

NOTICE OF EMERGENCY MEETING

STREET EVENTS SUBCOMMITTEE

New Lynn Ward

I hereby give notice that pursuant to Standing Order 14.3 an Emergency Meeting of the Street Events Subcommittee - New Lynn Ward will be held on:-

DATE: Wednesday, 13 November 2002 TIME: 9.30 am

VENUE: Transport Library, 131 Lincoln Road, Henderson, Waitakere City

to confirm the minutes of the Special Meeting held on Tuesday, 20 November 2001 and to consider road closure applications for:

1. The New Lynn Christmas Parade;
2. The section of Connaught Street between Connell Street and Portage Road;
3. The Glen Eden Christmas Parade.

and to take any necessary action connected therewith.

13 November 2002

Sharon Simiona
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Mr Pim van der Voort, JP (Chairperson)
Service Manager: Transport Assets
Transportation Engineer Asset Development

(Quorum 2 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN EMERGENCY MEETING OF THE STREET EVENTS SUBCOMMITTEE -
NEW LYNN WARD TO BE HELD IN THE TRANSPORT LIBRARY, 131 LINCOLN ROAD,
HENDERSON, WAITAKERE CITY, ON WEDNESDAY, 13 NOVEMBER 2002
COMMENCING AT 9.30 AM.**

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**AGENDA FOR AN EMERGENCY MEETING OF THE STREET EVENTS SUBCOMMITTEE -
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HENDERSON, WAITAKERE CITY, ON WEDNESDAY, 13 NOVEMBER 2002
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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Special - Tuesday, 20 November 2001.

RECOMMENDATION

That the minutes of the Special Meeting of the Street Events Subcommittee - New Lynn Ward held on Tuesday, 20 November 2001, as circulated, be taken as read and now be confirmed.



3 NEW LYNN CHRISTMAS PARADE

PURPOSE OF THE REPORT

This report outlines a request from the Lions Club of New Lynn for a road closure on Saturday, 7 December 2002 as part of the annual New Lynn Christmas Parade and seeks the New Lynn Street Events Subcommittee's approval to close roads as detailed below.

The parade will be held on Saturday, 7 December 2002 irrespective of weather conditions.

BACKGROUND

The New Lynn Christmas Parade is an annual event that has been held for many years. It is well-organised and carried through without problems. The parade starts at 10:30 am and requires road closures of no more than an hour to complete the parade route.

ISSUES

Route Details

A1 The parade will begin at the McNaughton Way Car park and exits via McNaughton Way into Hugh Brown Drive, as attached at page A1. The route proceeds along Hugh Brown Drive and turns right into Great North Road. From Great North Road the parade turns left into Totara Ave at the end of Todd Triangle and proceeds along Totara Ave to turn left into Memorial Drive. Santa's float stops in front of the mall entrance in Memorial Drive and he exits into the mall. The parade returns to McNaughton Way Car park via Hugh Brown Drive.

The parade is due to commence at 10:30 am and is expected to finish by 11:30 am.

Closure Details

The following road closures are requested in order to safely carry out the parade.

- McNaughton Way
- Hugh Brown Drive
- Delta Ave between Reid Road and Hugh Brown Drive
- Great North Road between Veronica Street and Rata Street
- Totara Avenue between Great North Road and Memorial Drive
- Todd Avenue
- Memorial Drive between Totara Avenue and Great North Road

The Henderson Police Strategic Traffic Unit will provide staff for point duty at the major intersections supported by staff from the New Lynn Community Police Base. The police will also provide lead and tail vehicles for the parade. The Lions Club and the Waitakere Wardens will provide marshals to manage crowd safety and provide traffic control at minor intersections and car park entrances along the route.

The Traffic Management Plan based on previous closures has been developed by the Police, the organisers and Council Roading staff.

Public Notice

Public notice of Council's intention to consider road closures has been given, with any objections to have been received by Thursday, 7 November 2002.

No objections have been received at the time of report preparation and any objection received, will be tabled at the committee meeting.

RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on the following roads on Saturday, 7 December 2002. (Pursuant to Clause 11(e) in the Tenth Schedule of the Local Government Act 1974).
 - (a) From 10.30 am to 11.30 am:
 - McNaughton Way
 - Hugh Brown Drive
 - Delta Ave between Reid Road and Hugh Brown Drive
 - Great North Road between Veronica Street and Rata Street
 - Totara Avenue between Great North Road and Memorial Drive
 - Todd Avenue
 - Memorial Drive between Totara Avenue and Great North Road

3. That approval be subject to:
- a) The closures being carried out in accordance with the traffic management plan.
 - b) The Applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements, and complying with any Police directions.
 - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roading engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
 - d) St John Ambulance or other qualified personnel being in attendance at all times.
 - e) The applicant obtaining, placing and removing any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers and meeting associated costs.
 - f) The applicant advising all emergency services and Bus operators of the road closure details.
 - g) The applicant ensuring that all litter is cleared up immediately following the event.
 - h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
 - i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
 - j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by: Adam Moller, Transport Engineer: Transport Assets.



4 ROAD CLOSURE: SECTION OF CONNAUGHT STREET BETWEEN CONNELL STREET AND PORTAGE ROAD

PURPOSE OF THE REPORT

The purpose of this report is to seek the Street Events Subcommittee approval for road closure at the section of Connaught Street within Waitakere City between Connell Street and Portage Road on Sunday, 17 November 2002 with an alternative date being Sunday, 24 November 2002 if weather is inclement.

A2

As outlined on the map attached at page A2, the remainder of the course is within Auckland City boundaries and subject to conditions as set out by Auckland City Council.

BACKGROUND

Oratia Air Scouts have requested closure of the above streets for an event called the 'Green Bay Trolley Derby.' This event is to provide a fun community event for the districts youth, raise public awareness of Scouting, to provide a learning experience in community event organising and to raise funds for the groups children attending this years Jamboree. The preferred date of road closure is the Sunday, 17 November 2002 between the hours of 8.00 am to 6.00 pm.

ISSUES

Each site will be marshalled and sign posted in accordance with Auckland Regional Council and Transit New Zealand "Working on the Road" guidelines. Council's Transport Assets section has reviewed and approved the proposed traffic management plan, subject to conditions outlined in the recommendation.

Closure Details

As outlined above the section of Connaught Street within Waitakere City between Connell Street and Portage Road will be closed on Sunday, 17 November 2002 between 8.00 am to 6.00 pm with an alternative "rain date" of Sunday, 24 November 2002.

Public Notice

Public Notice of Councils intention to consider road closures has been given (Tuesday, 5 November 2002), with any objections received by Monday, 11 November 2002.

As this report was prepared prior to the Subcommittee meeting, any objections received will be tabled.

RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to close the section of Connaught Street within Waitakere City between Connell Street and Portage Road from 8.00 am to 6.00 pm on Sunday, 17 November 2002 with an alternative 'rain date' on Sunday, 24 November 2002.

Subject to:

- a) The applicant appointing a Traffic Management and Safety Co-ordinator to liaise with Council Traffic Engineers and New Zealand Police and to ensure that the applicant's responsibilities are met.
- b) The applicant obtaining, placing and removing any road cones, detour signs and any other barriers in accordance with the traffic supervision plan and as directed by New Zealand Police and/or Council Officers meeting associated costs.
- c) The applicant advising all emergency services, bus operators, and residents who are directly affected by the road closures.
- d) The applicant ensuring all debris is removed immediately resulting from the activity.

- e) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
- f) The applicant accepting responsibility for the cost of repairs to any council or private property damaged during the event.
- g) The applicant meeting any costs arising from Public notices arranged by Council.

Report prepared by: Lee-Anne Jury, Service Management Assistant.



5 GLEN EDEN CHRISTMAS PARADE

PURPOSE OF THE REPORT

This report outlines a request from the Glen Eden Protection Society for a road closure on Saturday, 23 November 2002 as part of the annual Glen Eden Christmas Parade and seeks the New Lynn Street Events Subcommittee's approval to close roads as detailed below.

The parade will be held on Saturday, 23 November 2002 irrespective of weather conditions.

BACKGROUND

The Glen Eden Christmas Parade is an annual event that was first held in 2001. It was well organised last year and carried through without problems. The parade starts at 2:30 pm and requires road closures of no more than an hour to complete the parade route.

