



**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN  
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON TUESDAY, 1 NOVEMBER 2005, COMMENCING AT 7.00 PM.**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Meeting Minutes - Tuesday, 4 October 2005

**RECOMMENDATION**

That the minutes of the Meeting of the Waitakere Community Board held on Tuesday, 4 October 2005, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

**NOTE:** Urgent business need not be dealt with now and may be delayed until later in the meeting.



**4 PRESENTATION - AUCKLAND REGIONAL COUNCIL UPDATES**

Councillors Sandra Coney and Paul Walbran from the Auckland Regional Council may be in attendance to update the Board on Auckland Regional Council activities.



## 5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



## 6 CHAIRPERSON'S REPORT

Well this time last month I was travelling around the Tuscany regions of 'sunny' Italy, average temperature 28 degrees. I had 5 days quality time with a brother in England, and three weeks travelling around Italy from Florence, down the Amalfi Coast, 2 fabulous days on Capri and 4 not so great nights in Rome. I then did some extensive retail therapy in Bangkok on the way home.

A1-A2

I couldn't resist attaching a photo that shows what the overhead power lines look like in Bangkok. We were out to dinner on the second night when, during a bout of rain, the power failed. Within 2 minutes all the tables had candles on them, so obviously not an uncommon occurrence. The other photo I have attached is an example of how the locals park in the centre of Rome. If one of the cars on the inside wishes to move they just sit on their horn until someone comes to move a car so they can get out!! Photos attached at pages A1 to A2.

I'd like to thank Diane for stepping in as the Deputy Chair so effectively and attending meetings on my behalf.

### **New Lynn Memorial Library**

Another fantastic tribute to the New Lynn community and the new flag pole will be dedicated on Armistice day.

### **Cr Pat Booth**

I'd like to extend a rather belated congratulations to Pat for the receipt of his prestigious Lifetime Award presented to him by the National Press Club. Well Done. Pat has been in hospital recently with some heart problems and has been instructed to have complete rest for the next couple of month so he has extended his apologies for any meetings he is unable to attend.

## Waitakere City Council Representation Review

The big topic for discussion coming up for the Waitakere Ward is the boundary adjustments component of the Representational Review, a requirement of the new Local Government Act 2004. I was going to summarize the Local Government Commissions guidelines to Undertaking a Representational Review however having taken out the bits I felt were relevant to Community Boards I still had 15 pages and then I thought you really need to read them in relation to the rest of the document. I therefore decided rather than do an incomplete job of it I would not do it at all, there will be ample opportunity for the Board and residents to read information that will be distributed throughout the consultation process.

I have however included the guideline timeline so it's possible to see a clear path of consultation and decision making. As you will see Council is still in the early stages of the process.

### Procedural steps and timeline for the representation review

The representation review process includes the following steps:

Procedure	Legislative provision - under Local Electoral Act 2001	Deadline
Council determines proposed representation arrangements	Section 19H for territorial authorities, section 19I for regional councils, and section 19J for community boards. (Schedule 1A if Māori wards or constituencies to be established.)	No specific deadline, except that: <ul style="list-style-type: none"> <li>determinations must be made by 31 August in the year prior to election year where Māori wards or constituencies are to be established; and</li> <li>determinations must be made in time for the deadline for public notices to be met.</li> </ul>
Council gives public notice of proposal and invites submissions	Section 19M(1)	Within 14 days of resolution, and not later than 8 September in the year prior to election year
Submissions close	Section 19M(2)(d)	Not less than one month after public notice
If no submissions then proposal becomes final <sup>2</sup>	Section 19Y(1)	Public notice is to be given when there are no submissions but there is no date fixed for doing this
Council considers submissions and may amend proposal	Section 19N(1)(a)	Within 6 weeks of closing date for submissions
Council gives public notice of its "final" proposal	Section 19N(1)(b)	Within 6 weeks of closing date for submissions
Appeals and objections close	Sections 19O and 19P	Not less than 1 month after the date of the public notice issued under section 19N(1)(b), and not later than 20 December in the year prior to election year

If no appeals or objections then proposal becomes final <sup>3</sup>	Section 19Y(1)	Public notice is to be given when there are no appeals or objections, but there is no date fixed for doing this
Council forwards appeals, objections and other relevant information to the Commission	Section 19Q	As soon as practicable, but not later than 15 January in election year
Commission considers resolutions, submissions, appeals and objections and makes determination	Section 19R	Before 11 April in election year
Determination subject to appeal to High Court on a point of law <sup>4</sup>	Clause 2, Schedule 5, Local Government Act 2002	Appeals lodged within 1 month of determination

As you can see there will be a comprehensive consultation and submission process and I have already discussed with Council officers the need to arrange a collective Waitakere Ward Residents & Ratepayers and Community Groups meeting at Council with a presentation and discussion. I am looking forward to this as a good opportunity for the Board members to hear first hand what the communities concerns, issues and/or support (or not) is once they have all the information.

