

NOTICE OF MEETING

WAITAKERE COMMUNITY BOARD

I hereby give notice that a Meeting of the Waitakere Community Board will be held on:-

DATE: **Tuesday, 30 November 2004** **TIME:** **7.00 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

pp



30 November 2004

Owena Schuster
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8864

MEMBERSHIP:

Mrs	CA	Shepherd, JP (Chairperson)
Ms	DJ	Goodley (Deputy Chairperson)
Cr	PJ	Booth, OBE
Cr	PA	Hulse
Cr	CA	Stone
Ms	SF	Davies
Ms	MC	Davis
Mr	RE	Taylor
Mr	KJP	Witten-Hannah, JP

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON TUESDAY, 30 NOVEMBER 2004, COMMENCING AT 7.00 PM.**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Tuesday, 9 November 2004

RECOMMENDATION

That the minutes of the Meeting of the Waitakere Community Board held on Tuesday, 9 November 2004 as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 PRESENTATION – AUCKLAND REGIONAL COUNCIL UPDATE

Councillors Sandra Coney and Paul Walbran from the Auckland Regional Council will be in attendance to update the Board on Auckland Regional Council activities.



5

PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



6 CHAIRPERSON'S REPORT

Well it feels like I've been on holiday not having written a Chairs report for the last 2 months. A lot has certainly happened but some of it is old hat now so I'll stick to the more recent events.

The most important one of all of course is to welcome the new Board members Sharon Davies, Monique Davis and Kubi Witten-Hannah (an old new member) and Councillor Pat Booth. Retained are myself, Diane Goodley, Rob Taylor and our Councillors Carolynne Stone and Penny Hulse. The Board has worked well together as a team over the last three years and I hope we will continue to do the same and continue to serve our diverse communities with enthusiasm and fairness.

I would like to take this opportunity to thank all the Resident & Ratepayer groups who supported the election process and arranged public meetings for candidates. It was a very stressful time and I'm just glad it is all behind us now for the next 3 years.

I am pleased to be back representing the Board in the Chair position and the new Deputy Chair is Diane Goodley.

Things have still ticked along over the last couple of months and here are just a few updates.

Paremuka Bridge (Previously known as the Munro Rd/ Summerland Rd Bridge)

Work has finally commenced on the bridge and the development of this project has been one of the Boards key submissions over the last couple of years. In the 2003/2004 Annual Plan process the Council were proposing to take this back out of the annual works plan but the Board submitted and fought hard to have it retained and we won that particular battle. The congestion in Sturges Rd was a strong argument for the need of this bridge.

Laingholm Fireworks – 5 November 2004

The following is a letter I wrote to the local paper and Roundabout to acknowledge the success of this project. Diane and I attended the planning meetings along with Council officers and also went along on the night. PS The Laingholm Fishing Club make beautiful seafood fritters.

“After the trouble at Laingholm last year on Guy Fawkes night the Waitakere City Council upheld the decision of the ARC that said no bonfire.

But the Laingholm community said “Hang on, we’ve been having Guy Fawkes on Laingholm beach for 3 generations, why should we let a bunch of unruly revel makers take away our right to have a fun, safe event for the families of our community”.

And that is just what happened. I would like to thank the members of the Laingholm District Citizens Association (LDCA) for putting up their hands and saying “We will take responsibility for this event, who will help us”

And help they got. The Community Board, Safe Waitakere, Police, local volunteer Fire Brigade, Council officers and residents got in behind and supported them.

And what a pleasure it was! We experienced the colourful display of fireworks, burning ‘guys’, sizzling sausages and about 500-600 mums, dads, kids and yes ‘teenagers’ celebrating Guy Fawkes.

A great example of Council and Community ‘doing it’ together.”

Also congratulations to the Laingholm Fishing Club for finally ‘officially’ opening their new clubrooms.

Keep New Zealand Beautiful Conference

It was Keep Waitakere Beautiful’s turn to host the National conference this year and I attended as the Board’s representative. It was held at Waitakere Park Lodge and if you haven’t been there it’s certainly worth the ride. Standing looking out the window over the Waitakere’s to Auckland City, Manukau and on clear day Coromandel I now have a better idea of what it feels like to be an eagle. The conference was great; compliments must go to Iris Donaghue and her helper Moira for an excellent, entertaining and streamlined weekend.

The guest speaker for the dinner on the Saturday night was Pat Armistead. Pat laughingly refers to herself as a “Creative Genius and Joyologist”, well I haven’t laughed so much in a long time. Pat was about to embark on a once in a life time trip with Patch Adams into Russia to entertain orphans for several weeks.

Updates on some of the other projects that may be of interest are:

- **Water Safety Signage for Piha** - now ready to be signed off by the Board and thanks to Rob for his involvement with the working group.
- **Sturges West Community House** - this has been delayed slightly due to the consent having to be partially notified. Building was to start in June/July.

- **McLaren Park Community Group** - is moving forward in leaps and bounds; they are now an Incorporated Society and amongst holding Halloween Parties for the youth group and planning their own Community House, they are applying for funding to start up their own holiday programme in the New Year.
- **Hearing by Commissioner of Ross Britzens** - model railway development site in Swanson was ruled that the work continue, however Mr Britzens application to have the \$40K waived on the grounds that the Council were going to do the work anyway for footpath and curb & channelling construction was declined.
- **Citywide Playgrounds** - Many of these have now been upgraded or are still in the process due to an inspection that identified most had Health & Safety issues.
- The **Prima Trust** appeal for development in the Henderson Valley area was heard in the Environment Court and was awarded in favour of the Council. This was a successful outcome also for the residents of Henderson Valley. Residents who are to be applauded for their hard work, tenacity and determination to see this appeal through.

