

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON TUESDAY, 5 APRIL 2005, COMMENCING AT 7.00 PM.**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Tuesday, 1 March 2005

RECOMMENDATION

That the minutes of the Meeting of the Waitakere Community Board held on Tuesday, 1 March 2005 as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 **PRESENTATION: UPDATE REPORT ON WAITAKERE CITY**

Mayor Bob Harvey and Deputy Mayor, Carolynne Stone will be presenting an update report on Waitakere City - "What's Happening and Where we are Headed in the Next Three Years."



5 **PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 **CHAIRPERSON'S REPORT**

It's amazing how quickly a month comes around!

I hope you have all had a great Easter. I managed to avoid all chocolate; my passion is the hot cross buns!! Neither being particularly good for the hips ☺.

National Community Board Conference - Dunedin 2005

I have done a separate report to all board members so I won't say more here except to reinforce how important it is to attend these conferences. We can look forward to the 2006 conference being held in Auckland and there will therefore be the opportunity for all Board Members to take part and experience the fabulous speakers, workshops, awards evening and 'networking' that has proven so beneficial to those who have had the privilege of attending.

One of the awards won at the conference was to a Christchurch board who, in recognition of their Maori community, held their regular monthly meeting on their local marae. I would like to have some discussion around our Board potentially holding an extra-ordinary meeting at Hoani Waititi Marae some time this year. This apparently was hugely beneficial to both the board and the Maori community.

Bouquet for Tony Bacon of Waiatarua

Late February saw the Waiatarua Resident and Ratepayers Group have its Annual General Meeting and one item on the agenda was to award Tony Bacon 'Life membership' of the Waiatarua Resident and Ratepayers Association for his 23 years of continued service to the group and the local community. Over the years Tony has been President, Past President, Newsletter Editor, general factotum and erstwhile deliverer of newsletters, a pastime he has vowed will continue for years to come yet. Congratulations Tony, you are an inspiration and a fine example of someone with a passion for people, environment and fair play.

Annual Plan

By now all Resident & Ratepayer groups should have a fair idea what their submissions are going to be to this years' Annual Plan. The Community Board will be meeting in the near future to determine its submission to the Plan and I would ask that all Board members contact the groups they are representing and ask if there is any particular issue they would like the Community Board to consider supporting.




RECOMMENDATIONS


1. That the Chairperson's Report for April 2005 be received.
2. That the Waitakere Community Board investigate the possibility of holding an extra-ordinary meeting at the Hoani Waititi Marae later this year.



Christine Shepherd, JP
CHAIRPERSON






7 **COMMITTEE SECRETARY'S REPORT**

| Issue | Comments | Reporting Council Officer |
|---|---|---|
| <p>Munroe Bridge Project 'Paremuka Bridge'</p> <p>6 May 2003</p> <p>Resolution No: 863/2003</p> | <p>The Paremuka Bridge contract has been awarded to Fulton Hogan Limited. Work has started and is likely to be completed by October 2005.</p> | <p>Edwin Dearham  836 8000 Ext 8736</p> |
| <p>Waitakere River Realignment</p> <p>6 May 2003</p> <p>Resolution No: 864/2003</p> | <p>Works to realign the river are being undertaken on an ongoing basis. Parks are now investigating some hard engineering options such as the installation of gabions or rock structures. These structures, however, will be subject to Auckland Regional Council consents which could be complicated and quite expensive to obtain. Parks will continue with the physical works to realign the river while the other options are being investigated. A report will be submitted to the Waitakere Community Board in June this year outlining the results of the investigation.</p> | <p>Harish Singh  836 8000 Ext 8953</p> |
| <p>Piha Stream Pedestrian Bridge</p> <p>6 May 2003</p> <p>Resolution No: 865/2003</p> | <p>The pedestrian bridge project is currently in its initial planning stages. Consultation with the Piha Residents & Ratepayers Association is currently underway.</p> | <p>Harish Singh  836 8000 Ext 8953</p> |

| Issue | Comments | Reporting Council Officer |
|---|---|--|
| <p>McLaren Park Community Project</p> <p>9 September 2002</p> <p>Resolution No: 2766/2002</p> | <p>The McLaren Park Community Project Inc. continues to progress well. The 3 year Strategic Plan has been signed off and work has started on the action plans for the year, one of which is to look at a community facility. The committee is exploring 'short term options' for a facility such as leasing. The McLaren Park Community Project Inc. has been accepted by the Department of Internal Affairs for the Community Internship Programme which is still in the process of finalising an intern for 6 months to assist in writing the policies, procedures and governance for the McLaren Park Community Project Inc. Funding has also been obtained from the Department of Internal Affairs Community Organisations Grants Scheme to employ a youth coordinator for 10 hours a week up to October 2005. The Young Believers Club continues to meet weekly and have arranged a camp at Piha for Easter weekend. The policies, procedures and a manual have been written for the after school programme and the holiday programme. The first holiday programme will take place at Henderson South Primary this term. The McLaren Park Community Project Coordinator will be applying for assistance from the Community Initiatives Fund through the Ministry of Social Development, with the support of her committee and Council, who will act as her sponsor if she is successful. If successful this will cover the cost of administration and a Community Leader. The McLaren Park Community Project Coordinator has been presenting the findings regarding community development from her trip overseas at a number of forums, which have been extremely thought provoking.</p> | <p>Nikki Watkins</p> <p> 836 8000</p> <p>Ext 8559</p> |

