



**AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD  
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON TUESDAY, 31 AUGUST 2004,  
COMMENCING AT 7.00 PM**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - 3 August 2004

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Waitakere Community Board held on Tuesday, 3 August 2004, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

**NOTE:** Urgent business need not be dealt with now and may be delayed until later in the meeting.



#### 4 **PRESENTATION - AUCKLAND REGIONAL COUNCIL UPDATES**

Councillors Sandra Coney and Paul Walbran from the Auckland Regional Council may be in attendance to update the Board on Auckland Regional Council activities.



#### 5 **PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



#### 6 **CHAIRPERSON'S REPORT**

I would like to begin my report by saying a very sincere and humble thank you to all my Board members, Community Board and Councillors, for their support and, from the more experienced ones, guidance over the past three years.

I would especially like to acknowledge Betty Hanson who has undergone some rather trying times recently with some surgery and has decided not to stand in the upcoming elections.

Betty was one of the inaugural Waitakere Community Board members 12 years ago and has continuously served her local Piha community with enthusiasm, was involved in the visioning and development of the West Coast Plan in 1996 and remained as the Boards representative on the Liaison Group, been a stalwart of the Glen Eden Citizens Advice Bureau and Library. Betty has been representative at Regional Community Board Association Executive, Local Water & Stormwater Agenda Groups as well as attending many of the Resident & Ratepayer meetings and public meetings and events throughout our ward. It has only been recently Betty has struggled to fulfil her desire to attend these activities and I might say she has been missed by many.

I would also like to mention the late Owen Hughes at this time who also started as a New Lynn Community Board member 12 years ago, subsequently shifting to an area for which his passion never diminished, Laingholm and the Waitakere Ward.

A Reserve in Laingholm now proudly bears the name "Owen's Green" and with the combined support of Owens family, the Laingholm District Citizens Association, Keep Waitakere Beautiful and our Community Board/Council there will be a memorial seat and plaque placed on site at the reserve mid to late September and at the Village Hall there will be a tree planned and a small celebration to mark the occasion.

I would also like to take a minute to acknowledge my Employer, the Ranui Community Centre Management Committee, for their support over the last three years in allowing me to take my leave 'on demand' so to speak, to attend to my Community Board duties. This has enabled me to make the commitment that I have to the position of Chairperson.

### **Local Government Conference**

I was very privileged to attend two whole days of the conference representing the Community Board Chairs. It's a pity one has to make a choice as to which 'session' they will attend as there are many that are of interest.

I won't go into specifics in respect to the conference, and I found it all very interesting bar one session which was a bit over my head, but I will reinforce the need for Councils to send Community Board representatives to the conference. There is a whole afternoon session for Community Boards and I was disappointed at the lack of attendees from throughout the country. This is an excellent opportunity for Community Boards to be involved at Local Government level and have the ability to be heard.

As with the Community Board National Conference I was astounded how often Waitakere City is held up as an example of being innovative, creative (Naomi Cleary's award is recognition of this), not afraid to try new things and proactive in doing things first. I am very proud to be a "born again" Westie (I grew up in Glen Innes).

### **Activities**

There has been a wide variety of meetings and events I have attended over the last month, from tree plantings, AGM's and celebrations to the Cocktail Preview Evening at the new Waitakere Sports Stadium, this being referred to as Waitakere City's 'Starship Enterprise' with its very own 'Captain Kirk' and 'Dr Spock'! This wonderful new stadium is the best in New Zealand and will draw people into our city for more than just sports events.

### **More Acknowledgements**

I would like to thank our Auckland Regional Council representatives for making the time to attend some of the monthly meetings to update us on the issues and happenings within our ward and the city. Also 'bouquets' to the Council Officers who have worked along side us for the last three years, there are too many to mention, however, I will single out Owena Schuster our (Committee Secretary) Grant Gillard our (Executive Manager) and the one and only Jack Burton!! (Elected Members Liaison 'extraordinaire'). THANK YOU!

Finally I would like to thank David Hallett who is also not standing again for election due to his commitment and passion for other things (Trains). We will probably still see David as he is the Chairperson of the Western Heights Residents and Ratepayers group.

I wish all retiring Board members all the best in their future endeavours and 'Good Luck' to those that are standing in the upcoming election.

### **RECOMMENDATION**

That the Chairperson's Report be received.

