

**AGENDA FOR A MEETING OF THE NEW LYNN COMMUNITY BOARD TO BE
HELD IN THE NEW LYNN COMMUNITY CENTRE, 45 TOTARA AVENUE,
NEW LYNN, WAITAKERE CITY, ON MONDAY, 4 APRIL 2005,
COMMENCING AT 7.30 PM.**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Monday, 7 March 2005

RECOMMENDATION

That the minutes of the Meeting of the New Lynn Community Board held on Monday, 7 March 2005, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 **PRESENTATIONS**

A **POWERPOINT PRESENTATION BY THE MAYOR**

The Mayor and Deputy Mayor would like to speak to a PowerPoint presentation about Waitakere City - what's happening and where we are headed in the next three years.

B **SCHOOL TRAVEL PROGRAMME**

Rachel Sander will make a ten minutes presentation on School Travel Programme which will include an outline of the Waitakere programme and an update on Fruitvale School Travel Programme.



5 **PUBLIC FORUM**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 **CHAIRPERSON'S REPORT**

The first round of meetings preparing the draft Annual Plan for the financial year 2005/2006 has finished. The Board will now have a chance to comment and make submissions.

There are a number of projects for New Lynn that we need to look at. The proposed new footpath budget of \$1.6 Million is citywide. This will then be divided according to a formula for each of the 4 Wards. The Board needs to review their New Footpath Projects list shortly.

This year's new footpath works start at Laingholm Drive towards the Steiner School and Huia Road near Tangiwai Reserve. The Kauriland Road / Atkinson Road intersection improvement works have started and will be completed after the school holidays.

This month there will be a number of open day projects, which may need your support. New Lynn Community Centre Open Day is on 9 April 2005 and Glen Eden and Fruitvale Railway Project on 8 and 12 April 2005 between 3.00 pm and 7.00 pm.

Gayle Marshall who attended the Community Board Conference in Dunedin will report back on this event.

The most enjoyable thing for the last few months was the delayed long summer days.

RECOMMENDATION

That the Chairperson's Report be received.



Pim van der Voort, JP




CHAIRPERSON







7 COMMITTEE SECRETARY'S REPORT - FOR 4 APRIL 2005

A1-A2

	Issue	Comments	Reporting Council Officer
1.	Parking Situation in Claridge Street and Roick Parade, Glen Eden - Proposed Parking Spaces 5 May 2003 and 1 September 2003 Public Forum (Resolution 849/2003 and 1783/2003)	The works at Claridge Street Common Reserve, involving roading, drainage and park works have been completed. However, EcoWater needs to investigate a drainage issue near the boundary of the reserve and 1/8 Roick Parade. Final landscaping works on the Park will thus be deferred pending results of this drainage investigation, photographs attached at pages A1 to A2. All neighbouring residents were in December 2004 advised in writing of the works, and the resident of 2/8 Roick Parade has been telephoned and written to as a follow-up to the concerns she has expressed.	Warren Ogilvie  836 8000 Ext 8561
2.	Glen Eden Citizens Advisory Bureau Storage and Tea-making Facilities 2 August 2004 (Resolution 1367/2004)	The Glen Eden Citizens Advice Bureau meeting room kitchenette facilities as approved by Council on 29 September 2004, have been installed.	Peter Sewell  836 8000 Ext 8759

	Issue	Comments	Reporting Council Officer
3.	Police Presence in Glen Eden 7 February 2005 (Resolution 84/2005)	A letter has been sent to the Police conveying the Board's concern that there was reportedly no Community Constable in Glen Eden and on resultant safety issues. Arrangement has been made for the Police to attend the New Lynn Community Board meeting to be held on 2 May 2005 to address the Board's concern regarding Glen Eden.	Audrey Chan  836 8000 Ext 8603
4.	Keep Waitakere Beautiful Trust 2005 Trees for Babies Planting Programme 7 March 2005 (Resolution 302/2005)	Following consultation with users and neighbours, Brains Park is confirmed to be the site for the 2005 Trees for Babies event.	Jacki Byrd  836 8000 Ext 8707
5.	Glen Eden Street Signage Project 7 March 2005 (Resolution 305/2005)	Resource Consent approved. Structural engineer preparing revised footing details to meet Building Consent application conditions. The sign contractor should have the contract signed by Tuesday, 5 April 2005 and will start ordering materials and fabricating signs.	Peter Joyce  836 8000 Ext 8140

REPORTS PENDING

	Subject	Date Requested	Report Due	Reporting Officer
1.	Paturoa Foreshore Erosion - Results of Coastline Survey	2 December 2001 Public Forum (Resolutions 343/2003 and 642/2003) 5 July 2004 (Resolution 1182/2004)	4 July 2005	Harish Singh  836 8000 Ext 8953
2.	Anti-Speed Device for Vardon Road	1 December 2003 Public Forum	2 May 2005 (A report covering survey results)	Adam Moller  836 8000 Ext 8750
3.	Petition for Road Crossing for Great North Road Residents, Kevin Court	29 November 2004 Public Forum (Resolution 2136/2004)	2 May 2005	Vinh Bui  836 8000 Ext 8793
4.	Friends of Whau Steering Group	January 2005	2 May 2005	Tony Miguel  836 8000 Ext 8294

