

**AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON TUESDAY, 7 MAY 2002, COMMENCING AT 7.00 PM.**

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AGENDA FOR AN ORDINARY MEETING OF THE WAITAKERE COMMUNITY BOARD TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON TUESDAY, 7 MAY 2002, COMMENCING AT 7.00 PM.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - 2 April 2002

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Waitakere Community Board held on Tuesday, 2 April 2002, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) **Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.**

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



5 CHAIRPERSON'S REPORT

Well it's now six months since we were elected on to the Waitakere Community Board and I know that everyone has been busy with specific projects and issues. The rest of the board doesn't necessarily get to hear about what each other is working on so included in this agenda is a number of reports from the other members of the Community Board. This is the first of what I propose to become a six monthly practice.

A1

I have over the last two - three months had some paper dialogue with David Crickmer, Principal of Bruce McLaren Intermediate School, re the safety issues of Bruce McLaren Rd and Henderson Valley Road footpaths. Council has been able to resolve a large percentage of the issues David brought to our attention and it's nice to be acknowledged for our efforts. I have attached David's recent letter of thanks to me on behalf of the board at page A1.

The Western Heights Residents and Ratepayers Group have been asking for the last two - three years for a solution to the safety hazard caused by the Sturges Road bus stop at the Swanson Road entrance. This had to be done through the Henderson Community Board as the bus stop is in fact within their ward boundary. Having asked for this to be placed on their March agenda we achieved approval for the bus stop to be moved. I have also asked for a new road traffic survey to be undertaken in Sturges Road to ascertain whether any action is necessary in the near future pertaining to this. The last count was 16,000 per day. I hope to have a report on this for the June meeting.

The traffic problem in Sturges Road is just one example of the congestion being experienced throughout the Auckland region. Waitakere City Council voted for option 2A in the Auckland Regional Transport Network proposals. This included double tracking out to Swanson and "Light Rail" in the Western Corridor. I would like to express my personal support to Mayor Bob and the Council in their fight for this to still happen, and not get pushed aside for a cheaper, dirty, second hand, heavy diesel system. We need to encourage people out of their cars and off an already overloaded road system - but that won't happen unless it's into a fast, efficient, eco-friendly alternative.

I was disappointed Easter weekend was so wet and we didn't get to have the Harbourview "Peoples Park" Open Day. *Mind you it was a great opportunity to catch up on some paper work!* The first stage submissions closed on 26 April with over 150 submissions received by Council. These preliminary submissions will be incorporated into the preparation of the Draft Open Space Management Plan, due to be released in June. This is the next opportunity for public comment/submissions on the proposed concepts and management policies for the park. Hearings are hoped to be held around October.

Keep an eye out for your friendly Community Board representative at public events throughout May. Board member Kevin Healy has taken on the responsibility for the Waitakere Community Board of coordinating the community consultation process for the Annual Plan and Strategic Review (eco-city +10). Kevin has put together a list of Waitakere Ward public events where Community Board members will work along side Council staff to gather information to be used in both these processes. We want to hear from YOU what direction YOU want YOUR city to take over the next ten - twenty years.

I would like to thank the Piha Residents and Ratepayers Committee who hosted the Combined Residents and Ratepayers Meeting held at Waiatarua recently. I now know what stoats, weasels and ferrets look like and how pest control methods are being used by Ark in the Park enthusiasts in an attempt to get them under control. We had an update from MAF on the Painted Apple Moth and were told of Waitakere City Councils decision to adopt Option 5, presented by the PAM Community Advisory Group, to be put before Cabinet at the end of May. We were told of the concept of the Waitakere Ranges becoming a World Heritage Park, thus protecting the Ranges for future generations from continuous encroaching subdivision, and of a more advanced proposal of conservation to have the West Coast Marine Park become a reality. I was fascinated to learn that the Auckland Regional Council have a partnerships in schools planting programme operating in Laingholm and Karekare which has been hugely successful and is about to be expanded into four more schools. All in all the evening was a huge success and extremely informative. The next combined meeting is to be scheduled for around the end of July.

ANZAC Day will be over by the time this report is released and I would like to thank all those Board Members who represented Council at the Dawn Parade at Waikumete Cemetery and/or at least one other Waitakere Ward ANZAC Day service.

The written Board Members reports are in the relevant section of this agenda. Please read them.

I would like to acknowledge that David Hallett is absent on leave, he is in Great Britain visiting family.




RECOMMENDATION





That the Chairperson's Report be received.

