

NOTICE OF MEETING

WAITAKERE COMMUNITY BOARD

I hereby give notice that an Ordinary Meeting of the Waitakere Community Board will be held on:-

DATE: **Tuesday, 4 February 2003** **TIME:** **7.00 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

29 January 2003

Owena Schuster
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8864

MEMBERSHIP:

Mrs	CA	Shepherd, JP (Chairperson)
Mr	RE	Taylor (Deputy Chairperson)
Ms	DJ	Goodley
Mr	DG	Hallett
Cr	PA	Hulse
Mrs	BP	Hanson, MBE, JP
Mr	KP	Healy
Cr	CA	Stone
Cr	DA	Yates, JP

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON TUESDAY, 4 FEBRUARY 2003, COMMENCING AT 7.00 PM.**

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AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON TUESDAY, 4 FEBRUARY 2003, COMMENCING AT 7.00 PM.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - 3 December 2002

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Waitakere Community Board held on Tuesday, 3 December 2002, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 **PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



5 **CHAIRPERSON'S REPORT**

I would like to welcome everyone back after his or her Xmas break and wish you all the best for a very busy year ahead.

I haven't been away myself but indulged in a vast number of hours 'blobbed' in front of the TV watching 'One Dayers' Cricket and the Americas Cup (Louis Vuitton) racing, repotting plants and reading things other than reports, agenda's or minutes. Oh and I did attend the Piha Residents and Ratepayers Annual General Meeting on 5 January 2003.

I would like to acknowledge the resignations of Yvonne Defaur (Chairperson) and Pat La Roche (Secretary) from the Piha Residents and Ratepayers Association. Yvonne and Pat have been a force to be reckoned with in the Piha community and have made a vast contribution in local issues and events. I believe their respective interests will continue to keep them both active within the Piha community. I would like to wish Graeme Caley (newly elected Chairperson) and his new committee all the best for 2003.

NOMINATIONS FOR ZONE 1 NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE REPRESENTATIVE AND DEPUTY

A1 - A4

Attached at pages A1 to A4 is a letter that was sent to all New Zealand Community Board Chairs prior to Christmas asking for nominations for the above positions.

Since being the Waitakere Community Board's representative at the Regional Community Board Association meetings I have been very impressed with the Chairperson Mike Cohen (Devonport Community Board). As a 'green' new member to the association meetings I have to admit the business being discussed at the first few meetings was a complete mystery to me. Mike made every effort, and succeeded, in including new members in the discussions and would go to great lengths to make sure we understood what was being discussed. He is very approachable and has a vast knowledge and experience of Community Boards and Community Board related issues.

I have spoken to Mike about nominating him to the position of Representative and he is more than happy to continue to further develop his current position as the Zone 1 representative. Mike has had a busy year and achieved much. The hours and work he and others put into the Higher Salaries Commission submission from the Auckland Regional Community Board Association played a major role in having the Commission change its proposed remuneration framework. Mike has his finger on the pulse with the new Local Govt Bill and keeps other representatives well informed. He has also recently worked hard to bring the Far North Community Boards into the Zone 1 Association. What Mike doesn't know about Community Boards probably isn't worth knowing.

For the position of Deputy Representative Toni Millar (Eastern Bays Community Board) is my choice of nominee. Toni often attends meetings with Mike in a 'learning' role and is also very knowledgeable about all things Community Board. Toni is a very strong, confident speaker. Toni has also agreed to her nomination.

As two Community Boards are required to submit a nomination I am asking the Waitakere Community Board to support the nominations of Mike and Toni. I have spoken to the other Board Chairs and with their support Massey Community Board Chair Bob Jessopp will be requesting the support of his Board as the Co-Nominator.

SUMMERLAND DRIVE/WESTERN HEIGHTS PROPOSED COMMUNITY FACILITY PROJECT

A partnership between Waitakere City Council and the Ministry of Education was established to develop the idea of co-locating a community facility with the new school on Summerland Drive. The concept of a co-located community facility was raised with the community as part of the consultation for the new school, and was well received.

The Council responded by purchasing the sites adjacent to the school on the corner of Summerland and Brockwood Drives, and allocated \$30,000 to develop a concept plan for a community facility on that site. An Advisory Group made up of members of the local community has been set up (including me) to lead the consultation, supported by the Council.

The launch of the consultation process is on site on Saturday, 1 February with a sausage sizzle and then a planned series of public meetings and events will take place to gain a maximum amount of information and feedback required to develop the concept plan.

KAREKARE TOILETS

Now that the consultation for the disposal fields for the new toilet system has been completed Karekare now gets to decide whether they want to build a nice new toilet block or redevelop the existing block making it more user friendly. On a very wet day in December several Community Board members and a Council staff member met, under the dripping trees in the car park, with residents to discuss the options. After a lengthy discussion, and an existing facility site visit, a show of hands was taken for a preference and it was exactly a 50/50 split. The next meeting will give residents the opportunity to look at both options in more detail.

