

MINUTES OF AN INAUGURAL MEETING OF THE WAITAKERE COMMUNITY BOARD
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON TUESDAY, 6 NOVEMBER 2001
COMMENCING AT 7.01 PM.

PRESENT:

Mrs	CA	Shepherd, JP (Chairperson from 7.17 pm)
Mr	RE	Taylor (Deputy Chairperson)
Ms	DJ	Goodley
Mr	DG	Hallett
Cr	PA	Hulse
Mrs	BP	Hanson, MBE, JP
Mr	KP	Healy
Cr	CA	Stone
Cr	DA	Yates

ALSO PRESENT:

Mayor, Bob Harvey, QSO, JP		
Cr	AC	Fenton
Cr	BA	Brady, JP
Cr	GB	Presland
Mr	RF	Jessopp (Massey Community Board)

IN ATTENDANCE:

Acting Chief Executive: J Dragicevich
Director: Strategic Projects
Acting Executive Assistant
Manager: Consent Services
Service Manager: Resource Management and Building
Service Manager: Parks
Project Manager: Strategic Projects
Property Officer: A Dougal
Parks Asset and Contracts Engineer
Committee Secretary: O Schuster

The Acting Chief Executive, John Dragicevich, declared the meeting open.

OPENING PRAYER

Poata Northcroft from Te Ropu Kaumatua O Waipareira said the Opening Prayer.

WELCOME

Mayor Bob Harvey addressed the meeting on the role and value of the community boards within Waitakere City.

1 **DECLARATION OF MEMBERS**

The Acting Chief Executive, John Dragicevich, called members of the Waitakere Community Board to individually come forward and make their Declarations, pursuant to S.114U of the Local Government Act 1974. Members came forward in the following order:

Waitakere Community Board

- Diane Jennifer Goodley
- David George Hallett
- Betty Phyllis Hanson
- Kevin Patrick Healy
- Christine Anne Shepherd
- Robin Eric Taylor

Councillors

- Penelope Ann Hulse
- Carolynne Anne Stone
- Denise Agnes Yates

and made their declarations.

Mayor Harvey congratulated the Community Board members.

2 **ELECTION OF CHAIRPERSON**

The Acting Chief Executive, John Dragicevich, called for nominations for the position of Chairperson.

NOMINATED by DJ Goodley, seconded DF Hallett:

That Mrs Christine Anne Shepherd be appointed as Chairperson of the Waitakere Community Board.

2473/2001

There being no further nominations, the Acting Chief Executive, John Dragicevich, **DECLARED** Mrs Christine Anne Shepherd appointed as Chairperson of the Waitakere Community Board.

7.17 pm The Acting Chief Executive vacated the Chair and the Chairperson assumed the Chair and addressed the meeting.

3 ELECTION OF DEPUTY CHAIRPERSON

The Chairperson called for nominations for the position of Deputy Chairperson.

NOMINATED by BP Hanson, seconded DF Hallett.

That Mr Robin Eric Taylor be appointed as Deputy Chairperson of the Waitakere Community Board.

2474/2001

There being no further nominations, the Chairperson **DECLARED** Mr Robin Eric Taylor appointed as Deputy Chairperson of the Waitakere Community Board

7.21 pm Mayor Bob Harvey left the meeting.

4 GENERAL EXPLANATION OF STATUTORY PROVISIONS

2475/2001

MOVED by Cr Stone, seconded Cr Yates:

That the synopsis of the provisions in the Local Government Act 1974, the Local Government Official Information and Meetings Act 1987, and other laws effecting members including the appropriate provisions of the Local Authorities (Members Interests) Act 1968, Sections 99, 105 and 105A of the Crimes Act 1951, and the Secret Commissions Act 1910 tabled for members information, and the general explanation presented by the Acting Executive Assistant, Colin Davis on behalf of the Chief Executive of those statutory provisions as they affect the role and responsibilities of elected members, be received.