Christine Shepherd, JP






**CHAIRPERSON**






7 **COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
<p>Munroe Bridge Project 'Paremuka Bridge' Resolution No: 6 May 2003</p>	<p>Paremuka Bridge contract has been awarded to Fulton Hogan Limited. Work will start when the earthwork season starts in 1 October 2004. It is likely that the works will be completed by October 2005.</p>	<p>Edwin Dearham ☎ 836 8000 Ext 8736</p>
<p>Claude Abel Pond - Piha Public Forum 2 March 2004</p>	<p>In March 2004 a petition was presented to the Waitakere Community Board regarding the management of the Claude Abel duck pond in Garden Road, Piha. The pond, which is situated in Claude Abel Scenic Reserve at Piha, has a dense infestation of water lilies, and local residents are concerned about the loss of open water habitat and the potential infilling of the pond with sediment and wetland plants. The petition requested that Council take measures to retain the 'open water' habitat of the pond.</p> <p>There were two parts to the request:</p> <ol style="list-style-type: none"> <li>1. That the pond at Claude Abel Reserve be cleared by hand as allowed in the Piha Reserves Management Plan.</li> <li>2. That the Piha Reserves Management Plan be amended and the clause referring to the hand removal of the water lilies be removed.</li> </ol> <p>The Piha Reserves Management Plan in its current form allows for hand control of the weeds. However, since the Plan was adopted in 1999, no funding has been allocated to weed control through the Parks weed control budget. Initial estimates for hand removal have been given at over \$45,000 - \$55,000 due to the depth of the water (above wader height), the weight of the lilies and health and safety requirements.</p> <p>In May 2004, Parks Planning engaged Wildland Consultants Limited to investigate a range of options and associated costs for the long-term management of the pond. The report has been distributed separately to the Board.</p> <p>The report concludes that mechanical removal would be a more cost-effective solution. However, this would require a change to the Piha Reserves</p>	<p>Mandy McMullin ☎ 836 8000 Ext 8792</p>




Issue	Comments	Reporting Council Officer
	<p>Management Plan which raises some complex issues.</p> <p>Claude Abel Scenic Reserve is included in the Piha Reserves Management Plan which was adopted by the Waitakere Community Board in 1999. Management Plans are governed by the Reserves Act 1977 and once adopted, are legally binding documents that cannot be amended at will.</p> <p>Claude Abel Scenic Reserve is a City-wide reserve and therefore considered to serve the needs of a regional rather than local population. The petition itself is from local (mostly Garden Road) residents. In addition, it appears that some other residents of Piha may not support an amendment to the Piha Reserves Management Plan. Initial advice from the Department of Conservation, who administer the Reserves Act, is that an amendment of this nature to the Piha Reserves Management Plan could require revisiting the full public consultation process required under the Act. This matter is currently being clarified.</p> <p>In addition, it would appear that as Claude Abel is a City-wide reserve any proposal to amend the Piha Reserves Management Plan should come under the scope of the City Development Committee. It is therefore proposed that Council await a written opinion requested from the Department of Conservation solicitor and refer the matter before the City Development Committee of the incoming Council after the Elections. In the meantime the Wildlands report will be distributed to the Waitakere Community Board, Piha Residents and Ratepayers, the organisers of the petition and any other interested locals, upon request.</p>	
<p>Castle Heights Crossing Point between 169-194 Sturges Road, Henderson Board Member's Request</p>	<p>Consideration of the installation of a pedestrian refuge has been programmed into the Minor Safety Projects list for the 2004/2005 year. However, this is subject to the availability of funds. (This was a late request.)</p>	<p>Adam Moller ☎ 836 8000 Ext 8750</p>
<p>Glengarry Road Footpath Board Member's Request</p>	<p>Glengarry Road Footpath will be reported to the Tenders Subcommittee in early September for approval to award the contract.</p>	<p>Adam Moller ☎ 836 8000 Ext 8750</p>

Issue	Comments	Reporting Council Officer
Munroe Bridge Project 'Paremuka Bridge' Resolution No: 6 May 2003	The Paremuka Bridge contract has been awarded to Fulton Hogan Limited. Work will start when the earthwork season starts in 1 October 2004. It is likely that the works will be completed by October 2005.	Edwin Dearham  836 8000 Ext 8736
Project Twin Streams - Community Board Participation 5 August 2003 Resolution No: 1620/2003	Work is underway with the Swanson and Ranui community to establish how they could be involved in the Twin Streams Project.	Tony Miguel  836 8000 Ext 8294
Piha / Karekare and Huia / Cornwallis Local Water Plan Issue from the Environmental Management Committee	Work is progressing with evaluation of options for septic tank management and there has also been consultation with the community.	Tony Miguel  836 8000 Ext 8294
Watercare Waitakere Water Supply Dams Environmental Management Committee 12 August 2003 Resolution No: 1709/2003	Stakeholders are working through with Watercare on the detail of issues relating to environmental flows and mitigation options. It is expected that it may be possible to reach agreement in principle by October 2004.	Tony Miguel  836 8000 Ext 8294
McLaren Park Community Project 9 September 2002 Resolution No: 2766/2002	The MPCP progressed well in 2003/2004 achieving some major milestones including the project gaining incorporated society legal status and the formation of a successful MPCP youth group. The project has held a range of successful community events over the past ten months and the MPCP Coordinator has worked on establishing after school programmes in the area for 2004/2005. Increased Council funding of \$10,000 is available in 2004/2005 for the project providing total Council funding of \$40,000 for ongoing community development initiatives and provision of community services in the MPCP area. Leisure Services is currently negotiating a further contract with Caroline McCurdie for a ten month period over 2004/2005 (starting 1 August 2004) for 25 hours per week as MPCP Coordinator. The additional five hours per week will enable the development of longer term strategic planning for the project.	Polly O'Brien  836 8000 Ext 8559