| Issue | Comments | Reporting Council Officer |
|--|---|---|
| <p>Claude Abel Pond - Piha</p> <p>Public Forum</p> <p>2 March 2004</p> | <p>The City Development Committee at its March 2005 meeting considered the Claude Abel Pond issues and the future management of the pond. The committee resolved:</p> <p><i>“That the Waitakere Community Board undertake consultation with the local community to make amendments to the Piha Reserve Management Plan which will return the pond as a lily pond and on methods for clearing the lilies from time to time in a cost effective way”</i></p> <p style="text-align: right;">339/2005</p> <p>Members are thus requested to consider undertaking consultation with the local community to make amendments to the Piha Reserve Management Plan.</p> | <p>Mandy McMullin</p> <p> 836 8000</p> <p>Ext 8792</p> |
| <p>Anzac Day Parade</p> <p>Monday, 25 April 2005</p> | <p>The purpose of this report is to seek appointment of a Board representative to attend RSA Anzac Day Parades in the Waitakere Ward. In addition to the City's Dawn Parade at the Waikumete Cenotaph, each of the City's RSA's will host its own parade. The Council and the Boards have been invited to nominate official representatives to attend those parades. The Council at its meeting held on Wednesday, 30 March 2005, will have appointed Councillors to attend the various parades in the City. Appointment of Community Board Members to attend the Community Anzac Day Parades is now referred to the Board for consideration. The venues and times are as follows:</p> <p>Swanson 9.00 am Laingholm 10.30 am Waitakere 11.00 am Piha 2.00 pm</p> | <p>Owena Schuster</p> <p> 836 8000</p> <p>Ext 8864</p> |

| Issue | Comments | Reporting Council Officer |
|--|--|--|
| <p>Project Twin Streams - Community Board Participation</p> <p>5 August 2003</p> <p>Resolution No: 1620/2003</p> | <p>Purchase of properties in Henderson Valley Road is well underway, with 6 out of 13 properties now purchased. A demonstration project is underway with the Ranui Community to establish an effective community partnership for the delivery of Project Twin Streams. Detailed planning is underway for the 2005/2006 Annual Plan and a report will be submitted to the 3 May 2005 meeting of the Waitakere Community Board to recommend a process for Community Board participation.</p> | <p>Tony Miguel  836 8000 Ext 8294</p> |
| <p>Piha / Karekare and Huia / Cornwallis Local Water Plan</p> <p>Issue from the Environmental Management Committee</p> | <p>The issues identified in these processes will be included in the Assessment of Water and Sanitary Services due for public consultation in April 2005. A meeting of the Piha/Karekare Local Water Plan will be scheduled for April 2005.</p> | <p>Tony Miguel  836 8000 Ext 8294</p> |
| <p>Watercare Waitakere Water Supply Dams</p> <p>Environmental Management Committee</p> <p>12 August 2003</p> <p>Resolution No: 1709/2003</p> | <p>Council has lodged a submission in support of the applications by Watercare Services Limited for Resource Consents from the Auckland Regional Council. It is likely that a hearing will be held by the Auckland Regional Council in April 2005, although a date has not been confirmed at this stage.</p> | <p>Tony Miguel  836 8000 Ext 8294</p> |

RECOMMENDATIONS

1. That the Committee Secretary's Report for 5 April 2005 be received.
2. That the Waitakere Community Board consider undertaking consultation with the local community to make amendments to the Piha Reserve Management Plan which will return the pond as a lily pond and on methods for clearing the lilies from time to time in a cost effective way
3. That the Waitakere Community Board nominate a representative to attend each of the following RSA Anzac Day Parades in the Waitakere Ward on Monday, 25 April 2005:

| | |
|-----------|----------|
| Swanson | 9.00 am |
| Laingholm | 10.30 am |
| Waitakere | 11.00 am |
| Piha | 2.00 pm |



8 ASSESSMENT OF WATER AND SANITARY SERVICES

PURPOSE OF THE REPORT

The purpose of this report is to enable the Waitakere Community Board to consider the draft Assessment of Water and Sanitary Services and to recommend that the Waitakere Community Board makes a submission to Council on this Assessment.

BACKGROUND

The Local Government Act 2002, Part 7, Sections 123 to 136 requires Council to undertake an Assessment of Water and Sanitary Services. In this context water includes drinking water, wastewater and stormwater; and sanitary services include cemeteries, crematoria, and solid waste and public toilets.

Section 128 of the Act requires the Council to consider a holistic approach for the assessment and to consider a full range of options and technologies available to meet current and future demands for services.

In addition, the Auckland Regional Council's Air, Land and Water Plan have become operative and this has a major bearing on the environmental standards for water and sanitary services and hence costs.

It is essential that these issues are understood by the community as they will have a significant effect on the 2006/2016 Long Term Council Community Plan.

In order to enable Council to fully debate the issues raised by the Assessment of Water and Sanitary Services, a workshop was held during the Council meeting of 16 March 2005.

STRATEGIC CONTEXT

The Council's *Three Waters* platform has the objective of establishing Waitakere as a centre of innovative water management. One of the success measures is that sustainable management solutions for stormwater, water and wastewater are achieved in all new development areas. The consideration of new technologies is fundamental to this achievement.

Planning for water, wastewater and stormwater services is included in the Sector Agreement developed with Rodney District Council, North Shore City Council and the Auckland Regional Council. This Agreement states that Sector partners will share technical knowledge and work co-operatively on innovative approaches for managing stormwater and wastewater.