ISSUES

Route Details

A3 - A4

The parade will begin at the car park of the Church & Returned Services Association adjacent to the old Glen Eden Library, as attached at pages A3 - A4. The parade proceeds north along Glendale Road to West Coast Road and turns right into West Coast Road. The route continues east along West Coast Road and turns right into Captain Scott Road. It then travels south down Captain Scott Road and turns right into Oates Road. The parade terminates in Oates Road with participants dispersing from Oates Road before it is reopened to traffic.

The parade is due to commence at 2:30pm and is expected to finish before 3:30pm.

Closure Details

The following road closures are requested in order to safely carry out the parade:

- Glendale Road between Oates Road and West Coast Road;
- West Coast Road between Glendale Road and Bowers Road;
- Captain Scott Road between West Coast Road and Oates Road;

- Oates Road between Captain Scott Road and Glendale Road.

The road closures will be progressively placed and removed as the parade travels so that each road is closed for the minimum of time and detours are available at all times. The parade organisers have engaged Nationwide Traffic Management Ltd (a specialist traffic management contractor) to handle the road closures. The New Zealand Police will provide lead and tail cars for the parade and additional supervision of the traffic management.

The Traffic Management Plan has been developed by Nationwide Traffic Management in consultation with the Police, the organisers and Council Roding staff.

Public Notice

Public notice of Council's intention to consider road closures has been given, with any objections to have been received by Tuesday, 12 November 2002.

No objections have been received at the time of report preparation and any objection received, will be tabled at the Committee meeting.

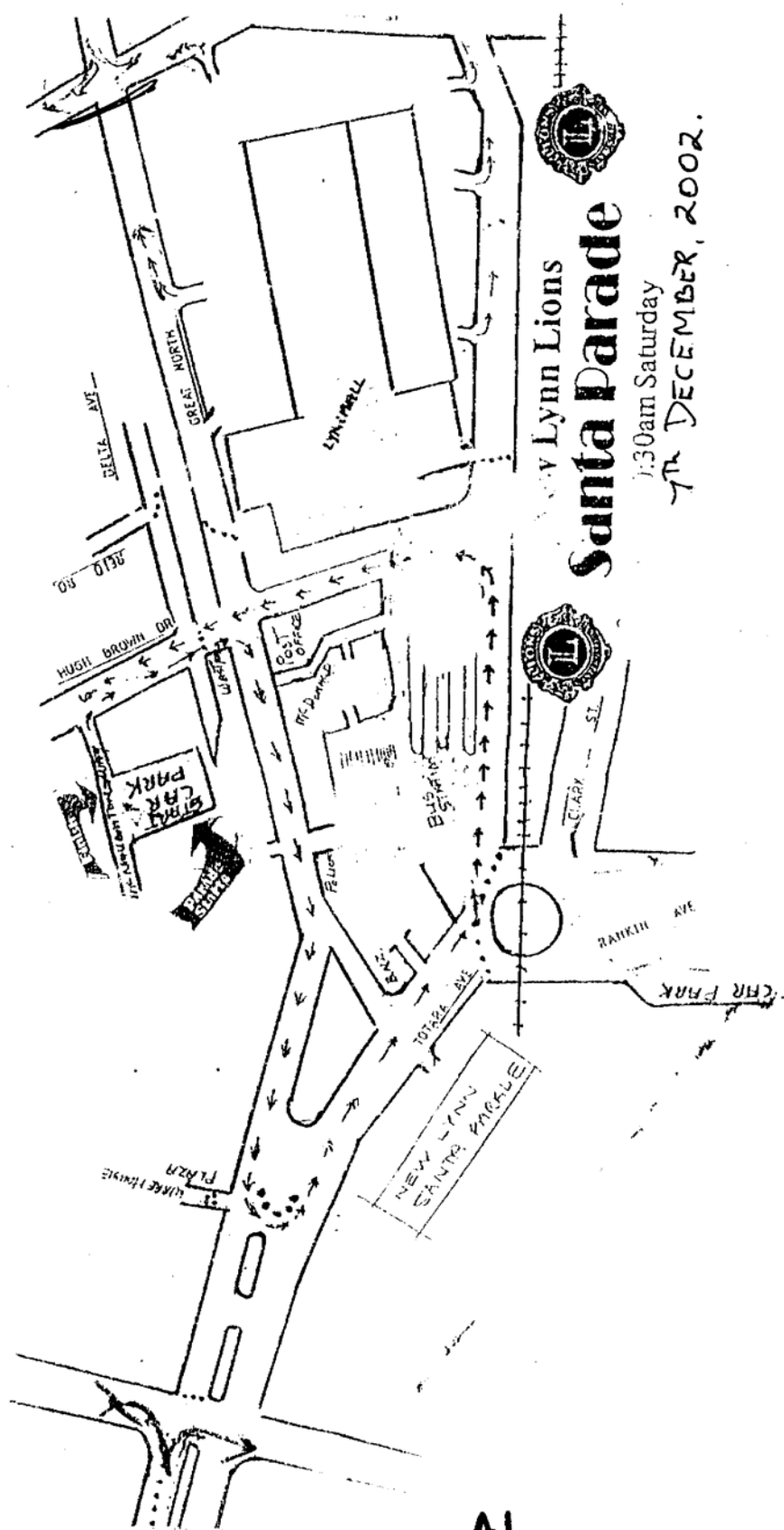
RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on the following roads on Saturday, 23 November 2002. (Pursuant to Clause 11(e) in the Tenth Schedule of the Local Government Act 1974).
 - (a) From 2.30 pm to 3.30 pm:
 - Glendale Road between Oates Road and West Coast Road.
 - West Coast Road between Glendale Road and Bowers Road.
 - Captain Scott Road between West Coast Road and Oates Road.
 - Oates Road between Captain Scott Road and Glendale Road.
3. That approval be subject to:
 - a) The closures being carried out in accordance with the traffic management plan.
 - b) The Applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements, and complying with any Police directions.
 - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roding engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
 - d) St John Ambulance or other qualified personnel being in attendance at all times.
 - e) The applicant obtaining, placing and removing any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers and meeting associated costs.

