



**NOTICE OF A SPECIAL MEETING**

**STREET EVENTS SUBCOMMITTEE**

**New Lynn Ward**

I hereby give notice that pursuant to Standing Order 14.1(b)(ii) a Special Meeting will be held on:-

**DATE: Tuesday, 20 November 2001 TIME: 9.30 am**

**VENUE: Waitakere City Council Office situated at 131 Lincoln Road, Henderson, Waitakere City**

to consider the matters within the scope and delegation of the committee and to take any necessary action connected therewith.

23 November 2001

Audrey Chan  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8603

**MEMBERSHIP:**

Mr Pim van der Voort, JP  
Service Manager: Transport Assets  
Transportation Engineer Asset Development

(Quorum 2 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted).

**AGENDA FOR A SPECIAL INAUGURAL MEETING OF THE STREET EVENTS  
SUBCOMMITTEE - NEW LYNN WARD TO BE HELD IN THE WAITAKERE  
CITY COUNCIL OFFICE SITUATED AT 131 LINCOLN ROAD,  
HENDERSON, WAITAKERE CITY, ON TUESDAY,  
20 NOVEMBER 2001, COMMENCING AT 9.30 AM.**

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**AGENDA FOR A SPECIAL INAUGURAL MEETING OF THE STREET EVENTS  
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**1 APOLOGIES**



**2 ELECTION OF CHAIRPERSON**

Pursuant to the Local Government Act, every Subcommittee is required to elect a Chairperson from its members at its first meeting, unless appointed by the board. The election shall be on the basis of open voting with one vote by each member (and no person having a casting vote) unless the Subcommittee resolves to use the voting system described in Section 114K which reads as follows:

- “(1) For the purposes of-*
- (a) The appointment of the Chairperson or Deputy Chairperson of a committee; and*
  - (b) The election or appointment of a representative of a local authority for any purpose, -*
- the local authority of (except where the local authority has otherwise directed) the committee may, by resolution, determine that the person be elected or appointed by a system of voting that requires that, except as provided in subsection (2) of this section, the person to be elected or appointed receive the votes of a majority of the membership of the local authority or committee present and voting, and that requires that, where more than one round of voting is required, the least successful candidate in a round of voting shall not be a candidate in the next round of voting.*
- (2) Where the system of voting described in subsection (1) of this section is adopted, section 114J(1)(b) of this Act shall not apply, and every equality of votes that is not to be determined by a further round of voting shall be determined by lot in such manner as the local authority or committee determines.”*

The Chief Executive or his representative will call for nominations for the position of Chairperson. In the event that more than one nomination is received the Board will be asked to determine the basis of voting (ie. as provided by either Section 101P or Section 114K).

The Subcommittee will then be requested to elect a member to be Chairperson.

**RECOMMENDATIONS**

1. That the information be received.
2. That the Street Events Subcommittee - New Lynn Ward elect one member to be Chairperson of the Street Events Subcommittee - New Lynn Ward.



### 3 GLEN EDEN CHRISTMAS PARADE

#### **PURPOSE OF THE REPORT**

This report outlines a request from the Glen Eden Community Protection Society Incorporated for partial road closures on Saturday, 24 November 2001 and seeks the Street Events Subcommittee - New Lynn Ward approval to partially close roads as detailed below.

#### **BACKGROUND**

The Glen Eden Christmas parade is a new event which the organisers hope will become an annual event with the support of the local community.

#### **ISSUES**

##### **Route Details**

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The parade will begin from behind the Glen Eden RSA turning left into Glendale Road, right into West Coast Road then travel up West Coast Road to Captain Scott Road where the parade will then turn right into Captain Scott Road and then turning right into the old 3 Guys car park from where the floats will disperse, map attached at page A1.

The parade is due to commence at 3.00pm and is expected to finish at 4.30 pm.

##### **Closure Details**

The following partial road closures are requested in order to safely carry out the parade.

- Glendale Road (between Oates and West Coast Road)
- West Coast Road (between Glendale and Captain Scott Road)
- Captain Scott Road (between West Coast and Oates Roads)

Marshals will be stationed at various sites along the route. Police will also be in attendance.

A Traffic Management Plan has been prepared in conjunction with the Waitakere Police, the organisers and Council Roding staff.

