

**AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON TUESDAY, 6 MAY 2003, COMMENCING AT 7.00 PM**

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AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON TUESDAY, 6 MAY 2003, COMMENCING AT 7.00 PM

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - Tuesday, 1 April 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Waitakere Community Board held on Tuesday, Tuesday, 1 April 2003, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 **PRESENTATIONS**

A **AUCKLAND REGIONAL COUNCIL**

Councillor Paul Walbran and Anthony James will make a presentation to the Waitakere Community Board regarding the Auckland Regional Council rates for the 2003/2004 financial year.

B **DRAFT LONG TERM COUNCIL COMMUNITY PLAN**

Jenny Macdonald will make a presentation on the draft Long Term Council Community Plan.



5 **PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



6 **CHAIRPERSON'S REPORT**

GREEN TO GO – TE TAI AO O NGA RANGATAHI WANANGA – A YOUTH ENVIRONMENTAL CONFERENCE

On Thursday, 27 and Friday, 28 March 2003 Keep Waitakere Beautiful and Waitakere City Council hosted around 50 secondary school students at a conference focusing on 'Urban Sustainability'. Over the two days the students listened to speakers, attended workshops, went on field trips and held group discussions on topics such as energy, waste and water management, community development, urban design and environmental leadership.

The overall aim of the conference was to inspire and empower youth and to encourage them to become more involved in local environmental issues. This year there was a strong emphasis on developing practical environmental initiatives, including a student environmental action group, to be implemented following the conference.

I had the pleasure of attending the group presentations on the Friday afternoon at the conclusion of the conference and was very impressed. The students were divided into five groups of eight - ten students and each presented one aspect of what they had learned in the form of a 'skit'. Putting this sort of learning to drama was more than likely foreign to the majority of these students but each and everyone one of them showed initiative and enthusiasm and achieved what they set out to do and got their message across.

I commend the students and the co-ordinators of the conference for a job well done and I hope all those students have gone back to their high schools and colleges and encouraged them to adopt a more 'sustainable' environment.

KAREKARE DAWN BLESSING

It was nice to travel out to Karekare for something other than toilets! And it didn't rain! The blessing of the new carving at dawn on Saturday, 29 March 2003 was the second of several carving and interpretation signs being produced in partnership between Auckland Regional Council, Friends of Arataki and Te Kawerau a Maki to promote interest in our local cultural heritage. The children of Karekare played a key role in unveiling the sculpture and were charged with the care of the structure for future generations.

SUMMERLAND/WESTERN HEIGHTS COMMUNITY FACILITY

The consultation on this has now been completed and the themes that came through strongly throughout the consultation were very consistent and provide essential criteria for developing a community facility on the corner of Summerland and Brookwood Drives.

The main themes identified throughout the consultation were that:

- It is the hub or heart of this new community;
- Is quiet, just for local use and does not disturb surrounding residents;
- Blends in with the surrounding homes and school;
- Has attractive landscaping and outdoor seating at the front of the facility that provides a meet and take a rest;
- Offers a place to meet socially or to take part in classes or activities;
- Is multi-functional;
- Local residents have input in terms of management, services and classes provided;
- Has a community notice-board promoting both internal and external news and events;
- Is a place where all sections of the community are valued.

The Project Leader will now use all the themes identified to develop a report to be presented to Councils Annual Plan for continued support and funding including feasibility, basic plan of the building, estimate of costs, proposals for management and governance options and potential revenues and operating costs.

I would like to take this opportunity to say congratulations to everyone else on the project team, Jo-Anne Inancsi (Project Leader, Waitakere City Council), Heidi McLeod (Consultant, Waitakere City Council), Simon Clendon (Chairman) and David Hallett, both representing the Residents and Ratepayers Committee and Luke Summich and Fiona Afamasaga (Principal and parent respectively of Summerland Primary School).

McLAREN PARK COMMUNITY PROJECT

This project is aimed at strengthening community services in the Henderson South/Border Road / McLaren Park area. Caroline McCurdy is the Project Co-ordinator and is based at Bruce McLaren Intermediate School. The school is working in partnership with Waitakere City Council, Community Board Members (Waitakere and Henderson) and community representatives on the project to increase the community services already provided and plan future service delivery in the community.

The first of the consultation evenings was held at Bruce McLaren on Friday, 4 April 2003 and local residents were invited to a BBQ. Approximately fifteen names were taken of residents interested in becoming involved in the ongoing consultation process. The initial working party will now step back, allowing the community to take ownership of the process with the project being lead by the Co-ordinator and the Waitakere City Council Project Leader.

SALE OF LIQUOR POLICY

I attended this Policy Workshop where the main group were divided into several smaller discussion group, each coming back together at the conclusion to report back their findings. I was not surprised that all groups came back with very similar basic barriers and pathways identified. More on this when I have the written report back.

HARBOURVIEW

Having been on the working party for this consultation process over the last eighteen months nowhere did I hear the words 'Kura on Harbourview' mentioned as part of the Marae. I have fully supported the Marae on Harbourview, I do not feel this latest additional development being discussed is appropriate for Harbourview and should not be considered seriously, I for one will oppose it.

A THANK YOU

A1

Once again it is always gratifying to get an acknowledgement of the work we do. Attached at page A1 is a letter from Piha Residents and Ratepayers Association.

RECOMMENDATION

That the Chairperson's Report be received.