More updates next time.....

And to finish for the year my pet project:

Waitakere Christmas Festival

Once again this year the festival is being held at Parris Park, Oratia and with an estimate of 10,000 people turning up last year we are once again hoping for good weather for this showcase of Christmas music and song & dance. Pio is once again hosting the event and we have our new Councillor Ewen Gilmour performing instead of hosting this year. Lollipops will be appearing early for the pleasure of the children and the evening closes with $\frac{3}{4}$ hr with the Aotea Youth Symphony backing a fantastic line-up of soloists singing a mix of traditional and not so traditional Christmas songs.

So come along on the 4th December 6-10pm with your families and your picnic baskets and enjoy the experience.

I will now take this opportunity to wish fellow Board members, our Councillors and all the staff a very Merry Christmas and a prosperous New Year.

Have a peaceful break and we'll see you back in February.

RECOMMENDATION

That the Chairperson's Report be received.

Christine Shepherd, JP

CHAIRPERSON








COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
Munroe Bridge Project 'Paremuka Bridge' 6 May 2003 Resolution No: 863/2003	Paremuka Bridge contract has been awarded to Fulton Hogan Limited. Work has started and is likely to be completed by October 2005.	Edwin Dearham ☎ 836 8000 Ext 8736
Glengarry Road Footpath Board Member's Request	The tender was awarded and Glengarry Road Footpath is currently under construction.	Adam Moller ☎ 836 8000 Ext 8750
Karekare Public Toilet Upgrade 6 May 2003 Resolution No: 872/2003	Further discussions with the appellant have been undertaken since the initial mediation. A report with further recommendations will be presented to the Community Board in February 2005 highlighting further options.	Harish Singh ☎ 836 8000 Ext 8953

REPORTS PENDING

Subject	Date Requested	Report Due	Reporting Officer
Waitakere River Realignment 6 May 2003	May 2003	February 2005	Harish Singh ☎ 836 8000 Ext 8953
Claude Abel Pond - Piha Public Forum 2 March 2004	August 2004	February 2005	Mandy McMullin ☎ 836 8000 Ext 8792
Project Twin Streams - Community Board Participation 5 August 2003 Resolution No: 1620/2003	August 2004	February 2005	Tony Miguel ☎ 836 8000 Ext 8294
Piha / Karekare and Huia / Cornwallis Local Water Plan Issue from the Environmental Management Committee	August 2004	February 2005	Tony Miguel ☎ 836 8000 Ext 8294

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Watercare Waitakere Water Supply Dams Environmental Management Committee 12 August 2003 Resolution No: 1709/2003	August 2004	February 2005	Tony Miguel  836 8000 Ext 8294
McLaren Park Community Project 9 September 2002 Resolution No: 2766/2002	August 2004	February 2005	Polly O'Brien  836 8000 Ext 8559
The Laingholm Beach Hall	August 2004	February 2005	Polly O'Brien  836 8000 Ext 8559
Removal of Power Poles from Kauri Point Sea Cave Board Member's Request	September 2003	February 2005	Harish Singh  836 8000 Ext 8953
Piha Stream Pedestrian Bridge and Mid Beach Surf Tower	September 2003	February 2005	Harish Singh  836 8000 Ext 8953

RECOMMENDATION

That the Committee Secretary's Report for 30 November 2004 be received.

Report prepared by: Owena Schuster, Committee Secretary.



8 COMMUNITY BOARD APPOINTMENTS TO AD HOC AND EXTERNAL ORGANISATIONS

This item is brought forward to enable the Waitakere Community Board to consider the voluntary appointment of a representative on the following organisation.

Organisation	Aim/Purpose/Role	Meetings	Number to be appointed	Appointed in 2001-2004 Term
Glen Eden Citizen Advice Bureau	To manage the Glen Eden Citizens Advice Bureau Incorporated in accordance with the policies of the New Zealand Association of Citizens Advice Bureau Incorporated. The Bureau provides free to all individuals an impartial and confidential service of information, guidance and support, and makes use of the experience so gained to exert a responsible influence on the development of social policies and services, both locally and internationally.	Monthly	1 each from New Lynn Community Board and Waitakere Community Board	Betty Hanson

RECOMMENDATIONS

1. That the Community Board Appointments to Ad Hoc and External Organisations report be received.
2. That the Waitakere Community Board appoint a representative to the Glen Eden Citizen Advice Bureau as outlined in the agenda report.

Report prepared by: Owena Schuster, Committee Secretary.



9 COMMUNITY BOARD BRIEFINGS

PURPOSE OF THE REPORT

Community Boards are the level of local government closest to the communities that they serve. Community Boards have certain roles prescribed by legislation and additional functions delegated to them by the Council. This report provides the opportunity for Community Board Members to be briefed on the functions and decision-making powers that they have in law or have been delegated, the context for the exercise of those functions and powers, and the overall strategic framework of the Council within which those powers that have been delegated must be exercised.