Over the planning horizon greenfield expansion may occur in:

- Waitakere City Council's Northern Strategic Growth Area (NORSGA) of Whenuapai, Hobsonville Peninsula, Hobsonville Corridor and Massey North, Red Hills and the western areas of Babich and Penihana;
- Rodney District Council's Kumeu and Riverhead townships; and
- North Shore City Council's Greenhithe area.

An integrated approach to development of these areas by all three Councils may have economic, environmental, cultural and social benefits to the Northern and Western Regions as a whole.

The Council's 2020 Vision for Zero Waste is that Waitakere will be a clean and attractive city that turns all its waste into resources. Thus the Assessment of Water and Sanitary Services should provide details of how Council aims to achieve its vision.

The provision of cemeteries, crematoria and public toilets support a number of Council's strategic platforms.

ISSUES

The Local Government Act 2002 requires territorial local authorities to assess the provision of water-related and other sanitary services within its district.

Specific information required from the assessment for each identified community includes:

- A description of the services provided;
- An assessment of risks to communities relating to the absence of services;
- The quality, quantity and adequacy of services provided;
- The current and estimated future demand;
- The territorial authority's role and proposals for meeting these demands;
- The options available to meet the forecast demands and the suitability of each;
- The health and environmental impacts of discharges of stormwater and wastewater; and
- The extent to which public health is adequately protected.

The Local Government Act requires the first assessment to be completed by 30 June 2005 and that it be adopted using the special consultative procedure.

The Local Government Act Part 7 defines "Water Services" as all 3 waters: water supply, wastewater and stormwater. All forms of supply and delivery systems servicing 'communities' must be assessed as to adequacy of supply for present and future demands, and with respect to any risks to the supply and the associated community.

Much of the urban area is serviced by well-recorded and maintained reticulated pipe systems for all three waters. Asset and Catchment Management Plans contain most of the information required for assessment of these services, but the Act requires that the process still be carried out.

The outlying rural communities have been more difficult to assess as Council records are less complete and some, if not, most local systems are privately owned and maintained.

Examples of non-Council water services would include:

- Stand alone activities: schools, correction facilities and private schemes;
- Small rural and holiday settlements;
- Small lot rural-residential and bush living subdivisions; and
- Marae and other cultural settlements.

The Local Government Act 2002, Part 7 (in referring to the Health Act 1956 section 25) defines "Sanitary Services" as cemeteries, crematoria, public toilets and waste disposal.

Section 129 of the Local Government Act 2002 limits the extent of information, and the Council's efforts to obtain it, to:

- The significance of the information;
- The costs of, and difficulty in, obtaining the information;
- The extent of the territorial authority's resources; and
- The possibility of the local authority's direction under the Health Act 1956 to provide the relevant services.

Council must therefore use its best endeavours to make a full and balanced assessment, within the practical limitations of cost, time, resources and information availability, and must explain the extent to which the above factors have impacted materially on its completeness.

The full range of options and their environmental and public health impacts must be considered in the assessment. These options must include, but may not be limited to, the following:

- On-site collection and disposal methods;
- Greywater and stormwater reuse or recycling;
- Demand reduction strategies including public education and information, promotion of appropriate technologies, pricing strategies and regulation; and
- The full range of technologies available.

In line with the Council's strategic direction 70% of growth over the next 20 years will be in existing urban areas and it will be necessary to ensure adequate capacity for growth. The remaining 30% will be in greenfields such as Northern Strategic Growth Area.

Traditional planning is based on a 20 year planning horizon. However, as the lifecycle of infrastructure typically exceeds 50 years, short term planning (i.e. up to 20 years) may compromise longer-term development and a 50 - year planning horizon is now considered more appropriate.

Robust and flexible strategies that result in long-term management solutions meeting community outcomes and conforming to Council's Vision of sustainability as conveyed by its strategic platforms are required.

The assessment will also need to address cross boundary issues and incorporate integrated management solutions where appropriate.

The Assessment of Water Services takes into account the Auckland Regional Council's Variation to the *Proposed Auckland Regional Plan: Air, Land and Water* and the *Proposed Auckland Regional Plan: Coastal* that sets environmental standards for the performance of stormwater and wastewater networks.

A series of detailed reports has been prepared for the Assessment of Water and Sanitary Services. These will be available upon request for Elected Members and any members of the community who wish to obtain detailed information.

A1-A111

As well, a simplified version will be made available as a summary of the information, attached at pages A1 to A2 and a statement of proposal attached at pages A3 to A111.

THREE WATERS

Waitakere City Council is currently investigating water cycle management options to service the Northern Strategic Growth Area of Hobsonville Peninsula, Hobsonville Corridor and Massey North.

In this context, Waitakere City Council is working with Rodney District Council and North Shore City Council to investigate technologies that can provide efficient and effective water, wastewater and stormwater services.

Although there is separate responsibility for the operation of the Council and Watercare Services Limited's water and wastewater networks, the networks operate in an integrated manner and modifications to one can have the potential to affect performance in the other. Hence there are mutual benefits in undertaking an appropriate level of joint planning and information exchange in relation to network performance, population forecasts, current and future flows and other relevant data.

The key challenges and issues facing Council's management of the Three Waters include the following:

- Growth;
- Protection of public health and environment;
- Affordability;
- Community partnerships;
- Climate change;
- New legislation and standards;
- Asset age and condition; and
- Achieving a regional approach.