Christine Shepherd, JP

CHAIRPERSON












7 **COMMITTEE SECRETARY'S REPORT**

ISSUE	COMMENTS	REPORTING COUNCIL OFFICER
<p>Doggy Doo Bins for the Paremuka Lakeside Reserve.</p> <p>Notice Boards for the Bruce McLaren Area .</p>	<p>The Doggy Doo Bins for the Paremuka Lakeside Reserve have been ordered and will be installed in late May 2003.</p> <p>The notice boards for the Bruce McLaren area have been ordered and will be installed in early June 2003.</p>	<p>Katherine Slack ☎ 836 8000 ext: 8779</p>
<p>Parking on Swanson Swales</p>	<p>Council has received complaints about vehicles parking on the swales on the northern side of Swanson Road opposite the Railway Station. The Transport Assets Section have arranged for "No Stopping At All Times on Berm" signage to be erected along the affected area to discourage this parking, and to enable parking enforcement under Council's Bylaws to be carried out as necessary.</p>	<p>Alan Hopkinson ☎ 836 8000 ext: 8742</p>
<p>Britten Property</p>	<p>At the Board's March 2003 meeting Mr Lowe and Mrs Davies addressed the Board regarding Resource Consent issues relating to safety and environmental matters to do with the landfill on Church Street. Council officers have visited the site and there is some concern regarding the truck movements into the property. However, the Resource Consent does not limit the number of truck movements for material that is to be used for stabilisation. The other concern appeared to be about the number of tyres on site. The Resource Consent for the "Tyre Wall" puts a limit of 100,000 stored at any one time. At the time of the last visit there were a lot of tyres (estimate 10,000) but it appeared to be within the Resource Consent conditions.</p> <p>There is to be a meeting between Council; and Mr Brittens engineer regarding specific stabilisation areas that need to be completed. The date has not yet been set.</p> <p>There has also been a suggestion to have a representative from the Community Board and the Residents and Ratepayers Association to visit the site. A letter suggesting this has been sent to Mr Britten but no response has been received.</p> <p>Overall, the project is progressing in a more orderly fashion than it has in the past.</p>	<p>Kim McLeod ☎ 836 8000 ext: 8355</p>

ISSUE	COMMENTS	REPORTING COUNCIL OFFICER
<p>Aftercare of the Corban Reserve Closed Landfill</p>	<p>At the Board's October 2003 meeting a request was made regarding an update and report to the Board on the Aftercare of Corban Reserve Closed Landfill.</p> <p>URS (Consultants) will be installing gas-monitoring equipment along the substation boundary in an attempt to quantify gas migration.</p>	<p>David Nelson ☎ 836 8000 ext: 8770</p>
<p>Lease to Laingholm Fishing Club - Sandy's Parade</p>	<p>The Board at its July 2002 meeting resolved that the Chief Executive be given authority to negotiate and execute a lease with the Laingholm Fishing Club for the area of Sandy's Parade. A draft lease has been sent to the club and negotiations are progressing to conclude a final lease with them.</p>	<p>Alastair Douglas ☎ 836 8000 ext: 8945</p>
<p>North Candia Road Link Update</p>	<p>A report went to the Board at its 3 September 2002 meeting to seek approval to implement traffic controls for the new roundabout at the intersection of Candia Road, Pooks Road and North Candia Road extension. The Swanson Road and North Candia Road intersection is also to be altered by providing a centre median and turning bay on Swanson Road.</p> <p>A report also went to the December 2002 meeting of the Finance and Operational Performance Committee to obtain approval to alter the 2002/2003 year budget for the Candia / North Candia link and street lighting main street development.</p> <p>The construction contract for the North Candia Road extension was awarded in mid December 2002. Construction has commenced. It is expected that North Candia Road construction will be completed in July 2003 (weather permitting).</p>	<p>Edwin Dearham ☎ 836 8000 ext: 8779</p>
<p>Laingholm Park Sportsfield Development</p>	<p>The physical works contract for the sportsfield development has been awarded. The physical works are progressing well and works are expected to be completed as planned in July 2003.</p>	<p>Peter Sewell ☎ 836 8000 ext: 8759</p>
<p>Wekatahi/Marawhara Stream Realignment</p>	<p>Information regarding the proposed 'two outlet' option for the streams (rather than the original 'single outlet' option) will be sent to those people that provided submissions on the resource consent application in April 2003. It is hoped that the revised proposal will address the concerns of the submitters and obviate the need for a consent hearing. The Board will be kept informed of progress as the project continues.</p>	<p>Peter Sewell ☎ 836 8000 ext: 8759</p>

