

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON TUESDAY, 3 MAY 2005, COMMENCING AT 7.00 PM.**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Tuesday, 5 April 2005

RECOMMENDATION

That the minutes of the Meeting of the Waitakere Community Board held on Tuesday, 5 April 2005 as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 **PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



5 **CHAIRPERSON'S REPORT**


As there is no written report of the Chairperson, provision is made for the Chairperson to give a verbal update at the meeting.








6 **COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
<p>Draft Waitakere Citywide Alcohol Strategy</p> <p>Resolution No: 547/2005</p>	<p>The City Development Committee at its meeting held on Thursday, 7 April 2005 approved the release of the draft Citywide Alcohol Strategy for public submission. Board Members now have the opportunity to comment on the draft Waitakere Citywide Alcohol Strategy if they have particular issues they believe need to be addressed.</p> <p>The draft Waitakere Citywide Alcohol Strategy has been circulated to Members separately.</p>	<p>Mike Mills ☎ 836 8000 Ext: 8421</p>
<p>Speed Limits Bylaw</p> <p>Resolution No: 467/2005</p>	<p>Council at its meeting held on 30 March 2005 considered a report on Speed Limits Bylaw and resolved, <i>inter alia</i>, that this report be referred to all Community Boards for their information. A copy of the report and the relevant minutes of the meeting are attached at pages A1 to A16.</p>	<p>Denis Sheard ☎ 836 8000 Ext: 8018</p>
<p>Community Board Minor Parks Projects 2004/2005</p>	<p>The Parrs Park drinking fountains have now been completed.</p> <p>The Swanson Railway Station Park BBQ and picnic table will be completed by May 2005.</p> <p>Upland Glade sign and picnic table have been completed.</p> <p>Parrs Park toilet block to be completed by May 2005.</p>	<p>Katherine Slack ☎ 836 8000 Ext: 8779</p>
<p>Boards Submission to the draft Annual Plan 2005/2006</p>	<p>The Board has made arrangements to complete a submission to the draft Annual Plan 2005/2006. The closing date for receiving submissions is 4 May 2005. The Board need to:</p> <ul style="list-style-type: none"> • Resolve to make a submission to the draft Annual Plan 2005/2006; and • Delegate authority to the Chairperson or other Board Member(s) to formally sign off the Board's submission and submit it by 4 May 2005 to the Acting Annual Plan and LTCCP Coordinator. 	<p>Wendy Kjestrup ☎ 836 8000 Ext: 8402</p>

A1-A16

Issue	Comments	Reporting Council Officer
<p>Munroe Bridge Project 'Paremuka Bridge'</p> <p>6 May 2003</p> <p>Resolution No: 863/2003</p>	<p>The design of the Paremuka Bridge was carried out during 2001 to 2004 by Connell Wagner. The design was reviewed by GHD Limited. Fulton Hogan was awarded the contract and site construction started in September 2004. Work has progressed well with no noteworthy problems. Construction is on schedule. At the end of March 2005 the following milestones had been completed:</p> <ul style="list-style-type: none"> • site clearance and establishment • all piles in place • abutments and central pile cap placed • stream work and culvert removal complete • gabions placed at central pier • gabion protection and stream reinstatement complete • Central pier column cast • cross head beam to central pier cast • bridge beams in place • Munroe Road excavated to new level • temporary surface provided for Munroe Road • Temporary ramps to properties each side of new road established. • Watermain placed on side of Munroe Road, connection established to Naturist Camp <p>The following work remains to be completed as part of the bridge construction:</p> <ul style="list-style-type: none"> • roading works to both Munroe Road and Summerland Drive to be completed • walls to all abutments to be completed, backfill to abutment and cast floating slab • <i>in situ</i> deck to bridge to be cast • parapets walls constructed • surfacing to bridge to be laid • footpaths, kerbing and channel to be constructed • some services to be relayed and connected across bridge • guardrails installed • artwork completed and connected to bridge • planting and landscaping required <p>It is still expected that the bridge will be opened on time, October 2005.</p>	<p>Edwin Dearham</p> <p> 836 8000</p> <p>Ext: 8736</p>

Issue	Comments	Reporting Council Officer
The Laingholm Beach Hall	Council completed community consultation regarding the future of Laingholm Beach Hall which showed that the community was divided as to what they wanted to happen to the Hall. The Laingholm Districts and Citizens Association advised Leisure Services that they will undertake further community consultation called 'Planning for Real' to further clarify the commitment that Laingholm residents have to using the Laingholm Beach Hall and any upgrades. Laingholm Districts and Citizens Association were to conduct a community skills survey, and a community planning session late last year. Council are expecting the outcomes of the survey and planning session. Once received the outcomes will be reported back to the Waitakere Community Board, and a report for the future of the Laingholm Beach Hall will be submitted to the Finance and Operational Performance Committee.	Polly O'Brien  836 8000 Ext: 8559
Piha Water Safety Signage 4 May 2004 Board Member's Request	A Resource Consent has been applied for. The signage will not be installed until mid May 2005.	Warren Ogilvie  836 8000 Ext: 8561
Project Twin Streams - Community Board Participation 5 August 2003 Resolution No: 1620/2003	Purchase of properties in Henderson Valley Road is well underway, with 6 out of 13 properties now purchased. A demonstration project is underway with the Ranui community to establish an effective community partnership for the delivery of Project Twin Streams. Detailed planning is underway for the 2005/2006 Annual Plan and a report will be submitted to the June 2005 meeting of the Waitakere Community Board to recommend a process for Community Board participation.	Tony Miguel  836 8000 Ext: 8294
Watercare Waitakere Water Supply Dams Environmental Management Committee 12 August 2003 Resolution No: 1709/2003	Council has lodged a submission in support of the applications by Watercare Services Limited for Resource Consents from the Auckland Regional Council. It is likely that a hearing will be held by the Auckland Regional Council in April 2005, although a date has not been confirmed at this stage.	Tony Miguel  836 8000 Ext: 8294