Issue	Comments	Reporting Council Officer
The Laingholm Beach Hall	The Laingholm Districts and Citizens Association have advised Leisure Services that they are undertaking a community consultation process called 'Planning for Real' to further clarify the commitment that Laingholm residents have to using Laingholm Beach Hall and any upgrades. The Laingholm Districts and Citizens Association plan to conduct a community skills survey in August and a community planning session in September with a view to advising Council of the results by the end of September 2004. Outcomes of further progress will be reported back to the Waitakere Community Board after September 2004 and a report on the future of the Laingholm Beach Hall submitted to the Finance and Operational Performance Committee later this year.	Polly O'Brien  836 8000 Ext 8559
Karekare Public Toilet Upgrade 6 May 2003 Resolution No: 872/2003	The Environment Court has arranged for mediation with the Appellants. This process is scheduled to start on Friday, 20 August 2004.	Harish Singh  836 8000 Ext 8953
Wekatahi / Marawhara Stream Realignment 1 October 2002 Resolution No: 2938/2002	Works to realign the streams were successfully completed in late October 2003. A survey was undertaken at that stage and a further survey will be taken in October 2004. A comparison can then be made to see if there are any changes to the positions of the streams. Some planting and re-contouring of the sand will be undertaken in the next few months.	Harish Singh  836 8000 Ext 8953

**REPORTS PENDING**

Subject	Date Requested	Report Due	Reporting Officer
Waitakere River Realignment 6 May 2003	May 2003	December 2004	Harish Singh  836 8000 Ext 8953
Removal of Power Poles from Kauri Point Sea Cave Board Member's Request	September 2003	February 2005	Harish Singh  836 8000 Ext 8953
Piha Water Safety Risk Signage 5 August 2003 Resolution No: 1616/2003	August 2003	December 2004	Warren Oglivie  836 8000 Ext 8561

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Piha Stream Pedestrian Bridge and Mid Beach Surf Tower	September 2003	December 2004	Warren Ogilvie  836 8000 Ext 8561
Surf Tower at Piha Mid Beach	September 2003	December 2004	Warren Ogilvie  836 8000 Ext 8561
Application for Boat Launching Rights at Te Henga by the Te Henga Offshore Boating Club 6 July 2004 Public Forum	September 2003	December 2004	Warren Ogilvie  836 8000 Ext 8561

### **RECOMMENDATIONS**

That the Committee Secretary's Report be received.

Report prepared by: Owena Schuster, Committee Secretary



## **8 COMMUNITY WELLBEING FUND ALLOCATION 2004/2005**

### **PURPOSE OF THE REPORT**

The purpose of the report is to inform the Waitakere Community Board on the process of assessing applications to the Community Wellbeing Fund.

### **BACKGROUND**

In February 2000, Council resolved to provide an amount of \$80,000 to be allocated to support 'not for profit' community groups through the Community Wellbeing Fund. Half of the fund was to be allocated by the Finance and Operational Performance Committee for those applicants who provide services/projects on a city-wide basis. The balance is to be distributed on a pro-rata population basis by each of the Community Boards, to applicants whose services/projects generally come from one Community Board area.

In May 2003 a workshop was held by Council and Community Board members, to consider the consistent oversubscription to the Community Wellbeing Fund. Up to this time each applicant was eligible to a maximum amount of \$5,000. It was generally agreed that being able to apply for up to \$5,000 gave community groups an unrealistic expectation of receiving more funding than was possible. As a result the maximum amounts that could be applied for were amended by the following Council resolution:

*"That the maximum amount any one applicant can apply for to the Community Wellbeing Fund, Citywide allocation should be \$3,000;*

*"That in general, the maximum amount any one applicant receives from the Community Wellbeing Fund, Community Board allocation should be \$1,000"*

In the 2003/2004 Annual Plan process Council resolved to increase the amount of funding for the Community Wellbeing Fund to \$82,000, of which \$41,000 is allocated to city-wide projects by the Finance and Operational Performance Committee. The balance allocated to each Community Board on a ward population basis of which the Waitakere Community Board has \$6,700 to allocate in the 2004/2005 round.

## **STRATEGIC CONTEXT**

The Community Wellbeing Fund aligns with Council's Community Assistance Policy with the goal of the Policy being to help strengthen the ability of local community groups to create a strong social base for Waitakere City and to meet local needs. In the Community Wellbeing Fund an applicant must meet one or more of the objectives from the Community Assistance Policy, which helps achieve this strategic goal.

## **ISSUES**

As a result of the changes to the maximum amounts eligible that any one community group can apply to from the Community Board allocation of the Community Wellbeing Fund, from \$5000 in 2002 to \$1000 in 2003, some of the Community Boards allocations have not been fully subscribed. Waitakere Community Board fund is undersubscribed this year by \$1,375. When an under subscription such as this happened in 2003 the unallocated portion was transferred to the citywide fund which is always heavily oversubscribed.

The issues that have resulted in this change from over subscription of Community Board applications to under subscription are several:

- Reduction in the maximum amount eligible, from \$5000 per applicant to \$1000;
- Greater awareness of other funding agencies to apply to, as a result of numerous funding workshops conducted across the city;
- Other funding agencies having considerably larger amounts of money to give out;
- Many of these other funding agencies are open all year and assess applications on a monthly basis.

Promotion for this fund has been more extensive in the past two years than previously, with information this year being provided to the community by:

- Western Leader advertising;
- Waitakere City News advertising;
- Information in Community Assistance Newsletter which goes out to over 1000 community groups;
- 14 funding workshops;
- Internet information;
- Application forms in prominent positions at Council venues.

