regarding the proposed changes by letter. No replies were received.

A16

The location of the proposed new parking control is shown on the aerial photograph in the attachment at page A16.

RESOURCES

The proposed markings changes can be implemented under the 2006/2007 Annual Plan road maintenance budgets.

CONCLUSION

The proposed new 'bus stop' marking at the existing bus stop outside 458 Swanson Road is recommended to remind drivers that it is illegal to park in a bus stop.

RECOMMENDATIONS

1. That the Swanson Road, Ranui - New Bus Stop Marking report be received.
2. That in relation to **SWANSON ROAD, RANUI**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls now be resolved to be specified and imposed, namely,
 - (i) on the south kerb line of **SWANSON ROAD, RANUI** starting from the west edge of the vehicle crossing of number 458 **SWANSON ROAD, RANUI** and extending to a point further 15 metres west along the kerb line, a new **BUS STOP** control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said bus stop control.

Report prepared by: Jinjiang Zhong, Transport Engineer.



10 **BETHEL'S BEACH WASTEWATER SYSTEM REPLACEMENT - SURF CLUB CONNECTION**

PURPOSE OF THE REPORT

The purpose of this report is to update the Waitakere Community Board on the implementation of a combined wastewater treatment system for the Bethell's Beach Public Toilet and the Bethell's Beach Surf Club.

BACKGROUND

At the Tuesday, 14 April 2006 meeting of the Waitakere Community Board a report was presented outlining the need for the replacement of the Bethell's Beach public toilet wastewater system and the possibility of a wastewater connection with the Bethell's Beach Surf Club. The Waitakere Community Board resolved the following:

"That the Waitakere Community Board approves in principle the proposal to install a combined wastewater treatment system with the Bethell's Beach Surf Club, with a report back to the Board in July 2006 with more detailed information on the implementation issues."

"That the local Bethell's community be consulted on the Bethell's Beach Wastewater System Replacement/Surf Club Connection and that this consultation be in tandem with the with the Bethell's Beach Public Toilet local community consultation."

510/2006

The Parks Asset Management Plan has identified the need to replace the current wastewater treatment system associated with the Bethell's Beach public toilet block and the Surf Club as the system does not comply with current standards. Replacing the wastewater system will ensure that the wastewater treatment facility will comply with the design standards of Auckland Regional Council Technical Publication No. 58 (TP58).

A meeting was held with the Te Henga/Bethell's Community at the Surf Club on Thursday, 11 May 2006 to discuss the proposed combined wastewater system. The community group was in favour of a combined system servicing both the public toilets and the Surf Club. The community group recommended that the Surf Club should not have to contribute funds towards the project as the Surf Club is the only community building in the area.

STRATEGIC CONTEXT

The Draft 2005 Parks Strategy identifies Bethell's Beach as a City Wide Park and therefore the delegated authority for the final decision for the Bethell's Beach wastewater system rests with the City Development Committee.

This project contributes to Council's strategic platforms of Three Waters and Green Network where the objectives are to:

- Provide innovative management of water supply, wastewater and stormwater;
- Provide efficient, high quality waste collection services and to manage the environmental and safety impacts of waste disposal;
- Be a clean and attractive city;

ISSUES

Investigations have taken place regarding implementation issues surrounding a combined wastewater system with the Bethell's Beach public toilet and Surf Club. The implementation issues regarding design flow, proposed level of wastewater treatment, a recommended treatment option and land disposal for the system are outlined below.

Design Flow

Monitoring of the effluent flow from both the public toilet and Surf Club was required to proceed further in designing a wastewater system compatible with the buildings' flows at present and to insure that future demands are met. Design flow monitoring of the public toilet block over the peak summer period had already been completed when it was discovered that the proposed new wastewater system would be required to service the Surf Club also. This meant that the opportunity to monitor the Surf Club's water usage over the peak summer period was missed, and therefore had to be estimated.

The peak flow recorded for the public toilets over the 2004/2005 summer monitoring period was 3750 litres per day, which will be used for the design flow for the public toilet.