CARRIED

5 ADOPTION OF MEETING SCHEDULE

2476/2001

MOVED by Cr Yates, seconded Cr Hulse:

1. That the information be received.
2. That the Waitakere Community Board adopts the meeting dates and times for the Board's Ordinary meetings as follows:

Tuesday	4 December 2001	7.00 pm
Tuesday	5 February 2002	7.00 pm
Tuesday	5 March 2002	7.00 pm
Tuesday	2 April 2002	7.00 pm
Tuesday	7 May 2002	7.00 pm
Tuesday	4 June 2002	7.00 pm
Tuesday	2 July 2002	7.00 pm
Tuesday	6 August 2002	7.00 pm
Tuesday	3 September 2002	7.00 pm
Tuesday	1 October 2002	7.00 pm
Tuesday	5 November 2002	7.00 pm
Tuesday	3 December 2002	7.00 pm

3. That the venue for the Waitakere Community Board meetings be the Waitakere City Council, Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City.

CARRIED

6 ADOPTION OF STANDING ORDERS

2477/2001

MOVED by Cr Yates, seconded Cr Hulse:

1. That the information be received.
2. That the Standing Orders as circulated and amended at the Council meeting of 31 October 2001 be adopted for the 2001/2004 term of the Waitakere Community Board, subject to the deletion of the phrase "a period of up to 30 minutes", deletion of the word "not", and the addition of the word "time" in Standing Order 25.8 as set out below:

Public forum 25.8

Where the Local Authority so determines, ~~a period of up to 30 minutes,~~ **time** may be set aside for a public forum at the commencement of ordinary meetings of the local authority, which are open to the public. Each speaker during the public forum section of a meeting may speak for five minutes on any matter which has ~~not~~ been delegated to a Community Board.

NOTE - The public forum procedure does not apply in respect of any hearing, including the hearing of submissions where the local authority, committee or subcommittee sits in a quasi-judicial capacity.

CARRIED

7 ADOPTION OF ORDER OF BUSINESS

2478/2001

MOVED by DJ Goodley, seconded Cr Hulse:

That the information be received.

CARRIED

2479/2001

MOVED by RE Taylor, seconded DF Hallett:

The Waitakere Community Board's order of business for its Ordinary meetings be adopted as set below:

Apologies
Confirmation of Minutes
Urgent Business
Deputations/Petitions
Public Forum
Chairperson's Report
Committee Secretary's Report
Officers' Reports
Notices of Motion
Board Members' Reports

CARRIED

8 STREET EVENTS SUBCOMMITTEE - ROAD CLOSURE

2480/2001

MOVED by Cr Stone, seconded Cr Hulse:

1. That the information be received.
2. That a Streets Events Subcommittee - Waitakere Ward be established with the fields of activity and delegated powers as set out below:

STREET EVENTS SUBCOMMITTEE

(A Subcommittee of each Community Board)

For each Ward there is a Street Events Subcommittee which shall report to the appropriate Ward Community Board.

FIELD OF ACTIVITY

To consider and approve temporary road closures, and the temporary prohibition of traffic on roads.

MEMBERSHIP

The Subcommittee shall comprise:

1 Member of the Community Board

Service Manager - Transport Assets

Transportation Engineer Asset Development

Quorum: 2 members

DELEGATED POWERS

1. All matters, not being matters specifically delegated to Council officers, or Council committees regarding the temporary closure of roads, for the purposes specified in clause 11(e) in the Tenth Schedule to the Local Government Act 1974.
2. To assess the temporary closure of any road, or part of any road to all traffic or any specified type of traffic (including pedestrian traffic), for any exhibition, fair, show, market, concert, film-making, race or other sporting event or public function.
3. In respect of the particular Ward or area for which the community boards have jurisdiction, the power to approve temporary prohibition of traffic under the provision of Clause 11(e) in the Tenth Schedule to the Local Government Act 1974; viz

"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)

(e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or any other sporting event or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."

CARRIED

2481/2001

MOVED by Cr Hulse, seconded Cr Stone:

That Mr Kevin Patrick Healy be appointed as the Waitakere Community Board representative on the StreetsEvents Subcommittee.