ISSUE	COMMENTS	REPORTING COUNCIL OFFICER
Project Twin Streams - Community Board Participation	A consultation process is underway with property owners near Serwayne Place, Seymour Road and Millbrook Road. This comprises direct visits to affected owners and a "drop in" day was held on Saturday 5 April 2003. Further discussion is ongoing with property owners and it is proposed to report to the Finance and Operational Performance Committee in May 2003. Detailed planning for implementation projects is underway. The scope of Project Twin Streams is subject to funding approval from Infrastructure Auckland and this will be confirmed in June 2003.	Tony Miguel ☎ 836 8000 ext: 8294
Piha/Karekare and Huia/Cornwallis Local Water Plan	Work is underway to scope the Local Water Plan. A priority issue to be considered is the requirement to upgrade the Huia Village water treatment plant. This is covered separately in the Agenda.	Tony Miguel ☎ 836 8000 ext: 8294
Watercare Waitakere Water Supply Dams	Discussions are underway with Watercare Services Limited to develop an inclusive consultation process with stakeholders on the renewals of Resource Consent for five water storage dams in Waitakere City. It is planned to have in place an agreed process by June 2003.	Tony Miguel ☎ 836 8000 ext: 8294
San Domingo Rise Footpath upgrade	Council is looking at installing a footpath on the south side of San Domingo Rise (120 metres approx \$12,000). Funding for this will come from the School Traffic Safety Budget (2003/2004 year). Council has committed funding for this project. The fence issue (closed bordered fence that obscures visibility along San Domingo Rise) is being addressed. A letter is being sent to the owner regarding the hazard this fence is causing and possible solutions for them to consider.	Tony Miguel ☎ 836 8000 ext: 8294
Proposed Sealing Works at 713 Swanson Road	The carriageway adjacent to the crossing point outside this property has been sealed with hotmix. The workmanship is fairly good. The joints (between the hotmix and concrete beam) are almost seamless. There was no noticeable vibration or noise stemming from this recent work. Contact has not been made with Mr Ingsley since the completion of the sealing.	Reg Cuthers ☎ 836 8000 ext: 8740
Palomino Drive Pedestrian Crossing Point	A contract for 'minor' safety work is currently being advertised (this site is included in this contract). It closes on the 29 April 2003. It is anticipated that work would begin in late May/early June 2003.	Reg Cuthers ☎ 836 8000 ext: 8740

ISSUE	COMMENTS	REPORTING COUNCIL OFFICER
Munroe Bridge Construction	Design and Contract Documents have been completed for the construction of the bridge. Transport Assets are awaiting approval through the Long Term Council Community Plan process and Transfund. It is anticipated that the project will commence early June 2003.	Reg Cuthers  836 8000 ext: 8740
Update On The McLaren Park (Henderson South) Community	The first community consultation event for McLaren Park Community Project (MPCP) was held on Friday 4 April 2003. Approximately 60 people attended throughout the evening with a very high youth presence and level of participation. Fourteen community residents including a range of different ethnicities put their names forward at the consultation event to be involved with the project. A range of community needs were identified including more youth services including school holiday and after school programmes, youth groups, teenage parent support groups, better park facilities and discos, and support for domestic violence problems. A meeting is currently being organised for the community representatives to meet with the MPCP Coordinator and the Council Project Leader to discuss ongoing community involvement with the project and further services and events that can be organised in the area.	Polly O'Brien  836 8000 ext: 8559
Proposed Work to the Stormwater Ponds at Laingholm in Relation to the Effects on the Beach Hall Access	Laings Stream has been submitted to Auckland Regional Council and we are awaiting initial response. Property owners and other interested parties who have submitted comments to Auckland Regional Council have all been met with and their concerns addressed in terms of the proposal. Some comments were outside the scope of the Plan and those submitters have been redirected accordingly.	Peter Kovacevich  836 8000 ext: 8222

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Waitakere River Erosion	April 2003	June 2003	Peter Sewell  836 8000 ext: 8759
Proposed No Stopping At All Times at 35-37 Grassmere Road, Henderson	April 2003	June 2003	Honwin Shen  836 8000 ext: 8738
Henderson Valley Primary School Footpath Construction	April 2003	June 2003	Adam Moller  836 8000 ext: 8759
Update on Piha Toilet Blocks and Waste Water Upgrade	March 2003	June 2003	Melinda King  836 8000 extn 8759
Swanson Reserves Management Plan	March 2003	May 2003	Mandy McMullin  836 8000 ext: 8792
Piha Beach Care	April 2003	June 2003	Chris Ferkins  836 8000 ext: 8508
Weed Control/Gorse Control at the Corner of Township and Bethells Road	June 2003	June 2003	Chris Ferkins  836 8000 ext: 8508
Speed Control outside RSA at Piha	April 2003	June 2003	Upali Ileperuma  836 8000 ext: 8716
Pedestrian Crossing and Bus Shelter next to Retirement Village on Glengarry Road	April 2003	June 2003	Upali Ileperuma  836 8000 ext: 8716

RECOMMENDATION

That the information be received.

Report prepared by: Owena Schuster, Committee Secretary.



8 COMMUNITY WELLBEING FUND CHANGES TO ALLOCATION

PURPOSE OF THE REPORT

The purpose of the report is to inform the Waitakere Community Board of the recommendations made at the Community Wellbeing Workshop, which reviewed how the Community Wellbeing Funds should be allocated.

BACKGROUND

At its meeting on 23 February 2000, Council resolved the following in relation to the allocation process of the Community Wellbeing Fund:

- “1. That Council delegate authority to the Community Facilities and Recreation Committee to consider all citywide applications to the Community Wellbeing Fund.
2. That the Community Wellbeing Fund be split by assigning \$40,000 to the Community Boards to allocate to local applications and \$40,000 be retained for allocation of city-wide and across ward boundary applications.
3. That the \$40,000 assigned to the Community Boards be distributed on a pro-rata population basis.”

373/2000

During the allocation process in late 2002 the following resolutions were passed by Waitakere and Henderson Community Boards as a result of the time it took to hear all the applicants and to make the decisions on the allocation.

“That the Waitakere Community Board request Council to reconsider the Community Wellbeing Fund processing and assessment of applications and that options be brought back to the Community Board for their consideration.”

3161/2002

“That the Community Wellbeing Fund applications come before the Henderson Community Board, a working party of the Board meet with officers beforehand to work through and prioritise the applications.”

3194/2002

As a result of the above resolutions a workshop was organised on Wednesday, 9 April 2003 consisting of representatives of all Community Boards. The purpose of this workshop was to consider options on how best to allocate funds for 2003/2004.