Christine Shepherd, JP
CHAIRPERSON











6 **COMMITTEE SECRETARY'S REPORT**

ISSUE	COMMENT	REPORTING COUNCIL OFFICER
Swanson Reserves Management Plan	Submissions to the draft Plan have been collated. There is ongoing consultation with Kawerau A Maki and progress in the gathering of information from other sources that will contribute towards the drafting of the Plan	Renee Lambert  836 8000 ext 8118
Piha Surf Club Tower	<p>The Piha Ratepayers & Residents Association are concerned with sand dune scour associated with the surf tower. Waitakere City Council engaged a consultant to investigate the residents concerns and to assess the environmental impact of the tower. The report supported the residents concerns that the surf tower was having an effect on the sand dunes, but also advised: "It is likely that the present scour size is close to the equilibrium situation. Therefore, we do not anticipate additional scour over a larger area."</p> <p>A meeting was held on site with the Piha Ratepayers & Residents Association to discuss the report findings and moving the tower. A second report considering alternative locations for the tower was requested. This report indicated that moving the tower to the crest of the dune would mean an increase in height of approximately 2m. This increase was to alleviate vandalism and not for patrol purposes. It was indicated that most residents would oppose this. The alternative would be a mobile tower as is currently used by Karekare Surf Life Saving Association. The Piha Surf Life Saving Association indicated they were not in favour of a mobile tower.</p> <p>Due to resource and funding issues, Waitakere City Council and the Surf Life Saving Associations decided to attempt to mitigate the affects of the tower on the environment by removing some boards on the structure, erecting wind fences, and putting in sand ladders to direct pedestrian dune traffic. The Piha Ratepayers & Residents Association were advised of this and wrote back voicing their concern. A meeting has been arranged on site with the Auckland Regional Council, the Piha Ratepayers & Residents Association and Waitakere City Council. A separate meeting will be held the following week between Waitakere City Council and The Surf Life Saving Association. A verbal update will be given at the meeting.</p>	Melinda King  836 8000 ext 8742
Parrs Park Sportsfield	Works on the new sportsfield development were substantially completed in April 2002	Peter Sewell  836 8000 ext 8759

ISSUE	COMMENT	REPORTING COUNCIL OFFICER
Karekare public toilet upgrade	Public consultation for the project is ongoing. The Community Board will be requested to approve a concept plan once sufficient consultation has been carried out and, assuming that the consultation goes as planned, a report will be presented to the Board in July 2002.	Peter Sewell  836 8000 ext 8759
Piha/Karekare and Huia/Cornwallis Local Water Plan	A report will be submitted on the Piha/Karekare and Huia/Cornwallis Local Water Plan to the Environmental Management Committee on 14 May 2002 meeting. The report will provide background details and history on the work carried out in partnership with these communities in resolving wastewater and stormwater issues. The report will also seek approval to establish a Community Liaison Group to develop the Local Water Plan for these catchments. A copy of the report will be submitted to the Waitakere Community at its June meeting of the Board.	Tony Miguel  836 8000 ext 8294
New Footpath Construction Budget Allocation	The Finance and Operational Performance Committee at its meeting held on 11 April 2002 considered a report on New Footpath Construction: Budget Allocation, as attached at pages A2 to A5. The Committee resolved: <i>"1. That the information be received. 2. That the annual citywide budget for the construction of new footpaths is allocated to each Ward using the NFBA (New Footpath Budget Allocation) formula. 3. That for each Ward the budget for the construction of new footpaths is allocated to sites by the Community Board based on the priority list and the annual report from the Service Manager: Transport Assets or his delegated staff. 4. That this report and the Finance and Operational Performance Committee's resolutions thereon be reported to each Community Board for its information and action, by the Committee Secretary."</i> 737/2002"	Owena Schuster  836 8000 ext 8864
Palomino Drive Pedestrian Crossing Point	The Transport assets have investigated this intersection. It is proposed that the crossing on the shop side is relocated 2½ metres towards the direction of the roundabout. Visibility has improved from this crossing point in all directions. Minor adjustment will be required to the central island on Palomino Drive. This project will be consideration as part of the miscellaneous safety project for the 2002/2003 financial year.	Reg Cuthers  836 8000 ext 8740

A2 - A5

ISSUE	COMMENT	REPORTING COUNCIL OFFICER
Weed control/gorse control at the corner of Township and Bethells Road	The site on the Bethells Road and Waitakere Road corner has already been noticed and work has been ordered in order to fix it. The work will then be maintained on a biannual basis.	Chris Ferkins  836 8000 ext 8508
Tidy up and Maintenance of the entrance of Waitakere Village	<p>Most of this land is in the rail corridor. The whole rail corridor through Waitakere City is significantly infested with invasive weeds species but it is particularly obvious in this locality. With the recent changes to the ownership of the railways in Auckland there are many issues being worked through including responsibilities for maintenance. To further confuse the issue the Regional Pest Management Strategy (RPMS) of the Auckland Regional Council is currently in the process of being renewed and consulted on. The RPMS details what responsibilities owners or occupiers have for the control of weed species.</p> <p>The information I have to date is that Land Information New Zealand owns the corridor. There is some legal debate as to whether Land Information NZ is a government department. This is relevant as government departments are exempt from the requirements of the RPMS. They can however agree to be bound by the RPMS. (WCC can and have at times used section 650 of the Local Government Act to require work to mitigate a fire hazard). Tranz Rail have been responsible for the maintenance of the land. However, when the government buy-out of access to the rails is complete, WCC will be part owner of the LATE that is being created. This LATE is meant to take responsibility for maintenance. It is planned however that responsibility for this maintenance will immediately be handed back to Tranz Rail. Tranz Rail will maintain the corridor and assets at their current level unless WCC, or someone else, purchase a higher level of maintenance from them.</p>	Chris Ferkins  836 8000 ext 8508
Relocated bus-stop in Sturges Road	The bus stop that was resolved to be shifted by the April meeting of the Henderson Community Board (and which was also an issue of concern to the WCB) has now been relocated. (The signs and roadmarkings have been changed and the bus company advised). The existing seat and litterbin will be relocated to match the new location within the next 2 weeks.	Adam Moller  836 8000 ext 8750