### Piha Surf Event

I had the pleasure of being a guest of the Vodafone Surf session at Piha on Saturday amongst a crowd of at least 15,000 people when New Zealand took on the World.

The New Zealand surfers – Maz Quinn, Daniel Kereopa, Bobby Hansen and Morehu Roberts – took on world team of Parko, Occy, Irons and Garcia. The World team won the overall competition scoring 60 points compared to New Zealand's 50.

I was so pleased we decided to get there reasonably early as I believe cars were being turned away from 2pm when parking at the West Coast Beach reached its limit. I was becoming a little concerned when Mayor Bob Harvey, who was said to be arriving at 2pm, didn't get there until 3.30 pm. He informed me he had parked his car at the Lookout and walked in. There was also a rumour that some people were parking at nearby Karekare Beach, some 10 kilometres away and walking in.

The day was overcast with the odd shower, and the surf wasn't that great but I will congratulate Vodafone for an excellently managed event, it just goes to show that with the right amount of planning, and working effectively with the Council's Event Manager and the locals can do.

Sunny Garcia said that the surf was hard work but he was very impressed with the crowd and the reception they had received since arriving in New Zealand.

Gisborne local Maz Quinn said it's the most people I've seen at a surfing event anywhere in the world.

A3

The World team picked up a trophy board designed by Aaron Kereopa, Daniel's brother, which featured the Maori god of the elements in its design. The day's activity was topped off by the Vodafone Signing Session where the fans got to meet their heroes face to face. Photo attached at page A3.



### **RECOMMENDATIONS**

That the Chairperson's Report be received.

Christine Shepherd, JP  
**CHAIRPERSON**





## 7 **COMMITTEE SECRETARY'S REPORT**

<b>Issue</b>	<b>Comments</b>	<b>Reporting Council Officer</b>
Piha Road Gorse Removal	The following points are an update on the gorse removal project for Piha Road, Piha <ul style="list-style-type: none"><li>• The growing of suitable eco sourced plant stocks are underway;</li><li>• Tenders for the physical works will close on Tuesday, 22 November 2005;</li><li>• The physical works involving cutting, removal of gorse and painting stumps with herbicide are proposed to be undertaken from December 2005 through to February 2006;</li><li>• There will be no spraying as there may be a fire risk with standing dead gorse.</li></ul> Planting to be carried out from April 2006 through to May 2006 depending on the weather.	Debbie Chapman  836 8000 Ext: 8368
Piha Stream Pedestrian Bridge 6 May 2003 Resolution No: 865/2003	Initial investigative works are currently underway to determine the design parameters required to design the bridge. Once this is done, consultation with the community will be undertaken to determine the details of the structure.	Harish Singh  836 8000 Ext: 8953

Issue	Comments	Reporting Council Officer
<p>Waitakere River Realignment 6 May 2003 Resolution No: 864/2003</p>	<p>Works to realign the river are being undertaken on an ongoing basis. Parks Assets are now investigating some hard engineering options such as the installation of gabions or rock structures. These structures, however, will be subject to Auckland Regional Council consents which could be complicated and quite expensive to obtain. Funds have been allocated through the 2006/2007 Annual Plan to undertake the design work and to obtain consents. Further funds have been applied for in the 2007/2008 financial year for the necessary physical works to be implemented. In the meantime Parks Assets will continue with the physical works to realign the river.</p>	<p>Harish Singh ☎ 836 8000 Ext: 8953</p>
<p>Munroe Bridge Project 'Paremuka Bridge' 6 May 2003 Resolution No: 863/2003</p>	<p>The design of the Paremuka Bridge was carried out during 2001 to 2004 by Connell Wagner. The design was reviewed by GHD Limited. Fulton Hogan was awarded the contract and site construction started in September 2004. Construction work has progressed according to program. It is anticipated that construction will be complete by end of October 2005. The art work has not been cast and will not be ready for installation at the completion of the construction work. Temporary hand rails will be installed to open the bridge with the art work to be installed at a later stage.</p>	<p>Edwin Dearham ☎ 836 8000 Ext: 8736</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
<p>The Laingholm Beach Hall Public Forum 9 September 2002</p>	<p>July 2005</p>	<p>February 2006</p>	<p>Kimberly Rees ☎ 836 8000 Ext: 8559</p>
<p>McLaren Park Community Project 9 September 2002 Resolution No: 2766/2002</p>	<p>September 2005</p>	<p>December 2005</p>	<p>Kimberly Rees ☎ 836 8000 Ext: 8559</p>
<p>Project Twin Streams - Four Monthly Progress Report Resolution No: 1468/2005</p>	<p>August 2005</p>	<p>December 2005</p>	<p>Tony Miguel ☎ 836 8000 Ext: 8294</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Piha / Karekare and Huia / Cornwallis Local Water Plans  Environmental Management Committee	September 2005	December 2005	Tony Miguel  836 8000 Ext: 8294
Water Supply Dams Environmental Management Committee  12 August 2003  Resolution No: 1709/2003	September 2005	December 2005	Tony Miguel  836 8000 Ext: 8294