In order to provide clear targets for Council's direction, it is proposed to seek community agreement on the targets for the Three Waters, including the following:

- Long term water use per capita, the target being to reduce domestic usage per person by 25% by 2025;
- The degree to which the community wishes to limit wastewater overflows, with a recommended target of 50% reduction by 2025;
- The degree of flood protection, with a recommended target of ensuring that no habitable buildings are flooded by 2025;
- The standards for environmental protection of streams, rivers, lakes, wetlands, aquifers and harbours, with a recommended target of complying with the Air, Land and Water Plan requirements by 2025; and
- The affordability of any agreed targets.

The methods that are recommended for adoption by Council include the following:

- Pricing and funding of the Three Waters, including increasing the frequency of water billing to a 3-monthly cycle and investigating tariffs for water, wastewater and stormwater;
- Work programmes to achieve economic growth from the investment in 3 waters technologies;
- Education and information programmes;
- New bylaws for water, wastewater, stormwater and trade waters;
- Implementation of new technologies;
- Water sensitive design;
- Northern Strategic Growth Area options;

- Water conservation and demand techniques;
- Infiltration and inflow control, including requiring private drains to be watertight;
- Management of wastewater systems, including on-site systems;
- Stormwater treatment techniques;
- Mitigation of vehicle pollution;
- Flood control management; and
- Promoting changes to the Building Act 1991 and the District Plan.

These methods are further detailed in the Statement of Proposals.

North Shore City Council will be seeking a declaratory judgement on its ability to charge for wastewater on the basis of water used by consumers. This would enable Council to establish wastewater as a self funding account on the same principles as water supply if so desired by Council. North Shore City Council has requested Council's support for this process and it is recommended that authority be given to support the declaratory judgement.

SOLID WASTE

The solid waste assessment is a summary of current waste services, a forecast of future demands and an assessment of options to meet future demand for waste services. The report concludes that, as far as the Council is aware through complaints registers, there are no major public health issues associated with the provision and operation of the various existing solid waste services in the City.

The range and extent of solid waste services that will be required in the future will be influenced by various factors including:

- Population and industry growth and trends;
- National and regional influences;
- Zero Waste vision; and
- Regional landfill capacity.

A basic analysis of Auckland Region's waste disposal landfill capacity suggests that there is sufficient capacity to continue to handle refuse from the Refuse Transfer Station for at least the next 10 years. However, it is essential that Council progresses its Zero Waste strategy to minimise the need for landfills once the capacity starts to run out.

In order to achieve the Zero Waste vision, there will be numerous initiatives and services which will begin to be introduced and implemented over the next ten or so years. This will require significant investment and participation from all sectors of the community.

The currently planned options that will help towards achieving the Zero Waste vision include:

- License refuse and recycling collectors operating within the city;
- Operate the resource recovery centre; and
- Establish the kerbside food waste collection.

It has been recognised in the assessment that further funding and initiatives will be required to address those waste categories that get transported to locations outside Waitakere City as well as waste that comes from outside Waitakere City but handled at the transfer station.

CEMETERIES AND CREMATORIA

Council operates the Waikumete Cemetery and Crematorium and the Swanson Cemetery. As part of the Assessment of Water and Sanitary Services, investigations have been carried out into the future capacity of the Waikumete Cemetery and this has identified remaining capacity until 2021.

A number of options have been developed to provide capacity beyond this period, including the following:

- Closure of the Waikumete Cemetery when capacity runs out;
- Purchasing land now elsewhere in the city to secure future cemetery capacity, at an estimated cost of \$5.5m;
- A variation to the Waikumete Cemetery Management Plan and District Plan provisions to enable additional development on the site. This could provide capacity until 2055. Under this proposal there would be extensive ecological restoration of the existing developed areas of the cemetery, well ahead of other areas being disturbed, in order to off-set any adverse effects;
- Implementation of new burial technologies such as modular systems or the establishment of mausoleums. This could provide capacity until 2038 without variations to the currently approved development plans for Waikumete Cemetery; and
- Exiting the service, but this could not happen unless Council can provide alternative arrangements, such as private enterprise providing a suitable cemetery in the city.

At this stage further detailed investigation is required to identify an optimum solution. Thus the Assessment of Water and Sanitary services will seek feedback on preferred options to ensure cemetery services are secured for the city for the next 50 years.

The results of the feedback on the cemetery options and detailed investigations will be submitted for Council's consideration in the 2006 - 2016 Long Term Council Community Plan.

PUBLIC TOILETS

Council provides a total of 79 public toilets and changing rooms throughout the city. These toilets are located in town centres, sports parks, neighbourhood parks, beaches and major city parks.

The newest toilets within the city are in Glen Eden, Archibald Park and Brains Park. The new Glen Eden toilet has proven to be a success with the toilet averaging over 1000 visits per week since it was installed in July 2004.

Currently Council provides:

- Toilets and changing rooms for use on sports fields; and
- Toilet blocks that are located predominantly at beaches and in town centres.

At present, there are 33 parks with at least one toilet, and 27 with both toilets and changing rooms. In addition to this, there are two parks with club toilet/changing room facilities.

There are several issues associated with the current provision, including:

- Inadequate level of provision across the city;
- Poor condition of some facilities;
- Closed facilities;
- High vandalism;

- Lack of provision in some places (for example Royal Reserve in Massey, which has potential as a high use park); and
- Affordability.

The criteria for providing toilets is applies to the following locations:

- City wide multi use parks;
- Main beach reserves and coastal reserves with a boat ramp;
- Sports parks where there are no club facilities that cater adequately for public use;
- Local multi use parks where there are no other facilities that provide that function;
- "Domains" in rural and bush villages;
- Neighbourhood parks which receive high usage;
- Where there are no existing facilities in the area; and
- Main town centres.