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Laingholm Park	December 2001	2 July 2002	Peter Sewell  836 8000 ext: 8759
Lockington Green Reserve	December 2001	4 June 2002	Katharine Slack  836 8000 ext: 8779
Parrs Park Caretaker Cottage	March 2001	4 June 2002	Renee Lambert  836 8000 ext: 8118
Parrs Park Scout Hall	March 2001	4 June 2002	Renee Lambert  836 8000 ext: 8118
Waterhole Development at Parrs Park	March 2001	4 June 2002	Renee Lambert  836 8000 ext: 8118

RECOMMENDATION

That the information be received.

Report prepared by: Owena Schuster, Committee Secretary.



7 ANNUAL PLAN SUBMISSIONS

PURPOSE OF THE REPORT

This report describes the process for Community Boards to sign off their submissions to the draft Annual Plan.

BACKGROUND

The Annual Plan process is underway to establish the work programme for the City for 2002/2003. The draft Annual Plan has been adopted and submissions on this draft will be received from 1 – 31 May 2002, with hearings to be held in June.

As resolved in their meetings in April, Community Boards will make a submission to the draft Annual Plan.

STRATEGIC CONTEXT

The Annual Plan and Strategic Review (eco city + 10) public consultations will be undertaken in the next few months. The Council is committed to gaining a representative view from the community and therefore it is important that Community Boards lead the submission process to represent the general public.

ISSUES

The May Community Board meetings will be the last formal opportunity for Community Boards to sign off their submission. Therefore to enable Community Boards to complete their submissions by the due date they will either need to:

- sign off their submission in their May board meeting; or
- nominate a board member to have delegated authority to sign off their completed submission after that date and before the 31 May 2002.

CONCLUSION

To ensure that Community Board Annual Plan submissions are made by the due date it is necessary that they either sign off the submission in their May meetings or nominate a member to have delegated authority.

RECOMMENDATIONS

1. That the information be received.
2. That the Community Board resolves to nominate a member to have delegated authority to sign off their Annual Plan submission.

Report prepared by Kim Morresey, Communicator Strategic Group.



8 **REALLOCATION AND CARRY-OVER OF 2001/2002 FUNDING FOR PIHA PUBLIC TOILETS AND WASTEWATER UPGRADE PROJECT**

PURPOSE OF THE REPORT

The purpose of this report is to seek approval for reallocation of funds from other Piha projects and the carry-over of funding approved in the 2001/2002 Annual Plan for the upgrade of the Piha Strand and Les Waygood public toilets, their associated wastewater systems and carpark. This report and a verbal update of the Community Boards decision will be presented to the Finance and Operational Performance Committee.

BACKGROUND

The Piha Reserve Management Plan was adopted in September 1999 and included a development plan for the Piha area. Council approved funding in the 2000/2001 Annual Plan for Stage I of this development which includes the upgrade of the Piha Strand and Les Waygood Park toilets, associated wastewater systems and Les Waygood Park carpark.

The existing public toilet facilities and associated wastewater disposal systems are in a poor condition and in need of a major upgrade. The existing wastewater disposal systems do not meet disposal practice standards or local authority regulations and require replacement.

Early in 2001 the Auckland Regional Council rejected the deep bore disposal option. Further investigation into the options available was undertaken and subsequently the recirculating textile packed bed reactor with shallow drip irrigation was recommended. This was approved by the Waitakere Community Board with the recommendation that an 'information day' be held to advise the community of the proposal. This is in line with the level of consultation that had already occurred with both the community and the Residents and Ratepayers Association since the commencement of the project in July 2000.

An information day was held on 9 September 2001 and at the request of the residents further consultation occurred on Sunday, 23 September 2001 with regard to the exact location of the disposal fields. Subsequently the location was amended and a majority agreement reached on the new site.

At the December 2001 Residents and Ratepayers Annual General Meeting, Mayor Bob Harvey was approached by residents, requesting that further consultation take place in relation to the location of the disposal fields. As a result further consultation with local residents and representatives from the Ratepayers and Residents group occurred by way of an onsite meeting in January 2002. The community expressed their dissatisfaction with the current disposal field locations and indicated a preference for using the Auckland Regional Council land.