REPORTS PENDING				
	Subject	Date Requested	Report Due	Reporting Officer
5.	Appointment to Steering Group on Shopping Trolleys in Streams	7 February 2005	2 May 2005	Tony Miguel ☎ 836 8000 Ext 8294
6.	Traffic Issues at Oates Road/Glendale Road Intersection	7 February 2005 Public Forum (Resolution 84/2005)	2 May 2005	Paul Schischka ☎ 836 8000 Ext 8742
7.	Petitions – East West Organics, seeking Reconstruction of Kerb to facilitate Smooth Transition off and onto West Coast Road	7 March 2005 Public Forum (Resolution 290/2005)	2 May 2005	Adam Moller ☎ 836 8000 Ext 8750
8.	Golf Road – Traffic Safety Issues caused by Parked Cars	7 March 2005 Public Forum (Resolution 291/2005)	2 May 2005	Paul Schischka ☎ 836 8000 Ext 8742
9.	Request to re-open Park in War Memorial Titirangi and Soldiers Memorial Park -	7 March 2005 Public Forum (Resolution 293/2005)	2 May 2005	Grant Jennings ☎ 836 8000 Ext 8537

RECOMMENDATION

That the Committee Secretary's Report for 4 April 2005 be received.

Report prepared by: Audrey Chan, Committee Secretary.



8 ASSESSMENT OF WATER AND SANITARY SERVICES

PURPOSE OF THE REPORT

The purpose of this report is to enable the New Lynn Community Board to consider the draft Assessment of Water and Sanitary Services and to recommend that the New Lynn Community Board makes a submission to Council on this Assessment.

BACKGROUND

The Local Government Act 2002, Part 7, Sections 123 to 136 requires Council to undertake an Assessment of Water and Sanitary Services. In this context water includes drinking water, wastewater and stormwater; and sanitary services include cemeteries, crematoria, solid waste and public toilets.

Section 128 of the Act requires the Council to consider a holistic approach for the assessment and to consider a full range of options and technologies available to meet current and future demands for services.

In addition, the Auckland Regional Council's Air, Land and Water Plan has become operative and this has a major bearing on the environmental standards for water and sanitary services and hence costs.

It is essential that these issues are understood by the community as they will have a significant effect on the 2006/2016 Long Term Council Community Plan.

In order to enable Council to fully debate the issues raised by the Assessment of Water and Sanitary Services, a workshop was held during the Council meeting of 16 March 2005.

STRATEGIC CONTEXT

The Council's *Three Waters* platform has the objective of establishing Waitakere as a centre of innovative water management. One of the success measures is that sustainable management solutions for stormwater, water and wastewater are achieved in all new development areas. The consideration of new technologies is fundamental to this achievement.

Planning for water, wastewater and stormwater services is included in the Sector Agreement developed with Rodney District Council, North Shore City Council and the Auckland Regional Council. This Agreement states that Sector partners will share technical knowledge and work co-operatively on innovative approaches for managing stormwater and wastewater.

Over the planning horizon greenfield expansion may occur in:

- Waitakere City Council's Northern Strategic Growth Area of Whenuapai, Hobsonville Peninsula, Hobsonville Corridor and Massey North, Red Hills and the western areas of Babich and Penihana;
- Rodney District Council's Kumeu and Riverhead townships; and
- North Shore City Council's Greenhithe area.

An integrated approach to development of these areas by all three Councils may have economic, environmental, cultural and social benefits to the Northern and Western Regions as a whole.

The Council's 2020 Vision for Zero Waste is that Waitakere will be a clean and attractive city that turns all its waste into resources. Thus the Assessment of Water and Sanitary Services should provide details of how Council aims to achieve its vision.

The provision of cemeteries, crematoria and public toilets support a number of Council's strategic platforms.

ISSUES

The Local Government Act 2002 requires territorial local authorities to assess the provision of water-related and other sanitary services within its district.

Specific information required from the assessment for each identified community includes:

- A description of the services provided;
- An assessment of risks to communities relating to the absence of services;
- The quality, quantity and adequacy of services provided;
- The current and estimated future demand;
- The territorial authority's role and proposals for meeting these demands;
- The options available to meet the forecast demands and the suitability of each;

- The health and environmental impacts of discharges of stormwater and wastewater; and
- The extent to which public health is adequately protected.

The Local Government Act requires the first assessment to be completed by 30 June 2005 and that it be adopted using the special consultative procedure.

The Local Government Act Part 7 defines “Water Services” as all 3 waters: water supply, wastewater and stormwater. All forms of supply and delivery systems servicing ‘communities’ must be assessed as to adequacy of supply for present and future demands, and with respect to any risks to the supply and the associated community.

Much of the urban area is serviced by well-recorded and maintained reticulated pipe systems for all three waters. Asset and Catchment Management Plans contain most of the information required for assessment of these services, but the Act requires that the process still be carried out.

The outlying rural communities have been more difficult to assess as Council records are less complete and some, if not, most local systems are privately owned and maintained.

Examples of non-Council water services would include:

- Stand alone activities: schools, correction facilities and private schemes;
- Small rural and holiday settlements;
- Small lot rural-residential and bush living subdivisions; and
- Marae and other cultural settlements.

The Local Government Act Part 7 (in referring to the Health Act section 25) defines “Sanitary Services” as cemeteries, crematoria, public toilets and waste disposal.

Section 129 of the Local Government Act limits the extent of information, and the Council’s efforts to obtain it, to:

- The significance of the information;
- The costs of, and difficulty in, obtaining the information;
- The extent of the territorial authority’s resources; and
- The possibility of the local authority’s direction under the Health Act to provide the relevant services.

Council must therefore use its best endeavours to make a full and balanced assessment, within the practical limitations of cost, time, resources and information availability, and must explain the extent to which the above factors have impacted materially on its completeness.