## **ASSESSMENT PROCESS**

### **Eligibility**

All applications have been screened for eligibility as per the Community Wellbeing Fund policy. All eligible applications have been put forward to the Community Board for consideration.

## Priorities

Each application has been preliminarily assessed against the priorities outlined in the Community Wellbeing Fund policy.

## Application Information

A1-A5 The original applications are available for inspection prior to and at the meeting. A one page summary is attached at pages A1 to A5.

It is suggested that the Community Board work through the applications in order, making a preliminary allocation on each application. The Board may then wish to go back and revisit any allocation before coming to a final decision.

## FUNDING AVAILABLE

Waitakere Community Board has a total of \$6,700 to allocate via this scheme. The Board has five applications to consider for financial assistance with the total amount requested being \$5,325.

The recommendation is that the full amount requested be granted to each of the applicants and the unallocated portion of the fund be given to the Citywide allocation, as this fund is oversubscribed.

	Amount applied for	Amount recommended
McLaren Park Community Project	1,300	<b>1,300</b>
Laingholm District Citizens Association (1998) Inc.	1,210	<b>1,210</b>
Laingholm Baptist Church	1,000	<b>1,000</b>
Parenting with Confidence Inc	1,000	<b>1,000</b>
Oratia Kindergarten	815	<b>815</b>
	\$5,325	<b>\$5,325</b>

## CONCLUSION

There are five applications for financial assistance totalling \$5,325 with an amount to allocate of \$6,700. There is sufficient funding to allocate the full amount requested to each of the community groups. A decision needs to be taken in regard to the balance of \$1,375. It is recommended that this be transferred to the city wide allocation which is oversubscribed.

## **RECOMMENDATIONS**

1. That the information on the allocation of the Community Wellbeing Fund be received.
2. That the Waitakere Community Board considers applications to the Community Wellbeing Fund and allocates funding as per the process outlined in the report and the following recommended amounts:

	<b>Amount applied for</b>	<b>Amount recommended</b>
McLaren Park Community Project	1,300	<b>1,300</b>
Laingholm District Citizens Association (1998) Inc.	1,210	<b>1,210</b>
Laingholm Baptist Church	1,000	<b>1,000</b>
Parenting with Confidence Inc	1,000	<b>1,000</b>
Oratia Kindergarten	815	<b>815</b>
	\$5,325	<b>\$5,325</b>

3. That the Waitakere Community Board recommends to the Finance and Operational Performance Committee, that the unallocated portion of \$1,375 be reallocated to the Citywide Fund which is over subscribed.

Report prepared by: Jan Brown, Community Assistance Administrator.



## **9 COMMUNITY BOARD MINOR PARK PROJECTS 2003/2004**

### **PURPOSE OF THE REPORT**

The purpose of this report is to introduce the Waitakere Community Board Minor Park Projects and to seek decisions from the Waitakere Community Board on the appropriate allocation of budget for the 2004/2005 Financial Year.

### **BACKGROUND**

The Community Facilities and Recreation Committee adopted the idea of a discretionary budget for allocation by the Community Boards for parks capital development projects in December 1999. In the Annual Plan for the 2004/2005 financial year, the Council has allocated a total of \$100,000 for this use, to be allocated to each ward on a needs basis. The needs have been calculated based on the current rate of population growth within the ward, and the current population within the ward as a proportion of the City. As a result the fund is to be allocated as follows:

- Henderson Ward \$24,000
- Massey Ward \$30,000
- New Lynn Ward \$29,000
- Waitakere Ward \$17,000

A secretary's report was sent to all Community Board members in August. It was outlined to the Board that proposals had also been requested from Resident and Ratepayer groups and the Youth Council.

### STRATEGIC CONTEXT

The idea of a discretionary budget for capital projects arose as a result of the work in developing criteria for funding Parks capital works projects. This recognised that there are a number of projects, generally less than \$10,000 in cost, which are raised as possible projects through the Annual Plan submissions, Community Board Open Forum and other consultation processes. These projects generally are not able to compete in terms of the Parks Capital Project Criteria, as the current proposed capital programme contains over 100 large projects. Undertaking these small projects, is however, an important means of meeting local needs within the community. It is recognised that Community Boards, being the main link between Council and the local community, are the best decision making body to determine the priority for meeting these local needs.

### ISSUES

The following principles provide the framework for decision-making regarding the funding of individual projects:

1. The funds are to be used for Park Development projects - this does not include projects on community buildings, grants to community groups, maintenance or renewal items.
2. A maximum of \$10,000 can be spent on any one project in each financial year.
3. Projects put forward through the Annual Plan and other consultation processes will be ranked according to the Parks Capital Works Criteria, however, the decision as to final priority rests with the Community Board.

### POSSIBLE DEVELOPMENT PROJECTS

The discretionary budget allows for the allocation of funds to projects with a value of less than \$10,000. The following table outlines the approximate cost of standard park products. These costs are an average in order to give guidance to the Board, and do not take into account site-specific situations and variability.