STRATEGIC CONTEXT

The Community Wellbeing Fund aligns with Council's Community Assistance Policy with the goal of the Policy being to help strengthen the ability of local community groups to create a strong social base for Waitakere City and to meet local needs. In the Community Wellbeing Fund an applicant must meet one or more of the objectives from the Community Assistance Policy, which helps achieve this strategic goal.

ISSUES

As indicated earlier in this report, there are two issues that resulted in the request to re-look at how the Community Wellbeing Fund is allocated these were:

1. Increase of applicants to fund.

Over the past three years the total applicants applying to the fund and the amount applied for from the Community Wellbeing Fund has increased dramatically as shown by the following:

Year	Numbers of applicants	Amount requested	Amount of fund
2000	37	\$140,182	\$80,000
2001	63	\$212,095	\$80,000
2002	108	\$365,826	\$80,000

2. Increase in the time it takes to make decisions.

Because of the increase in the volume of applications it has increased the time it takes at Community Boards to make considered decisions and to hear the number of organisations who now wish to speak in support of their applications.

As a result of the increased time pressures, following is a list of alternatives that was put forward to the workshop by the Community Assistance Administrator for consideration:

1. That a working party from each Community Board meet with officers before the regular Community Board Meeting to prioritise applications.
2. That a separate meeting of the Community Boards are set once a year to hear the applications and make decisions, so removing this issue from the regular meeting time.
3. That in future the option to speak to each application is removed, so reducing the time it takes to make the decision regarding the allocation.
4. That there is no change to the way it is currently allocated but that officers give greater guidance to the Community Boards on how to make decision making easier.
5. Amalgamate the Citywide and Community Board allocation under one Sub Committee and hear the speakers at one meeting and make the recommendations on another. (Still keeping the balance of allocations to wards as currently)
6. That the decision on allocation of the \$40,000 traditionally given by the Community Boards be allocated by a subcommittee with representatives of each Community Board in line with the Community Sport Fund and the Creative Communities Subcommittee allocations.

3. Opportunity given to applicants for funding to speak in support of their application.

Due to meeting constraints and the increase in volume of applications as outlined above it is at times difficult to accommodate applicants who wish to present their case in person. It is felt that those who do present may have an advantage over other groups or individuals. It should be noted that the provision to speak in support of an application is not uniformly applicable at present.

The following recommendations came from the working party that met on 9 April to discuss the above issues:

1. That the maximum amount any one applicant can apply for to the Community Wellbeing Fund, Community Board allocation is \$1,000.
2. That the maximum amount any one applicant can apply for to the Community Wellbeing Fund, Citywide allocation is \$3,000.
3. That the Community Board portion, of the Community Wellbeing Fund remain being allocated by the Community Boards, but without the provision of speaking rights to an application.

RESOURCES

There are no additional financial or staffing resources required for officers to allocate this fund. The Community Assistance Administrator administers the process.

CONCLUSION

During the allocation process in late 2002 resolutions were passed asking for the way funds were allocated by Community Boards to be looked at. There are two issues that resulted in the request to re-look at how the Community Wellbeing Fund is allocated. These were:

- Increase of applicants to fund.
- Increase in the time it takes to make decisions.

The following recommendations came from the working party that met on 9 April to discuss the above issues:

1. That the maximum amount any one applicant can apply for to the Community Wellbeing Fund, Community Board allocation should be \$1,000.
2. That the maximum amount any one applicant can apply for to the Community Wellbeing Fund, Citywide allocation should be \$3,000.
3. That the Community Board portion, of the Community Wellbeing Fund remain being allocated by the Community Boards, but without the provision of speaking rights to an application.

The reduction of the amount that can be allocated to any one applicant will bring applications more in line with the amount that can be realistically granted to an organisation.

The recommendations made to remove speaking rights will substantially remove the time it takes to allocate these funds.

RECOMMENDATIONS

1. That the information be received.
2. That it be recommended to Council that the following recommendations of the working party:
 - That the maximum amount any one applicant can apply for to the Community Wellbeing Fund, Community Board allocation should be \$1,000;
 - That the maximum amount any one applicant can apply for to the Community Wellbeing Fund, Citywide allocation should be \$3,000;
 - That the Community Board portion, of the Community Wellbeing Fund remain being allocated by the Community Boards, but without the provision of speaking rights to an application.

be adopted.

Report prepared by: Jan Brown, Community Assistance Administrator.



9 KEEP WAITAKERE BEAUTIFUL 2003 TREES FOR BABIES PLANTING PROGRAMME

PURPOSE OF THE REPORT

The purpose of this report is to provide further information on the Keep Waitakere Beautiful "Trees For Babies" community planting in Sunvue Park on Saturday, 17 May 2003.

BACKGROUND

Sunvue Park has been chosen to be the 2003 "Trees For Babies" Waitakere Ward site. This park has a concept plan that was developed by the local community in 1995. The Waitakere Community Board recommended at the 31 March meeting that the Trees for Babies planting are in keeping with this concept plan.

STRATEGIC CONTEXT

Sunvue Park has been selected in consultation with Waitakere City Council arborist, Roscoe Webb. Sunvue Park has been identified in the Parks Strategy as a citywide park and has adequate size and space to accommodate large areas of tree planting.

ISSUES

Keep Waitakere Beautiful has been asked to consider the Sunvue concept plan when deciding on the location and type of trees to be planted in this park.

A2

Keep Waitakere Beautiful in consultation with Waitakere City Councils Parks section propose to plant native trees to extend a previous Trees for Babies planting along the east boundary of the park as shown in the concept plan attached at page A2.