The full range of options and their environmental and public health impacts must be considered in the assessment. These options must include, but may not be limited to, the following:

- On-site collection and disposal methods;
- Greywater and stormwater reuse or recycling;
- Demand reduction strategies including public education and information, promotion of appropriate technologies, pricing strategies and regulation; and
- The full range of technologies available.

In line with the Council’s strategic direction 70% of growth over the next 20 years will be in existing urban areas and it will be necessary to ensure adequate capacity for growth. The remaining 30% will be in greenfields such as Northern Strategic Growth Area.

Traditional planning is based on a 20 year planning horizon. However, as the lifecycle of infrastructure typically exceeds 50 years, short term planning (i.e. up to 20 years) may compromise longer-term development and a 50-year planning horizon is now considered more appropriate.

Robust and flexible strategies that result in long-term management solutions meeting community outcomes and conforming to Council's Vision of sustainability as conveyed by its strategic platforms are required.

The assessment will also need to address cross boundary issues and incorporate integrated management solutions where appropriate.

The Assessment of Water Services takes into account the Auckland Regional Council's Variation to the *Proposed Auckland Regional Plan: Air, Land and Water* and the *Proposed Auckland Regional Plan: Coastal* that sets environmental standards for the performance of stormwater and wastewater networks.

A series of detailed reports has been prepared for the Assessment of Water and Sanitary Services. These will be available upon request for Elected Members and any members of the community who wish to obtain detailed information.

A3-A4-A113 As well, a simplified version will be made available as a summary of the information, as attached at pages A3 to A4 and a statement of proposal attached at pages A5 to A113.

THREE WATERS

Waitakere City Council is currently investigating water cycle management options to service the Northern Strategic Growth Area of Hobsonville Peninsula, Hobsonville Corridor and Massey North.

In this context, Waitakere City Council is working with Rodney District Council and North Shore City Council to investigate technologies that can provide efficient and effective water, wastewater and stormwater services.

Although there is separate responsibility for the operation of the Council and Watercare Services Limited's water and wastewater networks, the networks operate in an integrated manner and modifications to one can have the potential to affect performance in the other. Hence there are mutual benefits in undertaking an appropriate level of joint planning and information exchange in relation to network performance, population forecasts, current and future flows and other relevant data.

The key challenges and issues facing Council's management of the Three Waters include the following:

- Growth;
- Protection of public health and environment;
- Affordability;
- Community partnerships;
- Climate change;
- New legislation and standards;
- Asset age and condition; and
- Achieving a regional approach.

In order to provide clear targets for Council's direction, it is proposed to seek community agreement on the targets for the Three Waters, including the following:

- Long term water use per capita, the target being to reduce domestic usage per person by 25% by 2025;
- The degree to which the community wishes to limit wastewater overflows, with a recommended target of 50% reduction by 2025;
- The degree of flood protection, with a recommended target of ensuring that no habitable buildings are flooded by 2025;
- The standards for environmental protection of streams, rivers, lakes, wetlands, aquifers and harbours, with a recommended target of complying with the Air, Land and Water Plan requirements by 2025; and
- The affordability of any agreed targets.

The methods that are recommended for adoption by Council include the following:

- Pricing and funding of the Three Waters, including increasing the frequency of water billing to a 3-monthly cycle and investigating tariffs for water, wastewater and stormwater;
- Work programmes to achieve economic growth from the investment in 3 waters technologies;
- Education and information programmes;
- New bylaws for water, wastewater, stormwater and trade waters;
- Implementation of new technologies;
- Water sensitive design;
- Northern Strategic Growth Area options;
- Water conservation and demand techniques;
- Infiltration and inflow control, including requiring private drains to be watertight;
- Management of wastewater systems, including on-site systems;
- Stormwater treatment techniques;
- Mitigation of vehicle pollution;
- Flood control management; and
- Promoting changes to the Building Act and the District Plan.

These methods are further detailed in the Statement of Proposals.

North Shore City Council will be seeking a declaratory judgement on its ability to charge for wastewater on the basis of water used by consumers. This would enable Council to establish wastewater as a self funding account on the same principles as water supply if so desired by Council. North Shore City Council has requested Council's support for this process and it is recommended that authority be given to support the declaratory judgement.

SOLID WASTE

The solid waste assessment is a summary of current waste services, a forecast of future demands and an assessment of options to meet future demand for waste services. The report concludes that, as far as the Council is aware through complaints registers, there are no major public health issues associated with the provision and operation of the various existing solid waste services in the City.

The range and extent of solid waste services that will be required in the future will be influenced by various factors including:

- Population and industry growth and trends;
- National and regional influences;
- Zero Waste vision; and
- Regional landfill capacity.

A basic analysis of Auckland Region's waste disposal landfill capacity suggests that there is sufficient capacity to continue to handle reuse from the Refuse Transfer Station for at least the next 10 years. However, it is essential that Council progresses its Zero Waste strategy to minimise the need for landfills once the capacity starts to run out.

In order to achieve the Zero Waste vision, there will be numerous initiatives and services which will begin to be introduced and implemented over the next ten or so years. This will require significant investment and participation from all sectors of the community.

The currently planned options that will help towards achieving the Zero Waste vision include:

- License refuse and recycling collectors operating within the city;
- Operate the resource recovery centre; and
- Establish the kerbside food waste collection.

It has been recognised in the assessment that further funding and initiatives will be required to address those waste categories that get transported to locations outside Waitakere City as well as waste that comes from outside Waitakere City but handled at the transfer station.