Toilets and changing room facilities require funds for their maintenance and upgrading. Where the cost of this work exceeds the benefits, Council should investigate the issue of removal.

Therefore, toilets/changing rooms could be removed where they are:

- Located on neighbourhood parks;
- In need of upgrading and occur on Green Network parks and parks with only one sports field; and
- Where there are instances of low use and vandalism.

There are three (3) toilets which are located on neighbourhood parks and are locked permanently, due to low use and high vandalism. These blocks are located at Roberts Field, Te Atatu South Park, Manuka Park and Riverpark and have been identified as surplus to current and future requirements based on the current policies and criteria. It is proposed that these blocks will be removed in 2005/2006.

Options for the future provision of toilets include the following:

- Encouraging businesses to provide and maintain facilities in town centres. This is currently being carried out by the large mall operators at Henderson and New Lynn; and
- Requiring sports clubs to supply toilets and changing rooms at sports parks in exchange for Council providing other park facilities. This has been trialled with a soccer club where Council contributed to improving a training area and the club was to upgrade the toilets for public use. The success of this option is still unrealised as the club has yet to install new toilets whereas the Council completed its works in 2004.

Currently at many of the sports grounds where there are club rooms the clubs toilets are often open for public use. This mainly occurs where clubs are based on grounds with less than 3 fields and Council does not provide toilet/changing room facilities.

The provision of portaloos has also been considered as an alternative to permanent facilities. This is currently used in several locations in the city during peak summer periods but accessibility, safety and child use is an issue with these facilities. The cost of using the standard portaloos against a single unit toilet has a 20 year break even point in favour of the portaloos and hence these are generally only used as back up or for short term use.

The new single and double unit toilets currently being provided are removable and can be relocated when required. This has occurred in Henderson when the two toilet blocks were removed, refurbished and placed in new locations.

The current upgrade programme has 5 years to continue until the goals of the present programme have been achieved. At this stage it is not planned to build any more new toilets beyond the 5 year period.

The Assessment of Water and Sanitary Services also contains further information to enable community feedback on the provision of public toilets, including location, amenity values and maintenance.

WORK PROGRAMME

As the Assessment of Water and Sanitary Services will become a significant input into the 2006/2016 Long Term Council Community Plan it is proposed to carry out a two stage programme as set out below.

Stage 1

- | | | |
|------------------------------|---|---|
| 18 April 2005 to 18 May 2005 | - | Presentations to Community Boards, Te Taumata Runanga, Pacific Islands Advisory Board |
| | - | Public consultation and submissions |
| | - | Special Edition of Waitakere City News to be distributed citywide |
| | - | 3 Community Workshops - New Lynn Community Centre, Civic Centre, Massey Community Centre |
| | - | Consultation with iwi, Medical Officer of Health, regional stakeholders and the Water Focus Group |
| 18 May 2005 | - | Submissions close |
| June 2005 | - | Council hearings and adoption of the Assessment of Water and Sanitary Services |

Stage 2

- | | | |
|------------------------|---|--|
| March 2006 - June 2006 | - | Further consideration and consultation on implementation issues of the Assessment of Water and Sanitary Services through the Long Term Council Community Plan process. |
|------------------------|---|--|

RESOURCES

Provision has been made in the Long Term Council Community Plan for the Assessment of Water and Sanitary Services. The funding allocation covers the cost of various models required and specialist technical input to the assessment.

The resource implications, including the impact on the Funding Policy and Development Contributions Policy, arising from the Assessment of Water and Sanitary Services will be reported to Council through the 2006/2016 Long Term Council Community Plan process.

CONCLUSION

Under the Local Government Act 2002, Council is required to prepare an Assessment of Water and Sanitary Services by 30 June 2005. The draft Assessment of Water and Sanitary Services has identified the following issues for consultation:

- The need to reduce water usage;
- The need to reduce wastewater overflows and improve onsite wastewater management;
- The need to introduce user pays for wastewater in the Inner Drainage Area, it should be noted that residents outside the Inner Drainage Area already pay directly for the septic tank pump outs;
- The need to reduce the adverse effects of stormwater;
- The need to accelerate the Zero Waste strategy;
- The need to secure additional cemetery capacity beyond 2021; and
- No requirement for additional public toilets beyond the currently approved programme.

The draft Assessment of Water and Sanitary Services provides a series of tactical action plans and work programmes to address these issues.

It is recommended that the Waitakere Community Board makes a submission to Council on the draft Assessment of Water and Sanitary Services.

RECOMMENDATIONS

1. That the Assessment of Water and Sanitary Services report be received.
2. That the Waitakere Community Board makes a submission to Council on the draft Assessment of Water and Sanitary Services.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



9 KAREKARE PUBLIC TOILET UPGRADE: WASTEWATER SYSTEM

PURPOSE OF THE REPORT

The purpose of this report is to recommend to the Waitakere Community Board that it considers its decision on the type of wastewater treatment system to be installed as part of the Karekare Public Toilet Upgrade project.

BACKGROUND

The existing wastewater treatment system for the Karekare public toilet block consists of an old septic tank and trench disposal field. This type of treatment system does not treat wastewater to a high standard, even when operating correctly and therefore needs to be replaced.

Council approved funding in the 2002/2003 Annual Plan for upgrading the toilet block at Karekare. Consultation with the local community has been ongoing since March 2002 and to date six public meetings have been held at Karekare to discuss the project.

Whilst the project will involve a building upgrade as well as an upgrade of the wastewater system, a decision is being sought about the wastewater treatment system only at this stage.