- f) The applicant advising all emergency services and Bus operators of the road closure details.
- g) The applicant ensuring that all litter is cleared up immediately following the event.
- h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
- i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
- j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by Adam Moller, Transport Engineer: Transport Assets.





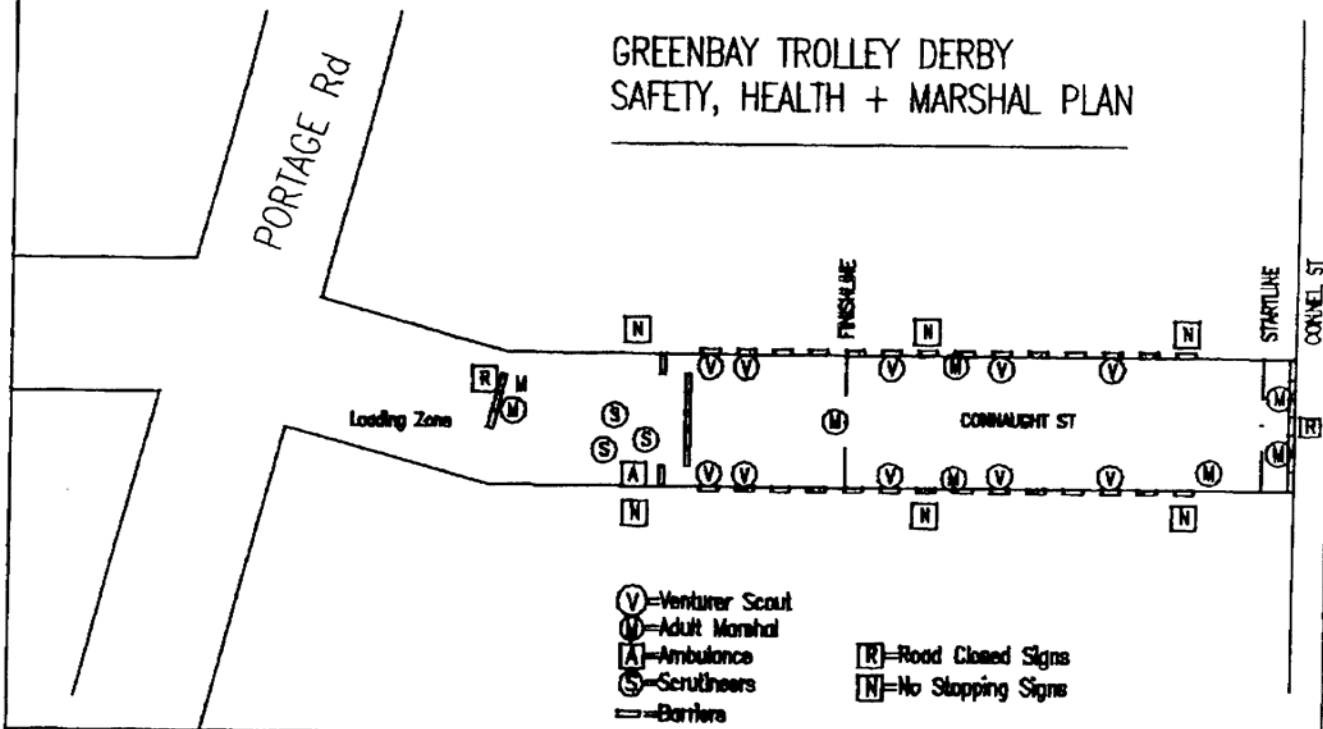
New Lynn Lions
Santa Parade

11:30am Saturday
 7th DECEMBER, 2002.