The Surf Club facilities are not open to the general public, however over the four peak summer months the Surf Club becomes home to at least twenty life guards. Two scenarios were used for calculating the flows for the Surf Club, this included an overnight stayers flow scenario and a community hall/functions scenario. Using these scenarios it has been calculated that the peak flow for the surf club would be approximately 3,000 litres per day.

The design flow for the new system is the combined flows of 6,750 litres per day.

Proposed Level of Wastewater Treatment

It is proposed that a system capable of advanced secondary treatment be used. This will provide a higher level of treatment, enabling the disposal area to be loaded at a higher rate.

The key reason for using an advanced secondary treatment for the joint system is that it will reduce the required groundwater separation distance, thereby allowing the existing disposal area to be used.

A grease trap will need to be installed at the Surf Club due to the nature of the facilities and the type of activities at the club rooms.

Wastewater Treatment

It is proposed to use a Recirculating Textile Filter (RTF) to treat the effluent. This system uses an engineered fabric which increases the effective surface area available for treatment and will significantly reduce the footprint of the treatment system.

The Recirculating Textile Filter has a low maintenance requirement and if overloaded with biological sludge it will be easier to renovate than sand filters, which could be implemented as an alternative system. Some of the relatively new systems on the market such as Recirculating Textile Filter are capable of achieving a higher quality effluent than the requirements outlined in TP58. With the additional recirculation function Recirculating Textile Filter is capable of achieving a higher level of denitrification (up to 70%). This level of treatment will allow the existing disposal area to be used without the need to import soil.

Land Application (Disposal) System

The existing disposal field is a 600m² Evapotranspiration (ETS) Bed. These beds were a common disposal method in the West Coast area at the time the original system was installed. This is no longer an approved method for a category three soil (sand) found at Bethell's Beach.

Providing a higher level of treatment enables the disposal area to be loaded at a higher rate, requiring less area for disposal. This means that the area currently used for disposal would be sufficient for the new joint disposal system.

Based on the design flow of 6,750 litres per day, and advanced secondary treatment, it is recommended that the existing disposal area be utilised for the joint system. Reasons for this are as follows:

- Preliminary calculations have shown that it is likely to be large enough to cope with the increased flows;
- Flood hazard investigations have confirmed that the existing disposal area is outside of the one in twenty year floodplain;
- Alternative disposal sites are limited;
- It is the most economical option.

The current ETS bed is not an approved method of disposal for category three soils. The use of Sub-surface Pressure Compensating Dripper Irrigation (PCDI) is recommended. PCDI is the best practicable option for the following reasons:

- Pressure compensating systems do not require irrigation lines to be installed perfectly level, and therefore provide more certainty with regards to even distribution through the disposal areas;
- Using PCDI optimises evapotranspiration;
- Dripper lines can be pinned to the ground with minimum vegetation alteration/disruption (requiring no trenching or damage to root systems) which would be beneficial to the environment.

RESOURCES

Funding of \$207,380 has been allocated in the draft Annual Plan 2006/2007 for the upgrade of the Bethell's Beach public toilet wastewater system only. There are currently no funds allocated for an upgrade of the Surf Club wastewater system.

The total cost estimates are shown below and include one year's maintenance for separate wastewater systems for the public toilet and the Surf Club. The cost estimates for two separate systems are \$155,371 as outlined in the Table 1 below.

Separate Systems		
Cost Components	Public Toilets	Surf Club
Design Fees	\$10,450.00	\$10,450.00
Resource Consents	\$14,630.00	\$14,630.00
Supply and Install Wastewater System	\$42,350.00	\$45,100.00
Contingency	\$6,743.00	\$7,018.00
Sub Total	\$74,173.00	\$77,198.00
Maintenance (per year)	\$2,000.00	\$2,000.00
TOTAL	\$76,173.00	\$79,198.00

Table 1: Summary of estimated total costs for separate systems.

An option for funding the joint system would be costs could be divided based on the ratio of estimated flows, with the Surf Club additionally paying for the installation cost of the grease trap (\$3,000.00). This option is summarised in Table 2 below.