A report was presented to the Waitakere Community Board's meeting of 3 September 2002 outlining the options for a new wastewater system and the Waitakere Community Board resolved:

“That the Waitakere Community Board approve the option of installing an on-site packed bed reactor wastewater treatment system and drip irrigation disposal system, with a disposal area being located in the southern Karekare Beach sand dunes.”

2724/2002

Subsequently, a resource consent application was submitted to the Auckland Regional Council and the Auckland Regional Council granted a resource consent for the proposed on-site wastewater system.

A112 The location of the proposed new toilet block is shown in the attachment at page A112.

However, an appeal to this consent was lodged with the Environment Court by the Western Coasts Beaches Protection Society Incorporated.

The Environment Court arranged a mediation meeting on 20 August 2004 between that Society, the Auckland Regional Council and Waitakere City Council. The mediation reached an agreement that Council would reconsider the options for wastewater systems for the proposed Karekare public toilet upgrade, subject to formal approval of any option by the Waitakere Community Board. Once the Waitakere Community Board has determined its preferred option it will be necessary to report back to the Environment Court and seek further mediation or a Hearing.

STRATEGIC CONTEXT

Council's strategic platforms of the Three Waters and Zero Waste support local solutions and minimising off site effects such as transporting waste and disposal in remote locations.

The Parks Asset Management Plan has identified the need to replace the current wastewater treatment system associated with the Karekare public toilet block and upgrade the block itself. Carrying out these works will ensure that the environmental impacts of visitors to Karekare are minimised and that the safety, hygiene and aesthetics of the toilet facilities is improved.

ISSUES

There are fundamentally two ways of dealing with the wastewater from the proposed Karekare toilet block; wastewater could either be treated and disposed on-site, or taken off-site for treatment and disposal.

The decision to adopt an on-site system, made by the Waitakere Community Board in September 2002, took into account public feedback, the environmental performance of new wastewater systems and costs.

However, a review of the costs then provided to the Waitakere Community Board has shown significant cost increases, for the following reasons:

- Increase in the construction and operation costs of the on-site wastewater system and disposal field, due to a general construction cost inflation and the cost of meeting the Auckland Regional Council's consent conditions;

- Increase in annual Auckland Regional Council consent fees; and
- An increase of 40% in the cost of septic tank pump outs.

The options identified through the Environment Court mediation are as follows:

- Onsite wastewater treatment with the disposal field located at the site previously approved by the Waitakere Community Board;
- Onsite wastewater treatment with an alternative location for the disposal field;
- Building a holding tank and tankering the wastewater offsite.

Therefore, costs have been updated to reflect the increases and are summarised in Table 1 below.

| Wastewater System | Capital Cost \$ | Annual Operating Cost \$ | Net Present Value \$ |
|---|--------------------|--------------------------------|-------------------------|
| On-site treatment with proposed disposal site | \$67,500 | \$5,660 | \$136,042 |
| On-site treatment with new disposal site | \$90,600 | \$6,578 | \$196,233 |
| Tankering off-site | \$11,593 | \$10,182 | \$141,094 |

Table 1 - Cost comparisons for Karekare Wastewater Systems

The tankering costs are based on a 9,000 litre storage tank, with up to 14 pump outs per year. It should be asked that the costs of tankering away are likely to increase in the future due to increased transport costs.

Table 2 below outlines the advantages and disadvantages of on-site wastewater treatment with the proposed disposal site.

| Advantages | Disadvantages |
|---|---|
| High quality wastewater produced, better than provided by other existing on-site wastewater systems | Disposal area required |
| Environmental impact will be 'no more than minor' | Small reduction in area of land available for public access |
| No truck movements | Risk of continued Environment Court proceedings |
| Lowest cost | |

Table 2 - Advantages and Disadvantages of on-site wastewater treatment and disposal

The advantages and disadvantages of the option that includes a new disposal site are summarised in Table 3 below.

| Advantages | Disadvantages |
|---|--|
| High quality wastewater produced, better than provided by other existing on-site wastewater systems | New disposal area required |
| Environmental impact will be 'no more than minor' | Highest cost |
| No truck movements | New consultation process will be required |
| | New resource consent required, with a high likelihood of Environment Court appeals |

Table 3 - Advantages and Disadvantages of on-site wastewater treatment with new disposal site

Table 4 below outlines the advantages and disadvantages of tankering wastewater off-site:

| Advantages | Disadvantages |
|---------------------------|---|
| No disposal area required | Environmental impact is moved elsewhere, but treatment of the disposal site would be to a high environmental standard |
| | 14 truck movements per annum in/out of Karekare |
| | Further community consultation |
| | Slightly higher cost than the currently approved option |

Table 4 - Advantages and Disadvantages of tankering away wastewater

It should be noted that the option adopted by the Waitakere Community Board was established after extensive consultation and has been granted resource consent by the Auckland Regional Council establishing strict environmental performance criteria. If a new option is adopted, it may be necessary to carry out further consultation and obtain new resource consents.

RESOURCES

Funding has been provided in the 2004/2005 Annual Plan to construct a wastewater system for the new Karekare public toilets.

Due to the delays in finalising the consenting process, it will be necessary to carry over funding to the 2005/2006 Annual Plan.

CONCLUSION

The Waitakere Community Board is requested to consider the options for wastewater treatment and disposal for the proposed Karekare public toilets.

The Waitakere Community Board's decision will be advised to advise the Environment Court in order to progress the consulting process for the proposed Karekare public toilets.