A report was presented in February advising the Waitakere Community Board of the residents' request to change the disposal field location. The Community Board recommended further consultation with the community occur and accordingly a consultation day was held on Sunday, 24 March 2002. At the meeting the majority of the community agreed on the Auckland Regional Council land being used for disposal of both Les Waygood and The Strand toilets.

STRATEGIC CONTEXT

The Parks Asset Management Plan has identified the need to replace the current wastewater disposal system at Piha Strand and Les Waygood Park. The Piha Reserve Management Plan included input from the public on the future of these toilet blocks and the associated wastewater system. Disposal of wastewater from Parks facilities aligns with our Annual and Strategic Plan and is managed in a manner that safeguards public health and the environment.

The West Coast Plan has also provided direction for the management of Open Space in the Piha area and this is reflected in the Objectives and Policies of the Piha Reserve Management Plan. Upgrading of facilities will ensure that the environmental impacts of the large number of visitors are minimised and that the facilities, which are provided, are in sympathy with the natural character of the Piha environment.

The Management Plan also identified the need to minimise the impact on the dune and beach areas.

ISSUES

The ongoing consultation with the community, which was not programmed due to earlier extensive consultation having been undertaken, on the final disposal field location has been the main focus of the project this year. This is the reason for the delay in commencing the physical works. Currently staff are investigating a site belonging to the Auckland Regional Council as per the community's request.

The Auckland Regional Council land is located across the road and approximately 150m south of Les Waygood carpark. The Auckland Regional Council site has been examined and is considered suitable by Council consultants. Currently the Auckland Regional Council is investigating the archaeological significance of the site and initial discussions indicate that the specific area may have cultural importance.

The community requested that treated effluent from both toilet locations (Les Waygood and The Strand) be disposed of in the Auckland Regional Council land. As the Auckland Regional Council land is further away from both toilet locations additional funding would be required. An estimate has been prepared for the additional trenching and equipment that would be required and has been costed at \$30,000. Funding could be reallocated from the following budgets to the Piha Toilet and Wastewater upgrade project and the funds be carried over to the 2002/2003:

Account #	Name	Budget
75-9825-43740	Piha Beach North Road Stream Bank Erosion Inv	\$12,000
75-9825-43540	Piha South Restore and S/Ladder Concept Des	\$6,000
75-9825-43520	Piha Beach – Sand Ladders Les Waygood	\$12,000

This project is funded from both capital and renewal budgets within the 2001/2002 Annual Plan and the carry-over will encompass the funds allocated for Toilet renewals, Wastewater Disposal renewal, Les Waygood Carpark and Sewage Upgrade and the Piha Sewerage Upgrade.

CONCLUSION

Changes to the project timeline, due to the unforeseen additional consultation, means that Council will be unable to commit the funds allocated in the 2001/2002 Annual Plan prior to 30 June 2002. A carry-over of the remaining budget into the 2002/2003 Annual Plan is requested to be approved. Reallocation and carry over of funds from the Piha Beach North Rd Stream Bank Erosion, Piha South Restore and Sand Ladder and Piha Beach Sand Ladders Les Waygood budgets to the Piha Toilet and Wastewater project would be required in order to undertake the two toilet upgrades in the 2002/2003 year.

RECOMMENDATIONS

1. That the information be received.
2. That the Waitakere Community Board recommend to the Finance and Operational Performance Committee that the funding allocated in the 2001/2002 Annual Plan for the upgrade and renewal of the Piha Toilets and Wastewater systems be carried forward to the 2002/2003 Annual Plan.
3. That the Waitakere Community Board recommend to the Finance and Operational Performance Committee that \$12,000 from the Piha Beach North Stream Bank Erosion, \$6,000 from the Piha South Restore and Sand Ladder and \$12,000 from the Piha Beach Sand Ladders budgets be reallocated to the Piha Toilet and Wastewater project and carried forward to in the 2002/2003 Annual Plan.

Report prepared by: Melinda King, Parks Data Project Manager.



9 ALTERATION TO RECOMMENDED STREET TREES IN WAITAKERE WARD

PURPOSE OF THE REPORT

This report is to request that the Waitakere Community Board approves a change to the recommended streets to be included in the Keep Waitakere Beautiful Community Street Tree Programme for 2001/2002.

BACKGROUND

At the April Waitakere Community Board meeting a number of streets were proposed for the Keep Waitakere Beautiful Community Street Tree Programme by Council staff as it appeared that there had been no nominations from the community for the Waitakere ward. However, the one nomination received, Milan Drive, had been incorrectly placed in the New Lynn ward.

ISSUES

The streets recommended by Community Board at the April meeting for planting were Township Rd, Tabitha Crescent, Spode Place, Shona Place, and Tumanaka Place.

However, Milan Drive is considered very suitable for planting and meets the criteria for the Keep Waitakere Beautiful Community Street Tree Planting Programme. The street nominator is very keen and active, and has already canvassed her street for support.

To include this street, nominated by the community, will involve a change in the streets recommended for planting in the ward, to exclude Spode Place, Shona Place and Tumanaka Place, replacing them with Milan Drive. Therefore the streets proposed for Waitakere ward would be Milan Drive, Township Rd, and Tabitha Crescent.