CARRIED

9 **COMMUNITY BOARD APPOINTMENTS TO THE HEARINGS COMMITTEE**

2482/2001

MOVED by Cr Stone, seconded Cr Hulse:

That the information be received.

CARRIED

2483/2001

MOVED by Cr Yates, seconded BP Hanson:

That Mr Robin Eric Taylor be appointed as the Waitakere Community Board representative to the Hearings Committee and that Ms Diane Jennifer Goodley be the alternative representative, when issues pertaining to Waitakere Ward are being considered.

CARRIED

10 COMMUNITY BOARD APPOINTMENTS TO OUTSIDE ORGANISATIONS

2484/2001

MOVED by BP Hanson, seconded RE Taylor:

That the information be received.

CARRIED

2485/2001

MOVED by BP Hanson, seconded Cr Yates:

That Mrs Christine Anne Shepherd be appointed as the Waitakere Community Board representative on the Auckland Region Community Boards Association Executive Committee, on a voluntary basis.

CARRIED

2486/2001

MOVED by DJ Goodley, seconded Cr Hulse:

That Mr Kevin Patrick Healy be appointed as the Waitakere Community Board representative on the Keep Waitakere Beautiful Committee, on a voluntary basis.

CARRIED

2487/2001

MOVED by Cr Yates, seconded DF Hallett:

That Ms Diane Jennifer Goodley be appointed as the Waitakere Community Board representative on the Weed Free Waitakere Trust, on a voluntary basis.

CARRIED

2488/2001

MOVED by DJ Goodley, seconded DF Hallett:

That Mr Robin Eric Taylor be appointed as the Waitakere Community Board representative on the Auckland Regional Council, Pest Liaison Group, on a voluntary basis.

CARRIED

2489/2001

MOVED by DJ Goodley, seconded DF Hallett:

That Mrs Christine Anne Shepherd be appointed as the Waitakere Community Board representative on the Harbourview "People's Park" Working Party, on a voluntary basis.

CARRIED

2490/2001

MOVED by BP Hanson, seconded Cr Hulst:

That Ms Diane Jennifer Goodley be appointed as the Waitakere Community Board representative on the Huia/Cornwallis Stormwater/Wastewater Liaison Group, on a voluntary basis.

CARRIED

2491/2001

MOVED by DJ Goodley, seconded Cr Yates:

That Mrs Betty Phyllis Hanson be appointed as the Waitakere Community Board representative on the Glen Eden Citizen Advice Bureau, on a voluntary basis.

CARRIED

2492/2001

MOVED by RE Taylor, seconded DJ Goodley:

That Mrs Betty Phyllis Hanson be appointed as the Waitakere Community Board representative on the West Coast Plan Liaison Group, on a voluntary basis.

CARRIED

11 **OPEN FORUM**

8.05 pm

Jenine Clift and P Duim

- Presented a petition from Bruce McLaren Road residents about the footpath on Bruce McLaren Road.
- Would like the existing footpath along Bruce McLaren Road from Railside Avenue to Meremaia Road to be replaced and the unfinished section completed.

2493/2001

MOVED by DF Hallett, seconded Cr Yates:

That the petition be received.

CARRIED

8.10 pm **Ian Hutchinson and Paul Lowe**
Swanson Resident and Ratepayer Association

- Updated the Board on the Swanson Structure Plan. Would like a consultation process to be put in place between the Swanson community and Council in relationship to the process of the Structure Plan.

8.20 pm **Debbie Young and Michael Wilmott**

- Would like the "Give Way" sign at the intersection of Forest Hill Road and West Coast Road changed to a "Stop" sign.

2494/2001

MOVED by Cr Hulse, seconded Cr Yates:

That a report be brought back to the Board at its next meeting on Tuesday, 4 December 2001 as a matter of urgency on the possible safety improvements on the roading and signage issues relating to the "Give Way" at the corner of West Coast Road and Forest Hill Road and options to enable the Board to make a recommendation.

CARRIED

2495/2001

MOVED by DA Yates, seconded BP Hanson:

That the information in Open Forum be received.