The suggestion from the Community Board that apple trees be planted as per the concept plan this year cannot be implemented as no suitable trees have been sourced or ordered. It is suggested that this idea be investigated as part of the City wide tree planting programme.

Planting days for Trees for Babies are scheduled for Saturdays in May, with a rain date scheduled for the Sunday immediately following. The suggestion from the Community Board of changing the planting date to Sunday, 18 May 2003 would unfortunately not allow for a rain date on the Sunday should it be required, therefore it is not recommended as the primary planting date.

CONCLUSION

The area chosen to be planted in Sunvue Park for “Trees For Babies” event is in keeping with the Sunvue concept plan and does not jeopardise the scope for planting apple trees in this park in the future.

RECOMMENDATIONS

1. That the information be received.
2. That the 2003 “Trees For Babies” event in the Waitakere Ward takes place along the eastern boundary of Sunvue Park with suitable native plants.

Report prepared by: Jacki Byrd, Parks and Community Projects Co-ordinator.



10 194 STURGES ROAD - CROSSING POINT

PURPOSE OF THE REPORT

The purpose of this report is to advise and recommend to the Waitakere Community Board that a central pedestrian island is established on Sturges Road outside 194 Sturges Road.

BACKGROUND

A request was received from a resident of the Castle Heights Lifestyle Village for Waitakere City Council to investigate the possibility of establishing some form of pedestrian crossing on Sturges Road in the vicinity of the village. Residents from the village walk to and from the Palomino shops on a regular basis. A footpath is provided on the western side of Sturges Road from San Bernadino Drive to Summerland Drive. There is no footpath on the eastern side directly opposite the Village. The nearest footpath starts from San Domingo Rise and is continuous to Summerland Drive. A bus stop is located on the eastern side of Sturges Road directly opposite the village.

STRATEGIC CONTENT

Safety for pedestrians and vehicles is a keystone objective under the Urban Villages pathway. This is reiterated with the Transport Strategy, Pedestrian and Cycling Strategy and provision is made for minor / major safety improvements in accordance with this.

ISSUES

Site Inspection

The sealed road width of Sturges Road in the vicinity of the Castle Heights Lifestyle Village is 11.0m wide. During the site inspection, pedestrians from the village crossed Sturges Road in the vicinity of 194 Sturges Road and continued their journey towards the Palomino shops or down San Domingo Rise. Visibility is excellent in both directions, at this location. The provision of a crossing point (pram crossing and central refuge island) can be accommodated outside 194 Sturges Road with minimal disruption to the adjacent properties. On street parking was absent during several visits to the site.

Pedestrian Crossing Warrant

A pedestrian crossing warrant was carried out for this site. The low volume of pedestrians (six pedestrians over a 30 minute period) indicates that this site would not meet the requirements of a standard pedestrian crossing. In normal circumstances a crossing point with no central island would be sufficient. However, the majority that crossed at this location were elderly, which supports the provision of an extended service.

PROPOSAL

A3

It is proposed that a central pedestrian island with associated pram crossing(s), signage and road marking be established outside 194 Sturges Road. No Stopping At All Times markings are required to enable traffic to pass this facility unimpeded. There has been no consultation with the adjacent properties in regards to this proposal. Funding would be sourced from the Minor Safety Budget (03/04) at an estimated cost of \$7,500. The proposal is attached at page A3.

RESOURCES

Resources and funding are already provided through the Minor Safety Budget for the 2003/2004 financial year.

CONCLUSION

The establishment of a crossing point outside 194 Sturges Road would provide a safe location for pedestrians to cross, located where visibility is excellent in both directions and is where a majority of pedestrians cross. Residents were not consulted regarding the no stopping markings. The road width is such that to allow parking next to the central Island would impede through traffic on Sturges Road. There is ample on street parking in the vicinity. Funding would be provided from the Minor Safety budget for 2003/2004.

RECOMMENDATIONS

1. That the information be reviewed.
2. That the Transport Assets section include and implement in the Minor Safety projects programme for the 2003/04 financial year, the establishment of a central pedestrian island outside 194 Sturges Road.
3. (a) That all existing parking restrictions or limitations (affected, or superseded, or this resolution) applicable to Sturges Road imposed by any prior resolution (including resolution of any former authority) cease to have any force and effect as from the date of this determination, provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.
- (b) That, in accordance with the powers conferred by virtue of The Local Government Act 1974, The Transport Act 1962 and The Waitakere City Council Bylaw No. 7, 1991 – Traffic, the following parking limitations and restrictions be now resolved to be specified and imposed namely,
 - On the west kerb line of Sturges Road, starting from a point 45 metres north of the north kerb line of Hercules Drive to an end point 25 metres north, “**No Stopping At All Times**” controls be put in place.
 - On the east kerb line of Sturges Road, starting from a point 50 metres north of the north kerb line of Hercules Drive to an end point 15 metres north, “**No Stopping At All Times**” controls be put in place.
 - And that the appropriate signage and or markings, in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Reg Cuthers, Principal Transport Engineer.



11 RANUI RAIL STATION DEVELOPMENT

PURPOSE OF THE REPORT

The purpose of this report is to:-

- update the Waitakere Community Board on work underway to develop the Ranui Rail Station; and
- allow for Waitakere Community Board input into the use of the land adjacent to the station and the design of the Ranui station building.

BACKGROUND

Since 1999 Council has been involved in projects to address the lack of community facilities in Ranui and the somewhat run-down and unattractive appearance of the area. In response to community visioning exercises, a new community house and library have been built, traffic calming measures introduced on Swanson Road, and street beautification and street-lighting renewals undertaken.