### **RECOMMENDATION**

That the Committee Secretary's Report for 1 November 2005 be received.

Report prepared by: Owena Schuster, Committee Secretary.



## **8 SUMMERLAND DRIVE, WESTERN HEIGHTS - NEW P1 PARKING CONTROL**

### **PURPOSE OF THE REPORT**

The purpose of this report is to seek the Waitakere Community Board's approval for a new, one minute parking restriction outside Summerland Primary School in Summerland Drive, Western Heights.

### **BACKGROUND**

A representative of Summerland Primary School has requested that Council consider installing a new, one minute parking restriction outside Summerland Primary School in Summerland Drive, Western Heights to facilitate a drop off area for vehicles delivering children to the school. The proposed parking restriction will be in effect immediately before school only.

### **STRATEGIC CONTEXT**

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services and for city travel facilitated by integrated, environmentally responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Appropriate time restrictions for parking allow for the most effective utilisation of parking, best allowing for the essential needs of parking users.

## ISSUES

It is proposed that a new P1, one minute parking only, parking restriction applicable 8.30 am to 9.00 am Monday to Friday only be placed on the northern portion of the parking bay directly outside the school. The southern portion would remain unrestricted. The proposed restriction would apply to the five spaces in the northern end of the parking bay. The bay is currently divided into six metre long parking spaces. A parking space of this length requires vehicles to reverse in. It is proposed that the six northern most of these spaces be remarked as five 7.2 metre long spaces that will allow cars to enter and leave the spaces without reversing. These five spaces will form the proposed new drop off location.

The school has requested that the parking restriction allow for one minute of parking only and be applicable only during the before school period. The school intends to reconfigure their car park to provide an on site pick up area for children to be used during after school periods only.

The occupants of properties adjacent to the proposed parking restriction were consulted regarding the proposed changes by letter. No replies were received.

A4

The location of the proposed new parking control is shown on the aerial photograph as attached at page A4.

## RESOURCES

The proposed markings and signs changes can be implemented under the 2005/2006 Annual Plan road maintenance budgets.

## CONCLUSION

The proposed new P1, 8.30 am to 9.00 am, Monday to Friday only, parking control in Summerland Drive outside Summerland Primary School is recommended to create a drop off area for vehicles delivering children to the school.

## RECOMMENDATIONS

1. That the Summerland Drive, Western Heights - New P1 Parking Control be received.
2. That in relation to **SUMMERLAND DRIVE, WESTERN HEIGHTS:**
  - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
    - (i) on the west kerb line of **SUMMERLAND DRIVE** starting from a point 99 metres north along the kerb line from the point where the kerb line meets the north kerb line of **BROOKWOOD DRIVE** and extending to a point a further 36 metres north along the kerb line a new **P1, 8.30AM TO 9.00AM MONDAY TO FRIDAY ONLY** parking control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 – Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



## **9 REPRESENTATION REVIEW - DRAFT INITIAL PROPOSAL ON BASIS OF ELECTION**

### **PURPOSE OF THE REPORT**

The purpose of this report is to inform the Waitakere Community Board of the contents of the draft Initial Proposal on the Basis of Election, to enable the Waitakere Community Board to provide advice to the Finance and Operational Performance Committee on the Draft Initial Proposal.

