



**AGENDA FOR A MEETING OF THE STREET EVENTS SUBCOMMITTEE - WAITAKERE  
WARD TO BE HELD IN THE MANUKAU ROOM AT WAITAKERE CENTRAL,  
6 HENDERSON VALLEY ROAD, HENDERSON, WAITAKERE,  
ON WEDNESDAY, 8 OCTOBER 2008,  
COMMENCING AT 5.00 PM**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Subcommittee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Subcommittee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 NEW ZEALAND POLICE ASSOCIATION MOUNTAIN BIKE AND ROAD CYCLING  
CHAMPS STREET EVENT**

**EXECUTIVE SUMMARY**

The purpose of this report is to seek the Waitakere Street Events Subcommittee's approval to close a road to allow for the New Zealand Police Association Mountain Bike and Road Cycling Champs Street Event to be held on Tuesday, 28 October 2008.

**RECOMMENDATIONS**

1. **Receive** the New Zealand Police Association Mountain Bike and Road Cycling Champs Street Event report.
2. **Approve** to temporarily close and prohibit traffic on Mountain Road from Hays Road to Turanga Road from 9.30 am to 11.30 am on Tuesday, 28 October 2008.
3. **Approve** that the road closure is subject to the following conditions:
  - a) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any New Zealand Police and Council officers directions.
  - b) The applicant accepts full responsibility to ensure that all involved adhere to the set conditions for the event.

- c) The applicant appoints a safety co-ordinator to liaise with Council's Transport Engineers and the New Zealand Police, and to ensure that the applicant's responsibilities are met.
- d) The applicant appointing a qualified Site Traffic Management Supervisor to apply the Traffic Management Plan.
- e) St John Ambulance or other qualified personnel being in attendance at all times.
- f) The Site Traffic Management Supervisor shall obtain, place and remove any road cones, detour signs and any other barriers required by the Traffic Management Plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
- g) All directions of New Zealand Police and/or Council officers in regard to traffic management and public safety shall be complied with by the event organiser and the Site Traffic Management Supervisor.
- h) New Zealand Police and/or Council officers have the authority to delay the start of the event if the traffic management is not implemented as per the approved plan, and in extreme cases may cancel the event.
- i) The applicant advising the New Zealand Police and other emergency services of the event.
- j) The event organiser and Site Traffic Management Supervisor before shall brief all event participants before the event on their responsibilities.
- k) The applicant ensuring that all litter is cleared up immediately following the event.
- l) The applicant is notified that Council accepts no responsibility for incidents, injuries or damage caused by the event. The applicant is advised to take out public liability cover.
- m) The applicant shall accept responsibility for the cost of repairs to any private or Council property damaged during the event.
- n) The name and a phone number at which the Site Traffic Management Supervisor supervising the traffic control will be able to be reached during the event will be provided to Council's Call Centre. This information should be sent to Donna Skipps (836 8000 Ext: 8743 or [donna.skipps@waitakere.govt.nz](mailto:donna.skipps@waitakere.govt.nz)).
- o) The name and a phone number at which the Site Traffic Management Supervisor supervising the traffic control will be able to be reached during the event shall be provided to ARTA (Kate Marris, 379 4422 Ext: 9029 or [kate.marris@arta.co.nz](mailto:kate.marris@arta.co.nz)) prior to the event.
- p) Northcote Traffic Management Centre is responsible for the day to day operation of all traffic signals in the Auckland region. The Site Traffic Management Supervisor shall co-ordinate with Northcote Traffic Management Centre regarding any traffic signal installations that are within the event area or are affected by the event. contact email addresses for traffic signals are [TMCScats@transit.govt.nz](mailto:TMCScats@transit.govt.nz) and [Andrew.Hunter@transit.govt.nz](mailto:Andrew.Hunter@transit.govt.nz).

## BACKGROUND

1. This event is held annually throughout the country. It is well organised and has been carried through without incident. This year the race is planned for Tuesday, 28 October 2008. In the past years, this event has been held at different venues, i.e. Nelson, Christchurch, Rotorua etc. This year the New Zealand Henderson Police will be hosting this event in Waitakere.

## DECISION MAKING

### Issues

#### Route Details

2. The road closure for this race will be on Mountain Road between Hays Road and Turanga Road.
3. The road closure will start at 9.30am and remain closed until 11.30am at which time the road will be re-opened.

#### Consideration of Community Views

4. Public notice of Council's intention to consider road closures has been given, with any objections closing 25 September 2008.
5. No objections have been received at the time of the report preparation and any objection received will be tabled at the Waitakere Street Events Subcommittee meeting.

## STRATEGIC CONTEXT

6. Events such as this support the development of community identity and create community spirit, giving a sense of belonging. As such they contribute to the Council's strategic objectives in creating strong communities

## CONSULTATION

7. The New Zealand Police will be doing a letter drop to all affected properties two weeks prior to the event. A public notice was also placed in the Western Leader and New Zealand Herald during September 2008 with no objections being received.

## RESOURCES

8. There are no resources required for this event other than staff time.

## IMPLEMENTATION ISSUES

9. The Traffic Management plan has been provided by Quality Traffic Services and approved by the Council. Quality Traffic Services will supply a Site Traffic Management Supervisor who will implement the Traffic Management Plan and be responsible for traffic safety. The Site Traffic Management Supervisor will be assisted by marshals.

**Report prepared by:** Jane Harris, Transport Technician.