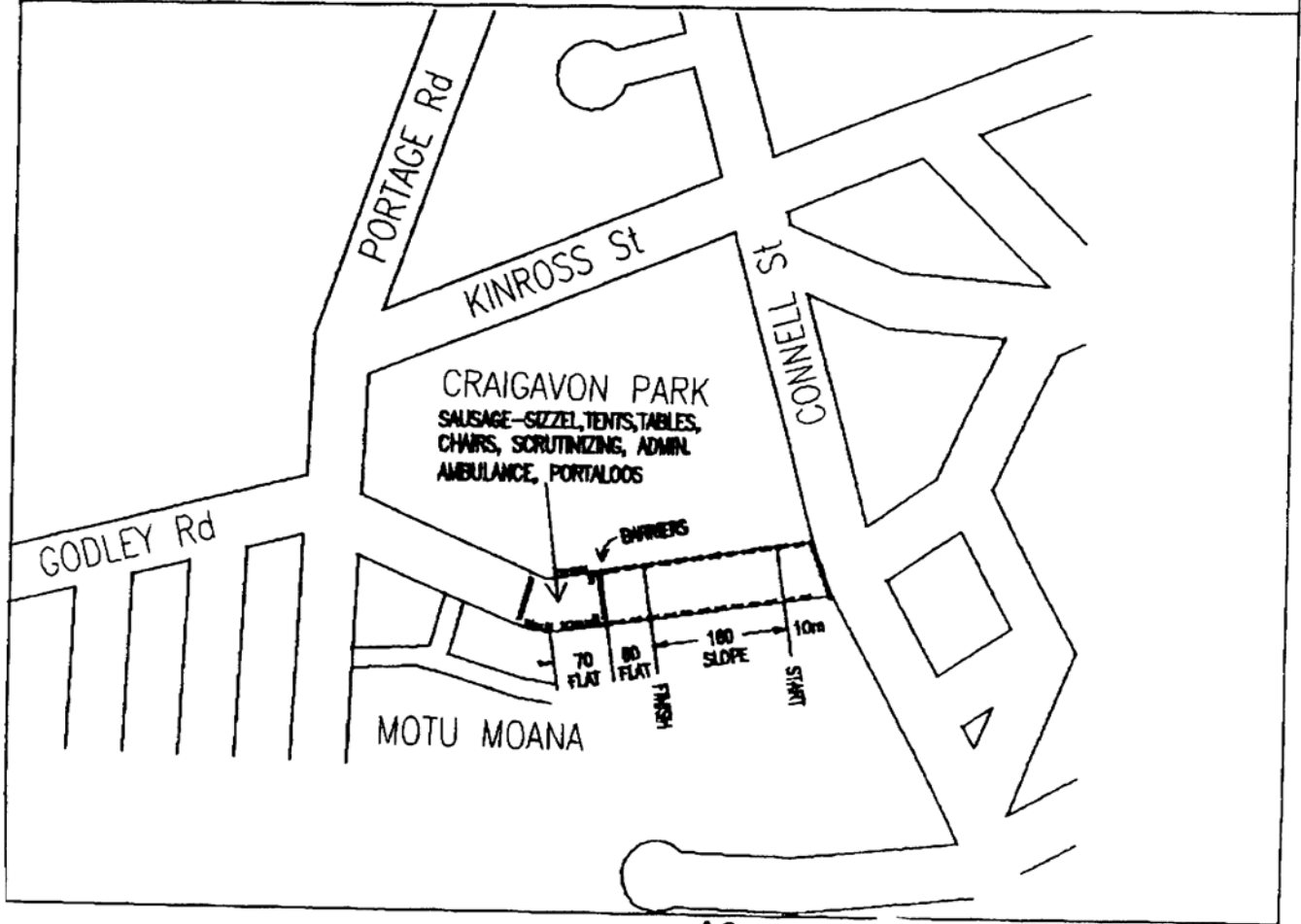
AI

← 200meters → ← 300meters →
true scale road width to length

GREENBAY TROLLEY DERBY SAFETY, HEALTH + MARSHAL PLAN



- (V) = Venturer Scout
- (M) = Adult Marshal
- (A) = Ambulance
- (S) = Scrutineers
- = Barriers
- (R) = Road Closed Signs