Combined System			
Cost Components	Council 55% (3750 litres per day)	Surf Club 45% (3000 litres per day)	Total Cost of a Joint System
Design Fees	\$6,655.00	\$5,445.00	\$12,100.00
Resource Consents	\$10,164.00	\$8,316.00	\$18,480.00
Supply and Install Wastewater System	\$44,165.00	\$39,435.00	\$83,600.00
Contingency	\$6,279.90	\$5,138.10	\$11,418.00
Sub Total	\$67,263.90	\$58,334.10	\$125,598.00
Maintenance (per year)	\$1,100.00	\$900.00	\$2,000.00
Total	\$68,363.90	\$59,234.10	\$127,598.00

Table 2: Summary of Total Costs to each Party for a Joint System based on cost splitting by the ratio of estimated flows.

Table 2 shows that the combined system has a lower cost than a separate system with a saving of \$27,773.

The surf club have identified they do not have funding available and that they would be required to seek funds from various funding institutions that provide financial support to local voluntary groups.

Council are unable to assist the surf club with funding as it does not fund capital works. The surf could be eligible for a small amount of financial assistance from the Community Wellbeing Fund (a maximum of \$15,000.00), however Council can provide assistance to find other funding institutions for the surf club.

If the club was unable to provide their financial contribution, the old wastewater system would not be available for the club to use and this would result in the club needing to close as there would be no method of disposal for their effluent.

The potential closure of the surf club would not be a suitable situation and a possible contingency plan would be for Council to fund the full project.

CONCLUSION

The current wastewater system of the Bethell's Beach public toilet and Surf Club requires replacement to meet the design standards of Auckland Regional Council Technical Publication No. 58(TP58).

It is recommended to use a recirculating textile filter as they method of wastewater treatment as it has the advantage of having a smaller footprint than sand filters. The best practicable disposal option is sub-surface pressure compensating dripper irrigation.

By providing advanced secondary treatment, groundwater separation distances can be achieved within the existing disposal area. Therefore, it is recommended that this area continue to be used for disposal.

The level of treatment recommended, allows the use of the existing areas for the upgrade and new joint system ensuring as little disruption as possible to the surrounding environment and community. Due to this limited disruption the Resource Consent requirements would be reduced.

The current Bethell's Beach Wastewater budget of \$207,380 is sufficient to fund the combined wastewater system for both the Bethell's Beach Public Toilet and Surf Club Connection.

RECOMMENDATIONS

1. That the Bethell's Beach Public Toilet Wastewater System Replacement/Surf Club Connection report be received.
2. That the Waitakere Community Board recommend to the City Development that the proposed combined wastewater treatment system with the Surf Club be adopted.
3. That the Waitakere Community Board recommend to the City Development Committee that Council fund the inclusion of the Surf Club in the wastewater system.

Report prepared by: Tracey Hamilton, Parks Projects Development Officer.



11 BETHELLS BEACH PUBLIC TOILET

PURPOSE OF THE REPORT

The purpose of this report is to enable the Waitakere Community Board to consider options for the reinstatement or replacement of the damaged Bethells Beach Public Toilet.

BACKGROUND

At the April 2006 meeting of the Waitakere Community Board the Board resolved the following:

“That the local Bethells community be consulted on their preference for the replacement of the recently burnt out toilets.”

509/2006

Currently the consultation and design for the construction of a new public toilet at Bethells Beach is proposed for 2006/2007. The existing Portaloo facilities will remain on site until the permanent public toilet is fully operational.

Insurance funds of \$22,631.13 have been received and these funds will contribute to rebuilding of the damaged Bethells Beach toilet block.

STRATEGIC CONTEXT

This project contributes to Council's Urban and Rural Villages Platform's objective of enhancing the quality of public spaces in rural villages.

The 2005 Draft Parks and Open Space Strategy requires that toilets should be provided at destination type parks and open spaces where people have travelled some distance and do not have access to any other toilet facilities.

