



NOTICE OF MEETING

WAITAKERE COMMUNITY BOARD

I hereby give notice that an Ordinary Meeting of the Waitakere Community Board will be held on:-

DATE: **Tuesday, 2 September 2003** **TIME:** **7.00 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

27 August 2003

Owena Schuster
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8864

MEMBERSHIP:

Mrs	CA	Shepherd, JP (Chairperson)
Mr	RE	Taylor (Deputy Chairperson)
Ms	DJ	Goodley
Mr	DG	Hallett
Cr	PA	Hulse
Mrs	BP	Hanson, MBE, JP
Mr	KP	Healy
Cr	CA	Stone
Cr	DA	Yates, JP

(Quorum 5 members)

★ ★ ★ ★ ★ ★ ★ ★ ★ ★

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON TUESDAY, 2 SEPTEMBER 2003, COMMENCING AT 7.00 PM.**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	CONFIRMATION OF MINUTES	1
3	URGENT BUSINESS	1
4	PRESENTATION - AUCKLAND REGIONAL COUNCIL UPDATES	1
5	PUBLIC FORUM	2
6	CHAIRPERSON'S REPORT	2
7	COMMITTEE SECRETARY'S REPORT	4
8	NEW BUS STOPS - WESTERN HEIGHTS	8
9	BOARD MEMBERS' REPORTS	11

AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON TUESDAY, 2 SEPTEMBER 2003, COMMENCING AT 7.00 PM.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - 5 August 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Waitakere Community Board held on Tuesday, 5 August 2003, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 PRESENTATION - AUCKLAND REGIONAL COUNCIL UPDATES

Councillors Sandra Coney and Paul Walbran from the Auckland Regional Council will be in attendance to update the Board on Auckland Regional Council activities.



5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



6 CHAIRPERSON'S REPORT

WAITAKERE RANGES PROTECTION SOCIETY 30TH BIRTHDAY

A very enjoyable experience especially the 'mulled wine' I take my hat off to those who have been members of this society since its inception 30 years ago. In particular Colleen Pitcher who was one of the original members and has remained a member for 28 of the 30 years (only being inactive for two years when overseas).

John Edgar, his committee and preceding committees are to be commended for their achievements over the years. Congratulations and keep up the good work.

BRITOMART EXCURSION

I decided I would see what all the fuss was about and take a train ride to Britomart. So one Saturday morning I enlisted the company of my daughter and two grandsons (three and two), neither of whom had been on a train before. With noses glued to windows they were able to spot the houses, people, cars and 'artwork' (graffiti) along the way. And the tunnels created huge excitement.

The Britomart station was so open, clean and shiny, I only hope it stays that way. As there are no café facilities (or toilets) finished in the old ferry buildings yet we crossed the road to Starbucks, had a coffee, juice for the kids and waited for the return trip home. (Trains both ways were on time). We took a couple of friends' kids as well and for the six of us both ways a family pass was only \$20.00.

My three year old grandson's comment to me was a classic "Nana, I like this train, I think I will go to school on the train". Little does he know there are no train links in Massey where he lives and he only lives two minutes from the primary school he will attend.

PIHA COASTCARE

It's 17 August 2003, 9.30 am, a Sunday morning, and I'm driving through the Waitakere Ranges heading out to Piha. It's raining 'hail' but I can see a small patch of blue sky on the horizon and I'm hoping that it's over Piha.

When I arrive at the beach, in front of the South Piha Surf Club, my wish is granted, the sun was shining and there are a dedicated bunch of Piha residents, Chris Ferkins from Waitakere City Council, Jo Morriss from Auckland Regional Council and 2500 spinifex and pingao plants.

The Piha Coastcare Group has been waiting anxiously in the wings for some weeks now for the sand dunes in front of the surf club to be ready for planting. No mean feat believe me. I would like to acknowledge the working party that worked towards a deadline that was not negotiable and had several occasions to despair that the site would be ready in time, but the deadline was met and the planting began.

So full credit to the Piha Coastcare Group, and their supporters, who turned out on Sunday, 17 August 2003 to start the planting and I am only sorry that as I was full of the flu and had a chest infection that I was not able to stay and help.