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Piha / Karekare and Huia / Cornwallis Local Water Plan Issue from the Environmental Management Committee	April 2005	June 2005	Tony Miguel  836 8000 Ext: 8294

RECOMMENDATIONS

1. That the Committee Secretary's Report for 3 May 2005 be received.
2. That the Waitakere Community Board resolve to make a submission to the draft Annual Plan 2005/2006; and delegate authority to the Chairperson or other Board Member(s) to formally sign off the Board's submission and submit it by 4 May 2005 to the Acting Annual Plan and LTCCP Coordinator.

Report prepared by: Owena Schuster, Committee Secretary.



7 WAITAKERE RANGES AND FOOTHILLS PROTECTION PROJECT

PURPOSE OF THE REPORT

The purpose of this report is to update the Community Board on the Waitakere Ranges and Foothills Protection Project and seek the Board's feedback for Council's 24 May 2005 meeting, where a decision will be made as to whether to forward the Waitakere Ranges National Heritage Area Bill to Parliament.

BACKGROUND

The Waitakere Ranges and Foothills Protection Project was initiated in early 2003 in response to concerns expressed by local people, local MPs, the community, the Parliamentary Commissioner for the Environment (PCE) and the West Coast Plan, that the special qualities of the Waitakere Ranges and Foothills continue to be under pressure from urban scale development and further action is needed to ensure more secure protection for future generations.

A Working Party (previously called the Political Liaison Group) was established to provide political oversight and information sharing amongst the partners. The Working Party consists of elected representatives from Waitakere City Council, Auckland Regional Council and Rodney District Council, iwi and local Members of Parliament the Hon David Cunliffe, Hon Chris Carter and Lynne Pillay.

Mayor Bob Harvey and Councillors Hulse and Clews were appointed as the Council's representatives on the project's Working Party. Councillor Lawley was appointed as an alternate member.

The goal of the Waitakere Ranges and Foothills Protection Project as agreed by the partners is:

“Through a partnership of iwi, Waitakere City Council, Auckland Regional Council & local Members of Parliament, and in close consultation with stakeholders, to find and implement ways of achieving better long-term protection for the natural and landscape values of the Waitakere Ranges and West Coast.”

Three phases of community consultation have been implemented to date:

- Phase One: September - December 2003;
- Phase Two: April - May 2004;
- Phase Three: November 2004 - February 2005.

Phase One and Phase Two Consultation

The purpose of the first phase was to share information and facts gathered about the status of the Ranges and Foothills with the community, discuss issues including gaps and weaknesses in current management.

Following Phase one additional policy work was undertaken to identify or further develop already identified ways to provide that ‘something extra’ i.e a more complete package of protection tools and mechanisms. These were researched and analysed. Those considered most suitable as methods or responses to fill the gaps and eliminate or diminish the weaknesses in the current management system were identified in a ‘proposed package’ in Phase two. The package was made up of both regulatory and non-regulatory/voluntary mechanisms.

Regulatory

- Investigate new legislation;
- Amend the Auckland Regional Policy Statement and the Waitakere City District Plan as required;
- Amend the Regional Growth Strategy as required.

Non-Regulatory

- Establish a community trust or forum (as a means of accessing additional funds and achieving voluntary protection);
- Investigate World Biosphere status;
- Prioritise projects through the Councils’ Long Term Council Community Plans;
- Establish core staff teams within the Councils;
- Develop an implementation plan.

Phase two focused on the visions and values for the eastern foothills and gained feedback on the proposed package, particularly the legislation component. Both phases showed that most people who participated believed the Ranges and Foothills were not protected enough now and for the future and that ‘something extra’ was needed. Participants did identify a clear need for further information.

Phase Three - Focus on Legislation

Legislation is seen as a component of an overall package of regulatory and non-regulatory instruments. It would provide the direction for the other regulatory components and is thus the focus of the current work within the programme.

This emphasis on legislation was further enhanced in October 2004 by a formal invitation from the Minister of Local Government the Hon Chris Carter, to the Waitakere City Council and the Auckland Regional Council, to prepare a local bill within the current parliamentary term.

Consultation included a city-wide distribution of a special publication including a questionnaire; a letter from the Mayor and Deputy Mayor to all ratepayers within the current and previous project areas and 14 community hosted meetings.

More than 3,500 questionnaires and comments were returned to Council. Respondents were asked if they supported new legislation to protect the Ranges and Foothills. About 70 percent supported legislation, 21 percent disagreed and 9 percent either did not know or did not respond. Of those who were landowners in the proposed area about 54 percent said yes to legislation, about 38 percent said no, and 8 percent either didn't know or didn't respond.

For more detailed information on the consultation please see the Council's 16 February 2005 agenda report (Item 5).

Independent Research / Polls

Waitakere City Council engaged an independent market research company to ascertain whether the consultation process was effective and to formally survey opinions about the proposal to introduce legislation. A high level of awareness was identified from the results. The results indicated that over 80 percent of respondents supported the protection of the Waitakere Ranges and Foothills. Sixty seven percent supported legislation, 14 percent opposed, and 15 percent neutral. Reasons expressed in opposition of the legislation included that it was unnecessary, it affected property rights and there had been a lack of consultation.