WAITAKERE LICENSING TRUST BI-ELECTION

Most of you will be aware by now that I am one of the only two candidates standing in the Henderson Ward bi-election and I would encourage all community groups to vote for the Trusts when the polling starts on 3 February.

I for one don't want all those children to be forced back into having to knock on doors every weekend trying to sell raffle tickets, sweets, chocolate bars, etc for their sports club, school etc. Because it is my belief that without the funding from the Trusts for community groups that's what we'll get back to. Vote to keep our the kids safe.

All the best for the coming year.

RECOMMENDATION


1. That the Chairperson's Report be received.
2. That the Board appoint one representative to the Zone 1 New Zealand Community Boards' Executive Committee.




Christine Shepherd, JP






CHAIRPERSON




6 COMMITTEE SECRETARY'S REPORT

ISSUE	COMMENT	REPORTING COUNCIL OFFICER
Aftercare of the Corban Reserve Closed Landfill	<p>The Board at its October meeting after considering the Corban Reserve Walkway and Planting report, requested that an update on the Aftercare of Corban Reserve closed Landfill be brought back to the Board through the Secretary Report.</p> <p>URS (Consultants) will be installing gas monitoring equipment along the substation boundary in an attempt to quantify gas migration.</p> <p>URS will also be undertaking a further round of gas sampling and radioisotope testing to confirm that the gas found at 141 Valley Road is not from the landfill. Previous testing indicated that the gas at 141 Valley Road was significantly older than the landfill gas and a second round of testing was requested to confirm this.</p>	David Nelson  836 8000 ext: 8770


ISSUE	COMMENT	REPORTING COUNCIL OFFICER
Lease to Laingholm Fishing Club	The Waitakere Community Board at its July 2002 meeting resolved that the Chief Executive be given authority to negotiate and execute a lease with the Laingholm Fishing Club for the area of Sandy's Parade they occupy. A draft lease has been sent to the club and negotiations are progressing to conclude a final lease with them.	Alastair Dougal  836 8000 ext: 8945
Project Team for Summerland Drive Proposed Community Facility	<p>A Project Advisory Team has been formed to lead the proposed Summerland Drive Community Facility Project. The members are:</p> <ul style="list-style-type: none"> • Western Heights Residents and Ratepayers Committee - David Hallett and Simon Clendon • Summerland Drive Primary School - Luke Summich (Principal) and one other Board representative • Waitakere Community Board - Chairperson Christine Shepherd • Waitakere City Council - staff. <p>The Chairperson of the Community Board, Christine, is also the Chair of the Advisory Board for Summerland Drive. The meetings are held weekly and their next meeting is on Tuesday, 4 February 2003.</p>	Danny O'Donnell  836 8000 ext: 8130
North Candia Road Link	<p>A report went to the Board at their 3 September meeting and the purpose of the report was to seek approval to implement traffic controls for the new roundabout at the intersection of Candia Road / Pooks Road / North Candia Road extension. The Swanson Road / North Candia Road intersection is also to be altered by providing a centre median and turning bay on Swanson Road.</p> <p>A report also went to the December meeting of the Finance and Operational Performance Committee to obtain approval to alter the 2002/2003 year budget for the Candia / North Candia link and street lighting main street development.</p> <p>The construction contract for the North Candia Road extension was awarded in mid December 2002. The Contractor is expected to start construction within the next few weeks.</p>	Edwin Dearham  836 8000 ext: 8779

ISSUE	COMMENT	REPORTING COUNCIL OFFICER
Laingholm Park Sportsfield Development	The physical works contract for the sportsfield development has been awarded. Physical works at Laingholm commenced in November 2002 and are progressing as expected. The works are scheduled for completion in April 2003.	Peter Sewell  836 8000 ext: 8759
Wekatahi/Marawhara Stream Realignment	The resource consent application for the proposed works was lodged with the Auckland Regional Council in November 2002 and was publicly notified in December 2002. Further to requests from the Piha Residents and Ratepayers Association, a public meeting will be held at Piha in February 2003 to present the design concept to members of the public. The public will then be in a position to provide submissions on the resource consent application to Auckland Regional Council before the submission period closes in mid/late February 2003.	Peter Sewell  836 8000 ext: 8759
Waitakere River Erosion	The Auckland Regional Council issued a coastal permit to carry out works to realign the Waitakere River in December 2002. The physical works to realign the stream were carried out on 14 January 2003 and the site will be closely monitored on an ongoing basis to determine the effectiveness of the works in solving the erosion problems on the River.	Peter Sewell  836 8000 ext: 8759
Karekare Public Toilet Upgrade	Further to the public meeting held at Karekare on 17 December 2002, an architect will be engaged to develop concept designs showing the toilet block in two possible locations. These concepts will then be presented to the Karekare community and agreement will be sought on the preferred location for the toilet block. A report will then be presented to the Board seeking approval for the preferred location of the toilet block and the necessary resource consent applications will then be lodged. Due to the delays caused by the ongoing consultation, the project cannot be completed in the 2002/2003 financial year so approval will be sought from the Finance and Operational Performance Committee to carry over the funds necessary to complete the project to the 2003/2004 financial year.	Peter Sewell  836 8000 ext: 8759
Swanson Reserves Management Plan	The publication of the draft Swanson Reserves Management Plan was delayed by the late inclusion of the Kay Road Balefill site into the draft Plan, in October 2002.	Mandy McMullin  836 8000 ext: 8792