CEMETERIES AND CREMATORIA

Council operates the Waikumete Cemetery and Crematorium and the Swanson Cemetery. As part of the Assessment of Water and Sanitary Services, investigations have been carried out into the future capacity of the Waikumete Cemetery and this has identified remaining capacity until 2021.

A number of options have been developed to provide capacity beyond this period, including the following:

- Closure of the Waikumete Cemetery when capacity runs out;
- Purchasing land now elsewhere in the city to secure future cemetery capacity, at an estimated cost of \$5.5m;
- A variation to the Waikumete Cemetery Management Plan and District Plan provisions to enable additional development on the site. This could provide capacity until 2055. Under this proposal there would be extensive ecological restoration of the existing developed areas of the cemetery, well ahead of other areas being disturbed, in order to off-set any adverse effects;
- Implementation of new burial technologies such as modular systems or the establishment of mausoleums. This could provide capacity until 2038 without variations to the currently approved development plans for Waikumete Cemetery; and
- Exiting the service, but this could not happen unless Council can provide alternative arrangements, such as private enterprise providing a suitable cemetery in the city.

At this stage further detailed investigation is required to identify an optimum solution. Thus the Assessment of Water and Sanitary services will seek feedback on preferred options to ensure cemetery services are secured for the city for the next 50 years.

The results of the feedback on the cemetery options and detailed investigations will be submitted for Council's consideration in the 2006-2016 Long Term Council Community Plan.

PUBLIC TOILETS

Council provides a total of 79 public toilets and changing rooms throughout the city. These toilets are located in town centres, sports parks, neighbourhood parks, beaches and major city parks.

The newest toilets within the city are in Glen Eden, Archibald Park and Brains Park. The new Glen Eden toilet has proven to be a success with the toilet averaging over 1000 visits per week since it was installed in July 2004.

Currently Council provides:

- Toilets and changing rooms for use on sports fields; and
- Toilet blocks that are located predominantly at beaches and in town centres.

At present, there are 33 parks with at least one toilet, and 27 with both toilets and changing rooms. In addition to this, there are two parks with club toilet/changing room facilities.

There are several issues associated with the current provision, including:

- Inadequate level of provision across the city;
- Poor condition of some facilities;
- Closed facilities
- High vandalism;
- Lack of provision in some places (for example Royal Reserve in Massey, which has potential as a high use park); and
- Affordability.

The criteria for providing toilets is applies to the following locations:

- City wide multi use parks;
- Main beach reserves and coastal reserves with a boat ramp;
- Sports parks where there are no club facilities that cater adequately for public use;
- Local multi use parks where there are no other facilities that provide that function;
- "Domains" in rural and bush villages;
- Neighbourhood parks which receive high usage;
- Where there are no existing facilities in the area; and
- Main town centres.

Toilets and changing room facilities require funds for their maintenance and upgrading. Where the cost of this work exceeds the benefits, Council should investigate the issue of removal.

Therefore, toilets/changing rooms could be removed where they are:

- Located on neighbourhood parks;
- In need of upgrading and occur on Green Network parks and parks with only one sports field; and
- Where there are instances of low use and vandalism.

There are three (3) toilets which are located on neighbourhood parks and are locked permanently, due to low use and high vandalism. These blocks are located at Roberts Field, Te Atatu South Park, Manuka Park and Riverpark and have been identified as surplus to current and future requirements based on the current policies and criteria. It is proposed that these blocks will be removed in 2005/2006.

Options for the future provision of toilets include the following:

- Encouraging businesses to provide and maintain facilities in town centres. This is currently being carried out by the large mall operators at Henderson and New Lynn; and
- Requiring sports clubs to supply toilets and changing rooms at sports parks in exchange for Council providing other park facilities. This has been trialled with a soccer club where Council contributed to improving a training area and the club was to upgrade the toilets for public use. The success of this option is still unrealised as the club has yet to install new toilets whereas the Council completed its works in 2004.

Currently at many of the sports grounds where there are club rooms the clubs toilets are often open for public use. This mainly occurs where clubs are based on grounds with less than 3 fields and Council does not provide toilet/changing room facilities.

The provision of portaloos has also been considered as an alternative to permanent facilities. This is currently used in several locations in the city during peak summer periods but accessibility, safety and child use is an issue with these facilities. The cost of using the standard portaloos against a single unit toilet has a 20 year break even point in favour of the portaloos and hence these are generally only used as back up or for short term use.

The new single and double unit toilets currently being provided are removable and can be relocated when required. This has occurred in Henderson when the two toilet blocks were removed, refurbished and placed in new locations.

The current upgrade programme has five years to continue until the goals of the present programme have been achieved. At this stage it is not planned to build any more new toilets beyond the 5 year period.

The Assessment of Water and Sanitary Services also contains further information to enable community feedback on the provision of public toilets, including location, amenity values and maintenance.

WORK PROGRAMME

As the Assessment of Water and Sanitary Services will become a significant input into the 2006/2016 Long Term Council Community Plan it is proposed to carry out a two stage programme as set out below.

Stage 1

- 18 April 2005 to 18 May 2005 - Presentations to Community Boards, Te Taumata Runanga, Pacific Islands Advisory Board.
- Public consultation and submissions.
 - Special Edition of Waitakere City News to be distributed citywide.
 - 3 Community Workshops - New Lynn Community Centre, Civic Centre, Massey Community Centre.
 - Consultation with iwi, Medical Officer of Health, regional stakeholders and the Water Focus Group.
- 18 May 2005 - Submissions close.
- June 2005 - Council hearings and adoption of the Assessment of Water and Sanitary Services.