BACKGROUND

The Local Government Act 2002 determines that Community Boards can be established as part of the local governance of communities in New Zealand. The status of Community Boards is described in section 51 as follows:

“A community board -

- (a) is an unincorporated body; and*
- (b) is not a local authority; and*
- (c) is not a committee of the relevant territorial authority.”*

The role of Community Boards is described in section 52 as follows:

“The role of a community board is to -

- (a) represent, and act as an advocate for, the interests of its community; and*
- (b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and*
- (c) maintain an overview of services provided by the territorial authority within the community; and*
- (d) prepare an annual submission to the territorial authority for expenditure within the community; and*
- (e) communicate with community organisations and special interest groups within the community; and*
- (f) undertake any other responsibilities that are delegated to it by the territorial authority.”*

The powers of Community Boards are described in section 53 as follows:

“Powers of community boards

- (1) A community board has the powers that are -*
 - (a) delegated to it by the relevant territorial authority in accordance with clause 32 of Schedule 7; or*
 - (b) prescribed by the Order in Council constituting its community.*
- (2) The powers of a community board prescribed by Order in Council expire at the close of 6 years after the order comes into force.*
- (3) Despite subsection (1), a community board may not -*
 - (a) acquire, hold, or dispose of property; or*
 - (b) appoint, suspend, or remove staff.”*

In addition, Part 2 of Schedule 7 and Part 1 of Schedule 7 of the Act (excluding clauses 15 and 33 to 36) applies to community boards, with all necessary modifications, as if they were local authorities.

Section 38 of Schedule 7 provides for the Council to provide the necessary administrative and other facilities for the community board. Section 39 provides for expenses to be met as follows:

“Expenses of community boards

- (1) *The expenses of the performance and exercise by a community board of its responsibilities, duties, and powers must be paid by the territorial authority within whose district the community is situated out of the general revenues of the district.*
- (2) *The territorial authority may fix a limit within which expenditure may be incurred under subclause (1), and no community board may incur expenditure in excess of any limit so fixed without the prior approval of the territorial authority.*
- (3) *This clause does not apply in respect of any expenditure for which any rate has been made and levied within the community.”*

The functions, duties and powers delegated by the Council are contained in the Delegations to Committees and Community Boards which were adopted by Council at its Inaugural Meeting on 28 October 2004. A copy of the Delegations has been circulated to all Board Members. The powers delegated by Council must be exercised within the policy framework set by the Council.

STRATEGIC CONTEXT

The Waitakere City Council views Community Boards as an important part of its democratic structure. The Council has delegated to Community Boards decision making powers for those decisions and aspects of its operations that it considers are best dealt with at the local level. It also provides for Community Boards to input into annual and strategic planning processes on behalf of the Wards they represent and to raise specific Ward issues through regular monthly reporting to the Ordinary Council Meeting. The Public Forum section of each Community Board meeting enables the public to raise local issues which can then be dealt with by the Board and/or fed into Council's operational processes for attention.

These roles all contribute to community engagement and local participation in local government and assist the Council in having another avenue with which it can communicate with its communities. The presence of appointed Council Members on each Community Board assists with this linkage.

ISSUES

A briefing was provided at a workshop for all Community Board Members held on 3 November 2004 and at the First meeting of the 2004-2007 Board covering the following issues:

- Statutory Briefing and Legal Overview;
- Governance (Relationship with the Council);
- Local Government Act as it pertains to Community Boards;
- Standing Orders and Order of Business;
- Code of Conduct;
- Delegations;
- Meeting Schedule;
- Appointments to Committees, and Ad Hoc External Organisations;
- Role of the Call Centre;
- Staff support for Community Boards.

RESOURCES

Support for the Board's work is drawn from across Council's staff organisation. Direct support for the Board, is provided by the Board Manager who is the Chief Executive's representative and Committee Secretary who have particular responsibilities to the Board.

The Community Board's work programme is derived from three main sources. Many of the issues and reports coming before the Community Board are part of the implementation of the Annual Plan, arising from the functions and duties delegated to the Community Board by Council. The other components of the Board's work programme come from Board generated issues that arise either from Board Members themselves or through the Public Forum part of each month's meeting.

Decision Making

Standing Orders provide that Board Members are not able to make substantive decisions on issues raised during Public Forum, but are able to refer issues to the Chief Executive either for direct attention, or for a report to come back to the Board as part of its work programme. This provides for the Board to receive detailed information on particular issues so that it can make an informed decision.

This provision of Standing Orders is designed to ensure that the competing interests of all the Board's stakeholders are considered prior to a decision being made. It also ensures that no decisions are made without members of the public, who may be affected by any decision of the Board, having the opportunity to see the advice being provided to the Board, to witness the decision and to make representations to the Board if they so wish.

Board Members will also be aware that as well as needing to balance the competing interests of different stakeholders many requests from the Public Forum will have resource implications and the Board in its decision making will often need to make choices between what may be desirable and what is affordable.

Preparing reports for formal decisions by the Board can also impose substantial resource requirements on particular sections of Council and many minor matters can be more expeditiously dealt with on the Board's behalf by Council staff responding directly to the individuals concerned. Part of the Committee Secretary's role in supporting the Board is to ensure that any issue the Board wishes followed up is dealt with appropriately. Board Members have the ability through a Notice of Motion to bring an issue back to the Board in the event that they believe the informal staff response was inadequate or inappropriate.

The Council, at its First meeting on 28 October 2004, confirmed the delegations to Community Boards. These have been circulated separately. The Community Board is required to act within those delegations and, where it is not empowered to act in relation to a delegation or any other matter referred to it, to report to the Council with appropriate recommendations. The Board should exercise their delegations to the fullest extent, but must do so within the framework provided by the Council's Strategic Direction, the Long Term Council Community Plan, Annual plan, and all other Council Policies.