The need for an improved rail station and surrounding amenity had also been identified as part of the community visioning process. Therefore, in the current year, the focus was to have been on improving the area around Ranui Rail Station, and \$100,000 was approved in the 2002/2003 Annual Plan for improved amenity in that area. However, Ranui was identified as a possible station for early development by Auckland Regional Transport Network Limited and Council began to work with them over the complete redevelopment of the Ranui rail station. At the May 2002 meeting of the City Development Committee it was resolved that Ranui be developed as a signature station:

“That the City Development Committee supports the use of Ranui station for design and implementation of a new station facility.”

882/2002

A4

From workshops held with key stakeholders in mid 2002 preliminary concept designs for the station were developed, including a proposed new station location. It is not possible to retain the station in its current location as the corridor is of insufficient width to allow for future double tracking and platforms on both sides of the track. The new location (detailed on map attached at page A4) is the only possible site for the station given rail constraints (corridor width and the need to have a platform on a straight) and safety issues (passive surveillance).

A4

To facilitate the development of the station, Council has purchased approximately 1433m² of land at Carlas Way (detailed on map attached at page A4). The new station site has a number of benefits:-

- Improved pedestrian access between Ranui Station Road and Pooks Road
- Station to front onto roads on both sides of tracks increasing surveillance
- Station remains close to shops for passive surveillance
- Purchase of land adjacent station allows for the development of a community space around the station.

Auckland Regional Transport Network Limited have received funding from Infrastructure Auckland for the development of the station. The grant terms require the works to be completed by February 2003. Given the time constraints related to the project, Council and Auckland Regional Transport Network Limited have agreed to separate the development of the station into two areas of work– the building of the platform (given) and the design/building of the station building and use/development of adjacent land (involving community input). Auckland Regional Transport Network Limited plan to commence building of the station within the next month. This will comprise of the physical platform and some basic elements such as seats and lighting and a temporary shelter. An update on the timing of works will be given at the Community Board meeting.

STRATEGIC CONTEXT

Station location, development, and linkages are an important part of developing the rail network. Stations are the key interface between the rail corridor and town centres and communities. Their location and design is critical, in terms of the tone they set for the rail corridor and the way in which they interface with the town centre or community. Therefore, it is important that stations are sited in the best possible location and that design work is undertaken to a high standard. It should be borne in mind that Ranui is currently the third most highly patronised station in Waitakere City, and that future use is expected to expand significantly. Achieving an optimum location now with good amenity and opportunity for future facilities will have benefits for Ranui far into the future.

The purchase of the land at Carlas Way, in addition to providing for the best possible pedestrian access for the local community, also allows for the development of community facilities. Any development in this area should be considered in the context of other facilities being developed within the Ranui area as well as station needs.

ISSUES

Council is undertaking a consultation with the Ranui Community over the design of the Ranui Rail Station building and the use of the land adjacent to the rail station. This will include:-

- A public meeting to update the community on work and request input into design issues and land use;
- Smaller meetings with key local stakeholders and interested parties
- Input from Massey and Waitakere Community Boards
- Individual meeting with key local stakeholders.

As input to this process, it would be appropriate for the Board to suggest options for the development of the land adjacent to the station, both in the short-term and any future long-term options. There is currently no funding in the 2003/04 Annual Plan, however a carryover of the \$100,000 in the current budget for rail station amenity has been requested. A number of options have currently been suggested for the use of the land adjacent the Ranui Rail Station including:-

- Passive rest area – grass, appropriate planting and seats
- Café
- Community facility
- E-centre
- Playground
- Public toilet
- Drinking fountains

A5

Council has indicated a desire to ensure that the station shelter at Ranui is designed in a way that links development in the Ranui community to development in the rail corridor. Therefore, the station shelter is being considered as part of the community consultation process and it would be appropriate for the Community Board to indicate any preference they have for the station shelter. Attached at page A5, as background information, are pictures of the shelters being designed for Glen Innes and Papatoetoe signature stations. Auckland Regional Transport Network Limited have allocated \$120,000 from the Infrastructure Auckland funding for the development of the rail station. Should the cost of the shelter be greater than this, it is likely that this would need to be funded by Council through the Annual Plan process.

RESOURCES

Auckland Regional Transport Network Limited have allocated \$120,000 of the Infrastructure Auckland Ranui Rail Station funding for the building of a shelter on the Ranui Station. Should Council wish to develop a more expensive shelter, it is likely that this would need to be funded through Council resources. Currently no funds are included in the 2003/2004 Annual Plan for this work. However, the \$100,000 allocated to enhance Ranui rail station amenity in 2002/2003 is unlikely to be spent because of the timing of the station development. These funds should therefore be carried forward to 2003/04 in order to complete these works in association with the station development.

CONCLUSION

Ranui is a highly patronised rail station with a large walking catchment. It is located at a key pedestrian access between Pooks Road and Ranui Station Road. Therefore it is critical that any development of this site occurs in a manner that reflects the local community and meets their needs as rail users and local residents.

RECOMMENDATIONS

1. That the information be received.
2. That the Waitakere Community Board indicate preferences for the short-term and long-term development of the land adjacent Ranui Rail Station.
3. That the Waitakere Community Board indicate preferences for the development of the station building at Ranui Rail Station.

Report prepared by: Glenda Lock, Project Manager: Transport Projects.