Stage 2

- March 2006 - June 2006 - Further consideration and consultation on implementation issues of the Assessment of Water and Sanitary Services through the Long Term Council Community Plan process.

RESOURCES

Provision has been made in the Long Term Council Community Plan for the Assessment of Water and Sanitary Services. The funding allocation covers the cost of various models required and specialist technical input to the assessment.

The resource implications, including the impact on the Funding Policy and Development Contributions Policy, arising from the Assessment of Water and Sanitary Services will be reported to Council through the 2006/2016 Long Term Council Community Plan process.

CONCLUSION

Under the Local Government Act 2002, Council is required to prepare an Assessment of Water and Sanitary Services by 30 June 2005. The draft Assessment of Water and Sanitary Services has identified the following issues for consultation:

- The need to reduce water usage;
- The need to reduce wastewater overflows and improve onsite wastewater management;
- The need to introduce user pays for wastewater in the Inner Drainage Area, it should be noted that residents outside the Inner Drainage Area already pay directly for the septic tank pump outs;
- The need to reduce the adverse effects of stormwater;
- The need to accelerate the Zero Waste strategy;
- The need to secure additional cemetery capacity beyond 2021; and
- No requirement for additional public toilets beyond the currently approved programme.

The draft Assessment of Water and Sanitary Services provides a series of tactical action plans and work programmes to address these issues.

It is recommended that the New Lynn Community Board makes a submission to Council on the draft Assessment of Water and Sanitary Services.

RECOMMENDATIONS

- 1 That the Assessment of Water and Sanitary Services report be received.
- 2 That the New Lynn Community Board makes a submission to Council on the draft Assessment of Water and Sanitary Services.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



9 PROPOSED 2005/2006 FOOTPATH CONSTRUCTION PROGRAMME

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the New Lynn Community Board for the 2005/2006 Footpath Construction Programme.

BACKGROUND

A114-A116

Council has delegated to the Community Boards the authority to confirm the footpath construction programme and establish priorities using a point system, as attached at pages A114 to A116.

The detailed process to establish footpath priorities includes the follows:

- A review of the RAMM footpath output list. This is a list of all the roads in each Ward, with specific reference to roads with a footpath on each side, one side and with no footpath;
- A compilation of the proposed final lists that are considered suitable for the construction of a new footpath;
- A visit to each site to determine its priority points, feasibility, practicality and physical constraints;
- Prioritisation of the final list for each Ward;
- A review of the cost estimates;
- Determination of the construction programmes based on the revised footpath priority lists; and
- Funds are allocated across the city based on a formula approved by Council.

STRATEGIC CONTEXT

The provision of footpaths contributes to the following strategic objectives:

- Safe City
- Urban and Rural Villages
- Integrated Transport and Communication

In this context it is important that the Footpath Construction Programme is implemented equitably with regard to the whole city. This means taking into account the overall distribution of the needs for footpaths and the overall distribution of pedestrian activity.

ISSUES

The draft 2005/2006 Annual Plan budget allows \$1,500,000 for the construction of new footpaths. This is an increase of \$500,000 in the 2004/2005 Annual Plan.

Using the agreed footpath budget allocation formula and the latest priority lists, the allocations of funds per Ward are as follows:

Ward	Footpath One Side (km)	No footpaths (km)	Weighed % of budget	Budget Allocation \$
Henderson	6.542	0.426	1.775	15,970
Massey	16.191	23.940	39.958	359,513
New Lynn	33.419	9.105	22.012	198,048
Waitakere	27.478	64.068	102.972	926,469
All Wards			166.717	1,500,000

The proposed footpath construction programme for the New Lynn Ward is based on the priority list and previous discussions with a representative from each Board and is as shown in the table below:

Road Name	Road Section	Length (m)	Estimated Cost (\$)
Huia Road	266 Huia Road to Minehaha Avenue, left hand side	360	\$54,000
Shetland Street	From number 29 to 39, right hand side	102	\$15,300
Scenic Drive	Titirangi Road Roundabout to 31 Scenic Drive, right hand side	410	\$61,500
Huia Road	Titirangi Road Roundabout to 15 Huia Road, right hand side	340	\$51,000
Contingency			\$16,248
Total		1212	\$198,048

The construction programme as set out above, should be considered to be provisional as it will depend on the following factors:

- Detailed site design may show the need for additional works such as earthworks, retaining walls and drainage improvements; and
- The heated state of the construction market may result in unacceptably high tender prices which may require that footpath construction projects be delayed or reduced in scope.

Any changes to the programme arising from the above circumstances will be reported back to the Community Board to enable the work programme to be adjusted accordingly.

RESOURCES

Resources have been provided in the draft 2005/2006 Annual Plan for construction of footpaths.

CONCLUSION

The footpath priority lists for each Ward has been reviewed to take into account additional funding provided by Council in the draft 2005/2006 Annual Plan.

RECOMMENDATIONS

1. That the Proposed 2005/2006 Footpath Construction Programme report be received.
2. That the proposed footpath construction programme for 2005/2006 be approved in principle, subject to final confirmation by Council of funding in the 2005/2006 Annual Plan.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



10 DRAFT 2005/2006 ANNUAL PLAN ITEMS FOR NEW LYNN TOWN CENTRE

PURPOSE OF THE REPORT

The purpose of this report is to update the Board on the budget items included in the draft 2005/2006 Annual Plan.

BACKGROUND

At the New Lynn Community Board meeting, 7 March 2005, it was resolved:

“That a report on the proposed budgets for the New Lynn township projects be presented to the New Lynn Community Board meeting on 4 April 2005 to facilitate the Board making a submission to the 2005/2006 Annual Plan.”