NEW ZEALAND CITIZENSHIP

Subject to a change in legislation passed recently, one can no longer stand for local body elections if they are not a New Zealand citizen. That's me! I was born in Australia (don't hold it against me) and came to New Zealand at the tender age of nine months and have lived here ever since. I have always considered myself a good 'Kiwi', unless the Aussies are winning of course. So now I must pay up the \$360 to become a New Zealand citizen to enable me to stand for re-election in 2004.

This I will gladly do as I thoroughly enjoy and am very proud to be able to represent the Waitakere Ward on the Waitakere Community Board. I have gained a great deal of pleasure and satisfaction out of being able to help individuals, organisations and groups with issues and projects, assist Council in its processes and achieve its goals, and help make Waitakere a better place to live.

RECOMMENDATION

That the Chairperson's Report be received.




Christine Shepherd, JP






CHAIRPERSON



7 **COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
Removal of Power Poles from Kauri Point Sea Cave	An inspection will be carried out by a Waitakere City Council Engineer and an Auckland Regional Council staff member, in order to determine if any consents are required to remove the poles. Assuming that the appropriate consents can be obtained, and that the stability of the bank will not be affected by removing the poles, works to remove the poles will be carried out late in 2003.	Peter Sewell ☎ 836 8000 Ext 8759
Karekare Public Toilet Upgrade 6 May 2003 872/2003	The consent application to Auckland Regional Council for the wastewater treatment system at Karekare has been lodged. It is expected that this will be publicly notified soon. A toilet block design meeting with the Karekare community was held in June 2003 and further meetings to develop the design will be held as required.	Peter Sewell ☎ 836 8000 Ext 8759
Wekatahi / Marawhara Stream Realignment 1 October 2002 2938/2002	It is expected that a consent for the stream realignment works will be issued by the Auckland Regional Council in August 2003 and that physical works will proceed in September 2003.	Peter Sewell ☎ 836 8000 Ext 8759
Adoption of Code of Conduct for Community Board Members 7 August 2003 1609/2003	Due to the interest generated in this item, a workshop for all Community Board Members was scheduled for Thursday, 28 August 2003. Accordingly this matter will now be brought back to the Board at its October 2003 meeting.	Charlie Inggs ☎ 836 8000 Ext 8854
Auckland Regional Council Pest Liaison Group	As a result from an enquiry concerning the necessity of the Henderson Community Board representative attending meetings of the Auckland Regional Council Pest Liaison Group, the Council Officer, Landscape Planning Co-ordinator has indicated that it is not necessary to have a Community Board representative on that working group. The Board needs to consider if they wish to retain their representative on this group.	Owena Schuster ☎ 836 8000 Ext 8864
Update on Piha Toilet Block and Wastewater Upgrade 2 July 2002 2190/2002	A report recommending the award of the contract for physical works for the toilet block construction was considered by the Tenders Subcommittee on Friday, 18 July 2003. This was approved by the Subcommittee. Construction on the toilet block commenced on 11 August 2003 and is going well at this stage. Tenders for the works on the Wastewater upgrade are currently being evaluated.	Melinda King ☎ 836 8000 Ext 8728

Issue	Comments	Reporting Council Officer
<p>Changing Social and Recreational Needs of our Rural Communities 3 June 2003 1064/2003</p>	<p>At the June 2003 meeting of the Board it was agreed that the Chief Executive be requested to bring back a report to the Board on the changing social and recreational needs of our rural communities. The changing social and recreational needs of our rural communities will be addressed as part of the new Leisure Strategy process, underway to replace the current Leisure Strategy, which is ten years old. The scope of the new Leisure Strategy is to include recreational and sporting issues in rural areas.</p>	<p>Polly O'Brien  836 8000 Ext 8559</p>
<p>Update on the McLaren Park (Henderson South) Community</p>	<p>Council representatives are currently negotiating a partnership between EcoWater for the Twin Streams Project, and the McLaren Park Community Project. As the McLaren Park Community Project community includes two streams, EcoWater are interested in funding the McLaren Park Community Project in order to provide coordinator hours to lead the Twin Streams Project community work in the area. Including planting days, and community education to increase community responsibility for and ownership of streams. The funding would allow for a full time McLaren Park Community Project coordinator to progress the McLaren Park Community Project and the Twin Streams Project as major community projects in the area, with high visibility and possibilities for community involvement. Funding applications for the McLaren Park Community Project have also been submitted by Council, as fund holder for the McLaren Park Community Project, to Lottery Welfare, the Council Controlled Organisations Governance Subcommittee and Council's Community Wellbeing Fund.</p>	<p>Polly O'Brien  836 8000 Ext 8559</p>
<p>Sand Ladder at Piha Board Members Request</p>	<p>Works on the sand ladders at Piha are in progress. The bevelling of boards and the modification of the gradient in some parts of the sand ladder, have been successful in making access easier. As a result further funds have been allocated, to carry out more beveling of the boards, and to replace the wire and chain railings with rope, in order to conform with the recent dune protection fences.</p>	<p>Warren Ogilvie  836 8000 Ext 8561</p>