PROJECT TYPE	Approximate Cost Including consents, supply & installation
Basketball half court	\$12,500
Petanque court (single)	\$4,200 with Pavers to perimeter
Sealing an existing gravel car park 250m <sup>2</sup>	\$11,500 for 10 car parking spaces
10 metre length of path with Edging	\$750- gravel \$1125- concrete
Creating/extending a gravel car park	\$6000 for 10 car parking spaces
10 metre length of boardwalk	\$3800
Set of two swings with bark under surfacing, Scuff matts, new edging and local drainage (new stand alone park)	\$15000
Set of two swings with scuff matts in an existing playground	\$4500

PROJECT TYPE	Approximate Cost Including consents, supply & installation
Seesaw with bark under surfacing in an existing playground	\$3000
Small playground for children under five with bark under surfacing	\$17,000
Macrocarpa bench seat	\$1100
Macrocarpa picnic table	\$1700
Town Centre/Urban Seat	\$750
Town Centre/Urban picnic table	\$1800
Walkway light (near power supply)	Approx \$5500 Each installed - depends on distance of supply cable to each.
Information Sign	\$3000
Park Entrance Sign	\$1500
Electric BBQ	\$7000
Community Art Project	\$5000
Small skate ramp- on existing slab	\$10,000
Planting -specimen trees	\$175 per tree
Planting - shrubbery	\$700 for 10 m <sup>2</sup>
Barrier fencing	\$500 for 10 metres
Drinking Fountain (near water supply)	\$2500
Drainage	\$2000 for 10 metres
Standard Rubbish Bin	\$1000 per bin
Timber steps & handrail	\$4000 for 10 metres

A number of projects have been suggested through the 2003/2004 Annual Plan submissions, Community Board open forum and via written correspondence into Council. Projects have also been received from Residents and Ratepayer Groups and Community Board members. These projects are outlined below with their estimated costs. Any unallocated funds can be carried over for the new Community Board to allocate.

## PROJECT PROPOSALS

### Oratia Ratepayers & Residents Association

Project	Description	Preliminary Assessed Cost
Oratia Settlers Hall Car Park	Re seal the car park in front of the Oratia Settlers Hall	\$10,000
Nicholas Ave Walkway	Upgrade the walkways from Nicloas Avenue, Maynel Court and West Coast Road.	\$5,000
Parrs Park	Install drinking fountains in Parrs Park	\$5,000
Walkway Cochran Road to Scenic Drive	Signage of walkway	\$1,500

## CONCLUSION

The Community Board has been granted a discretionary budget for park capital development projects for allocation towards projects of \$10,000 or less value in parks. This report puts forward and evaluates projects that have been raised through the Council's consultation processes. The decision on the priority for expenditure lies with the Community Board.

## RECOMMENDATIONS

1. That the Community Board Minor Park Projects 2003/2004 report be received.
2. That the Waitakere Community Board determines the priority for expenditure of the 2004/2005 Community Board Minor Park Projects Budget.

Report prepared by: Katharine Slack, Parks Project Manager.



## 10 NEW 'STOP' CONTROL - INTERSECTION OF KAY ROAD AND WAITAKERE ROAD, WAITAKERE

### PURPOSE OF THE REPORT

This report seeks the Waitakere Community Board's approval for a new 'Stop' control on Kay Road at its intersection with Waitakere Road, Waitakere.

### BACKGROUND

A member of the public living near this intersection who witnessed an accident contacted Council requesting that changes be made to improve road user safety at this intersection.

### STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'Stop' controls can improve safety at intersections by ensuring that drivers behave in an appropriate manner at intersections where approach site distance is limited.

### ISSUES

Kay Road intersects with Waitakere Road a short distance east of a curve in Waitakere Road on the same side of Waitakere Road as the inside of the curve. This curve both limits sight distance for drivers attempting to leave Kay Road and also conceals the intersection from drivers heading east on Waitakere Road. This area is an 80km/h speed zone and the high vehicle speeds of vehicles in Waitakere Road increase the potential for serious accidents at this intersection considerably.

A Transport Engineer visited this intersection and determined that the following changes could be made to improve the ability of drivers to exit Kay Road safely,

- the scrub growing in the road reserve on the western corner of this intersection should be cleared to improve driver sight distance;
- the curve warning signs on Waitakere Road's western approach should be upgraded and should have an attached standard 'concealed exit' warning supplementary sign;
- the existing 'Give Way' control on Kay Road should be upgraded to a 'Stop' control.

Council's contractors have already been asked to upgrade the warning signage and clear the scrub from the road reserve. New 'Stop' controls require approval of the Community Board.

'Stop' controls are normally warranted in 80km/h speed zones on non-priority approaches to an intersection where driver sight distances in either direction 9 metres back from the limit line are less than 96 metres. Before the scrub was cleared from the corner the sight distance was around 45 metres. Clearance of scrub will improve this to around 70 metres, which although improved still requires the installation of a 'Stop' control.

A6 This intersection is shown on the attachment at page A6.

## RESOURCES

The proposed alterations can be implemented under the 2004/2005 maintenance contracts.

## CONCLUSION

The proposal to install a new 'Stop' control at the northern intersection of Waitakere Road and Kay Road is desirable to improve road user safety.

## RECOMMENDATIONS

1. That the New 'Stop' Control - Intersection of Kay Road and Waitakere Road report be received.
2. That in relation to **KAY ROAD**:
  - That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
    - That a '**STOP**' control be established on **KAY ROAD** at its intersection with **WAITAKERE ROAD, Waitakere**.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking traffic control.

Report prepared by: Paul Schischka, Transport Engineer.