RECOMMENDATIONS

1. That the Karekare Public Toilet Upgrade: Wastewater System report be received.
2. That the Waitakere Community Board considers the options for wastewater treatment and disposal for the proposed Karekare public toilets and confirms its preferred option.
3. That the Environment Court be advised of the Waitakere Community Board's decision.

Report prepared by: Tony Miguel, Group Manager, Asset Management.



10 PROPOSED 2005/2006 FOOTPATH CONSTRUCTION PROGRAMME

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the Waitakere Community Board for the 2005/2006 Footpath Construction Programme.

BACKGROUND

A113-A115

Council has delegated to the Community Boards the authority to confirm the footpath construction programme and establish priorities using a point system, as set out in the Attachment at pages A113 to A115.

The detailed process to establish footpath priorities includes the follows:

- A review of the RAMM footpath output list. This is a list of all the roads in each Ward, with specific reference to roads with a footpath on each side, one side and with no footpath;
- A compilation of the proposed final lists that are considered suitable for the construction of a new footpath;
- A visit to each site to determine its priority points, feasibility, practicality and physical constraints;
- Prioritisation of the final list for each Ward;
- A review of the cost estimates;
- Determination of the construction programmes based on the revised footpath priority lists; and
- Funds are allocated across the city based on a formula approved by Council.

STRATEGIC CONTEXT

The provision of footpaths contributes to the following strategic objectives:

- Safe City;
- Urban and Rural Villages;
- Integrated Transport and Communication.

In this context it is important that the Footpath Construction Programme is implemented equitably with regard to the whole city. This means taking into account the overall distribution of the needs for footpaths and the overall distribution of pedestrian activity.

ISSUES

The draft 2005/2006 Annual Plan budget allows \$1,500,000 for the construction of new footpaths. This is an increase of \$500,000 in the 2004/2005 Annual Plan.

Using the agreed footpath budget allocation formula and the latest priority lists, the allocations of funds per Ward are as follows:

| Ward | Footpath One Side (km) | No footpaths (km) | Weighed % of budget | Budget Allocation \$ |
|-----------|------------------------|-------------------|---------------------|----------------------|
| Henderson | 6.542 | 0.426 | 1.775 | 15,970 |
| Massey | 16.191 | 23.940 | 39.958 | 359,513 |
| New Lynn | 33.419 | 9.105 | 22.012 | 198,048 |
| Waitakere | 27.478 | 64.068 | 102.972 | 926,469 |
| All Wards | | | 166.717 | 1,500,000 |

The proposed footpath construction programme for the Waitakere Ward is based on the priority list and previous discussions with a representative from each Board and is as shown in the table below:

| Road Name | Road Section | Length (m) | Estimated Cost (\$) |
|-------------------------|---|------------|---------------------|
| Shaw Road | From No. 34 to 37, left hand side | 383 | \$57,450 |
| Church Street | Swanson Road to end of road, right hand side | 211 | \$31,650 |
| Church Street | Swanson Road to end of road, left hand side | 241 | \$36,150 |
| Forest Hill Road | Border Road roundabout to Gull Service Station | 48 | \$7,200 |
| Karen Road | Entire road, both sides | 160 | \$24,000 |
| O'Neill's Road | Swanson Road to Pooks Road, left hand side | 250 | \$37,500 |
| Sturges Road | From No. 230 to 244, left hand side | 190 | \$28,500 |
| Sturges Road | From No. 228 to 228a, left hand side | 22 | \$3,300 |
| Lookout Drive | Victory Road to 1 Lookout Drive, right hand side | 360 | \$54,000 |
| Red Hills Road | Birdwood Road to Don Buck Road, left hand side | 370 | \$55,500 |
| Scenic Drive | West Coast Road to Quinn's Road, both sides | 400 | \$60,000 |
| Western Road | Victory Road walkway to end of road, both sides | 440 | \$66,000 |
| Shaw Road | From No. 24 to 34, left hand side | 150 | \$22,500 |
| Swanson Road | North Candia Road to O'Neill's Road, left hand side | 60 | \$9,000 |
| Henderson Valley Road | Candia Road to Gum Road, both sides | 500 | \$75,000 |
| Knox Road | Swanson Road to 19 Knox Road, right hand side | 226 | \$33,900 |
| Tane Road (East & West) | Entire road, both sides, excluding from No. 43 to 45 | 700 | \$105,000 |
| Pooks Road | Ranui Avenue to 31 Pooks Road, right hand side | 190 | \$42,600 |
| Henderson Valley Road | From No. 348 to 354, left hand side | 450 | \$67,500 |
| Henderson Valley Road | Gum Road to 348 Henderson Valley Road, left hand side | 120 | \$18,000 |

| Road Name | Road Section | Length (m) | Estimated Cost (\$) |
|---------------|--|------------|---------------------|
| Township Road | McEntee Road to kindergarten, left hand side | 240 | \$40,000 |
| Contingency | | | \$51,719 |
| Total | | 5,711 | \$926,469 |

The construction programme as set out above, should be considered to be provisional as it will depend on the following factors:

- Detailed site design may show the need for additional works such as earthworks, retaining walls and drainage improvements; and
- The heated state of the construction market may result in unacceptably high tender prices which may require that footpath construction projects be delayed or reduced in scope.

Any changes to the programme arising from the above circumstances will be reported back to the Community Board to enable the work programme to be adjusted accordingly.

RESOURCES

Resources have been provided in the draft 2005/2006 Annual Plan for construction of footpaths.

CONCLUSION

The footpath priority lists for each Ward has been reviewed to take into account additional funding provided by Council in the Draft 2005/2006 Annual Plan.