### **BACKGROUND**

One of the reforms introduced by the Local Electoral Act 2001 was to reduce the frequency of reviews of the basis of elections by local authorities from every three years to at least one every six years. Only 23 out of 86 local authorities in New Zealand conducted Reviews in 2003, with all others therefore required to undertake these in 2006. The Local Government Commission has advised that its workload to deal with any appeals and objections when considering Final Proposals from territorial authorities and regional councils is likely to be substantial and that if a local authority is able to make its determination ahead of the statutory deadlines then it is much more likely that local hearings will be possible. Because the Council chose not to undertake a review in 2003 it must do so in the 2006 year.

It was considered inappropriate to consider those aspects of the review that had to be undertaken during the 2005 year (Maori Wards and Electoral System) in isolation from those aspects for which decisions do not have to be made until 2006 (Boundaries and Representation).

The Council has therefore determined that it will continue the process through 2005 and on to 2006 seamlessly, so that it makes a determination well ahead of the statutory time lines, and as soon as possible after robust consultation with the community.

### **STRATEGIC CONTEXT**

Active Democracy is one of the Council's nine strategic platforms identified in its Long Term Council Community Plan and Annual Plan 2005/2006. This platform supports the involvement of citizens in the Council's decision-making process through education, removing barriers, developing partnerships, improving information flows and supporting the communities' own ways of interacting with the Council.

The Council measures its success in meeting active democracy targets by conducting regular household surveys. Although the public's perception of engagement in the Council's decision-making processes has improved since 2001/2002, (partly due to this Council's extensive community consultation processes), the voter turnout for Council elections remains low. Voter turnout was only 35.68% at the last election. The electoral representation review process will assist the Council in determining why this is so by addressing issues around Communities of Interest and how to structure a system that is more conducive to active voter participation.

### **ISSUES**

The Representation Review is required to determine the method of election of the Council and of its Community Boards, in order to provide for fair and effective representation, as defined in the Local Electoral Act 2001.

The Electoral Officer started this process for Council by preparing a Discussion Document for Elected Members, which was presented to Councillors in a workshop held on 15 June 2005, and was the subject of reports to all four Community Boards in August 2005. Concurrently the Electoral Officer commissioned a consultant to undertake a study identifying Communities of Interest which report was presented to a workshop of

Councillors and Community Board Chairs on 17 August 2005. This workshop identified areas for further investigation. A revised report was presented to a workshop for Community Board Members on 27 September 2005 and then to a workshop for Councillors and Community Board Chairs on 4 October 2005.

A5-A12

At the workshop of 4 October 2005, the consensus of Councillors present was in favour of a three Ward model, with 14 Councillors, all elected by Ward, plus the Mayor. It was further suggested that there be three Community Boards (one for each proposed Ward), with six elected Community Board Members, elected at large from within the Community, for each. These discussions form the basis of the draft Initial Proposal attached to this report at pages A5 to A12. This Proposal represents a significant departure from existing arrangements, which, at least for Council, could no longer be retained due to changed statutory provisions.

A further workshop, on 14 October 2005, which was attended by 16 out of the 22 Community Board Members, together with five Councillors, including the Deputy Mayor, considered the draft Initial Proposal. The consensus this workshop was in favour of supporting the draft Initial Proposal with the increase of the number of elected Community Board Members to seven per Board.

Feedback from the Community Board is now sought by Council. Once Council has made a decision on the proposal, it will be released for public consultation. The issues of the System of Election and of Maori Ward/s have already been reported on separately to the Board.

## **RESOURCES**

Provision has been made in the draft Annual Plan 2005/2006 to resource the Representation Review. No additional resources are required.

## **CONCLUSION**

This report is brought to the Waitakere Community Board to enable the Waitakere Community Board to provide advice to the Finance and Operational Performance Committee on the draft Initial Proposal.

## **RECOMMENDATIONS**

1. That the Triennial Representation Review (Draft Initial Proposal on Basis of Election) report be received.
2. That Waitakere Community Board make recommendations to the Finance and Operational Performance Committee for onward transmission to Council on the subject of the draft Initial Proposal on Basis of Election.

Report prepared by: Charlie Inggs, Deputy Electoral Officer.

## 10 ELECTRICITY (HAZARDS FROM TREES) REGULATIONS 2003

### PURPOSE OF THE REPORT

As requested by Councillor Hulse, at the time of the discussion in relation to recent tree trimming works undertaken at Piha, the purpose of this report is to update the Waitakere Community Board on the legal obligations of Council, and general issues and impacts on the community brought about by the Electricity (Hazards from Trees) Regulations 2003.

### BACKGROUND

This report is coming to the Waitakere Community Board as a request for an update on Electricity (Hazards From Trees) Regulations 2003.