Councils' February Decisions

A17-A18

The results of Phase three consultation were presented to the three Councils at their February 2005 meetings as well as the first draft of the Bill. A decision was sought on whether to adopt the draft Bill. Auckland Regional Council resolved to support the draft proceeding to the parliamentary process. Both Waitakere City Council and Rodney District Council resolved to undertake further consultation and drafting on the Bill. The draft Bill is to be taken back to Councils in May 2005. Detailed resolutions are attached at pages A17 to A18.

Legislation Process

If the Council decides to proceed with a local bill the following processes occur:

- Public advertising of draft Bill in libraries and the District Court (legal requirement as part of the process of presenting a local bill to parliament; this includes the promoting local authority calling for submissions/comments);
- Draft Bill presented to the House of Representatives for First Reading. Bill sent to Select Committee;
- Submissions to Select Committee on the draft Bill;
- Select Committee Hearings on the draft Bill;
- Recommendations to the House on changes to the Bill as a result of Hearings;
- Passage of the Bill through the House into law.

Public Input into the Parliamentary Process

If the Bill is forwarded to Parliament, the Select Committee considering the Bill will call for public submissions. People then have the opportunity to make oral presentations at Select Committee hearings, which are likely to be held locally.

In addition, prior to the draft legislation being introduced to the House of Parliament, the promoting local government organisation is required to lodge the draft Bill in the local district court for three weeks, and to call for submissions. These would need to be analysed, and appropriate responses would be incorporated through the promoters' own submission to the Select Committee.

STRATEGIC CONTEXT

The Waitakere Ranges have long been recognised as a key strategic asset to Waitakere City and the region, with a rich and unique ecology and high biodiversity and landscape values. They have a distinctive history and strong cultural and ancestral associations. They are recognised as being nationally, regionally and locally important - both for their intrinsic values, and because of their proximity to the Auckland metropolitan area.

The Waitakere Ranges and Foothills Protection Project is a key project within the Green Network platform of the Long Term Council Community Plan. The 'Green Network' strategic platform contains a vision that would see streams and forests full of life, the Waitakere Ranges permanently protected and a Green Network in place linking the Ranges to the sea, as well as connecting the everyday lives of the people of Waitakere with the natural world.

The Council has indicated a strong commitment to working on the protection of the Ranges, whilst recognising that there are many different values relating to the Ranges, and that much is already being done to achieve protection. As the many tools for protection are varied and community views diverse, a robust process and inclusive process to establish any new measures is important.

ISSUES

Proposed Legislation

Policy Contexts

1. The legislation to better protect the Waitakere Ranges and Foothills is but one element of a comprehensive package of regulatory and non-regulatory proposals (as noted above). Better legislation can improve the management of the Ranges and provide a better basis for other methods. It can not solve all the problems, but it would speed up and assist in their resolution.
2. The second policy context is the special and unique management circumstances of the Ranges and Foothills.

The area is of national significance for its natural and historic heritage. The area is characterised by a relatively fragile environment. Generally these areas are forested or regenerating forest, of importance as natural habitats for wildlife, as Regional Park, and as water supply areas for urban Auckland. The foothills to the east and north are essentially rural in character, with a history of farming and orcharding, but with a strong presence of regenerating forest on higher slopes.

In Titirangi-Laingholm extensive residential development, now within the metropolitan urban edge, has occurred in a manner that has created a unique "bush living" environment where the built environment is subservient to the natural character of the rapidly regenerating forest. Along the Manukau Harbour and the Tasman coast are distinctive small settlements, each with its own identity.

Metropolitan urban intensification threatens all those qualities. Resisting metropolitan pressures in the Ranges and Foothills area is a key part of the Region's Growth Strategy, and of the City's Growth Strategy. In the foothills, and to an extent on the coast, the objective meets a mixed set of aspirations among landowners. There are those who have sought and value most highly the distinctive rural and natural character of the area and seek to avoid "metropolitanisation". For others the protection objective directly confronts aspirations for subdivision and more intensive development of their land.

The Proposed Draft Waitakere Ranges National Heritage Area Bill

A19-A36

A draft Bill was presented at the Council's February 2005 meeting and a copy is attached at pages A19 to A36. Tangata Whenua, Watercare Services Limited, Government departments and parliamentary officials have been consulted in its drafting.

At that meeting Council resolved that additional drafting and consultation should occur on the Bill. Council officers are in further discussions with iwi, Government agencies and landowners. These discussions are resulting in substantive changes to the preamble and body of the Bill.

Below is a brief outline of the draft Bill as presented at the Council's February 2005 meeting. The Bill establishes the Waitakere Ranges National Heritage Area within which the legislation will operate. It identifies the "heritage features" of the area, and high level objectives for the management of the area, and for the protection of the features listed. These objectives and the purpose of the Heritage Area are implemented by specific provisions that work through existing mechanisms in the Resource Management Act 1991, the Local Government Act 1974 and 2002, other legislation and through voluntary agreements. The following paragraphs explain some specific issues:

Explanatory Note

The Bill is prefaced by a policy statement and explanatory note that sets out the Councils' policy intent, and how that has been achieved. The note also explains the regulatory impact of the Bill, and why this legislative option was chosen. The note is to inform Parliament and the public about the Bill, but does not form part of the Bill, and is not attached when the Bill becomes an Act.

