



## NOTICE OF SPECIAL MEETING

# STREET EVENTS SUBCOMMITTEE Henderson Ward

I hereby give notice that pursuant to Standing Order 14.1(b)(i) a Special Meeting of the Street Events Subcommittee - Henderson Ward will be held on:-

**DATE:**        **Friday,        15 November 2002**        **TIME:**        **9.00 am**

**VENUE:**        **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider a road closure application for:

1.        Confirmation of Minutes;
2.        Te Atatu Peninsula Christmas Parade;
3.        Henderson Rotary Christmas Parade.

and to take any necessary action connected therewith.

11 November 2002

Ngareta Delamere  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8552

### **MEMBERSHIP:**

Mr Dean Beresford Shaw, JP (Chairperson)  
Service Manager: Transport Assets  
Transportation Engineer Asset Development

(Quorum 2 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A SPECIAL MEETING OF THE STREET EVENTS SUBCOMMITTEE  
- HENDERSON WARD TO BE HELD IN THE CIVIC CENTRE,  
6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON FRIDAY, 15 NOVEMBER 2002,  
COMMENCING AT 9.00 AM.**

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**AGENDA FOR A SPECIAL MEETING OF THE STREET EVENTS SUBCOMMITTEE  
- HENDERSON WARD TO BE HELD IN THE CIVIC CENTRE,  
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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Inaugural - Friday, 23 November 2001  
Emergency - Friday, 26 April 2002

**RECOMMENDATION**

That the minutes of the Inaugural Meeting of the Street Events Subcommittee - Henderson Ward held on Friday, 23 November 2001 and the Emergency Meeting held on Friday, 26 April 2002, as circulated, be taken as read and now be confirmed.



**3 TE ATATU PENINSULA CHRISTMAS PARADE**

**PURPOSE OF THE REPORT**

This report outlines a request from the Te Atatu Community Christmas Committee for a road closure on Saturday, 7 December 2002 as part of the annual Te Atatu Peninsula Christmas Parade and seeks the Street Events Subcommittee - Henderson Ward's approval to close roads as detailed below.

The parade will be held on Saturday, 7 December 2002 irrespective of weather conditions.

**BACKGROUND**

The Te Atatu Peninsula Christmas Parade is an annual event that has previously been well organised and has carried through with no problems. The organisers have a full day of entertainment planned starting at 10.00 am and finishing at 2.00 pm. The parade itself will begin at 12 noon and last for one and a half hours. In association with the Parade, there will be a small fair with rides and stalls operating between 10.00 am and 2.00 pm in Pringle Road.

## ISSUES

### Route Details

A1

The parade will begin at the back entrance of Te Atatu Intermediate School, Hereford Street then turn left into Te Atatu Road, travelling through the town centre then turning into Gunner Drive, finishing in Pringle Road, from where the floats will disperse. A map of the proposed route is attached at page A1.

The parade is due to commence at 12 noon and is expected to finish before 2.00 pm.

### Closure Details

The following road closures are requested in order to safely carry out the parade:

- Pringle Road from 10.00 am to 2.00 pm to use as a dispersal area for Floats.
- Close Te Atatu Road between Moor Avenue and Yeovil Road.
- Close Gunner Drive between Te Atatu Road and Longbush Road.

Traffic management will be provided by eight pointsmen from the Auckland Fire Police supported by additional personnel from the Te Atatu Fire Brigade and Nightowls if required.

The Traffic Management Plan has been developed in previous years in conjunction with the Police, the organisers and Council Roading staff. The Henderson Police are aware of the proposed closure and have no concerns with regard to it.

### Public Notice

Public notice of Council's intention to consider road closures has been given, with any objections to have been received by Thursday, 7 November 2002.

No objections have been received at the time of report preparation and any objection received, will be tabled at the committee meeting.

## RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on the following roads on Saturday, 7 December 2002. (Pursuant to Clause 11(e) in the Tenth Schedule of the Local Government Act 1974.)
  - (a) From 12.00 noon to 2.00 pm:
    - Te Atatu Road between Moor Avenue and Yeovil Road;
    - Gunner Drive between Te Atatu Road and Longbush Road.
  - (b) From 10.00 am to 2.00 pm to close:
    - Pringle Road from 10.00 am to 2.00 pm to use as dispersal area for Floats.