For many years Vector and its predecessors have taken responsibility for trimming or removing trees growing beneath or adjacent to powerlines within the City.

A13-A16

On 18 December 2003 the Government promulgated the Electricity (Hazards from Trees) Regulations 2003 (the Regulations). The Regulations promote the uninterrupted supply of electricity by reducing outages and other hazards, including risks of fire and human injury caused by the proximity of trees to powerlines. The Regulations came into force on 15 January 2004. A copy of the Regulations is included in attachment at pages A13 to A16.

On 9 May 2005 Vector presented a clarification of the Regulations to Council's Financial and Operational Performance Committee. There were no minuted recommendations made by the Committee.

### ISSUES

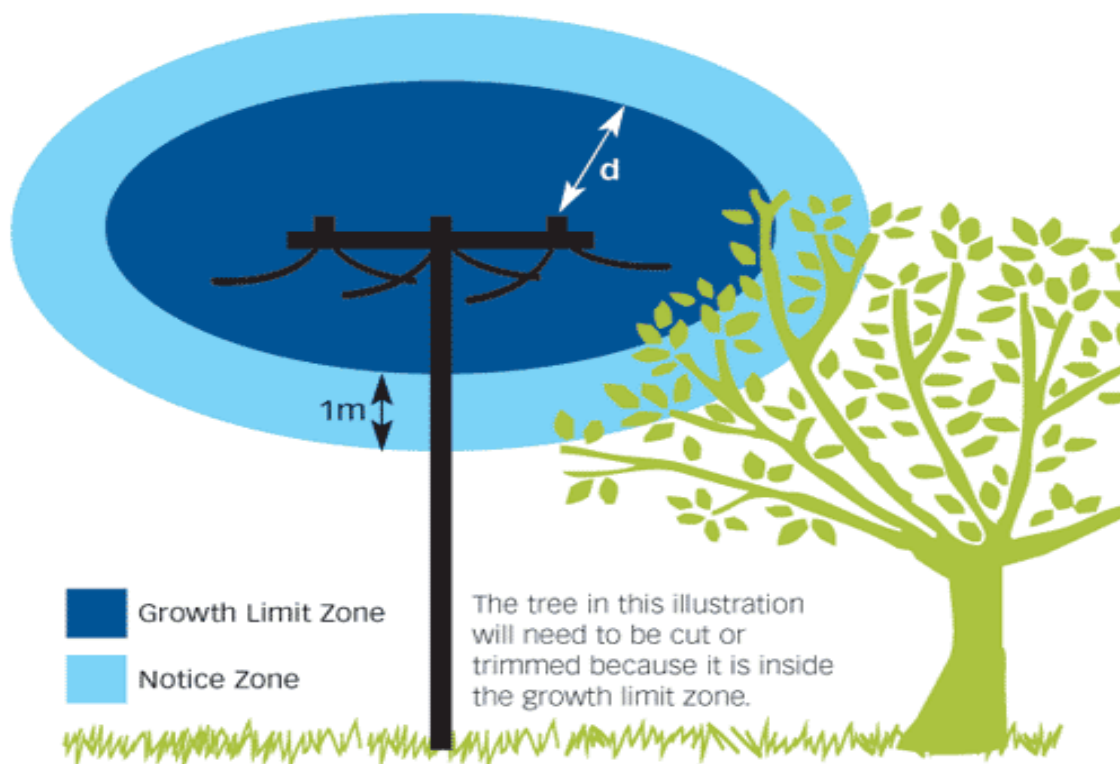
#### Complaints Received In Relation To Vector's Tree Pruning

Since July 2004 Vector has intensified tree trimming around the network, in particular within Waitakere City. The extent of tree trimming at various sites throughout the City has given rise to numerous complaints from residents, mainly in relation to the appearance of trees post trim, the necessity of the works and the shift in responsibility for future costs of tree maintenance.

#### Assessing the Quality of Tree Trimming Works in Relation To the Electricity (Hazards from Trees) Regulations 2003

The Regulations require specific separation distances that must be maintained between trees and electrical conductors.

VOLTAGE	GROWTH LIMIT ZONE - D	NOTICE ZONE
33kV	2.5m	3.5m
11kV	1.6m	2.6m
400/230V	0.5m	1.5m



Vector use arboricultural contractors Treescape Limited, Utilities Division for all tree trimming works on their network. All Treescape Limited staff who undertake tree trimming around the network are trained professionals. In addition Vector's Resource Consent requires that all trimming works are undertaken by qualified arborists in accordance with modern tree pruning techniques. As a minimum contractual condition, Vector requires that Treescape Ltd achieves separation distances outside the Notice Zone.