Issue	Comments	Reporting Council Officer
Surf Tower Mid Beach, Piha	The President of United North Piha Surf Lifesaving Club has advised that the tower will be an important part of their operation in the forthcoming summer. It was inspected by one of their members who is an engineer. He has advised the Club that the tower is structurally sound, but will require a lot of sand. They are currently planning for this. Will update the Board when there is some progress on this issue.	Warren Ogilvie  836 8000 Ext 8561
Piha Beach Dunes Planting And Fencing 1 July 2003 1359/2003	The sand dune protection fencing, using post and rope has been completed in those areas of Piha South, which had post and wire. The sand dune north of the boat ramp at Piha South is now fully restored, with post and rope fencing, and plants. The monitoring group, convened by Kerry Stotter has worked very well in the management of this project. Council officers have contributed a significant amount of time on this project, and were on hand to ensure that conflict between the film project and the dune restoration project was minimized. Will update the Board when there is more progress.	Warren Ogilvie  836 8000 Ext 8561
Watercare Waitakere Water Supply Dams Environmental Management Committee 12 August 2003 709/2003	The Environmental Management Committee approved a Consultation plan on 12 August 2003. The timeline proposed is subject to change, while issues raised by the Steering Group are worked through with Watercare Services Limited.	Tony Miguel  836 8000 Ext 8294
Project Twin Streams - Community Board Participation 5 August 2003 1620/2003	Lower Oratia Reserve Management Plan Subcommittee set up with representatives from the Henderson and Waitakere Community Boards. Two further Infrastructure Auckland applications, for the Swanson Stream, and for Henderson Creek, will be presented to the Board in October 2003 for a decision.	Tony Miguel  836 8000 Ext 8294
Piha / Karekare and Huia / Cornwallis Local Water Plan Issue from the Environmental Management Committee 3 November 2003	Meetings have been held with the Local Water Agenda Groups. It is planned to carry out community consultation in Huia/Cornwallis in November 2003 and in Piha/Karekare in January 2004. Discussions relating to the Assessment of Water Services in these areas have commenced and will be ongoing.	Tony Miguel  836 8000 Ext 8294

Issue	Comments	Reporting Council Officer
Proposed Work to the Stormwater Ponds at Laingholm in Relation to the Effects on the Beach Hall Access	The construction of the stormwater ponds will not affect access to the beach hall. Construction of the ponds is not scheduled until approximately 2006, after community consultation has been carried out.	Tony Miguel ☎ 836 8000 Ext 8294
Munroe Bridge Project 'Paremuka Bridge'	<p>The 'Munroe Bridge' is now often being referred to as the 'Paremuka Bridge'. The Council approved the Paremuka Bridge for inclusion in the 2003/2004 Annual Plan. Transfund has commissioned an audit of the benefits of the Paremuka Bridge. The auditor confirms the benefit cost ratio and it is expected that Transfund will shortly approve funds for construction in 2003/2004. The audit was not expected and has delayed the commencement of the tendering process. There has also been unexpected delay by the Auckland Regional Council in issuing consent for earthworks by Paremuka Stream; the application was submitted in July 2002.</p> <p>An Artist has been engaged by Waitakere City Council Public Affairs, Arts Section to develop a series of creative interventions. These interventions may involve the lighting, road and footpath surfaces, handrails, approaches, the pedestrian underpass, the bridge underside and elements of the bridge surface. A presentation on the proposed artwork will be made to the City Development Committee seeking approval for the artwork component of the bridge.</p> <p>Due to the delays owing to Transfund and the Auckland Regional Council, the revised implementation programme is:</p> <ul style="list-style-type: none"> • Receive detailed Artwork design: 22 September 2003. • Advertise physical works contract: 6 October 2003. • Submit evaluation report to Tender Subcommittee: 21 November 2003. • Award Contract: 1 December 2003. • Commence the physical works: 5 January 2004. • Complete the physical works: 31 January 2005. • Open the bridge for the public: 12 February 2005. 	Nabeel Hammad ☎ 836 8000 Ext 8516