Clause 1: Title

The proposed title "Waitakere City Council and Auckland Regional Council [*and Rodney District Council*] (Waitakere Ranges National Heritage Area) Act 2005" follows the convention for naming local bills, but is yet to be agreed to by the Clerk of the House. It is unusual for a local bill to be promoted by three authorities, but that may be acceptable in this case because of the integrity and coherence of the "local area" affected. Rodney District is yet to decide if any part of that district is to be included, and whether or not it would wish to be a promoting Council.

Defining the "Heritage Area"

The Bill has to be accompanied by a certified plan of the boundary of the area. A plan has been prepared which defines the previously approved boundary, following property boundaries. The plan will need to be modified to incorporate any changes agreed to by the Councils, including properties in Rodney District should the District Council so decide. In the future, substantive additions to the area can be made after consultation, through an Order in Council process, but properties can be removed only through Act of Parliament.

The "Purpose", Values and Objectives of the Area

New provisions have been incorporated that explain the purpose of the "Area". These are to be read with the following 2 clauses which define the heritage features of the Area, and objectives for management. Together these three clauses work iteratively to guide decision-makers about what it is that is to be protected from urban processes such as subdivision. The "heritage features" include a comprehensive list of valued attributes that has been drawn from previous work, and informed by public submissions and comments.

The Relationship with the Resource Management Act 1991

The key vehicle for implementation is the Resource Management Act and District and Regional Resource Management Act documents. Every endeavour has been made to align the Bill with the Resource Management Act regime, so as not to have the effect of amending that statute. The intention is to inform the Resource Management Act and its processes, not to amend them. However by aligning the objectives of the Bill with the matters in Part 2 of the Resource Management Act, they are given higher standing than policies in a national policy statement, and in particular become matters that the consideration of applications under section 104 of the Resource Management Act are 'subject to', rather than merely required to 'have regard to'. This elevation overcomes the comparatively ineffective formulation in the Hauraki Gulf Marine Park Act 2000.

Local Management Plans

Provisions have been incorporated that allow the inclusion in the District Plan of what might be seen as long term 'vision statements' for individual localities, so that the distinctive local identity outcomes for places like Piha or Opanuku can be enunciated and used as a guide to appropriate development and assist in avoiding inappropriate development.

Rates

The Bill seeks to integrate many statutory processes in the Area, including the consideration of the effect of rating systems on the achievement of the purposes of the Bill.

The Waitakere Regional Park

The Park is the essential means of protecting and managing the area, constituting more than 17200 ha of land. Since the 2002 repeal of parkland provisions in the Local Government Act 1974, and the repeal of the Auckland Centennial Memorial Park Act there has been some uncertainty about the statutory arrangements for the Park. The draft Bill does not affect the ownership or inalienability of the Park. At the request of the ARC Regional Parks officials, it establishes a high level management purpose for the park, and the implementation of the purpose through a management plan process.

Watercare Services Ltd, and the Water Supply System

Watercare operate the essential water supply infrastructure in the Ranges under provisions in the Local Government Act 1974, the Auckland Metropolitan Drainage Act and a lease with the Auckland Regional Council. They also control and manage many of the aquatic ecosystems in the area. In consultation with Watercare Services Ltd, provisions have been incorporated that align the two purposes, so as to not undermine the operability of the supply system.

Recognition of Tangata Whenua Relationship with Specific Places

The Heritage Area covers the core district (rohe) of Te Kawerau a Maki. Other Iwi also have ancestral associations with the Area. Te Kawerau a Maki sought the inclusion of the deed of recognition provisions that are in the Hauraki Gulf Marine Park Act. They provide a simple mechanism for acknowledging historical and ancestral relationships of tangata whenua who are now essentially landless in the Area. They do not relate to private land. They can be entered into by the Crown or a local authority in relation to land they own.

The Current Status of the Bill

The draft Bill will require some additional work to incorporate any policy changes agreed to by Councils, or to clarify and make more effective the present drafting. In particular Parliamentary Counsel will audit the draft for consistency with conventions relating to local bills, and examine the way in which it interacts with other legislation.

RESOURCES

The Waitakere Ranges and Foothills Protection Project is seen as a key priority in the current financial year and has had a budget of \$110,000 allocated to the project in the 2004/2005 financial year. Policy, Project Management, Communications and support staff are allocated to work on the project. Auckland Regional Council, Rodney District Council and Department of Conservation staff support has been received.

In addition, Auckland Regional Council has shared costs for printing and distributing consultation and communications material and legal fees.

CONCLUSION

Waitakere City Council has resolved to undertake further consultation and drafting for the Waitakere Ranges National Heritage Area Bill. Officers are in further discussions with iwi, Government Agencies and landowners which are resulting in substantive changes to the preamble and body of the Bill.

Waitakere City Council and Rodney District Council will consider at their May 2005 meetings whether to adopt the Bill and progress it to Parliament. Auckland Regional Council has already resolved this in their February meeting.

RECOMMENDATIONS

1. That the Waitakere Ranges and Foothills Protection Project report be received.
2. That the Waitakere Community Board provides comment to the 24 May 2005 meeting of Council regarding the Waitakere Ranges and Foothills Protection Project.

Report prepared by: Kim Morresey, Partnerships and Advocacy Leader, Environment.



8 COMMUNITY INTERACTION PLAN FOR THE LONG TERM COUNCIL COMMUNITY PLAN 2006/2016

PURPOSE OF THE REPORT

The purpose of this report is to provide to the Waitakere Community Board the Community Interaction Plan which supports the development of the 2006/2016 Long Term Council Community Plan through engagement with stakeholders and communities and to also ask the Board to propose a date for consultation for the Waitakere Ward.