In general most trees around the network within the City have never received regular trimming away from conductors. Those trees which have received some maintenance in the past have been maintained in compliance with the separation distances now required under the regulations.

Trees are dynamic, different species have different growth habits and accordingly different pruning tolerances and requirements. Achieving minimum mandatory separation distances for most trees which have established close to conductors will often require removal of a significant portion of the tree.

In the majority of situations, even if tree trimming to Notice Zone separation distances is undertaken by a qualified arborist in accordance with best practice pruning techniques, the appearance of a tree post trim can be dramatic. It is quite often the case that complete removal is the only realistic option as trimming to achieve Notice Zone separation distances will either kill or completely disfigure a tree.

In summary, separation distances required by the regulations are generally at complete odds with what is commonly considered best practice treatment for trees. In achieving the separation distances, more often than not, it is the requirements of the regulations that are the real issue rather than the technical competence of the contractors who undertake the works.

## RESOURCES

### Cost Allocation and Prediction

Due to the scale of work and additional resource required by the line owner to manage the first cut or trim programme it is anticipated that the practical shift in responsibility for maintenance of trees growing beneath or adjacent to power lines will gradually escalate with Council taking on full financial responsibility within the 2011/2012 financial year. Ultimately, any forecasting is reliant upon the speed with which Vector manages to complete the first cut or trim programme around the network.

Vector has made available to Council information from a survey undertaken in 2002 that reports the presence of approximately 1,978 sites containing some 38,000 trees within the City which are close to, or in direct conflict with 11kV and 33kV conductors. Due to the configuration of the Vector network being predominantly within roading corridors, the majority of these sites and trees will be in Council ownership. Vector have estimated that approximately 70% of these trees are in Council ownership. As these calculations reflect data that was captured in 2002 it is reasonable to suggest that in the interim the number of sites / trees in direct conflict with conductors will have increased. These figures do not take into account trees which are close to or in direct conflict with 400v conductors.

Maintenance cost estimates provided by Vector in December 2003 recommended allocating approximately \$800 per site, requiring a potential allocation over 1,978 sites of \$1,582,400. Based upon Council's 70% ownership of the tree asset, budget estimates should be set at \$1,107, 680.

These figures relate to Vector's 11kV and 33kV network and do not include Transpower's network. Transpower has recommended, based upon historic tree trimming data, that Council should allocate \$62,000 per annum. To date, Council has not received any First Cut or Trim Notices from Transpower.

Since Vector intensified tree trimming within the City in July 2004 Council has received 2,541 First Cut or Trim Notices for individual trees and tree groups. In July 2005 Vector reported that progress had been significantly slower than originally forecast and a total of 17,074 trees have been trimmed in the City which represented completion of 13% of the network.

Due to public safety, where complete tree removal is not an option, trimming to maintain safe clearances between trees around conductors must be managed on a programmed cyclical basis. Although ultimately dependent upon tree growth rates an ideal trimming programme around conductors should follow a 3-year Citywide cycle.

In some instances certain tree species will exhibit faster growth rates than others. In order to accommodate faster growth rates the maintenance timeframes will be reduced and managed on a reactive basis outside the programmed 3-year Citywide cycle.

Based upon figures provided by the line owner, practical implementation of the 3-year programme around Vector's network will require an estimated annual budget for trimming around 11kV and 33kV network alone in the region of \$369,226. This forecast does not take into account tree trimming around Transpower's network, the 400v Vector network, reactive call outs, traffic management costs, programme development, administration, asset planning, contract management, arbitration, line patrols and District Plan issues.

It is anticipated that Council will require a staff resource that will peak at 40hrs per week from 2010 in line with the incremental increase in the scale of the management requirements.

Forecasting for reactive work is based upon observations of tree species growth rates around the network, where it is expected that approximately 30% of trees in proximity to the network will reach notice zones well within the 3-year cycle and will require management on a one off reactive basis.

Other anticipated incidental effects of the new regulations will be an increase in public enquiries and reactive tree trimming requests to Council. Council's Call Centre will have to develop and manage new processes.

### Predicted Cost Allocation Summary

The figures below are based upon the estimated incremental shift in responsibility in line with Vector's progress around the network with the first free cut or trim programme. Due to Vector's slower than forecast progress around the network, the percentage responsibility shift for tree maintenance is estimated upon Council becoming responsible for maintenance of trees of around 20% of the network by the end of the 2007/2008, 50% by 2008/2009, 70% by 2009/2010, 90% by 2010/2011 and full responsibility within the 2011/2012 period.