RECOMMENDATIONS

1. That the Proposed 2005/2006 Footpath Construction Programme report be received.
2. That the proposed footpath construction programme for 2005/2006 be approved in principle, subject to final confirmation by Council of funding in the 2005/2006 Annual Plan.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



11 NEW ZEALAND COMMUNITY BOARDS' CONFERENCE

PURPOSE OF THE REPORT

This report seeks to give the opportunity to the Elected Member who attended the New Zealand Community Boards' Conference held in Dunedin on 3 - 6 March 2005 to report back to the Board.

BACKGROUND

The New Zealand Community Boards' Executive Committee has now been recognised by Local Government New Zealand as an advisory committee on Community Board matters.

All local authorities are members of Local Government New Zealand and it is Local Government New Zealand's role to represent the national interests of the sector. Community Boards are now recognised by Local Government New Zealand as an integral part of the sector.

The first Community Boards' Conference was held in Christchurch in March 1997 and has been held every 2 years since then.

STRATEGIC CONTEXT

Ensuring Elected Members know and understand their role and the parameters in which they can most effectively govern the City, contributes to all the Community Outcomes identified by the Council in its Long Term Council Community Plan and in particular, the Active Democracy Platform. The provision of training, including that available at the Community Boards' Conferences assists that contribution.

ISSUES

The Dunedin Community Boards hosted this year's conference with the full support of the Dunedin City Council. Waitakere Community Board was represented by Mrs Christine Shepherd as well as by Ms Sharon Davies. The other attendees from Waitakere City were:

- Mr W Bainbridge (Henderson Community Board);
- Ms G Maurice (Massey Community Board);
- Mrs G Marshall (New Lynn Community Board);
- Cr Chan (Massey Community Board);
- Charlie Inggs (Democracy and Governance Team Manager).

The organising committee provided a balanced programme of workshops and keynote speakers for both new and experienced Elected Members. The Conference provided the opportunity to network with other elected Members as well as learning from the keynote speakers and work sessions which included workshops on:

- Chairing of Meetings and Code of Conduct;
- Emergency Services working with Community Boards;
- Induction and Role for New Community Board Members;
- Making a Submission to the Local Government Commission;
- Making of Submissions to the RMA / Environment Court by Community Boards;
- Training of Members wishing to sit on Resource Consent Panels;
- Consultation and Significant Projects by Community Boards with reference to the 2005 Best Practice Awards;
- Facilitation and Partnerships for Community Boards with reference to the 2005 Best Practice Awards.

Keynote speakers included:

- Basil Morrison (President of Local Government New Zealand), Eugene Bowen (Chief Executive Officer Local Government New Zealand) and Yvonne Palmer (Chairperson Community Boards Executive);
- Murray Smith MP (United Future Party - Sponsor of the Local Government (Use of Community Boards) Amendment Bill);
- Jim Harland (Chief Executive Officer Dunedin City Council);
- Anne Carter (Department of Internal Affairs);
- Jonathan Salter (Local Government New Zealand Legal Advisor);
- Neil Brown (Manager Civil Defence Emergency Management, Dunedin City Council);
- David Benson-Pope (Associate Minister of the Environment);
- Kerry Marshall (Local Government Commission);
- Cr Leah McBey (Otago Peninsula Community Board);
- Nick Smith (National Party Spokesperson on Local Government);
- Pete Hodgson (Minister of Transport).

Active participation and questioning was encouraged. The 2005 Best Practice Awards were presented at a dinner held on the Thursday evening, which also allowed participants time for networking and sharing experiences.

Overall the conference appeared to be a success. The programme was managed in an extremely professional manner by the conference organisers. As Community Boards are very diverse in nature (ranging from populations of less than 400 to over 100,000) and composition, finding the appropriate level to pitch the workshops was no easy task, but by and large seems to have been achieved.

RESOURCES

The funding requirement for airfares, accommodation and the conference fee was met from budgets provided for within the 2004/2005 Annual Plan.

CONCLUSION

The Waitakere Community Board is requested to use the presentation of this report as an opportunity for Mrs Christine Shepherd as well as Ms Sharon Davies, who represented the Waitakere Community Board at the Conference, to report back to the Board.

RECOMMENDATION

That the New Zealand Community Boards' Conference report be received.

Report prepared by: Charlie Inngs, Democracy and Governance Team Manager.



12 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

| OUTSIDE ORGANISATIONS | APPOINTMENT |
|---|-------------------------------------|
| Auckland Region and Far North Community Board Association Executive Committee | Christine Shepherd Diane Goodley |
| National Community Board Executive Zone 1 Deputy Representative | Christine Shepherd |
| Glen Eden Citizen Advice Bureau | Diane Goodley |
| Keep Waitakere Beautiful | Christine Shepherd |
| Huia/Cornwallis Local Water Agenda Steering Group | Robin Taylor Diane Goodley |
| McLaren Park Community Project Steering Group | Diane Goodley |
| Piha/Karekare Local Water Agenda Steering Group | Kubi Witten-Hannah Robin Taylor |
| The Weedfree Waitakere Trust | Diane Goodley |
| West Coast Plan Liaison Group | Monique Davis |
| Council/Police Liaison Group | Kubi Witten-Hannah |
| COUNCIL COMMITTEES | |
| Community Sport Fund Allocation Subcommittee | Monique Davis Diane Goodley |
| Hearings Committee | Robin Taylor Kubi Witten-Hannah |
| Kay Road Balefill Site Management Committee | Sharon Davies |