The possibility of changing the streets to be planted in the ward has been discussed with the Chair of the Waitakere Community Board, Christine Shepherd.

Standing Order 27.18 requires that at least two clear working days notice of any change be given before the Board can alter or revoke a resolution previously imposed.

RESOURCES

Resources and funding for the street tree programme is covered under the Annual Plan.

CONCLUSION

It is proposed to replace Spode Place, Shona Place and Tumanaka Place with Milan Drive for the Keep Waitakere Beautiful Community Street Tree Programme for 2001/2002, along with Township Road and Tabitha Crescent.

RECOMMENDATIONS

1. That the information be received.
2. That the resolution passed by the Waitakere Community Board on 2 April 2002 listing recommended streets for the Keep Waitakere Beautiful 2002 Community Street Tree Planting programme deleting Spode Place, Shona Place and Tumanaka Place and adding Milan Drive.

Report prepared by: Jacki Byrd, Keep Waitakere Beautiful Project Co-ordinator.



10 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

BETTY HANSON

Six months into operation and the Waitakere Community Board is working as a cohesive team. Each member with their own area of knowledge and responsibility but through consultation and discussion, ably supported by Council officers, reaching a consensus of decision and action.

Some of our members are new - it is a bonus to have several from the inner areas of our ward who give us a balance between the needs of the Coast and Ranges and the urban communities.

I represented our Board at the March Council meeting for the current Annual Plan process and was most impressed by the proficient preparation by officers and staff, the effective way in which the meetings were concluded and the commitment and expertise of Councillors who deliberated and made decisions in an extremely constructive and non-contentious manner.

I represent the Board on the West Coast Plan Liaison Group, the Waitakere Wai Care Programme and the Glen Eden Citizens Advice Bureau Management Committee as well as the Karekare and Waitatarua Ratepayers Association. This involves a number of formal and informal meetings each month and also at Piha where I am a member of their Ratepayers and Residents Association. Piha has two Surf Clubs, an RSA, Bowling Club, Tennis Club, Community Hall with its own management committee, preschool, a flourishing Art Gallery, as well as a Post Office and well equipped Library which is owned by the Ratepayers Association. With the responsibility of keeping all these groups in contact with the Board and Council a great deal of my time is committed locally. However, as a long term member of the Board I will have an overall interest in all our duties and responsibilities and a concern that we continue to maintain our reputation of goodwill and service to all our communities.

ROB TAYLOR

The focus of my activities since the election six months ago has largely been the Karekare-Piha area, whilst I have been coming to grips with issues in the rest of the ward.

My three major local activities have involved pests, toilets, and democracy. As outgoing chairman of the Karekare Ratepayers and Residents Trust, I was pleased to facilitate funding and other support to the two Forest Restoration groups in Karekare, which are doing sterling work to reduce the rat and mustelid populations that prey on our birdlife, and are providing an example for other forested communities. The Karekare Land Care Group is also considering joining the Wai Care programme.

I have attended many Resident and Ratepayer and Council meetings at Piha that are attempting to resolve the ongoing dispute over the siting of disposal fields for treated sewage, and expect that the board will soon have all the information it requires to make a final decision. The consultation process for upgrading the Council toilets at Karekare has begun, and the community has been made aware that the time to share any concerns is early in the process, rather than later!

I am also working with Betty Hanson to reinstate the Piha-Karekare Water Quality and Stormwater Working Party to address ongoing community concerns.

Much of my energy over the last few months has been put into ensuring that Karekare Residents and Ratepayers have the opportunity to express their views in a free and fair election process. Following two adjournments of the Karekare Ratepayers and Residents Trust Annual General Meeting and an election campaign, I am pleased to report that Karekare Ratepayers and Residents Trust members gave a clear mandate to a progressive, activist committee. My thanks to our Community Board Chairwoman, Christine Shepherd, who attended the meetings as an independant election scrutineer.

Other issues I am involved in are the restoration of the Karekare Green, the Hearings Committee, and assistance to Bruce McLaren School in protecting the boundary of its playing fields.

KEVIN HEALY

October 2001 – April 2002

Reporting on the last six months as an elected member has been a challenge. When I started listing items from my diary I found that it has been a very busy time indeed!

Hundreds of meetings, workshops, presentations, events attended (a summary is below), thousands of conversations with our community and, seems like, millions of words of reports read. Here are some of the highlights:

- Waitakere Community involvement since October 2001:
- Waitakere Community Board – Member
- Waitakere Community Board Street Events Subcommittee – Chairman
- Waitakere Licensing Trust – Trustee
- West Auckland Trust Services – Director
- Keep Waitakere Beautiful Committee – Member
- West Coast Plan Liaison Group – Member
- Waitakere Ward Ratepayers' Associations Group – Organiser
- Waitatarua Volunteer Fire Brigade – Management Committee Member and Firefighter

Regular contact with

- Waitakere City Councillors and Council Officers
- Enterprise Waitakere
- Auckland City Councillors and Council Officers
- Auckland Regional Councillors and Council Officers
- West Auckland Members of Parliament
- Representatives of most of the 15 Ratepayer groups in our ward
- Oodles of community groups

Projects

Over the last six months, simply helping to network different groups for a common purpose has started or progressed many projects including the 'Winding Roads – Reduce Speed' campaign, Filming & Event activity information process and Waitakere Ward Ratepayer groups meetings.