CARRIED

12 SECRETARY'S REPORT

2496/2001

MOVED by Cr Yates, seconded RE Taylor:

That the information be received.

CARRIED

13 SWANSON RESERVES MANAGEMENT PLAN

2497/2001

MOVED by CA Shepherd, seconded Cr Hulse:

That the information be received.

CARRIED

2498/2001

MOVED by Cr Yates, seconded RE Taylor:

That Mrs Christine Anne Shepherd and Mr David George Hallett be the representatives to the Internal Advisory Group for the Management Plan, on a voluntary basis

CARRIED

2499/2001

MOVED by Cr Hulse, seconded Cr Yates:

That the Swanson Resident and Ratepayers be invited to appoint two community representatives, on a voluntary basis to the Advisory Group.

CARRIED

14 SWANSON STAGE 2 DEVELOPED DESIGN

2500/2001

MOVED by Cr Yates, seconded KP Healy:

1. That the information be received.
2. That the draft developed design for the Swanson Stage 2 be approved.

CARRIED

15 LOCKINGTON GREEN RESERVE CONCEPT PLAN

2501/2001

MOVED by Cr Hulse, seconded KP Healy:

1. That the information be received.
2. That the draft concept plan for Lockington Green Reserve be approved.
3. That it be recommended to Council that funding be provided in the 2002/2003 Annual Budget for the completion of the Lockington Green Reserve development.

CARRIED

16 LAINGHOLM PARK SPORTS FIELD DEVELOPMENT

9.07 pm Cr Hulse left the meeting.

9.15 pm Cr Hulse returned to the meeting.

2502/2001

MOVED by Cr Yates, seconded DJ Goodley:

1. That the information be received.
2. That the Laingholm Park Landscape Concept Plan be approved.
3. That stage 1 of the development works at Laingholm Park which involves the development of a sports field, car park and other associated works, be approved.
4. That it be recommended to Council that support is given for the inclusion of \$265,000 in the 2002/2003 Annual Budget for stage 2 of the development works at Laingholm Park and that consideration be given to extend the funding over a two year period if necessary.
5. That in the event of the consent process exceeding the planned timeframe and delaying completion of the project until October 2002 it be recommended to Council that the required funding be carried over into the 2002/2003 financial year.

CARRIED

17 USE OF ESPLANADE RESERVE BY REDWOOD PARK GOLF CLUB

9.20 pm RE Taylor left the meeting.

2503/2001

MOVED by Cr Stone, seconded DF Hallett:

1. That the information be received.
2. That the Chief Executive be given authority to negotiate a lease with the Redwood Park Golf Club Incorporated for the areas of esplanade reserve they currently occupy (Lot 3 on Deposited Plan 109320 and Lot 5 on Deposited Plan 135381) and the lease be executed as negotiated.
3. That Lot 3 on Deposited Plan 109320 and Lot 5 on Deposited Plan 135381 be set aside under bylaw 1723.5 for the purposes of playing golf so long as a lease of the area to the golf club is in effect.
4. That acknowledging the value that the Swanson community place on this recreational facility, the inaccessibility of the Esplanade Reserve and the excellent stewardship of this land by the Redwood Golf Club that the Board supports the lowest rate being charged on the leased area.

CARRIED

9.25 pm RE Taylor returned to the meeting.

18 LEASE OF HUIA FIRE STATION

2504/2001

MOVED by Cr Yates, seconded BP Hanson:

1. That the information be received.
2. That the Chief Executive be given authority to negotiate and conclude a lease with the New Zealand Fire Service Commission for the building footprint, drive and turn around area on Karamatura Reserve (part Lot 7, Deposited Plan 45463) under Section 61 of the Reserves Act and the lease be executed as negotiated and that the lowest rate be charged on the lease area.

CARRIED

19 BOARD MEMBERS REPORTS

There were no Board Members Reports.

9.31 pm

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF
THE WAITAKERE COMMUNITY BOARD HELD ON

DATE:.....

CHAIRPERSON:.....