ISSUES

There are five options that have been identified for the reinstatement or replacement of the Bethells Beach Public Toilet. These options exclude the cost of installing a new wastewater system for which separate funding of \$207,380 has been allocated in the Long Term Council Community Plan for the upgrade of the Bethells Beach public toilet wastewater system during 2006/2007.

Option One

Repairing the existing toilets with improvements for light and ventilation including the cost of professional services, are as follows:

Repairs	\$24,561.00
Improvements	\$ 8,480.00
Professional Fees	\$10,000.00
Contingency	<u>\$ 4,304.10</u>
TOTAL COST	\$47,345.10

Improvements for light and ventilation can be achieved by:

- Substituting certain sections of roof cladding with clearlite to allow extra daylight;
- Raising of clearlite ridging to allow for top venting;
- Installing stainless louvered frills in lower sections of external walls to allow for additional cross-ventilation;
- Allowing for 300mm air gap between top wall plate and roof structure.

Advantages and disadvantages for Option One are summarised in Table 1 below:

Advantages	Disadvantages
This is the cheapest option as it only requires funding for the shortfall of \$20,409.87.	Unable to upgrade to a larger more improved facility to meet current peak season demands without the use of portaloos.
The toilet will be operational sooner due to the minor scope of works undertaken.	Portaloos may still be required during the peak season to meet public demands. There are currently six portaloos located at Bethell's which get emptied twice a week. This could be an ongoing cost.
The buildings footprint will not change in size.	

Table 1 - Advantages and Disadvantages of repairing existing toilets

Option Two

Building an Exeloo toilet, including the demolition costs of the existing toilets and the cost of professional services, including the following costs:

Two Exeloo Units	\$85,600.00
Installation	\$20,000.00
Demolition	\$10,000.00
Consent Fees	\$ 5,000.00
Professional Fees	\$ 5,000.00
Contingency	<u>\$12,560.00</u>
TOTAL COST	\$138,160.00

Installation of two standard single Exeloo toilets with additional features such as a Queenstown roof for the structure to integrate more with natural surroundings and the ability to have the toilet automatically lock at night for safety purposes.

Advantages and disadvantages for Option Two are summarised in Table 2 below:

Advantages	Disadvantages
The toilet structure is constructed offsite, then transported to the site for installation when completed.	Limited chance to customise the toilet.
The cost of the design fees would be reduced because of the “off the shelf” nature of Exeloo toilets therefore reducing the overall time spent on design.	No changing facilities
Both toilet units would be designed to meet the needs of disable users.	Distinctive urban look to the toilet structures.
	Limited to two pans.

Table 2 - Advantages and Disadvantages of Exeloo toilet

Option Three - Replica of Piha Toilet

Building a replica of the toilets in Les Waygood Park at Piha, including the demolition costs of the existing toilets and the cost of professional services, including the following costs:

Replica of Piha Toilet	\$240,00.00
Demolition	\$10,000.00
Consent Fees	\$ 5,000.00
Professional Fees	\$10,000.00
Contingency	<u>\$26,500.00</u>
TOTAL COST	\$291,500.00

The construction of a replica of the toilets at Les Waygood Park, Piha would use the same materials of block and timber and be of a similar size. There would be the opportunity to modify characteristics of the toilet block to integrate with the site at Bethells Beach.

Advantages and disadvantages for Option Three are summarised in Table 3 below:

Advantages	Disadvantages
Opportunity to include more pans and changing facilities than the original toilet block	Unable to change the type of building materials used. Materials will have to be the same as those used at Piha, block and timber.
Design costs would be reduced if the same design as Les Weygood was used.	The toilet facility would take up a larger footprint than the current toilet block.