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Aftercare of the Corban Reserve Closed Landfill	February 2003 Board Members Request	October 2003	David Nelson ☎ 836 8000 Ext 8770
Adoption of Code of Conduct for Community Board Members	7 August 2003 1609/2003	October 2003	Charlie Inggs ☎ 836 8000 Ext 8854
Changing Social And Recreational Needs Of Our Rural Communities	3 June 2003 1064/2003	June 2004	Polly O'Brien ☎ 836 8000 Ext 8559
Piha Aquatic Risk Report	5 August 2003 1616/2003	October 2003	Warren Ogilvie ☎ 836 8000 Ext 8561
Project Twin Streams - Community Board Participation	5 August 2003 1620/2003	October 2003	Tony Miguel ☎ 836 8000 Ext 8294

RECOMMENDATIONS

1. That the information be received.
2. That the Waitakere Community Board is no longer to be represented on the Auckland Regional Council Pest Liaison Group.

Report prepared by: Owena Schuster, Committee Secretary



8 NEW BUS STOPS - WESTERN HEIGHTS

PURPOSE OF THE REPORT

This report seeks the Community Board's approval of:

- New bus stops in the Western Heights area;
- Statutory bus stop signs at these new bus stops; and
- Statutory bus stop signs at selected locations along existing bus routes.

BACKGROUND

The Henderson Hopper bus service runs through a hail and ride zone because there are no existing bus stops. Council has been requested to identify locations for permanent bus stops in the Western Heights area.

In addition, there are a number of existing bus stops in the Henderson ward where there are no bus stop signs.

The Council has budgeted for new bus signs and timetable holders over the next three years. Stagecoach and Ritchies, the two main bus operators in Waitakere City, have identified a list of bus stop locations where new or replacement signs are requested. Council officers have reviewed this list along with existing knowledge of needs for new signs. A selection of bus stops has been identified for signage in 2003/2004.

STRATEGIC CONTEXT

A key focus of the Regional Land Transport Strategy is to increase passenger transport use along main corridors. The Regional Passenger Transport Plan aims to achieve greater bus use through:

- bus priority measures;
- improved bus services on existing routes;
- upgraded stations and bus shelters; and
- regional initiatives such as real time information and integrated ticketing.

Bus stop signage and timetable infrastructure in Waitakere City need to be improved to encourage greater bus use.

ISSUES

New Bus Stops at the Western Heights 014 Hail and Ride Zone

The Henderson Hopper service was established on 1 July 2002 as a trial service. This has become an important feeder bus route to the Henderson town centre.

The Auckland Regional Council has indicated that the trial is working well and attracting a level of patronage which encourages the Auckland Regional Council to consider extending the service on a permanent basis. The Western Heights area is currently a hail and ride zone because there are no existing bus stops. The road serviced in this hail and ride zone comprise Hercules Drive, Chadlington Avenue, Summerland Drive, Waterstone Way, Hillwell Drive, and Harvest Drive. It is possible that the route may extend when the rest of the subdivision is completed.

Auckland Regional Council officers have requested that locations be identified for permanent bus stops to support the continuation of the 014 Henderson Hopper service.

Our Council officers have inspected the Western Heights area, including the proposed new development, and identified possible locations for bus stops. These sites were selected based on factors such as compliance with bylaws, safety, access, approximate 400 metre walking distance, utilizing existing bays to allow a bus to stop without obstructing traffic, proximity to a school or other community facility, minimizing loss of parking, and other factors.