296/2005

STRATEGIC CONTEXT

New Lynn is considered a high priority within the Auckland Regional Growth Strategy as a key growth node and transport centre.

The 1996 New Lynn Charrette produced a range of proposals to guide land use and transport development in New Lynn. Substantial progress had been made in leveraging investment off these proposals. Work commissioned to review the charrette process stated: “These achievements are significant. No other Council has attempted such a major transformation of a town centre. Since 1996 a significant amount of investment has flown into the centre. It is now hard to imagine what the centre would have been like if the Council had not undertaken the charrette.”

New Lynn is one of Waitakere’s three major “defined town centres”, along with Henderson and Westgate. Sitting astride the rail line, with a significant employment and retail base, a surrounding residential community and keen developer interest, New Lynn’s continuing success is vital to attaining a sustainable future for the whole city. Ensuring a well designed, high-quality public realm sets the standard for private development, and business operation, as well as creating an inviting “public living room” for the New Lynn community and their visitors.

Facilitating an integrated transport and land use development plan that will assist a shift from current low-density development, towards suitable intensification and mixed uses will attract quality amenity, business and workers. This will place New Lynn in the right

position to capitalise on future western line transport and technology improvements for further growth.

ISSUES

The following 2005/2006 Annual Plan budget items have been identified as having direct relevance to the New Lynn Town Centre:

Town Centre Development	<ul style="list-style-type: none"> Implementation of Concept- managing District Plan changes, working with developers, detailed urban design. 	70,000
Parks	<ul style="list-style-type: none"> Water blasting and repaint programme for high-profile town centre furniture commencing 2005/2006. New Lynn Toilets with planters and pavers - (design and consultation only). New Lynn Memorial Drive Entry - completion of works around sculpture area. New Lynn Town Centre Streetscape - Great North Roa to Rata Street upgrade (design and consultation only). Rewarewa Walkway Upgrade (design and consultation only). 	<p>38,800</p> <p>405,000</p> <p>25,000</p> <p>27,000</p>
Transport	<ul style="list-style-type: none"> NL Transport Interchange - property acquisitions, design of Clark Street to cope with increased traffic flows and planning of the bus and rail interchange (including investigation into rail under grounding option). Great North Road and Totara Avenue pedestrian amenity improvements. Totara Avenue - Rankin Avenue pedestrian amenity improvements. 	<p>6,400,000</p> <p>350,000</p> <p>50,000</p>
Other Town Centre-Related Projects	<ul style="list-style-type: none"> Old New Lynn Hotel Moon Festival Learning Centre Technology (New Lynn Library) 	<p>20,000</p> <p>15,000</p> <p>83,000</p>

Staff will also be engaged with the following projects, which affect New Lynn, but have no specific budget line:

- Implementation of infrastructure arising from the Fruitvale School travel plan.
- Bus Services review.
- Bus stop infrastructure programme.
- Bus Corridor Strategic Study.
- Mainstreet business development.

A verbal update will be provided at the meeting.

CONCLUSION

A range of New Lynn town centre projects are included in the draft 2005/2006 Annual Plan, which the Board may wish to consider in relation to its Annual Plan submission.

RECOMMENDATION

That the Draft 2005/2006 Annual Plan Items for New Lynn Town Centre report be received.

Report prepared by: Janet Cole, Project Manager: Urban Development.



11 **2005 WAITAKERE MOON FESTIVAL**

PURPOSE OF THE REPORT

The purpose of this report is to inform the board of the organising group's intentions in regard to the 2005 Waitakere Moon Festival.

BACKGROUND

The Moon Festival has been run for two years. It was initially suggested by (now) Councillor Chan and was adopted in 2003 by the New Lynn Revitalisation project as an event that would potentially engage the large number of Asian people in the area (8,800 in the 2001 Census).

In 2003 it was developed by the Council in an informal partnership with the Cantonese Opera Society. Further development in 2004 was Council-led. Attendance at both 2003 and 2004 festivals has been estimated at 6,000 (main celebrations on Friday night).

Now in its third year, the Moon Festival is an established community celebration and has been brought under the responsibility of Public Affairs as a city event to be developed in conjunction with the Waitakere Ethnic Board. The contracted event organiser will be reporting to the Public Affairs Manager.

STRATEGIC CONTEXT

The Moon Festival supports the Strong Communities platform, by encouraging sectors of the community to share their culture with their fellow citizens. It is recommended within the proposed events strategy the Moon Festival will be categorised as a major city event.

ISSUES

Core funding for the 2005 festival is already confirmed. This will allow the organising group to create an event of equal nature to 2004. However, the group is proposing to expand the festival, principally through a dedicated schools' component and this and other additions will be funded separately from sponsorship or it will not proceed.

RESOURCES

An external contractor has been engaged as the event organiser for 2005, the second year of a two-year contract. The cost of this has already been accounted for in the event budget.

The contractor reports to a cross-council steering committee. This committee will be assisted by the Waitakere Ethnic Board.

Segments of the festival not funded by the Council will be funded from sponsorship and/or donations.

CONCLUSION

With the success of the two previous events, the organising committee is seeking to expand the event in conjunction with as many sectors of the community as possible. In order to achieve this goal, an external contractor will oversee the day-to-day planning of the event and sponsorship is recognised as being an important factor to include these additional elements.

RECOMMENDATIONS

1. That the 2005 Waitakere Moon Festival report be received.
2. That the New Lynn Community Board provides feedback and recommendations as to the planning direction for the 2005 Waitakere Moon Festival.