Some longer-term projects I would like to pursue include: Park status for the Waitakere Ranges, Foothills and Coast, equitable allocation of resources to all parts of our ward, more discretionary funding for community boards and a code of practice for elected members.

Thanks

I thank everyone out there that gives their time and energy for our community, and there are thousands of you! My particular thanks to Waitakere Community Board Chairwoman Christine Shepherd who is working above and beyond the call of duty for our ward. Biggest thanks to my incredibly supportive wife Christine, and to Jack and baby Elesá (now five weeks old).

Meetings and events attended October 2001 – April 2002

Waitakere Community Board

- Waitakere Community Board monthly meeting (x5)
- Annual Plan workshop
- Auckland Regional Council Pest Liaison Group meeting
- Bethells-Te Henga Fire Station opening
- Children's Xmas Giftmaking (x3)

- Civil Defence induction
- Council – City Development Committee meeting (x3)
- Council – Strategic Review (x9)
- Council (x2)
- District Plan briefing
- Filming Protocols meeting (x2)
- Government Thought Leadership seminar
- IT Induction
- Karekare Residents and Ratepayers Trust Annual General Meeting
- Kiwi Kids Sponsored Walk event
- Kiwi Valley Birthday event
- Laingholm and District Citizens Association meeting
- Laingholm Baptist Church meeting
- Laingholm's 'The Roundabout' newsletter make-up (x4)
- Neighbourhood Support Waitakere Annual General Meeting
- Oratia Residents and Ratepayers Association meeting (x2)
- Piha Community Centre Society Annual General Meeting
- Piha Public Toilets Effluent Disposal meeting
- Piha Ratepayers and Residents Association meeting (x4)
- Race Relations - new Schools programme launch
- Safer Roads meeting (x2)
- Summerlands School presentation
- Swanson Reserves Management Plan meeting
- Swanson Residents and Ratepayers Association Annual General Meeting
- Swanson Residents and Ratepayers Association meeting
- Swanson Structure Plan presentation
- Te Taumata Runanga meeting
- Titirangi Community House Dawn Blessing
- Trash to Fashion event
- Volunteers Thank-You event
- Waiatarua Community Centre upgrade meeting (x3)
- Waiatarua dangerous intersection meeting
- Waiatarua Ratepayers and Residents Association event (x2)
- Waitakere Ward Ratepayers Associations meeting (x2)
- Waitakere Ward Tour
- West Coast Plan Liaison Group meeting (x4)
- Western Heights Residents and Ratepayers Association Annual General Meeting

Waitakere Licensing Trust & West Auckland Trust Services

- Waitakere Licensing Trust monthly meeting (x5)
- Donations distribution event (x3)
- Grants Assessment meeting
- Henderson High Junior prizegiving
- Karekare Surf Lifesaving presentation
- Northern Region Surf Lifesaving presentation

- Waitakere Sports Complex funding presentation
- West Auckland Education Centre opening
- Waitakere Licensing Trust Art Awards prizegiving
- West Auckland Trust Services Directors meeting (x5)
- West Auckland Trust Services Directors seminar
- West Auckland Trust Services Shareholders meeting

Keep Waitakere Beautiful

- Keep Waitakere Beautiful monthly meeting (x3)
- Environmental Trust meeting (x3)
- Officers meeting
- Trees for Babies promotion
- Twilight Walks for Children
- Volunteers Subcommittee meeting
- Volunteers Thank-You event

Waiatarua Volunteer Fire Brigade

- Management Committee meeting (x4)
- Training drills & courses (x12)
- Firecalls (x18)

For those who are wondering how much this costs our ratepayers, of the meetings listed above 10% are paid, 90% are voluntary!

DIANE GOODLEY

I have been very busy with my role as the representative on the Waitakere Weed Free Trust, Laingholm District Citizens Association, Waipariera Community House and Oratia Resident and Ratepayer Assoc.

Waitakere Weed Free Trust is a very active organisation, they have a full committee, who are very committed to their roles. They have good Council support but need more funding, and more work, they do a good job but need more tenders.

Laingholm District Citizens Association also has a very active committee. They support there community very well, they had issues on subdivisions and work hard on submissions that they need to put forward, I do not have enough knowledge on this subject and will be advising them to have more correspondence with the Councilors.

I have had some road issue arise in Oratia which I am very happy to say I have had resolved with help from Jack Burton, which brings me to wanting to say a big thank you to Jack as he has been my back bone with these issues.

I was appointed by the Waitakere Community Board to be the Board representative at the Waipariera Community House. This involved attending the House Management Committee meetings.