## 11 RAIL CROSSING ROAD MARKINGS - WAITAKERE WARD

### **PURPOSE OF THE REPORT**

This report seeks the Waitakere Community Board's approval for new 'No Stopping At All Times' and 'No Overtaking' centre line controls adjacent to the railway level crossing in Christian Road, Swanson.

### **BACKGROUND**

Transport Assets has recently conducted a review of the road signs and markings associated with level rail crossings in the city. This review has indicated that a number of changes need to be made to regulatory traffic controls at a number of level crossings. Authority to make and amend regulatory traffic controls has been delegated to Community Boards by Council.

### **STRATEGIC CONTEXT**

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

'No Overtaking' Centre lines can be applied to ensure efficient, safe movement on roads by ensuring that drivers do not attempt to overtake other vehicles in unsuitable locations.

### **ISSUES**

A national standard for road markings around railway level crossings is given in the Land Safety Transport Authority's Manual of Traffic Signs and Markings. This standard requires 'No Stopping' line to be installed to prohibit parking within 20 metres of a railway crossing and for a 'No Overtaking' line to be installed on the approach to any crossing prohibiting vehicles approaching a crossing from overtaking.

A new 'No Overtaking' centre line and new 'No Stopping' edge markings on the south side of the Christian Road railway crossing are recommended to comply with the national standard. No new controls are required north of the crossing as they are already in place.

A7 The locations of the proposed new controls are marked on the attached aerial photograph at page A7.

### **RESOURCES**

The proposed new road markings can be implemented under the 2004/2005 maintenance budgets.

### **CONCLUSION**

The proposed new regulatory traffic controls are desirable to improve road user safety around level crossings.

## RECOMMENDATIONS

1. That the Rail Crossing Road Markings - Waitakere Ward report be received.
2. That in relation to **CHRISTIAN ROAD, SWANSON:**
  - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
    - (i) on the west kerb line of **CHRISTIAN ROAD** starting from the southern edge of the railway crossing and extending along the kerb to a point 20 metres further south a new '**NO STOPPING AT ALL TIMES**' control be put in place.
    - (ii) on the east kerb line of **CHRISTIAN ROAD** starting from the southern edge of the railway crossing and extending along the kerb to a point 20 metres further south a new '**NO STOPPING AT ALL TIMES**' control be put in place.
    - (iii) on **CHRISTIAN ROAD** from starting from the southern edge of the railway crossing and extending along the centre of the road to a point 100 metres further south a new '**NO OVERTAKING**' centre line control be put in place, effecting northbound traffic only.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking and overtaking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



## 12 WEST COAST ROAD PEDESTRIAN CROSSING

### **PURPOSE OF THE REPORT**

This report seeks the Waitakere Community Board's approval for the removal of the existing pedestrian crossing outside Parrs Park in the vicinity of the Hoani Waititi Marae.

### **BACKGROUND**

A pedestrian crossing on West Coast Road was established in 1997 as part of a Road Safety Project. The pedestrian crossing was established on the condition that it operates as a school patrolled crossing both before and after school five days a week. The school patrol monitors were trained by the Police Youth Education Service in preparation for the crossings operation. Despite assurances given to Council at the time of establishment, the school patrol never actually operated at the crossing.

During the seven years that this crossing has been in place there have been two serious crashes involving pedestrians. Both these crashes occurred outside school hours and at times of day when motorists visibility is impaired by sun strike. Following the first of these crashes a wide painted median was installed and the crossing supplemented with a solid central refuge island. This solution was developed in consultation with the Marae on the understanding that the crossing would be removed if a school patrol was not implemented in accordance with the original undertaking given when the crossing was first established.

Following the second crash the Police Traffic Safety Branch gave a recommendation that the crossing be removed. Subsequently Council officers have consulted with the Marae and given consideration to either the establishment of the school patrol as originally required when the crossing was established or the removal of the crossing.

## **STRATEGIC CONTEXT**

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Provision of appropriate pedestrian facilities is an essential part of providing access and safety for pedestrians.

## **ISSUES**

### **Use**

Three separate pedestrian surveys have been conducted at the site and confirm that the number of pedestrians using the crossing does not meet the warrant requirement for a pedestrian crossing control.

### **Safety**

The section of West Coast Road where the crossing is located is prone to sun strike during the evening peak traffic period during some seasons. Consequently the crossing markings provide pedestrians with a false confidence that motorists will stop for them in a situation where visibility is at times poor, and because of the low use of the crossing regular users of the road are not expecting to have to stop.

### **Alternative**

There are no suitable locations to relocate the crossing and because of the problems with low use and sun strike identified above the safest alternative is to remove pedestrian crossing. The existing refuge island at the former location should be retained and new signs indicating to pedestrians that 'Pedestrians give way to traffic' should be installed on the island's fences. This maximises the protection available to pedestrians by only having to cross one traffic lane at a time and provides an island for waiting in the middle of the road. However, it leaves the responsibility for judging when it is safe to cross the road with the pedestrian rather than encouraging them to step out onto the road in a situation where drivers may not be able to see them clearly.

## **RESOURCES**

Removal of the crossing signs and markings can be funded from the Minor Safety Projects line item in the 2004/2005 Annual Plan.