Report prepared by: Dai Bindoff, Public Affairs Manager.



12 GLEN EDEN BOWLING CLUB SITE LEASE FOR PRE-SCHOOL

PURPOSE OF THE REPORT

The purpose of this report is to gain Community Board approval to lease the former Glen Eden Bowling Club site to a Ministry of Education pre-school provider for use as a pre-school and to undertake the required re-classification of the Reserve to allow for the lease to proceed.

BACKGROUND

He Wero O Nga Wahine approached Council staff in August 2004 as a community group seeking available land and/or a community building to be funded by the Ministry of Education for the establishment of a Teenage Parents School. They were advised that the only currently available community lease/space was the Glen Eden Women's Bowling Club, which owns the club rooms on Westview Reserve (a Recreation Reserve classified under the Reserves Act 1977). As the club is amalgamating with another bowling club they are looking to sell their building to a group with a view to them either relocating the building or applying to Council to stay on the site and lease the land. He Wero O Nga Wahine was advised that any interested group would need to apply to lease the land from Council, meet the requirements of the Reserves Act 1977, and obtain the approval of Waitakere City Council.

The Reserves Act 1977 does not allow for schools on reserves (under any classification) and therefore a lease of part or all of Westview Reserve for the Teenage Parents School was not legally possible. A report was presented to full Council on 15 December 2004 outlining that if the Council supported the use of the reserve for a Teenage Parents School, then revocation of the reserve status, and preferably also, a Designation by the Ministry of Education for a school site, or alternatively a rezoning of the site in terms of the District Plan would be required.

The following resolution was passed at that meeting:

“That the Glen Eden Women’s Bowling Club be advised that a school use on the Westview Reserve is not permitted under the Reserves Act at the present time, and that any use of the building on the Reserve would need to be for a purpose provided for under the Reserves Act.

That staff pursue the possibility of establishing the Proposed Teen School elsewhere in the City.”

2334/2004

A117

Following the above resolution, the Ministry of Education re-evaluated their needs in the area and came back to Council with a proposal to lease the old Glen Eden Bowling Club site for use as a pre-school. The letter attached at page A117 outlines the proposal from the Ministry of Education. If a lease was approved by Council, then the Ministry will be able to apply for funding to support a pre-school provider leasing the area and purchasing the Glen Eden Bowling Club building and undertaking any site works for the pre-school.

STRATEGIC CONTEXT

Westview Reserve is close to the Glen Eden Town Centre area and identified as a Local Park under the Parks Strategy 1999.

The park is currently landlocked and is accessed via Janet Clews Place. The park is within a 1km radius of the Glen Eden Town Centre, currently has poor access and, anecdotally, is little used by the local community. It does however, fulfil a role in providing an area of green space in an area identified for further intensification, and is adjacent to Council Housing for Older Adults and provides an area of amenity for surrounding residents.

ISSUES

Under the Reserves Act 1977, a pre-school can be located on a Local Purpose Reserve (Community Buildings). Given the land-locked nature of the current reserve and its low usage as a passive recreation reserve it is considered that the leasing of part of the reserve (approximately half of the reserve area) for a pre-school, with the remaining area left as passive open space will fulfil the local use needs while ensuring there is active surveillance and activity within the reserve.

A118

Westview Reserve is classified under the Reserves Act 1977 as a recreation reserve. In order to allow the lease to a pre-school to proceed under the Reserves Act, the part of the reserve they occupy must be reclassified as a local purpose (community buildings) reserve. The area it is proposed to reclassify will be the footprint of the bowling club building and an area surrounding it. The area proposed for reclassification is shown on the plan attached at page A118.

The Community Leases Policy provides for a standard five year lease term (with a provision that the lease may be renewed for a further five year term if Council continues to be happy with this use) and it is proposed that a lease of this term should be granted at the standard rental which has been applied to kindergartens, play centres and pre-schools under that policy.

RESOURCES

The Ministry of Education intends to apply for funding through the Ministry of Education’s Discretionary Grant Scheme to support the pre-school including purchase of the old Glen Eden Bowling Clubrooms and associated alteration work that may be required. Applications for this Grant scheme close on 29 April.

A standard yearly rental will be applied to this lease.

CONCLUSION

The leasing of the old Glen Eden Bowling Club site to a pre-school provider will ensure that there is community use and activity within a land-locked Local reserve and it considered to be an appropriate use in the context of its close proximity to the Glen Eden Town Centre and provision of passive surveillance of the adjacent Recreation Reserve area (a function that was previously provided by the Bowling Club).

A re-classification of part of the Reserve from Recreation to Local Purpose (Community Buildings) is required in order to facilitate the lease.

RECOMMENDATIONS

- A118
1. That the Board approves the public notification of the intention to reclassify the part of Westview Reserve (part Lot 4, DP 49712; part Lot 2, DP 52708 and part Allotment 744 Parish of Waikomiti) as shown on the plan attached at page A118 as a local purpose (community buildings) reserve under section 24 of the Reserves Act 1977 for the purpose of granting a lease to the pre-school pending confirmation of funding from the Ministry of Education.
- A118
2. That this Board recommends to Council that the Chief Executive be given authority in the absence of any objections or submissions on the reclassification to apply to the Department of Conservation for the reclassification of the part of Westview Reserve (part Lot 4, DP 49712; part Lot 2, DP 52708 and part Allotment 744 Parish of Waikomiti) as shown on the plan attached at page A118 under Section 24 of the Reserves Act 1977 as a Local Purpose (community buildings) reserve as specified in Section 23 of that Act for the purposes of granting a lease to the pre-school.
- A118
3. That the Chief Executive be given authority to negotiate and execute a lease under Section 61(2A)(a) of the Reserves Act 1977 with the pre-school for the lease area shown on the map attached at page A118 on Westview Reserve.