Board Member reports on the agenda fulfil a different role. The opportunity is provided on the agenda for Board Members to report on their activities on behalf of the Community Board during the preceding month. The report can cover activities or events, or meetings attended on behalf of the Board. They are not opportunities to make political statements or to challenge a decision by the Council.

The report can either be given orally at the meeting, or if Board Members so wish, it can be included as a written report in the agenda. To meet the requirements of the Local Government Official Information and Meetings Act a written Board Members Report must be provided to the Committee Secretary by the Friday two weeks preceding the meeting.

CONCLUSION

The Community Board's contribution to the operation of Council on behalf of the community is invaluable. The briefings are designed to provide new Board Members with necessary background information on current issues and to help them in their decision making over the term of the Board. A range of assistance is also provided on behalf of the Chief Executive to support Board Members in their work on behalf of the community.

RECOMMENDATION

That the Community Board Briefings report be received.

Report prepared by: Darryl Griffin, Group Manager, Democracy and Support Services.



10 LOCAL GOVERNMENT NEW ZEALAND – NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE

PURPOSE OF THE REPORT

The purpose of the report is to advise of the role of the New Zealand Community Boards' Executive Committee of Local Government New Zealand and to recommend support for the appointment of Community Board member Mike Cohen, Chairperson of the Devonport Community Board, North Shore City, as the Zone 1 representative on the New Zealand Community Boards Executive Committee for the ensuing three year term

BACKGROUND

The Executive Committee of the New Zealand Community Boards' Association is made up of six representatives – one for each of the six geographic zones of member authorities of Local Government New Zealand.

The Executive Committee meets four times a year, usually in Wellington. Local Government New Zealand meets the travel costs incurred by members but there are no meeting fees payable.

Since 2002 a Memorandum of Understanding between the Executive Committee and Local Government New Zealand has given the Executive Committee the status of an advisory committee to the National Council.

ISSUES

The purpose of the Executive Committee is to:

- provide advice on all matters involving Community Boards;
- liaise between Local Government New Zealand and Community Boards to gather information on issues and matters of national interest;
- keep the National Council informed of current and future issues of concern to Community Boards that may have implications for local government generally; and
- advise on training needs of Community Boards and their members that might be included in a national capacity building strategy.

Nominations for the representatives and deputies on the New Zealand Community Boards Executive Committee are required by Friday, 17 December 2004 and should be accompanied by a brief curriculum vitae. Should an election be necessary, voting papers and supporting information about the candidates will be sent to all Community Board Chairs in mid-January and will be due back by Wednesday, 23 February 2005.

Christine Shepherd, Chair of the Waitakere Community Board advises that she will be seeking the Waitakere Community Board support to nominate Mike Cohen, Chairperson of the Devonport Community Board, North Shore City to be the Zone 1 representative on the Executive Committee of the New Zealand Community Boards' Association. The Waitakere Community Board will also be seeking support from one of the other Community Boards in Waitakere City for that nomination. Mike Cohen was the representative during the last term and is also the Chairperson of the Auckland Region and Far North Community Boards Association.

CONCLUSION

Nominations for the representatives and deputies on the New Zealand Community Boards Executive Committee are required by 5.00 p.m. on Friday, 17 December 2004.

Mike Cohen, Chairperson of the Devonport Community Board, North Shore City is available to be the Zone 1 representative on the Executive Committee of the New Zealand Community Boards' Association. The Waitakere Community Board is asked by its Chairperson to consider nominating him for that nomination.

RECOMMENDATIONS

1. That the Local Government New Zealand – New Zealand Community Boards' Executive Committee report be received.
2. That the Waitakere Community Board support the nomination of Mike Cohen, Chairperson of the Devonport Community Board, North Shore City to be the Zone 1 representative on the Executive Committee of the New Zealand Community Boards' Association for the ensuing three year term.

Report prepared by: Darryl Griffin, Group Manager, Democracy and Support Services.



11 LOCAL GOVERNMENT (USE OF COMMUNITY BOARDS') AMENDMENT BILL

PURPOSE OF THE REPORT

The purpose of the report is to advise of the letter from Murray Smith MP representing United Future, who has sought the views of Community Boards throughout New Zealand on his draft Member's Bill, entitled Local Government (Use of Community Boards') Amendment Bill.

BACKGROUND

In August 2004, Murray Smith MP wrote to the Chairpersons of each Community Board in New Zealand seeking the Board's views on a draft Member's Bill that he has prepared for consideration by Parliament.

The Bill only affects a few local authorities in New Zealand and is to prevent a local authority creating 'Ward Committees' instead of creating Community Boards.

ISSUES

The Local Electoral Act requires local authorities to periodically review representation to provide for fair and effective representation.

Murray Smith MP contends that a small number of local authorities are avoiding the intent of the legislation by establishing Ward Committees to represent communities of interest instead of Community Boards. The authorities named are: Hutt City; Hurunui District; Selwyn District; and Timaru District. Such committees are generally appointed rather than separately elected by the voters of the community.

The draft Member's Bill would prohibit the creation of such committees thereby requiring any territorial authority wishing to provide for representation by a community of interest to establish a Community Board.