BACKGROUND

During the draft Annual Plan deliberations in February 2005 the Long Term Council Community Plan and Annual Plan Special Committee was provided with an overview of the project plan for the development of the Long Term Council Community Plan 2006/2016. That report set out the parameters, principles and community interaction process for the 2006 Long Term Council Community Plan as well as work done to date, legislative requirements, roles of partners in the process, the project timeline and a proposed name - City Plan, for the 2006 Long Term Council Community Plan.

The Community Interaction Plan was adopted by the Long Term Council Community Plan and Annual Plan Special Committee at its meeting held 19 April 2006.

STRATEGIC CONTEXT

Feedback from the Community interaction will be used to develop community outcomes. These community outcomes will provide opportunities for discussion with communities, taking into account the requirements of the Local Government Act 2002. These requirements include:

- The social, economic, environmental and cultural wellbeing of people and communities; and
- The need to maintain and enhance the quality of the environment; and
- The reasonably foreseeable needs of future generations.

The interaction with the community will also provide the way forward in prioritising identified outcomes and activities within these wellbeing areas. Levels of service expectations also need to be consulted on; and then finally, consultation on the draft Long Term Council Community Plan.

The prioritised community outcomes provide the Council with community views on where the City should be focusing its attention and resources. These views are considered by Council during the decision making process as well as in the preparation of a Long Term Council Community Plan. The Long Term Council Community Plan is a response to the needs expressed in the community outcomes. Feedback on levels of Council service also have a direct bearing on the Activity Plans under preparation. These Activity Plans provide the foundation for the Long Term Council Community Plan. In order to achieve robust, representative feedback, particular attention has been paid to developing a Community Interaction Plan that targets particular groups within the community, as well as ensuring that Maori are involved.

ISSUES

Consultation

A37-A44

The attached Community Interaction Plan at pages A37 to A44 covers consultation requirements for the Long Term Council Community Plan in order to develop Council's response to community outcomes and levels of service. Detailed planning of individual actions has not been included, but is in progress. The community consultation will not start with a blank slate; rather it will be based upon the community outcomes identified as part of the 2003 Long Term Council Community Plan and other feedback received to date as part of other consultation processes.

The Community Interaction Plan must enable the Council to deliver a Long Term Council Community Plan that:

1. Identifies a set of community outcomes – these may be similar to the 2003 community outcomes, or they may be modified.
2. Prioritises the community outcomes.
3. Identifies a set of indicators to monitor and report on the progress of the community outcomes.
4. Identifies levels of service around key service areas.

The Local Government Act 2002 requires the Council to undertake a special consultative procedure in order to adopt a Long Term Council Community Plan. The new Plan should specify any significant changes to current levels of service, transfer of ownership or control of strategic assets, construction, replacement or abandonment of any strategic assets, or any decision that affects the capacity of the Council, or the cost of any activity identified in the Plan.

The Council must make a draft of the Plan publicly available and it must contain a report from the Council's auditor on compliance with the disclosure requirements of the Local Government Act 2002, the quality of information provided, assumptions, forecast information and performance measurement.

Overview of the Community Interaction Plan

The following sections have been taken from the attached Community Interaction Plan.

Aim:

To undertake a Community Interaction Plan that engages communities of Waitakere to participate in developing prioritised community outcomes for the City, a way of measuring progress towards these outcomes, and an indication of what level of service communities are satisfied with for the Council's services.

Strategy:

Phase One - Development of 2006 Community Outcomes and Indicators

Analysis of preliminary data (2003 community outcomes and other feedback), workshops and meetings, mailouts, advertising, media relations and stakeholder meetings.

Phase Two - Refinement and Prioritisation of 2006 Community Outcomes and Indicators

Community and Stakeholder Panel, Drop-Ins/Road show, flyer in rates notice, survey, and Council's *Waitakere City News* newsletter centre spread, workshops and meetings.

Phase Three - Levels of Service Consultation and Document Production

Workshops, Council's *Waitakere City News* newsletter centre spread, event, media relations, draft document.

Phase Four - Consultation of Draft Long Term Council Community Plan and Final Document Production

Mailout, flyer in rates notice, media relations, advertising, submissions process, final document.

A full break-down of these phases is set out in the attached Community Interaction Plan.

Tools and Media:

- Workshops;
- Meetings;
- Drop-Ins/Road Show;
- Community and Stakeholder Panel;
- Event;
- Mailouts;
- Flyer;
- Print advertising;
- Survey;
- Local media: The Aucklander and the Western Leader;
- Council's website and the project website;
- Council's newsletter - *Waitakere City News*;
- Circulation of draft Long Term Council Community Plan and submissions process.

RESOURCES

Staff resources are currently being aligned to this part of the Long Term Council Community Plan project. Community Board Members are encouraged to participate in the May workshops and any other areas of the consultation as far as is practicable.

CONCLUSION

The Community Interaction Plan that accompanies this report will enable the Council to meet its obligations under the Local Government Act 2002 in order to identify community outcomes. It provides for a participative consultation process that seeks to involve a wide variety of Waitakere residents and ratepayers.

The feedback generated by this consultation process will enable the development of prioritised community outcomes, a means for measuring progress on the achievement of those outcomes, and a feel for what levels of service the community is prepared to fund. This feedback provides information to assist the Council in its decision making, and in its preparation of a Long Term Council Community Plan that responds to the needs of the City as expressed through the community's community outcomes.

RECOMMENDATIONS

1. That the Community Interaction Plan for the Long Term Council Community Plan 2006/2016 report be received.
2. That the Waitakere Community Board proposes a date for consultation in their Ward to determine their involvement for the consultation process for the development of the Long Term Council Community Plan 2006/2016.