It is anticipated that Transpower will complete the first free cut or trim by the 2007/2008 period and Council is expected to become responsible for tree maintenance around Transpower's network commencing 2008/2009.

The following estimates are based upon data made available by the utilities. There has been no programmed maintenance around Vector's 400v network and therefore no data is available. Costs associated with this work will be additional to estimated totals.

#### 2005/2006

Item	Annual Estimates \$	Comment
Waitakere City Council undertaking reactive response tree maintenance around Vector and Transpower networks	25,000.00	Based upon the potential for fast growing tree species to enter notice zones within 16 Months of the first free cut. This funding was approved through the Annual Plan process.
Waitakere City Council Staff Resource 10hrs / Week	25,000.00	Duties would include management of initial Cut or Trim Notices, no interest notice process, contract preparation and general asset management
<b>Total</b>	<b>50,000.00</b>	

#### 2006/2007

Item	Annual Estimates \$	Comment
Waitakere City Council undertaking reactive response tree maintenance around Vector and Transpower networks	25,000.00	Based upon the potential for fast growing tree species to enter notice zones within 16 Months of the first free cut
Waitakere City Council Staff Resource 10hrs / Week	25,000.00	Duties would include management of initial Cut or Trim Notices, no interest notice process, contract preparation and general asset management
<b>Total</b>	<b>50,000.00</b>	

**2007/2008**

Item	Annual Estimates \$	Comment
Waitakere City Council undertaking maintenance around 20% of the Vector network (Programmed)	73,845.00	Based upon the incremental hand over of responsibility estimated at 20% of a 3 year cycle
Waitakere City Council undertaking maintenance around 20% of the Vector network (Reactive)	22,153.00	Estimated costs for trimming or removing 30% of the trees on 20% of the network.
Waitakere City Council undertaking maintenance around 20% of the Transpower network (Programmed)	12,400.00	Based upon the incremental hand over of responsibility estimated at 20% of 3 year cycle
Waitakere City Council Staff Resource 20hrs / Week	50,000.00	
Administration, District Plan, Call Centre, other associated costs	50,000.00	
<b>Total</b>	<b>208,398.00</b>	

**2008/2009**

Item	Annual Estimates \$	Comment
Waitakere City Council undertaking maintenance around 50% of the Vector network (Programmed)	84,613.00	Based upon the incremental hand over of responsibility estimated at 50% of a 3 year cycle
Waitakere City Council undertaking maintenance around 50% of the Vector network (Reactive)	92,306.00	Estimated costs for trimming or removing 30% of the trees on 50% of the network
Waitakere City Council undertaking maintenance around the Transpower network (Programmed)	62,000.00	
Waitakere City Council Staff Resource 20hrs / Week	50,000.00	
Administration, District Plan, Call Centre, other associated costs	50,000.00	
<b>Total</b>	<b>438,919.00</b>	

**2009/2010**

Item	Annual Estimates \$	Comment
Waitakere City Council undertaking maintenance around 70% of the Vector network (Programmed)	258,458.00	Based upon the incremental hand over of responsibility estimated at 70% of 3 year cycle
Waitakere City Council undertaking maintenance around 70% of the Vector network (Reactive)	77,537.00	Estimated costs for trimming or removing 30% of the trees on 70% of the network
Waitakere City Council undertaking maintenance around the Transpower network Citywide (Programmed)	62,000.00	
Waitakere City Council Staff Resource 40 hours / Week	100,000.00	
Waitakere City Council Administration, District Plan, Call Centre, Internal costs	50,000.00	
<b>Total</b>	<b>547,995.00</b>	

**2010/2011**

Item	Annual Estimates \$	Comment
Waitakere City Council undertaking maintenance around 90% of the Vector network (Programmed)	332,303.00	Based upon the incremental hand over of responsibility estimated at 90% of 3 year cycle
Waitakere City Council undertaking maintenance around 90% of the Vector network (Reactive)	99,691.00	Estimated costs for trimming or removing 30% of the trees the network
Waitakere City Council undertaking maintenance around the Transpower network (Programmed)	62,000.00	
Staff Resource 40 hrs / Week	100,000.00	
Administration, District Plan, Call Centre, Internal costs	50,000.00	
<b>Total</b>	<b>643,994.00</b>	