Prior to this Dorothy McGray of Workers Education Association and Jo Brewster of Waitakere City Council had asked me if I would be interested in training the Co-ordinator of the Waipariera Community House. I subsequently put to the members of the Waitakere Community Board at the December meeting if they were comfortable with this.

After discussion the Board agreed that in their collective opinion this would not constitute a conflict of interest.

I attended meetings of the Waipariera Community House Management Committee in February and March. On both occasions no written financial report was tabled and a verbal summary was given referring only to a bank statement.

The House has received correspondence from Waitakere City Council requesting audited accounts by the end of January 2002, these being required to review their current funding allocation. I was asked by Council staff to follow this up as I would be attending their meeting. These were not available at the meeting held in February and after discussion by the Management Committee it was agreed to have them ready to be presented to the next meeting in March. The audited accounts were not presented at the March meeting and again after discussion by the Management Committee it was agreed to have them to the Waitakere City Council by 16 April 2002.

In my role of training the Co-ordinator I observed the following:

1. A small number of classes had been organised by the House – Te Reo Maori, Learners Licence
2. The house accommodated a small Playgroup. This group has since fallen to intermittent use of the house.
3. The House ran a small holiday programme – this has not been included in the House statistics

I am aware of the houses contractual obligations as far as service delivery is concerned and I am not happy with the low level of service delivery these points indicate.

I worked closely with the House Co-Ordinator to put together an extensive programme for term 2 in the hope that this may create more interest from the local community. I have since been informed that the Coordinator of the house has resigned this being effective immediately and I have concerns regarding this. I am aware this is a matter of dispute.

I do feel the House is not well sited and its unkempt appearance is detrimental to attracting potential users.

Oratia Ratepayers and Residents Assoc held their Annual General Meeting in late 2001 and subsequently changed the venue for their meetings. I was left off the list for being notified and so I therefore attended two ghost meetings at the Oratia Settlers Hall. Having eventually been informed of the new venue I attended their April meeting. Thanks to Kevin Healy who attended these meetings and kept up the 'appearances' of the Community Board. I am at present dealing with some upgrading and maintenance issues that I have taken up with Council staff regarding the Oratia Hall.

I would like to acknowledge how helpful it has been to attend the various workshops and presentations by Council staff on a variety of issues and projects. It makes life so much easier when you're 'out there' talking to groups to have that backgrounding. I have also taken great pleasure in attending several public fundraising ventures and events and am looking forward to the Dawn Parade at the Waikumete Cemetery and the Laingholm Parade.

I would like to say thank you to the Council staff who gave up their Sundays to take us on a ward 'tikitour'. These tours were extremely tiring because our ward is so huge, but well worth the time and effort. I think we should have one at least every six months to take a look at current projects and issues around the ward.





Bruce McLaren Intermediate School

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17 April 2002

Ms. Christine Shepherd J.P.
Chairperson
Waitakere Community Board
Waitakere City Council
Private Bag 93 109
Henderson
Waitakere City

Dear Christine,

Thank you for your letter of 11 April passing on the information about the repairs to the footpaths in Bruce McLaren Road and for the proposal for the footpath on the other side of Bruce McLaren Road to be included in the 2002/2003 Annual Plan.

It was also very pleasing to hear of the footpath going in along Henderson Valley Road from Corban Avenue to Spode Place. It will be so much safer for the children going home or coming to school.

A big thank you to you and the Waitakere Community Board for the work and lobbying you put into effecting these developments.

Yours sincerely,

.....
D I Crickmer
Principal

PART VI - GENERAL

26 NEW FOOTPATH CONSTRUCTION: BUDGET ALLOCATION

PURPOSE OF THE REPORT

This report seeks approval for a new procedure to allocate the annual footpath extension budget.

BACKGROUND

There has been dissatisfaction among the Community Boards over their relative budgets for the construction of new footpath work. At the September 2001 Waitakere Community Board Meeting the Board resolved the following:

1. *That the Waitakere Community Board again expresses its concern about methods used to allocate funding to new footpath construction on a Ward basis, as this disadvantages the Waitakere Ward where there is the greatest need for footpaths.*
2. *That the report requested at the Annual Budget on the issues of the methodology in respect of Ward allocations on footpaths in Waitakere City, be brought back to Council at its earliest possibility."*

2079/2001

STRATEGIC CONTEXT

Safety for pedestrians is a key objective of the Urban Villages pathway to a sustainable city, "that people can get easily and safely to where they need to go by walking, cycling, passenger transport, or private vehicle".

In this context it is important that the backlog of footpath construction is addressed equitably with regard to the whole city. This means taking into account the overall distribution of the backlog and the overall distribution of pedestrian activity.

ISSUES

1) Overall Budget

Council decides the citywide budget for footpath extension through the Annual Plan process. The proposed 2002/2003 budget is \$450,000.

2) Priority List

Council receives requests for new footpaths from the public from time to time. In each case the proposed footpath is added to the 'priority list'.