Letters have been sent to the household immediately outside the proposed sites for statutory bus stop signs. The proposed locations for adding statutory bus stop signs, and road markings where appropriate, are:

Sturges Road	Outside 162
Sturges Road	Outside 192
Chadlington Road	Outside 22
Hercules Drive	Outside 22A
Chadlington Road	Opposite 41
Summerland Drive	Outside 44
Summerland Drive	Outside 74
Waterstone Way	Outside 9
Hillwell Road	Outside 9
Harvest Drive	Outside 11

Any feedback from the Auckland Regional Council, Stagecoach or residents will be provided at the meeting.

Upgrade of Bus Stop Signs in Waitakere Ward

As part of a citywide programme to upgrade bus stop signage, a number of bus stop locations have been identified for providing a statutory bus stop sign in 2003/2004.

The sites were selected from a larger list supplied by Stagecoach and Ritchies. These sites were inspected and evaluated according to the current state of signage, the degree of use, and other factors such as safety, location outside a school or other community facility. Priority has been given to sites where there is moderate to high use and no existing formal signage.

The proposed locations for adding or replacing statutory bus stop signs, and road markings as appropriate, at existing bus stops are:

100 Swanson Road
179 Sturges Road
212 Sturges Road
78 Sturges Road
77 Sturges Road
286 Sturges Road
267 Sturges Road
321 Sturges Road
137 Sturges Road
256 Sturges Road
317 Sturges Road

RESOURCES

The Council's budget for improvements to bus stop signs and timetable holders in 2003/2004 is approximately \$25,000. The approximate cost of installation of a bus stop sign is \$200 per sign, but would be lower if a done in bulk.

CONCLUSION

The provision of bus stop signs along the Western Heights route and at existing bus stops in the Waitakere Ward is intended to be the start of a long term programme to improve bus stop infrastructure. This is important in order to achieve further increases in bus patronage.

RECOMMENDATIONS

1. That the information be received.
2. That the proposed locations for bus stops on the Western Heights hail and ride zone of the 014 Henderson Hopper bus route be approved sites for the installation of permanent statutory bus stop signs and road markings where appropriate.
3. That the proposed bus stop locations be approved sites for the installation of statutory bus stop signs and road markings where appropriate.

Report prepared: by Kevin Wright, Acting Manager: Transport Strategy and Adam Moller, Transport Engineer.



9 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

WAITAKERE COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region Community Boards' Association Executive Committee	Christine Shepherd
Auckland Regional Council, Pest Liaison Group	Rob Taylor
Corban Reserve Workers Memorial Workshops	David Hallett
Footpath Construction: Budget Allocation	Kevin Healy
Friends of Arataki Trust	Kevin Healy
Glen Eden Citizen Advice Bureau	Betty Hanson
Harbourview "People's Park" Working Party Voluntary Membership	Christine Shepherd
Huia/Cornwallis Local Water Agenda Steering Group	Diane Goodley (Alternate: Rob Taylor)
Indoor Youth Facility Project Team	Christine Shepherd
Keep Waitakere Beautiful Committee	Kevin Healy
McLaren Park Community Project Steering Group	Christine Shepherd Diane Goodley
Piha/Karekare Local Water Agenda Steering Group	Betty Hanson (Alternate: Rob Taylor)
Piha/Karekare Stormwater Liaison Group	Betty Hanson
Summerland Drive proposed Community Facility Project Advisory Group	Christine Shepherd
The Weedfree Waitakere Trust	Diane Goodley
West Coast Plan Liaison Group	Betty Hanson
Waitakere Ward Weed Control (Working Party)	Diane Goodley
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	David Hallett (Alternate: Diane Goodley)
Hearings Committee	Rob Taylor (Alternate: Diane Goodley)
Kay Road Balefill Site Management Committee	David Hallett
WORKING GROUPS	
Glen Eden Library Working Party	Betty Hanson
Project Twin Streams	Kevin Healy
Wai Care Programme	Betty Hanson and Rob Taylor
Wellbeing Fund Working Party	Diane Goodley