##### **Public Notice**

Public notice of Council's intention to consider road closures has been given, with any objections to have been received by Wednesday, 14 November 2001.

As this report has been prepared prior to 14 November 2001 advice will be tabled at the Subcommittee Meeting of any objections received.

## RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic, as required, on the following roads on Saturday, 24 November 2001. (Pursuant to Clause 11(e) in the Tenth Schedule of the Local Government Act 1974.)
  - (a) From 3.00 pm to 4.30 pm:
    - Glendale Road (between Oates and West Coast Road)
    - West Coast Road (between Glendale and Captain Scott Roads)
    - Captain Scott Road (between West Coast and Oates Roads)
3. That approval be subject to:
  - (a) The applicant receiving New Zealand Police Traffic Safety Branch supervision.
  - (b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements, and complying with any Police directions.
  - (c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roading Engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
  - (d) St John Ambulance or other qualified personnel being in attendance at all times.
  - (e) The applicant obtaining, placing and removing any road cones, detour signs and any other barriers in accordance with the traffic supervision plan and as directed by New Zealand Police and/or Council officers and meeting associated costs.
  - (f) The applicant advising all emergency services and Bus operators of the road closure details.
  - (g) The applicant ensuring that all litter is cleared up immediately following the event.
  - (h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
  - (i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
  - (j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by: Annette Geering, Service Management Assistant.



#### 4 NEW LYNN CHRISTMAS PARADE

##### **PURPOSE OF THE REPORT**

This report outlines a request from the Lions Club of New Lynn for a road closure on Saturday, 8 December 2001 as part of the annual New Lynn Santa Parade and seeks the New Lynn Street Events Subcommittee approval to temporarily close and prohibit traffic on the following roads as detailed below.

##### **BACKGROUND**

The New Lynn Santa Parade is an annual event that has previously been well organised and has carried through with no problems. The organisers have planned starting at 10.30 am and finishing at 1.00 pm. The parade itself will begin at 10.30 am and last for one and a half hours.

##### **ISSUES**

###### **Route Details**

The parade route commences at the Council car park in McNaughton Way and proceeds along McNaughton Way onto Hugh Brown Drive and through into Great North Road at its intersection with Memorial Drive.

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From there the parade circles Lynmall via Great North Road, Veronica Street, Totara Avenue and Memorial Drive before returning via Hugh Brown Drive to the car park where it commenced, map attached at page A2.

###### **Closure Details**

The following temporary road closures are requested in order to safely carry out the parade.

- McNaughton Way and McNaughton Way (car park)
- Hugh Brown Drive (full length)
- Delta Avenue (south of Reid Road)
- Great North Road (between Totara Avenue and Veronica Street)
- Todd Avenue (full length)
- Memorial Drive (full length)
- Totara Avenue (east of Clark Street)
- Veronica Street (South East of Great North Road)

Limited access for Taxis and Buses will be maintained in Totara Avenue between Clark Street and Memorial Drive.

Availability of Police assistance from New Zealand Police (4 officers, 2 cars and drivers) has been arranged.

The organisers have appointed a safety co-ordinator.

A Traffic Management Plan has been prepared in conjunction with the New Zealand Police, the organisers and Council Roading staff.

## Public Notice

Public notice of Council's intention to consider road closures has been given, with any objections to have been received by Friday, 23 November 2001.

As this report has been prepared prior to the above date, any objections received will be tabled at the Subcommittee meeting.