12 HUIA VILLAGE WATER SUPPLY

PURPOSE OF THE REPORT

The purpose of this report is to advise the Waitakere Community Board of proposals by Watercare Services Limited to upgrade the Huia Village water supply and to recommend a community consultation programme.

BACKGROUND

Normally a rural village such as Huia would not be provided with a water supply system as there is insufficient population to make the system economic. Further, wastewater disposal in Huia village is by means of onsite wastewater systems and it is not good practice to provide water supply for on site systems as there is the potential to overload the systems. Experience has shown that where residents have to depend on rainwater tanks less water is used and this results in reduced loading for onsite wastewater systems.

However, the provision of the water supply network to Huia is due to historical reasons as it was agreed with the local community at the time that the Lower Huia water dam was constructed in approximately 1971.

The Huia Village water supply comprises a small water treatment plant which is owned and operated by Watercare Services Limited, while the water supply network is owned and operated by Waitakere City Council.

The water treatment plant provides the Huia Village with unfluoridated water at the request of the local community.

However, a review by Watercare Services Limited of the drinking water quality produced by the water treatment plant has identified that it needs to be upgraded to comply with the new drinking water standards.

STRATEGIC CONTEXT

The Council's strategic platform for the three waters is that Waitakere is a centre of innovative water management. Some of the success measures that contribute to this platform and which are relevant to this issue are as follows:

- Average domestic water use per person in the city is reduced to 160 litres or less per person per day.
- An 'a' grade of water supply is maintained, including compliance with the 2000 NZ Drinking Water Standards.
- 60% or more of residents are aware of actions they might take to conserve water or protect water quality in streams.

ISSUES

Watercare Services Limited provides bulk water supply services (dam storage, treatment and distribution) to Waitakere City Council who is responsible for the provision of water services to the community.

Proposals by Watercare Services Limited to change bulk water supply at Huia Village impact on the Huia community and therefore it is considered that consultation should be undertaken by Council in partnership with Watercare Services Limited.

In order to ensure that drinking water quality complies with the new standards, Watercare Services Limited has investigated a number of options and Council staff have provided some options for consideration. The options are set out in the table 1 below:

	Option	Description	Comment
1.	Status Quo	Do nothing	Drinking water will not comply with the A grade established in Council's strategic platform. However the community may choose to accept a lower standard.
2.	Upgrade existing water treatment plant	Watercare Services Limited to carry out upgrading of the plant to meet drinking water standards.	Not favoured by Watercare Services Limited. Could have high cost. The upgraded plant may not be optimal.
3.	Construct a new water main from Parau to Huia	Watercare Services Limited would pay for the construction of a watermain from Parau. Council would be responsible for ongoing maintenance.	Could have lower cost than option 2. Huia would be supplied with fluoridated water. Introducing fluoridated water to Huia Village requires consultation. Ongoing maintenance and depreciation costs for Council.
4.	Rainwater Tanks	The existing water supply system would be abandoned. Properties would be provided with a rainwater tank. This would be paid for by Watercare Services Limited for the water supply component and by Council for any stormwater benefits.	This is the most sustainable solution. Community acceptability needs to be tested. Not totally supported by Watercare Services Limited at this stage. Reduced long-term maintenance and depreciation costs for Council.

Table 1 – Huia Village Water Supply Options

DECISION-MAKING PROCESS

It is recommended that community consultation be carried out on the four options described above. This would take the form of an explanation leaflet provided to the home owner/occupier with a questionnaire, followed by a drop in day at the Huia Residents and Ratepayers Hall. The process will be managed by Council Staff working with Watercare Services Limited.

Following the consultation, a report will be provided to the Waitakere Community Board on 1 July 2003 for its consideration and recommendation to the Finance and Operational Performance Committee on 7 July 2003.

The decision-making process will also need to ensure that a mutually acceptable conclusion is reached with Watercare Services Limited.

RESOURCES

Consultation will be funded by Watercare Services Limited and there are no resource implications at this stage.

CONCLUSION

Watercare Services Limited has identified the need to upgrade the Huia Village water treatment plant. A number of options are outlined in this report and it is recommended that community consultation be undertaken to establish a preferred option for consideration by the Waitakere Community Board and the Finance and Operational Performance Committee.

RECOMMENDATIONS

1. That the information be received.
2. That the decision-making and consultation process set out in this report be approved.

Report prepared by: Tony Miguel, Group Manager Asset Management.



13 KAREKARE PUBLIC TOILET UPGRADE

PURPOSE OF THE REPORT

The purpose of this report is to seek approval to construct a new toilet block at Karekare in the existing car park.

BACKGROUND

Council approved funding in the 2002/2003 Annual Plan for the Karekare Public Toilet Upgrade project. This upgrade will encompass both the toilet block and the associated wastewater treatment system. Consultation with the local community has been ongoing since March 2002 and to date eight public meetings have been held at Karekare to discuss the project.

Six of the earlier public meetings were focussed on the wastewater treatment system and, at the November Board meeting the following resolution was made:

“That the Waitakere Community Board approve the proposed location of the drip irrigation system in the southern sand dunes at Karekare”.

3165/2002

The two latest public meetings have focussed on the upgrade of the toilet block building itself and approval is now being sought to construct a new toilet block at Karekare in the existing car park.

STRATEGIC CONTEXT

The Parks Asset Management Plan has identified the need to upgrade the Karekare public toilet facilities and replace the associated wastewater treatment system. Carrying out these works will ensure that the environmental impacts of the large numbers of visitors to Karekare are minimised and that the safety, hygiene and aesthetics of the toilet facilities is dramatically improved.