**2011/2012**

Item	Annual Estimates \$	Comment
Waitakere City Council undertaking maintenance around 100% of the Vector network (Programmed)	369,226.00	Based upon the complete hand over of responsibility estimated on a 3 year cycle
Waitakere City Council undertaking maintenance around 90% of the Vector network (Reactive)	110,767.00	Estimated costs for trimming or removing 30% of the trees the network
Waitakere City Council undertaking maintenance around the Transpower network (Programmed)	62,000.00	
Staff Resource 40hrs / Week	100,000.00	
Administration, District Plan, Call Centre, Internal costs	50,000.00	
<b>Total</b>	<b>691,993.00</b>	

**TOTAL SUMMARY 2011 / 2012**

Item	Estimate \$
Maintaining Trees Around Vector's Network	479,993.00
Maintaining Trees Around Transpower's Network	62,000.00
Waitakere City Council Associated Costs	150,000.00

**District Plan**

Vector has a blanket resource consent for tree works within Waitakere City issued by Council in May 2004 which is subject to several conditions. For example, prior to removing any tree or pruning greater than 30% of the canopy of any tree which grows within Council land, Vector is required under conditions of the resource consent to obtain Council's approval. If Council approves removal or pruning greater than 30%, Treescape's liaison officers then consult with the landowner adjacent to the proposed works. All tree trimming works are required to be undertaken by qualified arborists in accordance with modern and internationally accepted standards.

**Legal Options**

Waitakere City Council, North Shore City Council and Rodney District Council intend to request that the Regulations Review Committee undertake a review of the Regulations for the following reasons.

- Lack of consultation with Local Government in the period leading up to the making of the regulations
- The costs to Local Government brought about by the Regulations
- The contradiction between the requirements of the regulations and best practice management of trees
- Liability Issues

A draft letter to the Regulations Review Committee requesting this action is currently awaiting final approval by the North Shore and Rodney Councils.

## CONCLUSION

Following the introduction of the Electricity (Hazards from Trees) Regulations 2003 and after the first free cut or trim, Council and community will become responsible for the management costs and health and safety of their trees in relation to powerlines.

## RECOMMENDATION:

That the Electricity (Hazards from Trees) Regulations 2003 report be received.

Report prepared by: Roscoe Webb, Asset Manager, City Arborist



## 11 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

### MONIQUE DAVIS

In the past month I attended meetings of the West Coast Plan Liaison Group meeting, Street Events Committee, Sports Fund Allocation Committee and two very interesting workshops on Level of Services. I visited the Oratia Residents and Ratepayers Committee and was delighted to receive the first edition of their newly launched Community Newsletter, "The Oratia Apple". I attended the Piha Bowling Club opening of season, and at the time of writing this report look forward to the Vodafone Surf Sessions to watch the first ever visit of World Champions Andy Irons, Mark Occilupo, Joel Parkinson and Sunny Garcia to Waitakere City.

As an assigned Community Board member to liaise with the Piha Ratepayers and Residents Association I also visited their monthly meeting and I specifically report objection from the Association to the Marawhara – Whekatahi Stream meeting (Piha, 2 September 2005) being defined as a 'Public Meeting', as stated in the Committee Secretary's Report of the Waitakere Community Board 4 October 2005 meeting Agenda. The reason for the objection given by the Piha Residents & Rate Payers Association. as being that this meeting was called with insufficient notification to the whole community. They also felt the subsequent low attendance did not justify a vote or make it meaningful.

A17-A18

Finally I wish to congratulate the Parks Department on a magnificent landscaping job at the Les Waygood Car park, Piha photos attached at pages A17 to A18.



**WAITAKERE COMMUNITY BOARD APPOINTMENTS**

<b>OUTSIDE ORGANISATIONS</b>	<b>APPOINTMENT</b>
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd Diane Goodley
Glen Eden Citizen Advice Bureau	
Keep Waitakere Beautiful	Christine Shepherd
Huia/Cornwallis Local Water Agenda Steering Group	Robin Taylor Diane Goodley
McLaren Park Community Project Steering Group	Diane Goodley
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah Robin Taylor
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Monique Davis
Council/Police Liaison Group	Kubi Witten-Hannah
<b>COUNCIL COMMITTEES</b>	
Community Sport Fund Allocation Subcommittee	Monique Davis Diane Goodley
Hearings Committee	Robin Taylor Kubi Witten-Hannah
Kay Road Balefill Site Management Committee	Sharon Davies
Street Events Subcommittee	Monique Davis