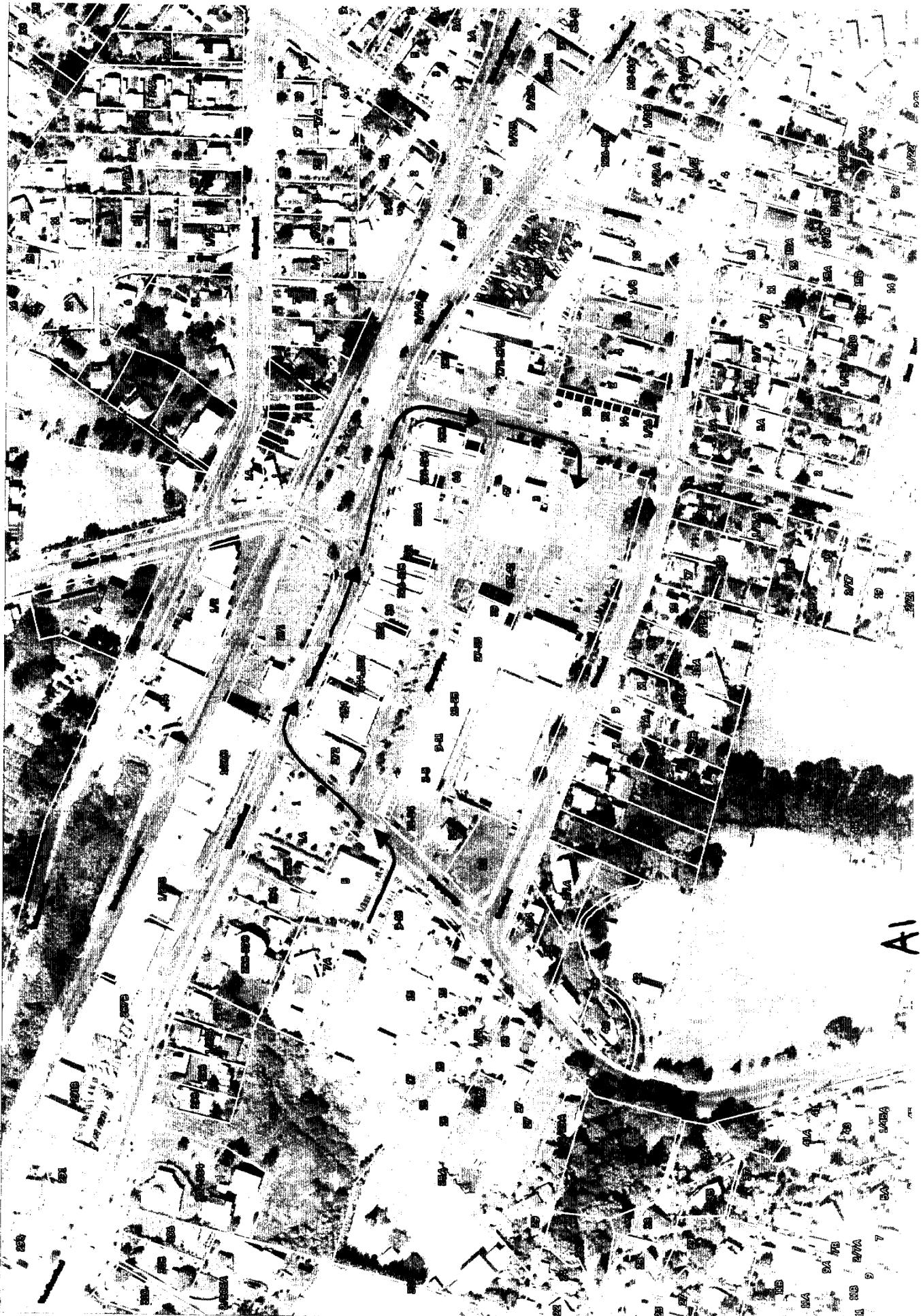
## RECOMMENDATIONS

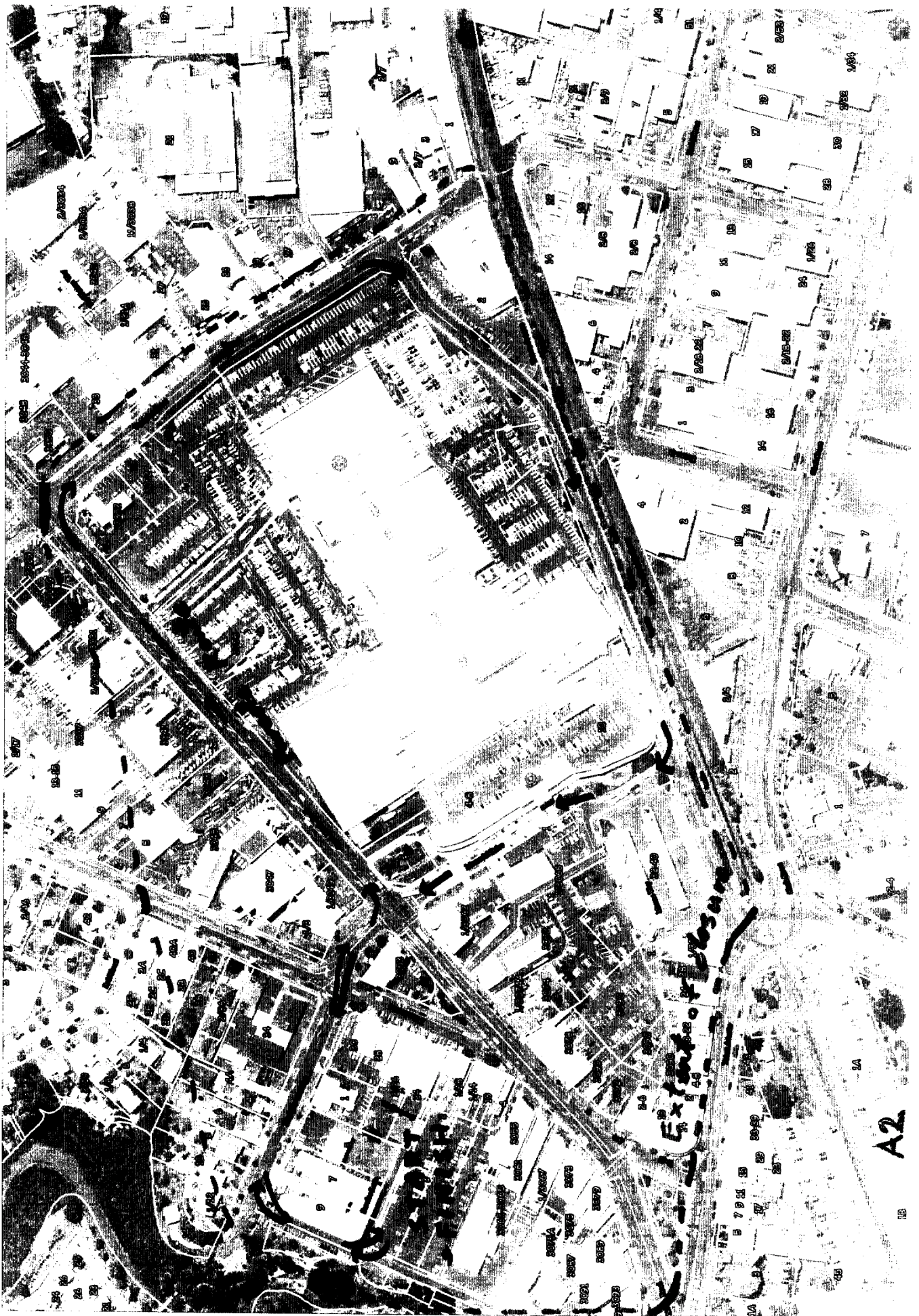
1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on the following roads on Saturday, 8 December 2001. (Pursuant to Clause 11(e) in the Tenth Schedule of the Local Government Act 1974.)
  - (a) From 10.30 am to 1.00 pm:
    - McNaughton Way and McNaughton Way (car park)
    - Hugh Brown Drive (full length)
    - Delta Avenue (south of Reid Road)
    - Great North Road (between Totara Avenue and Veronica Street)
    - Todd Avenue (full length)
    - Memorial Drive (full length)
    - Totara Avenue (east of Clark Street)
    - Veronica Street (South East of Great North Road)
3. That approval be subject to:
  - a) The applicant receiving New Zealand Police Traffic Safety Branch supervision.
  - b) The applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements, and complying with any Police directions.
  - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roading engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
  - d) St John Ambulance or other qualified personnel being in attendance at all times.
  - e) The applicant obtaining, placing and removing any road cones, detour signs and any other barriers in accordance with the traffic supervision plan and as directed by New Zealand Police and/or Council officers and meeting associated costs.
  - f) The applicant advising all emergency services and Bus operators of the road closure details.
  - g) The applicant ensuring that all litter is cleared up immediately following the event.

- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
- i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by: Annette Geering, Service Management Assistant.







Exp. of P. 10/25

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