Report prepared by: Annette Smithard, Strategic Plan Manager.



9 SWANSON STATION PARK FINAL CONCEPT PLAN

PURPOSE OF THE REPORT

The purpose of this report is to present to the Waitakere Community Board the submissions on the Swanson Station Park Final Concept Plan and seek an approval for the final Concept Plan as the basis for progressing the detailed design and the construction development during the 2005/2006 financial year.

BACKGROUND

From February 2004, Swanson community representatives and Council staff worked together on the Swanson Station Park project. A series of public consultation events were held:

Event	Date, Time, Venue
Regular meetings with a community reference group that was established at the beginning of the project for assistance and advice in the public consultation process.	February 2004 - April 2005
Community Picnic	20 March 2004 Display of existing plans
Letterbox drop, notice in school newsletter, e-mail network and newsletters, community notice board at petrol station and at school, dairy and to shops and Gallery	Mail out to the surrounding area, defined with the help of the reference group E-mail network assisted by the Swanson Residents and Ratepayers Association
Interviews with groups and individuals	Saturday, 29 May 2004, 10am - 2pm 15 minute sessions (14 people attended) Swanson Railway Station Community Room
Presentation and discussion on findings from interviews	Monday, 14 June 2004, 7:30pm (about 40 people attended) Swanson Primary School, 703 Swanson Rd
Drop-in and walk over site	Saturday, 24 July 2004 10am-2pm (about 30 people attended) Draft concept plan available. Sketches of views from different points on actual site

Following the outcome of the first stage of the consultation process, changes to the Concept Plan were completed. The revised final Concept Plan is a fusion of the draft plans displayed in August 2004 and the feedback provided by the community.

A45-A47

A submission package including an information brochure was released to the Swanson Community on 18 February 2005. This marks the end of the concept plan design phase. A copy of this brochure and the submission form are attached at pages A45 to A47.

The public consultation process commenced on 18 February 2005 and submissions closed on 18 March 2005. A total of 1,100 copies of the submission package were printed with 1,050 copies distributed to households in the Swanson Station surrounding area. Copies were also available at public meetings. A collection box for the submissions was located at the Swanson Station Café during the submission period and there were also options for the public to post, fax and e-mail their submissions.

A presentation was made to the Swanson Residents and Ratepayers Association Annual General Meeting on 7 March 2005 and a question and answer sheet was also distributed at the meeting.

STRATEGIC CONTEXT

Swanson Village is one of the urban growth nodes identified in the Regional Growth Strategy and forms part of the council's work programme, under the "Urban and Rural Villages" strategic platform.

In the Swanson Reserves Management Plan, the site was identified by a working title as "Swanson Heritage Park". Under the Reserves Act 1997, the Swanson Heritage Park is classified as a Local Purpose "Community Purpose" reserve, which means its primary purpose is for use by the local community. In the Swanson Reserves Management Plan, it was categorized as the township reserve.

A brief description of the park in the Swanson Reserves Management Plan was included:

"The Heritage Park lies adjacent to the Station Park also between the road and railway line and will eventually link to the station".

The Swanson Reserves Management Plan contains two draft concept options for this park. This identifies that the concept was still to be determined through a separate consultation process. That process has now been undertaken as noted in the background of this report. The final Concept Plan has been based on the options presented in the Swanson Reserves Management Plan, and is therefore provided for in the Plan.

ISSUES

Design Context

The design of the proposed park in this 3700m² section of land aims to unify and enhance the network of parks and facilities within Swanson, while respecting the existing form and history of this site.

The park will function as a walkway, providing an alternative link to the train station and café and associated gathering spaces. Defined spaces will be created for both passive and active recreation that caters for the diverse interests and age groups of the residents of Swanson. Such spaces include a skate park, a community recreation space, areas of lawn and a pergola. The spaces generally fit within the natural form of the land. A ramped 'all access' walkway follows the historic alignment of the old railway over bridge ramps. At the highest point of the site, a stepped elevated focal point offers views to greater Swanson and the Waitakere Ranges.

Areas of planting incorporate both native and exotic species and will take into consideration the existing planting design within Swanson. This will assist in developing a strong vegetated character for the town, while respecting the ecology of the region. A nature trail will be planted with locally sourced and labelled native vegetation, accentuating the visual link between the Waitakere Ranges and Swanson. Perimeter planting will include native vegetation and will function to buffer prevailing winds and the noise of the railway.

There has been an investigation of opportunities for special design of plant labels and perhaps an element within the pergola, such as a poem or carving. That notes the significance of the Kauri Trees which have been sourced through the Swanson 150th celebration project. There are also opportunities to integrate community art into the skate park and basketball half court design, as well as a feature artwork, such as a sculpture.

Surfacing materials and furniture used throughout the site will draw on the palette of materials already evident in Swanson, reinforcing a common aesthetic and identity. The proposal also introduces the use of materials that reflect the historical link between the park and railway.

A48 The final Swanson Station Park Concept Plan incorporating the abovementioned features is attached at pages A48.

Submission Issues

A49-A53 A total of 43 submissions were received. The issues raised are discussed in a Summary of the Submissions Report, with comments and recommendations as to whether and how the issues should be addressed in the final Swanson Station Park Concept Plan attached at pages A49 to A51. The detailed submission comments are attached at pages A52 to A53.

Toilets

It should be noted that public consultation indicates that Swanson residents request the construction of a public toilet as a high priority. The assessment of water and sanitary series identifies the requirement for the provision of a public toilet in Swanson Station Park.