This is not an issue that has been considered by Waitakere City's Council or Community Boards previously. However it is noted that the effect of such a Bill may prevent community Committees being used as a 'stepping stone' for the creation of Community Boards such as has occurred in Selwyn District.

CONCLUSION

The proposed Bill only affects a few local authority areas in New Zealand and in one of those areas the establishment of a Ward Committee led to the establishment of a Community Board through the representation review process, albeit aided by a decision of the Local Government Commission.

RECOMMENDATIONS

1. That the Local Government (Use of Community Boards') Amendment Bill report be received.
2. That the Waitakere Community Board provide guidance on whether it wishes to provide views to Murray Smith MP on his draft Bill.

Report prepared by: Darryl Griffin, Group Manager, Democracy and Support Services.



12 CHESTERTON TERRACE - NEW 'GIVE WAY' CONTROLS

PURPOSE OF THE REPORT

This report seeks the Waitakere Community Board's approval for four new 'Give Way' controls in Chesterton Terrace, Western Heights.

BACKGROUND

An insurance company has contacted Council concerned about the number of accidents involving its clients that are occurring at the intersection of Chesterton Terrace and Highfields Terrace. The insurance company has requested that Council install intersection priority controls at this location.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'Give Way' controls can improve road user safety at intersections by better defining turning priorities and reminding drivers of the need to give way when they do not have priority.

ISSUES

Chesterton Terrace and Highfields Terrace intersect at an uncontrolled cross roads. This type of junction can be prone to high accident rates as many drivers assume that they have priority when travelling straight through the intersection when in fact they are obliged by the right hand rule to give way to vehicles approaching from their right.

Most cross road intersections have some form of priority control and drivers are more familiar with the road rules in these situations. It is recommended that new 'Give Way' controls be installed in Chesterton Terrace on both sides of Highfields Terrace to help provide better guidance for drivers at this intersection.

A similar uncontrolled cross roads intersection exists at the intersection of Chesterton Terrace and Fleetwood Drive. New 'Give Way' controls are also recommended in this location.

A1 The location of the proposed 'Give Way' controls are indicated as attached at page A1. The aerial photograph used was taken in March 2000 before the subdivision that Chesterton Terrace is part of was fully developed.

RESOURCES

The proposed new road markings can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The proposal to install two new 'Give Way' controls in Chesterton Terrace at each of the intersections with Highfields Terrace and Fleetwood Drive is desirable to improve road user safety.

RECOMMENDATIONS

1. That the Chesterton Terrace - New 'Give Way' Controls report be received.
2. That in relation to **CHESTERTON TERRACE**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) that a new '**GIVE WAY**' control be put in place on **CHESTERTON TERRACE** at both places where it intersects with **HIGHFIELDS TERRACE**.
 - (ii) that a new '**GIVE WAY**' control be put in place on **CHESTERTON TERRACE** at both places where it intersects with **FLEETWOOD DRIVE**.

3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said 'Give Way' control.

Report prepared by: Paul Schischka, Transport Engineer.



13 MULVANEY AVENUE - STREET NAME REVOCATION

PURPOSE OF THE REPORT

This report seeks the Waitakere Community Board's advice and recommendation on the naming of streets within a new subdivision within the Waitakere Ward - specifically to consider whether the revocation of the existing street name Mulvaney Avenue should proceed as stipulated in the subdivision consent granted on 22 January 2004.

BACKGROUND

A2 As part of the standard subdivision consent process and following the issue of the subdivision consent, a survey plan for the subdivision SPW 21907 was approved on 19 May 2004. The survey plan, attached at page A2, envisaged the use of Peachstone Lane as the name for the through road in the subdivision and the revocation of the existing street named Mulvaney Avenue. The survey plan was approved under the condition that the revocation of the street name Mulvaney Avenue would first need to occur under the defined statutory and Council processes. This report forms part of the normal Council process which requires the relevant Community Board to provide a recommendation to Council on whether the proposed change in road name should proceed.

STRATEGIC CONTEXT

The Waitakere City Council's integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access communication and safety.

The naming of streets in a standard, logical and clear manner assists with delivery to addresses, response by emergency services and generally enables people to find their way around the City. It is also recognised by the Council that naming of streets is a mechanism which can provide a link to the heritage and cultural values of an area.

ISSUES

A3-A7 The change to an existing road name is undertaken in accordance with provisions contained within the Local Government Act (1974 and 2002) and Council's "Policy for Changing an Existing Road Name" as attached at pages A3 to A7.

A8 As discussed in the Background to this report, the approved consent for the subdivision under consideration provided for Peachstone Lane to be the name adopted for the through road. The situation prior to the subdivision is shown in the map included as attached at page A8. From historical and adjacent subdivision two road stubs had already been named and formed: Mulvaney Avenue and Peachstone Lane. Under the proposed subdivision a through road connecting these two stubs is to be formed.

The reason for selecting Peachstone Lane as the street name (in preference to Mulvaney Avenue) in this subdivision was:

- While the new road incorporates both of the 'stubs' of road that existed from prior and adjacent subdivision, only Peachstone Lane had existing residences while Mulvaney Avenue did not, and
- It was considered preferable, given past experience of joined roads, to define a single name for what would appear to people to be one continuous road.

The survey plan was therefore approved subject to the condition that Mulvaney Avenue be revoked as a street name.

In accordance with standard procedure this proposal, to revoke the street name Mulvaney Avenue, was publicly notified in the New Zealand Herald Public Notices section on 11 October 2004. Letters in regards to the proposal were also sent to interested parties identified by Council.

