



NOTICE OF MEETING

STREET EVENTS SUBCOMMITTEE Waitakere Ward

I hereby give notice that an Ordinary Meeting of the Street Events Subcommittee - Waitakere Ward will be held on:-

DATE: **Friday, 12 December 2003** **TIME:** **9.30 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the matter within the scope and delegation of the subcommittee and to take any necessary action connected therewith.

10 December 2003

Owena Schuster
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8864

MEMBERSHIP:

Mr KP Healy
Service Manager: Transport Assets
Transportation Engineer Asset Development

(Quorum 2 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE STREET EVENTS SUBCOMMITTEE -
WAITAKERE WARD TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE,
LINCOLN, WAITAKERE CITY, ON FRIDAY, 12 DECEMBER 2003,
COMMENCING AT 9.30 AM**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Ordinary - Wednesday, 3 December 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Street Events Subcommittee - Waitakere Ward held on Wednesday, 3 December 2003, as circulated, be taken as read and now be confirmed.



4 **NZ NATIONAL SURFING CHAMPIONSHIPS 2004**

PURPOSE OF THE REPORT

This report outlines an application from the Keyhole Board Riders for a road closure from Friday, 2 January 2004 to Sunday, 11 January 2004 as part of the annual NZ National Surfing Championships to be held at Piha and seeks the Waitakere Street Events Subcommittee's approval to close roads as detailed below.

The NZ National Surfing Championships will be held from Friday, 2 January 2004 to Sunday, 11 January 2004.

BACKGROUND

The NZ National Surfing Championship is an annual event that has been held for many years. It is well organised and carried through without problems. The event will start at 5.00 am on Friday, 2 January 2004 and end at 6.00 pm on Sunday, 11 January 2004 and requires road closures for the full period.

STRATEGIC CONTEXT

Street events provide quality and friendly activities for the community to be part of. They support the development of community identity and create community spirit, giving a sense of belonging. As such they contribute to the Council strategic objectives in creating strong communities.

ISSUES

NZ Surfing Championship Details

A1

The NZ National Surfing Championship will be stationed on Marine Parade South Road for the full period from 5.00 am on Friday, 2 January 2004 to 6.00 pm on Sunday, 11 January 2004. They will start at 7.30 am every day and end at 5.00 pm (See plan provided at page A1). A judge's tower, administration caravan and portaloos will be placed in the parking area along side Marine Parade South Road. Additional parking facilities will be arranged in the Piha Domain. All necessary road information and safety signage will be provided to motorists and the public.

Permission has been sought from all residents in Marine Parade South Road. Those residing on Marine Parade South Road will be allowed access to and from their residences. Access will also be provided for emergency and official vehicles.

Closure Details

The following road closures are requested from 5.00 am on Friday, 2 January 2004 to 6.00 pm on Sunday, 11 January 2004 in order to safely carry out the NZ National Surfing Championship:

- Marine Parade South Road.

The Police Strategic Traffic Unit have agreed to the traffic management plan and accept that the event is planned adequately. First aid staff will be available at the event.

Public Notice

Public notice of Council's intention to consider road closures has been given, with any objections to have been received by Tuesday, 3 December 2003.

No objections have been received at the time of report preparation and any objection received, will be tabled at the committee meeting.

RECOMMENDATIONS

1. That the information be received.
2. That pursuant approval be granted to temporarily close and prohibit traffic on Marine Parade South Road in Piha from 5.00 am on Friday, 2 January 2004 to 6.00 pm on Sunday, 11 January 2004 subject to:
 - a) The closures being carried out in accordance with the traffic management plan.
 - b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements and compliance with any Police directions.
 - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roading engineers and New Zealand Police and to ensure that the applicant's responsibilities are met.
 - d) St John Ambulance or other qualified personnel being in attendance at all times.
 - e) The applicant shall obtain, place and remove any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers. The applicant shall meet all associated costs.
 - f) The applicant advising all emergency services and bus operators of the road closure details.
 - g) The applicant ensuring that all litter is cleared up each day immediately following the event.
 - h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
 - i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
 - j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by: Edwin Dearham, Principal Transportation Engineer: Planning.