ISSUE	COMMENT	REPORTING COUNCIL OFFICER
	<p>The draft Management Plan, (now including Kay Road among the reserves), was rescheduled to be bought to the Waitakere Community Board for approval in February 2003. Unfortunately there has been a further delay, this time as a result of the procedural requirements arising from the reconstitution of the Kay Road Site Management Committee (SMC).</p> <p>The SMC was established under the Mediation Agreement reached between the Swanson Community and Council over the extension of the life of the Balefill, in 1993. The SMC was established to oversee the management and aftercare of the Balefill and consists of three members of the community and three elected representatives; one from the Waitakere Community Board and two from Council.</p> <p>The Waitakere Community Board approved the reestablishment of the SMC and proposed David Hallet as their representative in November, 2002. The Swanson Resident and Ratepayers have been approached to select their three representatives. However, it appears that, as the SMC have not met since March 2001, the Terms of Reference for the reestablishment of the Kay Road Balefill Site Management Committee must now be presented to the Council's February 2003 meeting for approval before the Committee can reconvene. Consequently, Council staff will be presenting an agenda item to the full Council meeting in February requesting the reestablishment of the Site Management Committee and the selection of two representatives.</p> <p>The draft Swanson Reserves Plan will then be bought to the Community Board once the section on Kay Road has been approved by the SMC. As the draft Plan deals with the Swanson Stream – a City-wide Green Network corridor, the City-wide issues must be approved by the City Development Committee (in March), before returning to the Waitakere Community Board for final approval.</p> <p>Due to these procedural requirements, the draft plan is now not expected to reach the Community Board before April 2003.</p>	

ISSUE	COMMENT	REPORTING COUNCIL OFFICER
Palomino Drive Pedestrian Crossing Point	Palomino Drive crossing point will be altered in the 2002/2003 financial year in accordance to the report submitted to Waitakere Community Board.	Reg Cuthers  836 8000 ext: 8740

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Proposed Work to the Stormwater Ponds at Laingholm in Relation to the Effects on the Beach Hall Access	December 2002	March 2003	Peter Kovacevich  836 8000 ext: 8222
Speed Control outside RSA at Piha	December 2002	March 2003	Upali Ileperuma  836 8000 ext: 8716
Skate Facility Plan	December 2002	March 2003	Danny O'Donnell  836 8000 ext: 8130
Piha Beach Care	December 2002	March 2003	Chris Ferkins  836 8000 ext: 8508
Project Twin Streams - Community Board Participation	December 2002	March 2003	Tony Miguel  836 8000 ext: 8294
Piha/Karekare and Huia/Cornwallis Local Water Plan	December 2002	March 2003	Tony Miguel  836 8000 ext: 8294
713 Swanson Road	December 2002	March 2003	Reg Cuthers  836 8000 ext: 8740
50 Rayner Road, Piha	December 2002	March 2003	Ara Ovanessoff  836 8000 ext: 8794
Munroe Bridge Construction	December 2002	March 2003	Ross Hill  836 8000 ext: 8737
Bus Shelter in Bruce McLaren Road	December 2002	March 2003	Adam Moller  836 8000 ext: 8750
Parrs Park Caretaker Cottage	March 2001	April 2003	Renee Lambert  836 8000 ext: 8118
Parrs Park Scout Hall	March 2001	April 2003	Renee Lambert  836 8000 ext: 8118
Waterhole Development at Parrs Park	March 2001	April 2003	Renee Lambert  836 8000 ext: 8118

BOARD REQUESTS			
Subject	Date Requested	Report Due	Reporting Officer
Weed Control/Gorse Control at the Corner of Township and Bethells Road	April 2002	March 2003	Chris Ferkins  836 8000 ext: 8508

RECOMMENDATION

That the information be received.

Report prepared by: Owena Schuster, Committee Secretary.



7 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