These parties were:

- The developer;
- Owners and occupiers of properties situated on the corner of Butia Avenue & Mulvaney Avenue;
- The Mulvaney family via the last known address of the owner of the property now being subdivided.

A9-A13

Three objections to the proposed revocation were received by the closing date of 22 October 2004. The letters of objection are attached at pages A9 to A13.

All three objections refer to the contribution of the Mulvaney family to the history of the district.

While the most administratively effective resolution for Council would be to revoke the street name in accordance with the publicly notified proposal, Council is also sympathetic to the objectors and the case for recognising the Mulvaney name by retaining the street name Mulvaney Avenue.

The Waitakere Community Board is therefore asked to consider this matter and provide a recommendation. Council Officers have identified the following options:

Option 1:

Revoke the street name Mulvaney Avenue.

This is an administratively effective option as signalled by the approval of the survey plans and attached conditions.

Countering this are:

- The heritage associations of the street name Mulvaney Avenue, where Peachstone Lane has no such claims, and as raised by the objectors.
- The possibility that despite the preference for Peachstone Lane being used on the basis that there are existing residences, those properties may need to be renumbered. The properties are currently numbered 4, 6, 8, 10 and 12 but the application of Council's current addressing standards to the new road would require the properties to be renumbered as odd-numbers (e.g. 3, 5, 7, 9, and 11).

If the Board recommends this option, the Board's recommendation will be referred to Council who can then consider the matter further and have the power to resolve the revocation.

Option 2:

Retain Mulvaney Avenue, Revoke Peachstone Lane.

In order to meet the objective of having a single name for what will appear to people as a single road the proposal could be reversed.

To effect this option an additional public consultation exercise would need to be undertaken at further cost to Council. Affected parties would include the developer and the existing owners and occupiers of Peachstone Lane.

Should objections be received to this proposal (e.g. from property owners in Peachstone Lane) the objections would then need to be weighed against the objections to the revocation of Mulvaney Avenue that are in front of the Community Board. In addition, the developer is expected to soon be requesting a completion certificate in respect of the subdivision requirements and further delay in resolving this matter is not desirable.

Option 3:

Amend survey plan with Mulvaney Avenue and Peachstone Lane as joined roads.

This option provides a solution to the objectors and retains Mulvaney Avenue as a street name while making no change to the situation of existing Peachstone Lane owners and occupiers - apart from alterations to the numbering of existing properties as outlined in Option 1.

This option would require an amendment to be made to the existing approved survey plan. This could be effected as a result of the consent condition that was imposed that requires that the revocation of the street name is approved. Should the Community Board resolve against the revocation by recommending either Option 2 or Option 3 then by that action the consent condition cannot be fulfilled.

The difficulty with adopting this option lies in the fact that a road that people would naturally perceive as being a single road would be designated by two street names, one from either end, with a cross-over, not easily delineated visually, in the middle. This has been known to have caused issues for residents in at least one other street in the City, although installation of street signs near the point of change has ameliorated the issue.

The subdivision developer has indicated that Option 3 would be their least preferred option. The developer has indicated a preference for a single name and that would also be the preference of Council Officers. The developer has no issue with either of the names being adopted i.e. Peachstone Lane (the outcome of Option 1) or Mulvaney Avenue (a possible outcome of Option 2).

RESOURCES

The road name change policy is administered by the Service Management Group within City Services. The required resources and expenditure are provided for within existing budgets.

CONCLUSION

Objections have been received to a proposal to revoke the street name, Mulvaney Avenue. The objections made to that proposal are considered reasonable although there is no straightforward resolution to the situation that has innocently arisen through progressive subdivision of the area.

The Community Board is being requested to provide guidance to Council Officers on this issue by recommending one of the options set out in this report being.

- Option 1: Revoke the street name Mulvaney Avenue.
- Option 2: Put a new proposal to retain Mulvaney Avenue and revoke Peachstone Lane.
- Option 3: Amend survey plan with Mulvaney Avenue and Peachstone Lane as joined roads.

Council Officers and the subdivision developer do not favour Option 3 due to the difficulties that are known to arise where a single continuous piece of road has two street names, one from either end, joining in the middle.

Overall, Option 1, confirming the proposal to revoke the street name Mulvaney Avenue, is preferred by Council Officers and is being recommended to the Community Board.

RECOMMENDATIONS

1. That the Mulvaney Avenue - Street Name Revocation report be received.
2. That the proposal to revoke the street name Mulvaney Avenue be confirmed.
3. That it be recommended to the Chief Executive that every opportunity to use the name Mulvaney in connection with a naming of a street or park be sought at the earliest opportunity and that the objectors to the change be notified accordingly.

Report prepared by: Andrew Crann, Manager, Operations Support.



14 RHINEVALE CLOSE - NEW 'GIVE WAY' CONTROL

PURPOSE OF THE REPORT

This report seeks the Waitakere Community Board's approval for a new 'Give Way' control in Rhinevale Close, Western Heights.

BACKGROUND

A local resident has contacted Council concerned about a number of near miss accidents that the resident has witnessed at the intersection of Rhinevale Close and Palomino Drive. The resident has requested that Council install a 'Give Way' control in this location.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'Give Way' controls can improve road user safety at intersections by better defining turning priorities and reminding drivers of the need to give way when they do not have priority.