- (N) = No Stopping Signs



A2

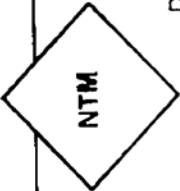
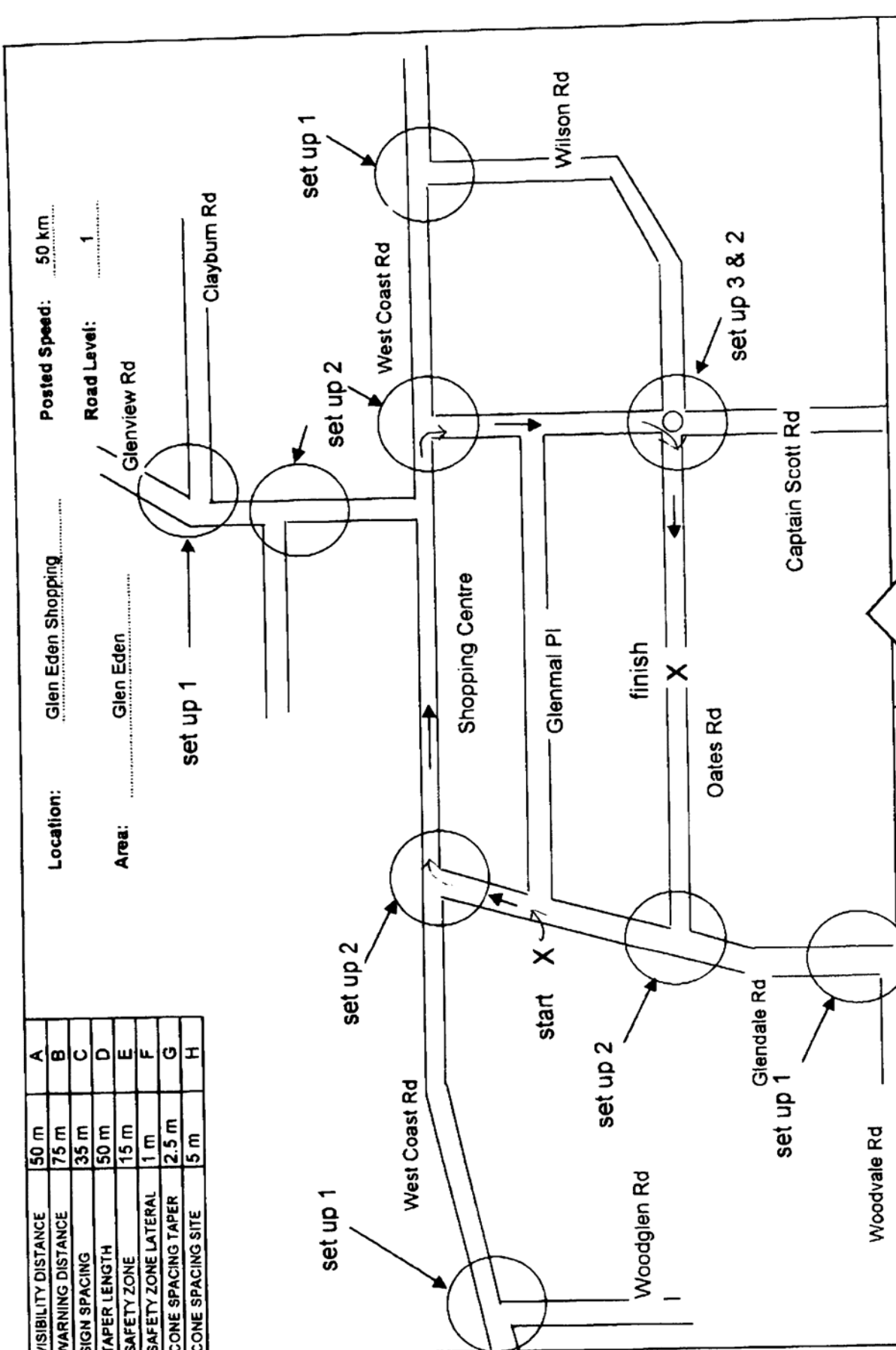
VISIBILITY DISTANCE	50 m	A
WARNING DISTANCE	75 m	B
SIGN SPACING	35 m	C
TAPER LENGTH	50 m	D
SAFETY ZONE	15 m	E
SAFETY ZONE LATERAL	1 m	F
CONE SPACING TAPER	2.5 m	G
CONE SPACING SITE	5 m	H