3. That approval be subject to:
- a) The closures being carried out in accordance with the traffic management plan.
  - b) The Applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements, and complying with any Police directions.
  - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Roading engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
  - d) St John Ambulance or other qualified personnel being in attendance at all times.
  - e) The applicant obtaining, placing and removing any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers and meeting associated costs.
  - f) The applicant advising all emergency services and Bus operators of the road closure details.
  - g) The applicant ensuring that all litter is cleared up immediately following the event.
  - h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
  - i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
  - j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by: Adam Moller, Transport Assets, Transport Engineer.



#### **4 HENDERSON ROTARY CHRISTMAS PARADE**

##### **PURPOSE OF THE REPORT**

This report outlines a request from the Henderson Rotary Club for a road closure on Saturday, 30 November 2002 as part of the Henderson Christmas Parade and seeks the Street Events Subcommittee - Henderson Ward's approval to close roads as detailed below.

The parade will be held on Saturday, 30 November 2002 irrespective of weather conditions.

##### **BACKGROUND**

The Henderson Christmas Parade has not been held in the last few years although previously it was an annual event. The organisers have approached the Henderson Business Association who are supportive of holding the parade.

## ISSUES

### Route Details

A2

The parade will begin at the Falls Hotel car park. The parade will exit the car park turning right onto Alderman Drive, and continue along Alderman Drive to Great North Road. Turning left into the Great North Road the parade will proceed through the main street of Henderson and turn right into Edsel Street. Westcity have agreed to make their riverbank car park off Edsel Street available as an end point for the parade. A map of the proposed route is attached at page A2.

The parade is due to commence at 10.30 am and is expected to finish before 11.30 am.

### Closure Details

The following road closures are requested in order to safely carry out the parade.

- Alderman Drive;
- Great North Road between Alderman Drive and Edsel Street;
- Edsel Street between Great North Road and Vitasovich Avenue.

Traffic management will be provided by the Henderson Police Strategic Traffic Unit. The Rotary Club will provide marshals to assist the police and to handle crowd safety along the route.

The Traffic Management Plan has been developed by the Police, following discussions with the organisers and Council Roading staff.

### Public Notice

Public notice of Council's intention to consider road closures has been given, with any objections to have been received by Thursday, 7 November 2002.

No objections have been received at the time of report preparation and any objection received, will be tabled at the committee meeting.

## RECOMMENDATIONS

1. That the information be received.
2. That approval be granted to temporarily close and prohibit traffic on the following roads on Saturday, 30 November 2002. (Pursuant to Clause 11(e) in the Tenth Schedule of the Local Government Act 1974.)

From 10.30 am to 11.30 am:

- Alderman Drive;
- Great North Road between Alderman Drive and Edsel Street;
- Edsel Street between Great North Road and Vitasovich Avenue.

3. That approval be subject to:
- a) The closures being carried out in accordance with the traffic management plan.
  - b) The Applicant accepting full responsibility for marshalling, control of spectators, public and participant safety requirements, and complying with any Police directions.
  - c) The applicant appointing a traffic management and safety co-ordinator to liaise with Council Rooding engineers and New Zealand Police, and to ensure that the applicant's responsibilities are met.
  - d) St John Ambulance or other qualified personnel being in attendance at all times.
  - e) The applicant obtaining, placing and removing any road cones, detour signs and any other barriers in accordance with the traffic management plan and as directed by New Zealand Police and/or Council officers and meeting associated costs.
  - f) The applicant advising all emergency services and Bus operators of the road closure details.
  - g) The applicant ensuring that all litter is cleared up immediately following the event.
  - h) The applicant being notified that Council accepts no responsibility for incidents, injuries or damage caused by the event.
  - i) The applicant accepting responsibility for the cost of repairs to any Council property damaged during the event.
  - j) The applicant meeting any costs arising from Public Notices arranged by Council.

Report prepared by: Adam Moller, Transport Assets, Transport Engineer.