Park Name

Although the site was identified by a working title of the "Swanson Heritage Park" in the Swanson Reserves Management Plan, it is noted that it is common practice to use the same name for connected parts of a park. It is therefore recommended the park name be confirmed as the "Swanson Station Park". The community feedback is supportive of the name change. The changing of this park name is provided for in the Management Plan as it was identified as only a working title.

RESOURCES

Funding is provided in the current financial year 2004/2005 to complete the concept plan design work for the Swanson Station Park.

The budget for the detailed design and the construction are in the draft budget currently under discussion for the 2005/2006 Annual Plan.

CONCLUSION

The Swanson Station Park final concept plan has been developed taking into account the outcomes of the public consultation with Swanson community and should be approved as a basis for the further development of the Swanson Station Park.

RECOMMENDATIONS

1. That the Swanson Station Park Final Concept Plan report be received.
2. That the Waitakere Community Board approve the Swanson Station Park Final Concept Plan and form the basis for developing detailed design plans.

3. That the Waitakere Community Board recommend to Long Term Council Community Plan and Annual Plan Special Committee that a public toilet for Swanson Station Park be included as a priority project in the 2006/2016 Long Term Council Community Plan.
4. That the Waitakere Community Board confirms the park name as the "Swanson Station Park".

Report prepared by: Jean Simpson, Project Manager, Urban Development.



10 **SYLVAN GLADE, PIHA - NEW NO STOPPING CONTROL**

PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's approval for a new 'No Stopping' control in Sylvan Glade, Piha.

BACKGROUND

An owner of a property in Sylvan Glade, Piha, has requested, through an elected member, that Council consider installing a 'no stopping' parking control on one side of Sylvan Glade to discourage drivers from parking in a manner that restricts access to properties in the street.

Sylvan Glade is a short street located off Beach Valley Road in Piha. It has no footpaths or kerbing and although the width of the carriageway varies along the length of the road at no point is the sealed width wider than 6 metres. The presence of water tables and vegetation close to the carriageway in most parts of the road limit possibilities for off road parking. The properties in Sylvan Glade are a mixture of permanently occupied houses and intermittently occupied batches.

During summer months when the parking areas on the beach frontage are fully occupied, visitors to the beach often park their vehicles in Sylvan Glade and at times vehicles are parked on both sides of the road simultaneously. The narrow width of sealed carriageway in Sylvan Glade severely restricts access to properties in the road.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

It is proposed that a new 'no stopping' control be installed on the east side of Sylvan Glade from the intersection with Beach Valley Road to a point 75 metres south of the intersection.

The owners of properties in Sylvan Glade were consulted by letter regarding the possibility of installing a 90 metre long parking restriction on the east side of Sylvan Glade. Nine responses were received. Of these six were in favor of the new parking restriction proposed in the consultation letter, two where in favor of a shorter parking restriction than was proposed in the letter and one was opposed to parking restrictions in Sylvan Glade. The respondent who objected to the proposed change did so on the grounds that they believed that the proposed restriction would cause parking problems in other parts of the street and that occupants of properties in Sylvan Glade should accept some inconvenience for the benefit of visitors to the area.

The two respondents who favored shorter parking restrictions proposed in the consultation letter were concerned that the proposed restriction would eliminate parking in an unsealed area off the carriageway outside number 7. After further investigation by Council staff it was determined that parking could occur in this area without unduly restricting the carriageway. The recommendations of this report have been adjusted to accommodate the concerns of these respondents.

A54 The location and extent of the proposed 'no stopping' line is indicated on page A54.

RESOURCES

The proposed new parking control markings can be implemented under the 2004/2005 Annual Plan road maintenance budgets.

CONCLUSION

The proposed parking restriction in Sylvan Glade is desirable to prevent parked vehicles unduly blocking access to nearby residential properties.

RECOMMENDATIONS

1. That the Sylvan Glade, Piha - New No Stopping Control report be received.
2. That in relation to **SYLVAN GLADE, PIHA**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) on the east edge the sealed carriageway of **SYLVAN GLADE** starting from the south edge of the sealed carriageway **BEACH VALLEY ROAD** and extending to a point a further 75 metres south along the edge of the carriageway a new '**NO STOPPING AT ALL TIMES**' control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



11 WEST COAST ROAD, ORATIA - NEW NO STOPPING CONTROL

PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's approval for a new 'No Stopping' control in West Coast Road, Oratia.

BACKGROUND

A local resident, through an elected member, has requested that a 'No Stopping' control be installed in West Coast Road west of the intersection with Glengarry Road so as to ensure that the sight lines of drivers turning out of Glengarry Road into West Coast Road are not obstructed by parked vehicles.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

Council staff have visited the intersection of Glengarry Road and West Coast Road and determined that to achieve desirable driver sight lines for drivers turning out of Glengarry Road it would be necessary to prohibit parking on the south side of West Coast Road between the intersection with Glengarry Road and the east edge of the vehicle crossing of number 484. This change is recommended by this report.

It should be noted that demand for on street parking in this area is quite limited, there are no nearby businesses making regular use of on street parking in this area and all nearby residential properties have their own off road parking. High parking demand in this area appears to only be occurring during major sporting events at the nearby Parris Park.

The occupants of nearby properties were consulted regarding the proposed change by letter. No replies were received.

A55 The location and extent of the proposed 'no stopping' line is indicated on page A55.

RESOURCES

The proposed new parking control markings can be implemented under the 2004/2005 Annual Plan road maintenance budgets.

CONCLUSION

The proposed parking restriction in West Coast Road is desirable to prevent vehicles parking in a location which blocks the sight lines of divers exiting Glengarry Road.