Location: Glen Eden Shopping

Posted Speed: 50 km

Area: Glen Eden

Road Level: 1



Drawing not to scale

Nationwide Traffic Management Ltd

0800 SITE RITE

DATE: 15 th October 2002

Traffic Management Plan

Gary N Hyndman

Prepared by STMS:

A3

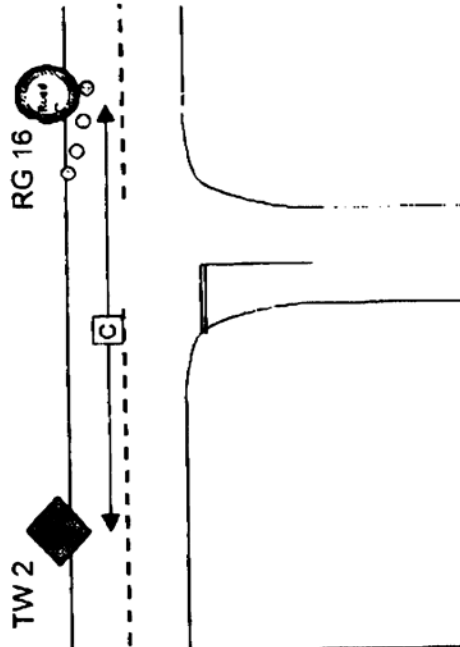
VISIBILITY DISTANCE	50 m	A
WARNING DISTANCE	75 m	B
SIGN SPACING	35 m	C
TAPER LENGTH	50 m	D
SAFETY ZONE Longitudinal	15 m	E
SAFETY ZONE Lateral	1 m	F
CONE SPACING TAPER	2.5 m	G
CONE SPACING SITE	5 m	H

Location: West Coast Rd
 Area: Glen Eden Waitakere City
 Posted Speed: 50 km
 Road Level: 1

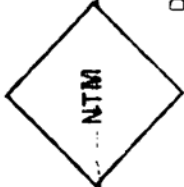
SET UP 1

SET UP 2

points person to close & reopen road



barricades
 cones which can be moved quickly for emergency vehicles



Nationwide Traffic Management Ltd
 0800 SITE RITE

DATE: 10th October 2002

Traffic Management Plan Drawing not to scale

Gary N Hyndman

Prepared by STMS:

A4