ISSUES

Rhinevale Close and Palomino Drive intersect at an uncontrolled 'T' junction. This junction provides the only road access for 102 dwellings in Rhinevale Close and Chardon Place. An estimated 650 vehicles enter or leave Rhinevale Close daily.

The only difference in turning priorities at an uncontrolled 'T' junction when compared with a junction with 'Give Way' control on the stem of the 'T' is that on the uncontrolled junction vehicles turning right from the stem have priority over vehicles turning right into the stem (due to the right hand rule) while the opposite is the case when a 'Give Way' control is present. Many drivers are not aware of this and there is potential for accidents at busy uncontrolled junctions. 'Give Way' signage and markings also remind drivers that they are approaching an intersection and must exercise caution.

A14 It is proposed to install a 'Give Way' control on Rhinevale Close where it intersects with Palomino Drive. The location of the proposed 'Give Way' control is indicated on the attachment at page A14.

RESOURCES

The proposed new road markings and signs can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The proposal to install a new 'Give Way' control in Rhinevale Close at the intersection with Palomino Drive is desirable to improve road user safety.

RECOMMENDATIONS

1. That the Rhinevale Close – New 'Give Way' Control report be received.
2. That in relation to **RHINEVALE CLOSE**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) that a new '**GIVE WAY**' control be put in place on **RHINEVALE CLOSE** where it intersects with **PALOMINO DRIVE**.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said intersection priority control.

Report prepared by: Paul Schischka, Transport Engineer.



TE AUTE RIDGE ROAD EAST - NEW NO STOPPING CONTROL

PURPOSE OF THE REPORT

This report seeks the Waitakere Community Board's approval for a new 'No Stopping At All Times' control in Te Aute Ridge Road, Waitakere.

BACKGROUND

The staff of the Bethells Volunteer Fire Force located on the corner of Bethells Road and Te Aute Ridge Road East have requested that a 'No Stopping' line be installed opposite the station's garage doors to prevent parked vehicles restricting the ability of fire appliances to exit the station in an emergency.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

It is proposed to install 'No Stopping' controls on the west side of Te Aute Ridge Road East from the intersection with Bethells Road to a point 32 metres south of the intersection. The new control will cover the entire side of the Te Aute Ridge Road opposite the fire station from the intersection to a point opposite the south end of the fire station. The fire station's garage doors are located on the west side of the station building.

Although the fire appliances can manoeuvre out of the fire station at present even if a vehicle is parked opposite the garage doors, the tighter turn required when a parked vehicle is present requires additional time. In the interests of safety it is best that fire appliances are able to exit the station as quickly as possible.

There is ample nearby road side parking available in Te Aute Ridge Road just south of the proposed new control.

A15 The location of the proposed parking control is marked on the attached aerial photograph at page A15.

RESOURCES

The proposed new parking control markings can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The proposed parking restrictions in Te Aute Road East are desirable to allow fire appliances easy egress from the fire station at all times.

RECOMMENDATIONS

1. That the Te Aute Ridge Road East - New No Stopping Control report be received.
2. That in relation to **TE AUTE RIDGE ROAD EAST, WAITAKERE:**
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) on the west side of the carriageway of **TE AUTE RIDGE ROAD EAST** starting from the point where the carriageway meets the south side of the carriageway of **BETHELLES ROAD** and extending to a point a further 32 metres south along the carriageway edge, a new '**NO STOPPING AT ALL TIMES**' control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



16 STURGES ROAD - NEW 'GIVE WAY' CONTROL

PURPOSE OF THE REPORT

This report seeks the Waitakere Community Board's approval for a new 'Give Way' control in Sturges Road.

BACKGROUND

A local resident who experienced a near miss accident at the intersection of Sturges Road and Candia Road has requested that Council install a 'Give Way' control in this location.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'Give Way' controls can improve road user safety at intersections by better defining turning priorities and reminding drivers of the need to give way when they do not have priority.

ISSUES

Although there are road rules governing turning priorities at uncontrolled intersections it is often desirable to resolve 'Give Way' or 'Stop' controls at these intersections where there is a history of or possibility of failure to give way accidents occurring. The presence of intersection priority control signs and markings helps to reinforce the need to give way in the minds of drivers approaching an intersection.

Candia Road and Sturges Road are both collector roads within a 100km/h speed limit zone. High vehicle speeds can increase the likelihood and severity of accidents. Approximately 2,800 vehicles travel through this intersection daily.

There are three accidents in the Land Transport Safety Authority accident database for the last 5 years involving vehicles failing to give way at this intersection when leaving Sturges Road. One of these accidents resulted in two vehicle passengers receiving minor injuries. Many accidents are not recorded in the accident database and it is likely that many more accidents have occurred in this location.

A16 It is proposed to install a 'Give Way' control on Sturges Road where it intersects with Candia Road. The location of the proposed 'Give Way' control is indicated on the attachment at page A16.

RESOURCES

The proposed new 'Give Way' control can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The proposal to install a new 'Give Way' control in Sturges Road at the intersection with Candia Road is desirable to improve road user safety.

RECOMMENDATIONS

1. That the Sturges Road - New 'Give Way' Control report be received.
2. That in relation to **STURGES ROAD**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) that a new '**GIVE WAY**' control be put in place on **STURGES ROAD** where it intersects with **CANDIA ROAD**.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said intersection priority control.