RECOMMENDATIONS

1. That the West Coast Road, Oratia – New No Stopping Control report be received.

2. That in relation to **WEST COAST ROAD, ORATIA**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) on the south kerb line of **WEST COAST ROAD** starting from a point where the kerb line meets the west kerb line of **GLENGARRY ROAD** and extending to a point a further 37 metres west along the kerb line a new **NO STOPPING AT ALL TIMES** control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



12 PROPOSED LOCATION OF SUNNYVALE STATION PEDESTRIAN BRIDGE WITHIN ORATIA STREAM ESPLANADE RESERVE

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the Waitakere Community Board to allow the Sunnyvale Pedestrian Bridge to be rebuilt on part of the Oratia Stream Esplanade Reserve. This will facilitate safer pedestrian access to the Sunnyvale Station as a result of the double tracking of the railway line in this location.

BACKGROUND

A56-A59

Arrow International Consultants Ltd (project managers for the double tracking of the western line) on behalf of New Zealand Railways (Ontrack) have approached Council with a proposal to rebuild the existing pedestrian bridge which is currently located on the railway abutments near the Sunnyvale Station. A copy of their proposal and associated drawings is attached at pages A56 to A59.

The existing rail abutments are now required to be used for the double-tracking of the western rail line which will require the re-alignment of the pedestrian bridge. The proposed re-alignment will intrude across a small corner of a Local Purpose Esplanade Reserve of the Oratia Stream that lies within the Waitakere Ward and will then be extended into the rail corridor which is located in the Henderson Ward to provide walkway access to the new Sunnyvale Station.

Council approval is required for the proposed rebuilding of the bridge to proceed as it is proposed to be constructed on a local purpose esplanade reserve. The Community Board has the delegated authority to provide approval for the use of the local purpose esplanade reserve.

Auckland Regional Transport Authority (ARTA), Auckland Regional Transport Network Limited (ARTNL) and Ontrack are going ahead with stage 2 of the rail double tracking. Currently funds have been made available for the detailed design work. This is underway. Construction funds are expected in late June 2005.

Accordingly works are anticipated to commence mid year and to be completed about 12 months later.

The work includes laying a second rail track from west of New Lynn station to west of Henderson station; the upgrade and modernisation of four stations; the provision of parking; toilets; bus stops; and pedestrian over or under bridges.

At Sunnyvale Station, Ontrack has determined that the most efficient manner of passing commuters from one side of the tracks to the other is by way of an underpass at Oratia Stream. As the existing bridge is to be widened to accept a second rail track, the current pedestrian bridge crossing will be lost. The under pass links both platforms and permits pedestrian traffic to reach the station from Aetna Place and new housing planned on the west bank.

The landing of the new rail bridge spans on council park land is vital to the construction of stage 2 double tracking.

STRATEGIC CONTEXT

The Oratia esplanade reserve on which the bridge will be located is classified as Local Purpose Esplanade Reserve under the Reserves Act 1977.

The provision of pedestrian access to railway stations links strongly to the encouragement of public transport initiatives as identified in the integrated transport and communications strategic platform.

ISSUES

The current pedestrian bridge does not provide access to the southern side of the railway line and therefore people are cutting across from the northern side of the railway line to directly access the station. This has been identified as a significant safety issue. The proposal from Arrow International Consultants Limited is looking at providing a pedestrian underpass to provide direct access to the Sunnyvale Station, alleviating the need for pedestrians to make a significant diversion down to the current crossing point and back-tracking to the station.

Arrow International Consultants Limited have agreed to work with Parks Assets to ensure that the design of the new pedestrian bridge is undertaken to minimise opportunity for vandalism and meet Council's design standards for such structures.

The new bridge will also be designed to provide for cycle and pedestrian access in order to link with both the twin streams and rail corridor cycleways.

It is not anticipated that there will be any negative impacts on the esplanade reserve in providing this pedestrian bridge and if there are any minor impacts on riparian vegetation these can be addressed through the resource consents that will be required for the work.

RESOURCES

All costs for the redevelopment and building of the pedestrian bridge will be covered by the double tracking project and all building and resource consents will be undertaken as part of that project. There are no costs to Council for this project.

CONCLUSION

The provision of the proposed re-located pedestrian bridge will not have any negative impacts on the use or amenity of the esplanade reserve. In addition, the bridge, with its extension under the rail corridor to directly link to the Sunnyvale Station will provide significant benefit to the community by providing safer access to the station and improved access between the residential areas on either side of the railway line.

It is considered that with the willingness to incorporate parks requirements into the design of the bridge to minimise opportunity for vandalism that the proposal overall will provide significant improvements for the community compared to the current situation.

RECOMMENDATIONS

1. That The Proposed Location of Sunnyvale Station Pedestrian Bridge Within Oratia Stream Esplanade Reserve report be received.
2. That the Waitakere Community Board approve the location of a new pedestrian footbridge within the Oratia Stream Esplanade Reserve.

Report prepared by: Renee Lambert, Service Manager Parks Planning.



13 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd Diane Goodley
Glen Eden Citizen Advice Bureau	Diane Goodley
Keep Waitakere Beautiful	Christine Shepherd
Huia/Cornwallis Local Water Agenda Steering Group	Robin Taylor Diane Goodley
McLaren Park Community Project Steering Group	Diane Goodley
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah Robin Taylor
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Monique Davis
Council/Police Liaison Group	Kubi Witten-Hannah
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Monique Davis Diane Goodley
Hearings Committee	Robin Taylor Kubi Witten-Hannah
Kay Road Balefill Site Management Committee	Sharon Davies