## CONCLUSION

The existing pedestrian crossing on West Coast Road in the vicinity of Parrs Park is unsafe, and fails to meet the crossing warrant requirements. The safest alternative for pedestrians in this vicinity is that the marked crossing be removed and only the pedestrian refuge island be retained, with new signs to indicate to pedestrians that 'Pedestrians give way to traffic'.

## RECOMMENDATIONS

1. That the West Coast Road Pedestrian Crossing report be received.
2. That the signs and markings the pedestrian crossing control located on West Coast Road in the vicinity of Parrs Park be removed and the refuge island be retained with new signs indicating that pedestrians give way to traffic.

Report prepared by: Adam Moller, Principal Transport Engineer: Design, Transport Assets.



## 13 HENDERSON VALLEY ROAD FLUSH MEDIAN

### PURPOSE OF THE REPORT

The purpose of this report is to seek the Waitakere Community Board's approval to rescind the existing no overtaking control and replace it with a flush median on Henderson Valley Road between Border Road and Corban Avenue, Henderson.

### BACKGROUND

A flush median is a painted central traffic line with painted diagonal stripes. A flush median is intended as a refuge, clear of through traffic, for vehicles turning right to or from properties and to safely separate opposing traffic. Flush medians have a traffic calming effect by reducing carriageway widths.

The Long Term Council Community Plan and Annual Plan provide \$50,000 for development of flush medians where required on arterial and some collector roads.

### STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Some 30% of Waitakere urban traffic crashes occur when vehicles are crossing/turning to or from side streets/properties, and flush medians are an effective treatment. Flush medians also reduce head-on, overtaking and rear end crashes, and generally calming the traffic flow.

## ISSUES

Henderson Valley Road is a regional arterial route with a traffic volume of approximately 16,500 vehicles a day. There are a total of 32 reported accidents on Henderson Valley Road between Border Road and Woodruffe Avenue for the five years 1998 to 2003, including five serious and seven minor injury accidents. From the 32 accidents, there were 17 crossing/turning crashes, eight rear-end crashes, five lost control crashes and two changing lane crashes.

A8 This project comprises approximately 950 metres of new median markings on Henderson Valley Road between Border Road and the existing median at 63 Henderson Valley Road. A plan showing the extent of the proposed flush median is shown at page A8. The proposed portion of flush median between Corban Avenue and 63 Henderson Valley Road is located within Henderson Ward and a report for the proposed work has been forwarded to the Henderson Community Board for approval.

The project is predicted to have benefits to the community through a reduction in the number and severity of crashes on the route. The Transfund's Project Evaluation Manual states that the installation of new flush medians in urban areas reduces the number of accidents at the site by 25% on average in this case, which amounts to about \$120,000 savings per year on Henderson Valley Road between Border Road and Woodruffe Avenue. The \$120,000 accident savings are for the wider community such as damage to properties, insurance costs and medical costs. The estimated cost of the proposed work is \$9,000.

## RESOURCES

The Henderson Valley Road Flush Median project has been provided for in the 2004/2005 Annual Plan and will be funded from the subsidised Minor Safety Projects budget. The flush median will be installed under the existing Road Marking Maintenance contract.

## CONCLUSION

The Henderson Valley Road Flush Median has been recommended for construction based on high public benefit from crash reductions and to calm traffic on this arterial route. Funding is allocated for this project in the Annual Budget.

## RECOMMENDATIONS

1. That the Henderson Valley Road Flush Median report be received.
2. That in relation to **HENDERSON VALLEY ROAD, HENDERSON:**
  - a) That all existing parking restrictions or limitations currently applicable to Henderson Valley Road imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.

- b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Transport Act 1962 and the Waitakere City Council Bylaw No 7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
- i) on the centre of the carriageway on **HENDERSON VALLEY ROAD**, from a start point at Border Road to an end point at Corban Avenue, the existing '**NO OVERTAKING**' LINES to be removed and not reinstated.
  - ii) on the centre of the carriageway on **HENDERSON VALLEY ROAD**, from a start point at Border Road to an end point at Corban Avenue, a '**FLUSH MEDIAN**' be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Vinh Bui, Transport Engineer, Transport Assets.



## 14 PIHA ROAD GORSE MANAGEMENT PLAN

### **PURPOSE OF THE REPORT**

The purpose of this report is to recommend to the Waitakere Community Board a programme of gorse management for Piha Road, Piha

### **BACKGROUND**

The Piha Road Gorse Management Plan has been prepared in response to a request from the Community Board to investigate options to control gorse along Piha Road, arising from community concerns over this issue.

### **STRATEGIC CONTEXT**

Minimising the environmental and fire risks posed by gorse is considered within the strategic context of Strong Communities and Green Network platforms. Under these platforms the Council aims to provide for public safety for people and a great place for children, as well as achieving linkages with the city streams and forests.

### **ISSUES**

A9-A34 The Piha Road Gorse Management Plan has been written following extensive consultation with the Piha Residents and Ratepayers Association, a copy of this report is included at pages A9 to A34.

Piha falls within the coastal bioclimatic zone of the Waitakere Ecological District, which is distinctly drier than inland areas and subjected to strong westerly winds. Gorse flourishes in this arid environment, and is particularly advantaged by the relatively slow rate of native vegetation regeneration. Winds may be sufficiently strong to assist the dispersal of gorse's heavy seeds, particularly from exposed sites.