Priority is assigned by giving points for critical factors. Safety factors include road and berm widths, visibility distances, traffic volume, etc. Usage factors include numbers of houses, schools, shops, and bus stops etc.

The priority list accounts for about 55 km of missing footpath, value about \$6.5 million, but this does not include road sections for which footpath requests have not been made. In total the footpath backlog is estimated as some 530 km.

3) **Allocation of Citywide Budget: Existing Procedure**

A citywide priority list is drawn up, to the value of the citywide footpath budget, and those footpaths at the top of the list are recommended to the relevant Community Board. The list of lower priority sites within the Wards is also considered and the Board may change priorities depending on its experience and perception of conditions within the Ward.

Under this procedure the size of the individual Ward budgets is can vary considerably from year to year, and it is possible that a Ward may receive no budget. No account is taken of the existence of roads without footpaths, for which requests have not been made.

4) **Allocation of Citywide Budget: Proposed New Procedure**

The Citywide budget would be allocated equitably to the Boards and each Board would allocate its assigned budget to particular roads based on the priority list and a supplementary report from Transport Assets.

Stage 1

The proposed formula to allocate the citywide budget makes use of the following 'measures':

$$X = (\text{kilometre of road with no footpath} * 3 + \text{kilometre of road with 1 footpath} * 1) / 4$$

where X is the total practical backlog of new footpath within each Ward (which excludes road sections where provision of a footpath would not be sensible, for example most of Piha Road).

Y = the total dollars of residential rate collected for that Ward.

The proposed formula is:

$B = B1 + B2 + B3 + B4$ where B is the citywide budget, and B1 the budget for Ward 1 etc.

$$B1 = \frac{X1 * Y1}{\sum XY} \times B$$

This formula is to be referred to as the NFBA (New Footpath Budget Allocation) formula.

The rationale is that the Ward budgets should reflect the total practical backlog and the total rates, becoming larger or smaller as each of these measures become larger or smaller.

Stage 2

The budget allocation is distributed to specific sites by the Community Board, based on the Ward priority list (drawn from the resident's requests prioritised by quantified safety and usage demand factors), and a supplementary report from the Transport Assets Section which focuses on additional roads not on the priority list. The Board at its discretion can alter the Ward priority list based on its own priorities or local knowledge.

5) Application to the Proposed 2002/2003 Budget

The proposed City Wide footpath extension budget for 2002/2003 is \$450,000. The table below compares the allocation of this to Wards using the proposed and the existing procedures:

WARD	Road with No Footpath (km)	Road with One Footpath (km)	Total Missing Footpath (km)	X (km)	Y (\$M)	BUDGET 02/03 (proposed method) (\$)	BUDGET 02/03 (existing method) (\$)
Henderson	6.10	19.78	31.98	9.52	22.825	26,785	0
Massey	58.90	35.44	153.24	53.04	25.516	166,815	50,859
New Lynn	25.90	43.60	95.40	30.33	29.983	112,080	264,466
Waitakere	105.54	33.48	244.56	87.53	13.376	144,319	134,675
TOTAL	196.44	132.30	525.18	180.41	91.701	450,000	450,000

The proposed method clearly allocates the footpath extension budget to wards in an equitable manner.

Although, Waitakere Ward's share increases by only a small amount, the inequity perceived by Waitakere in relation to New Lynn has been greatly reduced, and Waitakere's allocation is comparable with the allocation for Massey, despite the fact that Massey contributes almost twice the amount of rates to the City.

RESOURCES

The proposed method is simple to apply and uses information already available in the RAMMS and GEMS databases. No further staff resources or funding would be required.

CONCLUSION

A new 2-stage procedure to allocate the annual footpath extension budget to sites is presented.

In stage 1, the citywide budget is allocated to Wards using an equitable formula, the NFBA formula, based on the total practical footpath backlog and the total residential rates collected for each Ward. This ensures that each Ward will have work done in proportion to its footpath backlog and residential activity.

In stage 2, each Ward budget is distributed to specific sites by the Community Board, based on the Ward priority list, and a professional report from the Transport Assets Section of the City Services Unit. The priority list refer to specific requests from residents prioritised by quantified safety and usage demand factors. The Unit's report may deal with additional roads, not appearing in the priority list.

Alternative formulae could be presented, each giving somewhat different allocations; however, the simplicity or and sensible results from the proposed formula supports its adoption. Once accepted it would provide a fixed method, where the outcome is not susceptible to argument.

RECOMMENDATIONS

1. That the information be received.
2. That the annual citywide budget for the construction of new footpaths is allocated to each Ward using the NFBA (New Footpath Budget Allocation) formula.
3. That for each Ward the budget for the construction of new footpaths is allocated to sites by the Community Board based on the priority list and the annual report from the Service Manager: Transport Assets or his delegated staff.
4. That this report and the Finance and Operational Performance Committee's resolutions thereon be reported to each Community Board for its information and action, by the Committee Secretary.

Report prepared by: Reg Cuthers, Transportation Engineer Asset Development.

