

**NOTICE OF SPECIAL MEETING**

**STREET EVENTS SUBCOMMITTEE**

**New Lynn Ward**

I hereby give notice that pursuant to Standing Order 14.1(b)(i) a Special Meeting of the Street Events Subcommittee - New Lynn Ward will be held on:-

**DATE: Monday, 17 February 2003**                      **TIME: 9.30 am**

**VENUE: Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the following matters within the scope and delegation of the subcommittee:

- Confirmation of Minutes;
- New Lynn Village Organic Market;

and to take any necessary action connected therewith.

17 February 2003



Audrey Chan  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8603

**MEMBERSHIP:**

Mr P van der Voort, JP (Chairperson)  
Service Manager: Transport Assets  
Transportation Engineer Asset Development

(Quorum 2 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A SPECIAL MEETING OF THE STREET EVENTS SUBCOMMITTEE -  
NEW LYNN WARD, TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA  
AVENUE, LINCOLN, WAITAKERE CITY, ON MONDAY,  
17 FEBRUARY 2003, COMMENCING AT 9.30 AM.**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Emergency - Wednesday, 13 November 2002.

**RECOMMENDATION**

That the minutes of the Emergency Meeting of the Street Events Subcommittee - New Lynn Ward held on Wednesday, 13 November 2002, as circulated, be taken as read and now be confirmed.



**3 NEW LYNN VILLAGE ORGANIC MARKET**

**PURPOSE OF THE REPORT**

This report outlines a request from the New Lynn Village Business Association to establish an Organic Market on the carriageway of Todd Avenue on the second and fourth Saturday of each month and seeks the New Lynn Street Events Subcommittee approval to close roads as detailed below.

**BACKGROUND**

The New Lynn Village Organic Market has been proposed as a way to attract more patronage to the businesses in the area around Todd Triangle in response to the loss of some businesses in this area. The major banks previously located in this area, National Bank and Bank of New Zealand have both relocated to new premises near Veronica Street. The proposal has the support of the local businesses and the New Lynn Village Business Association.

Council staff in consultation with the public are working on a proposal for the future redevelopment of the Todd Triangle. A separate progress report on this consultation went to the New Lynn Community Board on 3 February 2003. The proposed road closures are an interim measure to allow the market to operate in the period prior to that redevelopment.

## ISSUES

### Closure Details

The following road closures are requested in order to operate the market:

- Todd Avenue from Great North Road to Totara Avenue.

The road will need to be closed between the hours of 7:30 am and 3:00 pm.

### Public Notice

Public notice of Council's intention to consider the road closure was published on Monday, 16 December 2002 and no objections to the closure had been received by Monday, 6 January 2003 the closing date for objections. A further readvertisement was carried out in February with submissions closing on the Tuesday, 14 February 2003. Any objections received will be tabled at the meeting.

### Traffic Management

Todd Avenue is a narrow one way street with an easy alternative detour route. An appropriate traffic management plan consisting of barricades at the entrance to Todd Avenue with the necessary advance warning and road closure signs has been prepared for the closures.

### Parking

The closure of Todd Avenue on market days will make 15 car parks unavailable for use and the market itself can be expected to generate some additional parking demand, but this demand can be met. Parking surveys carried out in early November indicate that the occupancy of on-street parking in this area is around 50% on Saturday mornings. Further parking would be available in the public car park behind the shops in Todd Avenue, the public car park at the New Lynn Community Centre, and the private car park at 3087 Great North Road which will be made available for the use of the market. As such it is expected that the operation of the market will not cause any parking problems.

### Duration of Approval

It is expected that the road closures for the market will be required for a period of approximately 12 months until the redevelopment of Todd Triangle takes place. However, as the exact timing of this work is uncertain it is recommended that the road closure approval be granted with a limitation that the approval applies for a period not exceeding 15 months, and a condition that the approval can be cancelled or suspended prior to that time by notice in writing from Council's Service Manager: Transport Assets.

## RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on the following roads on the second and fourth Saturday of every month for a period not exceeding 15 months. (Pursuant to Clause 11(e) in the Tenth Schedule of the Local Government Act 1974):
  - (a) From 7.30am to 3.00pm:
    - Todd Avenue.

3. That approval be subject to:
- a) The closures being carried out in accordance with the authorised traffic management plan;
  - b) The Applicant accepting full responsibility for public and participant safety requirements;
  - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council's Transport Engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met;
  - d) The applicant obtaining, placing and removing any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers and meeting associated costs;
  - e) The applicant advising all emergency services of the road closure details;
  - f) The applicant ensuring that all litter is cleared up immediately following the event;
  - g) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event;
  - h) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event;
  - i) The applicant meeting any costs arising from Public Notices arranged by Council;
  - j) The approval to close the roads can be suspended or cancelled at any time by Council's Service Manager: Transport Assets giving two weeks notice in writing, or cancelled effective immediately where any conditions of the approval to close the roads are not complied with.

Report prepared by: Adam Moller, Transport Engineer.