Moreover, the locality has a history of scrub fires, providing ideal new habitat for gorse to colonise. The plant itself becomes tinder-dry during the mid-summer months, exacerbating the fire risk. Twenty-year-old fire sites at Piha have regenerated back into kanuka forest, illustrating the natural path of vegetation regeneration, and demonstrating that gorse could potentially be ultimately excluded via this process. However, any future fires will perpetuate the growth and spread of the weed.

Gorse has traditionally been regarded as one of New Zealand's worst weeds, as it is ecologically versatile and produces abundant seeds that can last for more than 20 years in the soil seed bank. In the Piha setting gorse easily colonises open sites, is blown around by the relatively strong winds, and crops up readily from the seed bank after disturbances such as site clearance or fire.

Without disturbances such as fire, the long-term outlook for gorse at Piha is a reduction due to native regeneration. This should affect almost all of the current gorse infested sites, including the road margins, vertical road cuttings, and old fire tracts. The problem comes because fire is a relatively common occurrence at Piha. As with most vigorous weeds, the management plan for gorse should be ongoing, with flexibility to adjust to any changes in the needs of the community and the environment.

The Piha Road Gorse Management Plan proposes a series of staged projects over a number of prioritised sites to revegetate the road reserve with native species that are more fire resistant than gorse. The ultimate goal is to reduce the amount of gorse on Piha Road. This will only occur with revegetation and ongoing maintenance.

## WORK PROGRAMME

The recommended work programme is set out in the table below.

Priority	Work	Site	Time of commencement
1	Active revegetation	Piha Lookout (Site 4)	Spring 2004
2	Active revegetation	Piha Lookout (Seaview Road (Site 5)	Spring 2004 - Autumn 2005
2	Release of Established Vegetation	Karekare turnoff - Te Ahuahu and Log Race Roads in areas with nearby forest margin (Site 2)	Spring 2004 - Autumn 2005
3	Active revegetation	Karekare turnoff - Te Ahuahu Rd, Log Race Rd, top of Piha Rod to Piha Lookout (Sites 2 and 3), in areas without nearby forest margin	Autumn 2005 onwards
4	Active revegetation	Seaview Road, Prendell Road, first 50m of Beach Valley Road (Site 6)	Autumn 2005 onwards
5	Release of established vegetation	Raynor Road, Glenesk Road, remainder of Beach Valley Road, Marine Parade (Site 7)	Autumn 2005 onwards

## RESOURCES

Park staff and revegetation funding resources have been allocated in the 2004/2005 Annual Plan to commence this project.

There is funding in the 2004/2005 Annual Plan budget for the commencement of the Piha Road Gorse Management Plan project. Priority sites one and two will be revegetated in 2004/2005. Implementation of the recommendations will need to be spread over three years, and funding will be requested in the 2005/2006 and 2006/2007 Annual Plans.

## CONCLUSION

The issues raised and the conclusions established in the Piha Road Gorse Management Plan are in line with the objectives of the Piha Coastal Reserves Management Plan and the Piha Reserves Management Plan.

The report recommends a programme of revegetation over different priority sites and considering the nature of the environmental and fire risk at Piha, implementation of the Piha Road Gorse Management Plan recommendations will commence in 2004/2005.

## RECOMMENDATIONS

1. That the Piha Road Gorse Management Plan report be received.
2. That the Piha Road Gorse Management Plan be adopted.
3. That it be recommended to the Long Term Council Community Plan to consider funding for the implementation of the Piha Road Gorse Management Plan in the 2005/2006 and 2006/2007 Annual Plan.

Report prepared by: Debbie Chapman, Parks Assets Environmental Officer.



## 15 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

## WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region Community Boards' Association Executive Committee	Christine Shepherd
Corban Reserve Workers Memorial Workshops	David Hallett
Footpath Construction: Budget Allocation	Kevin Healy
Friends of Arataki Trust	Kevin Healy
Glen Eden Citizen Advice Bureau	Betty Hanson
Keep Waitakere Beautiful	Christine Shepherd
Huia/Cornwallis Local Water Agenda Steering Group	Diane Goodley (Alternate: Rob Taylor)
Indoor Youth Facility Project Team	Christine Shepherd
McLaren Park Community Project Steering Group	Christine Shepherd Diane Goodley
Piha/Karekare Local Water Agenda Steering Group	Betty Hanson (Alternate: Rob Taylor)
Piha/Karekare Stormwater Liaison Group	Betty Hanson
Summerland Drive proposed Community Facility Project Advisory Group	Christine Shepherd

OUTSIDE ORGANISATIONS	APPOINTMENT
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Betty Hanson
Waitakere Ward Weed Control (Working Party)	Diane Goodley

COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	David Hallett (Alternate: Diane Goodley)
Lower Oratia Stream Reserves Management Plan Subcommittee	Kevin Healy Diane Goodley
Hearings Committee	Rob Taylor (Alternate: Diane Goodley)
Kay Road Balefill Site Management Committee	David Hallett
WORKING GROUPS	
Glen Eden Library Working Party	Betty Hanson
Project Twin Streams	Kevin Healy
Wai Care Programme	Betty Hanson and Rob Taylor
Wellbeing Fund Working Party	Diane Goodley