Report prepared by: Paul Schischka, Transport Engineer



WATER SAFETY SIGNAGE AT PIHA

PURPOSE OF THE REPORT

The purpose of this report is to update the Waitakere Community Board on the water safety signage project at Piha; to seek the approval of correct geographic names for descriptive purposes at Piha to be utilised in this and other projects; and to approve the number of formal access ways in the Piha south road reserve.

BACKGROUND

Following comments on the lack of water safety signage, from the coroner's inquests into recent drownings on West Coast Beaches in the Auckland region, Council engaged Surf Live Saving Northern region to carry out an aquatic risk assessment of Piha.

The findings of that risk assessment were reported to the Waitakere Community Board on 5 August 2003, with the following resolutions:

- “1. *That the aquatic risk consultant report prepared by the Surf Life saving Northern region be adopted.*”
2. *That following consultation between the Piha Ratepayers and resident Association, Matt Yallop, the author of the report, Piha Surf Lifesaving Club and Waitakere City Council, that an agreed implementation strategy shall be drafted and authority be given to commence the renewal of signage in Piha.*”

1616/2003

A public meeting with the Piha community was held on 13 June 2004, where Waitakere City Council, Auckland Regional Council, and Surf Lifesaving Northern Region, presented a plan for improving beach safety and minimizing aquatic risk through the installation of water safety signage at Piha.

At that meeting a community working party was appointed to progress with the project.

The members of the working party are as follows:

- Rob Taylor, Chairman (Waitakere Community Board);
- Graham Caley (Piha Residents and Ratepayers Assn);
- Mary Mead (Piha resident);
- Vicky Pomeroy* (Piha resident);
- Kath Dewar (Waitakere Ranges Protection Society, Piha Coastcare);
- Chris Parsons (United North Piha Surf Life Saving Club);
- Larry Rountree (Piha Surf Life Saving Club);
- Sandra Coney (Auckland Regional Council Councillor);
- Bruce Andrell (Principal Ranger, Auckland Regional Council);
- Warren Ogilvie (Special Projects Manager, Parks and Open Spaces, Waitakere City Council);

*Vicky Pomeroy resigned 17 August 2004.

The brief of the community working party is as follows:

- (a) to apply the recommendations of the Aquatic Risk Consultant Report, which was written by Surf Lifesaving Northern Region, and provide recommendations on improving aquatic safety management at Piha, particularly through the use of hazard management signage in line with current standards and best practice;

- (b) to apply the NZ Standard on water safety signage; NZS 8690:2003;
- (c) to assess the Aquatic Risk Consultant Report within the objectives of the West Coast Plan, the Piha Coastal Management Plan, and the Piha Reserves Management Plan, and make appropriate changes to the recommendations of the Aquatic Risk Consultant Report;
- (d) to report back to the Piha Residents and Ratepayers Association with findings and recommendations;
- (e) to make final recommendations to the Waitakere Community Board.

A17-A36

The report of the Piha Water Safety Signage Community Working Party is attached at pages A17-A36.

STRATEGIC CONTEXT

Minimising aquatic risks is considered within the strategic context of Strong Communities. Under these platforms the Council aims to make the City a safe and interesting place, and to ensure community involvement in emergency planning.

ISSUES

The report of the Piha Water Safety Signage Community Working Party, to the Piha Residents and Ratepayers Association, highlighted some issues and made a number of recommendations: These issues and recommendations have been discussed and consensus reached, with the exception of two, which will require discussion by the Waitakere Community Board.

- (a) That the Piha Residents and Ratepayers Assn recommend the correct place names for the proposed signage. Our recommendation would be: Piha, Mid Beach, North Piha.
- (b) That the Piha Residents and Ratepayers Association, reach a conclusion on the number of formal beach access ways from car parks on Marine Parade South, south of the Moana Stream.

The Piha Residents and Ratepayers Association have made the following recommendations:

- That the preferred names of the three beaches, from south to north, be: Piha, Mid Beach, North Piha;
- That four formal access ways be established south of Moana Stream.

RESOURCES

Parks staff and funding have been allocated in the Annual Plan 2004/2005 to commence this project.

Implementation of the recommendations will need to be spread over two years and funding will be requested in the 2005/2006 Annual Plan.

CONCLUSION

The Piha Water Safety Signage Community Working Party has been successful in carrying out its brief. The community working party established a partnership between many organisations and representatives that will be beneficial in ensuring water safety issues are championed at Piha.

RECOMMENDATIONS

- 1 That the Water Safety Signage at Piha report be received.
- 2 That the report of the Piha Water Safety Signage Community Working Party be received.
- 3 That the preferred names of the three beaches at Piha, from south to north, be: Piha, Mid Beach, and North Piha.
- 4 That the four formal access ways be established south of Moana Stream.

Report prepared by: Warren Ogilvie, Operations Manager - Special Projects, Parks and Open Spaces.



18 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Christine Shepherd Diane Goodley
Keep Waitakere Beautiful	Christine Shepherd
Huia/Cornwallis Local Water Agenda Steering Group	Robin Taylor Diane Goodley
McLaren Park Community Project Steering Group	Diane Goodley
Piha/Karekare Local Water Agenda Steering Group	Kubi Witten-Hannah Robin Taylor
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Monique Davis
Council/Police Liaison Group	Kubi Witten-Hannah
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Monique Davis Diane Goodley (alternate)
Hearings Committee	Robin Taylor Kubi Witten-Hannah (alternate)
Kay Road Balefill Site Management Committee	Sharon Davies