Table 3 - Advantages and Disadvantages of a Piha type toilet

Option Four - New Toilet Block

Building an individually designed toilet block for Bethells, including the demolition costs of the existing toilets and the cost of professional services, including the following costs:

Individually Designed Toilet	\$118,000.00
Demolition	\$10,000.00
Consent Fees	\$ 5,000.00
Professional Fees	\$40,000.00
Contingency	<u>\$14,300.00</u>
TOTAL COST	\$187,300.00

Advantages and disadvantages for Option Four are summarised in Table 4 below:

Advantages	Disadvantages
Unique design for the Bethells which allows for community input.	Increased design fees due to specialised input from an architect.
Allows for additional features within the toilet block – e.g. more pans and larger changing areas.	This option will take longer to implement due to the design input required. High risk of not being implemented in 2006-2007.
Allows for the attachment of a gear shed to store the community beach care equipment	Will require Portaloos for the summer season.
The community expressed they would prefer a simple toilet block design, this would reduce costs in comparison to Option Three.	

Table 4 - Advantages and Disadvantages of an individual design

Option Five - Repair Existing, Use Surf Club for Overflow

A combined proposal including repairing the existing toilets and entering into an agreement with the Surf Lifesaving Club to use their facilities, including the following costs:

Repairs	\$24,561.00
Improvements	\$ 8,480.00
Professional Fees	\$10,000.00
Contingency	<u>\$ 4,304.00</u>
TOTAL COST	\$47,345.00

Physical works for the repairing of the existing toilet and improvements for light and ventilation is the same as Option One. There would be additional costs for using the Surf Lifesaving Clubs facilities. This amount has not been decided upon and would be investigated if this option was endorsed by the Board. These additional costs could be mitigated if Council was to pay for the supply and installation of the wastewater system as per Bethell's Beach Wastewater System Replacement/Surf Club Connection report.

Advantages and disadvantages for Option Five are summarised in Table 5 below:

Advantages	Disadvantages
Timeframe for the reinstatement of the toilet will be shorter	Security concerns with regards to public being able to enter the Surf Club as the toilets are located in the middle of building.
	Unable to make changes to the original design of the public toilet block, this would limit accessibility.
	This option may take longer due to consultation with the Surf Club to reach an agreement.

Table 5 - Advantages and Disadvantages of a shared facility with the Surf Club

As requested by the Waitakere Community Board the local Bethells community were consulted on the options for the reinstatement or replacement of the Bethells Beach Public Toilet. This consultation was done at the Te Henga/Bethells Community Meeting held at the Surf Club on 11 May 2006. The community was in favour of Option Four as it presents a number of benefits for the local community and visitors.

The benefits include:

- Ability to design a toilet block that reflects Bethells unique environment;
- Ability to provide twice as many pans in both the woman's and men's toilet;
- Ability to incorporate a place to store the community beach care equipment.

RESOURCES

Council's insurance policy has made \$22,631.13 available for the repair of the existing toilet block. There is a shortfall between the actual costs of repair works \$24,561 and the insurance funds (as outlined in Option One).

As part of its deliberations, the Long Term Council Community Plan and Annual Plan Special Committee considered the options detailed above. That Committee resolved to provide additional funding of \$50,000 in the 2006-2007 Annual Plan. Therefore the only option that can be realistically implemented is an enhanced Option 1 with a small increase to the footprint for the toilet block.

CONCLUSION

The public consultation process favours Option Four (the construction of an individually designed toilet block).

However, the need to ensure an affordable work programme from a citywide point of view has determined funding Option 1 as the preferred option.

RECOMMENDATION

That the Bethells Beach Public Toilet report be received.

Report prepared by: Tracey Hamilton, Parks Project Development Officer.



12 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd Diane Goodley
WaiCAB	Diane Goodley
Keep Waitakere Beautiful	Christine Shepherd Sharon Davies (alternate)
Huia/Cornwallis Local Water Agenda Steering Group	Robin Taylor Diane Goodley
McLaren Park Community Project Steering Group	Diane Goodley

OUTSIDE ORGANISATIONS	APPOINTMENT
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah Robin Taylor
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Monique Davis
Council/Police Liaison Group	Kubi Witten-Hannah
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Monique Davis Diane Goodley
Hearings Committee	Robin Taylor Kubi Witten-Hannah
Kay Road Balefill Site Management Committee	Sharon Davies
Street Events Subcommittee	Monique Davis