ISSUES

Toilet Block Options

A6

There are two feasible options for the toilet facilities at Karekare. Either the existing toilet block, which is located on the Northern side of Karekare Road, could be upgraded or, a new toilet block could be constructed in the existing car park on the Southern side of Karekare Road (refer plan attached at page A6).

There are obviously advantages and disadvantages for both options, many of the reasons being subjective, for example, some residents consider the existing toilet block 'ugly' whilst others consider the block to be a part of the Karekare landscape that should be retained. A summary of the issues is included in the table below:

Existing toilet block

Advantages	Disadvantages
Unobtrusive location	Users have to cross road – safety issue
No impact on parking or green space	Site is dark and damp
	Difficult to find
	Possible impact on Pohutukawas during construction

New toilet block in car park

Advantages	Disadvantages
Allows design freedom	Visual sensitivity – building on beach side of road
Improved access – do not have to cross road	Possible impact on picnic area
Sunny, open site	Shrubs will have to be removed
Supported by Auckland Regional Council staff	

At the seventh public meeting, held on 17 December 2002, the attendees were evenly split over whether the existing toilet block should be upgraded or whether a new toilet block should be constructed in the car park. (A straw poll at the meeting indicated seven votes for each option).

At a subsequent public meeting held on 27 March 2003 an architect engaged by Council presented some initial design sketches for both options. Another straw poll was conducted at the meeting and this demonstrated a preference amongst the attendees for constructing a new toilet block in the car park (Note: eleven people voted for a new toilet block in the car park whilst seven voted for upgrading the existing toilet block. Two of the votes for upgrading the existing toilet block were recorded prior to the meeting).

The Auckland Regional Council have been involved throughout the project and the staff involved have indicated their preference for a new toilet block in the car park, citing many of the reasons outlined in the tables above.

(Note: An approach has been made to Council officers regarding the possibility of retaining the existing toilet block building for community use in the event that a new toilet block is constructed in the car park. This option will be investigated further and a verbal update will be provided to the Waitakere Community Board at the May meeting).

Cost comparison of options

Neither toilet block option has been designed in detail, making accurate cost comparisons difficult, however the cost of either option is expected to be comparable.

The existing block would require significant works to bring the facility up to an acceptable standard. These works would include re-roofing the building, extending the block to accommodate an accessible toilet, installing new windows etc. The building materials used to upgrade the existing block would be more costly than those used in a new toilet block i.e. block as opposed to timber, so the cost of both options are expected to be comparable.

Funding of \$135,000 was included in the 2002/2003 Annual Plan and a further \$50,000 has been included in the draft 2003/2004 Annual Plan for the project. It is anticipated that either option could be implemented with the available budget.

Resource Consent Issues

The resource consent application for the wastewater treatment and drip irrigation system has not yet been lodged, pending a decision regarding the location of the toilet block. Council's planning dept have advised that a resource consent application for a new toilet block in the car park will need to be publicly notified. This means that the resource consent application to Auckland Regional Council for the wastewater and drip irrigation system and any resource consent application to Council for a new toilet block will need to be processed concurrently and a joint hearing will be held for both consents. If submissions are received opposing the consent applications and this opposition leads to appeals through the environment court then the project will be significantly delayed.

CONCLUSIONS

There are two options for upgrading the toilet facilities at Karekare. Either the existing toilet block could be upgraded or a new toilet block could be constructed in the car park. The cost of either option will be comparable. Significant public consultation has been carried out regarding the best option for the toilet facility and a straw poll at the last public meeting demonstrated a preference for constructing a new toilet block in the car park. This option is also supported by Auckland Regional Council staff, therefore it is recommended that the Waitakere Community Board approve the construction of a new toilet block at Karekare in the existing car park.

RECOMMENDATIONS

1. That the information be received.
2. That the Waitakere Community Board approve the construction of a new toilet block at Karekare in the existing car park.

Report prepared by: Peter Sewell, Parks Asset and Contracts Engineer.



14 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region Community Boards' Association Executive Committee	Christine Shepherd
Auckland Regional Council, Pest Liaison Group	Rob Taylor
Corban Reserve Workers Memorial Workshops	David Hallett
Footpath Construction: Budget Allocation	Kevin Healy
Friends of Arataki Trust	Kevin Healy
Glen Eden Citizen Advice Bureau	Betty Hanson
Harbourview "People's Park" Working Party Voluntary Membership	Christine Shepherd
Huia/Cornwallis Local Water Agenda Steering Group	Diane Goodley (Alternate: Rob Taylor)
Indoor Youth Facility Project Team	Christine Shepherd
Keep Waitakere Beautiful Committee	Kevin Healy
McLaren Park Community Project Steering Group	Christine Shepherd Diane Goodley
Piha/Karekare Local Water Agenda Steering Group	Betty Hanson (Alternate: Rob Taylor)
Piha/Karekare Stormwater Liaison Group	Betty Hanson
Spokesperson for Trees for Babies event	Christine Shepherd
Summerland Drive proposed Community Facility Project Advisory Group	Christine Shepherd
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Betty Hanson
Waitakere Ward Weed Control (Working Party)	Diane Goodley
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	David Hallett (Alternate: Diane Goodley)
Hearings Committee	Rob Taylor (Alternate: Diane Goodley)
Kay Road Balefill Site Management Committee	David Hallett
WORKING GROUPS	
Glen Eden Library Working Party	Betty Hanson
Project Twin Streams	Kevin Healy
Wai Care Programme	Betty Hanson and Rob Taylor
Wellbeing Fund Working Party	Diane Goodley