Report prepared by: Renee Lambert, Service Manager: Parks Planning.



13 WEST COAST ROAD - NEW PARKING RESTRICTIONS

PURPOSE OF THE REPORT

The purpose of this report is to seek the New Lynn Community Board's approval for a new parking control in West Coast Road, Glen Eden.

BACKGROUND

A local resident has raised concerns regarding problems caused by vehicles parked in and around the sealed parking area outside numbers 302 to 312 West Coast Road.

This matter was originally presented to the New Lynn Community Board in November 2004. At that time a decision on the proposed parking control changes in the area was deferred by the Board to allow officers time to investigate alternatives to the proposed new controls that were proposed by Mr Bill Whittome during the Public Forum of the November 2004 Board meeting. Mr Whittome occupies a property located close to the proposed changes.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping at All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

Appropriate time restrictions for parking allow for the most effective utilisation of parking, best allowing for the essential needs of parking users. Shorter time limits ensure turnover, stimulating business activity, but if they are too short, business cannot be concluded without the prospect of infringing restrictions and consequential fines.

ISSUES

Parking Controls Proposed by the November 2004 Report to the New Lynn Community Board

Outside number 302 to 312 West Coast Road there is a sealed off road parking area that was originally created when the road was realigned several years ago. The properties in this portion of West Coast Road access the carriageway through this parking area. Vehicles for sale are often parked in this area and it is reported by local residents that these vehicles are sometimes parked on the edge of the carriageway of West Coast Road when this area is full.

There is a medical practice located at 306 West Coast Road and a church located at 302 West Coast Road. Both sites have on-site parking, however the users of the church building occasionally park off-site during services and other events.

The resident who originally approached Council regarding this issue is concerned that vehicles parked either side of the entrance to the parking area block driver sight lines when exiting the parking area. Given the high vehicle volumes and speeds in West Coast Road it would be desirable if vehicles did not park in locations that block sight lines.

The residents and occupants of the properties that are located in close proximity to the sealed parking area were consulted by letter about the possibility of installing 'No Stopping' restrictions on both sides of the entrances to this area. Four responses were received to this proposal, all of which were positive. Three of these responses also included requests for additional restrictions beyond those originally proposed. Two respondents requested that Council do something to prevent vehicles for sale being parked in the area outside their properties. Both these respondents reported that they believed that these vehicles belonged to unlicensed car dealers. They also both reported that they had experienced problems caused by people inspecting the vehicles for sale parking over their driveways and had been verbally harassed by people associated with the vehicles for sale.

It is recommended that a four-hour time limit parking restriction be imposed on the sealed off road parking area. This will discourage people from parking vehicles for sale for long periods in this area while still allowing an adequate time for people visiting the church, medical practice or nearby houses.

Two of the respondents requested that Council install 'No Stopping at All Times' restrictions in additional locations. One requested restrictions in the narrow sealed area between the vehicle entrances outside 306 and 302, and another requested the proposed restriction east of the entrance outside 302 be extended slightly. Both these requests have been incorporated into the recommendations of this report.

After responses to the first consultation letter were considered a second consultation letter was sent asking for feedback on the parking restrictions recommended in this report. No responses were received.

Alternatives Suggested by Mr Whittome

Mr Whittome suggested three changes to proposed new parking controls, as follows:

- (1) That some of the on street parking to the west of the vehicle crossings into the parking area could have a short term parking limit imposed, instead of a total prohibition on parking. This parking could be used by people inspecting the cars for sale in the parking area.

Council officers consider that any parking in this area would restrict the sight lines of drivers exiting the parking area and create a safety hazard and for this reason this alternative is not considered suitable; and

- (2) The proposed 'No Stopping' line along the west and south edges of the parking area is not required.

This proposed marking was included in the recommendations in the report in response to residents' claims that drivers where parking over or between the entrances to their properties and were restricting residents' access. A Council officer observed this occurring while meeting residents on site to discuss the proposed restrictions. A 'No Stopping' line around the west and south sides of the parking area would not reduce the total amount of legal parking available in the parking area as any vehicles parked in these locations would restrict the clearance behind vehicles parked at right angles to the kerb along the north kerb of the parking area to less than the clearance required by Council's Code of Practice; and

- (3) The P240 parking restriction proposed along the north kerb of the parking area should only cover a portion of the total spaces in this area.

During initial consultation two residents complained about the presence of the cars for sale in this area and requested that Council consider ways of discouraging people from selling cars in the parking area. The residents who complained about the people buying and selling cars in this area described them as 'undesirable', 'aggressive' and 'intimidating'. The proposed P240 parking restriction is intended to eliminate the sale of cars in this area by reducing the maximum time period for parking to an extent that it is impractical to display a vehicle for sale in the parking area.

A Council officer met Mr Whittome and a neighbour at the site of the proposed change to discuss the alternatives requested by Mr Whittome. After this discussion Mr Whittome was agreeable to the recommendations presented in this report.

When considering the recommendations of this report the New Lynn Community Board needs to balance the desires of members of the community to be able to have somewhere to display vehicles for sale with the concerns of nearby residents. Should the New Lynn Community Board not consider the removal of the vehicles for sale from this parking area desirable then part 2 b. (iii) of the recommendations set out below should not be approved.

A119

The location and extent of the proposed parking restrictions as attached at page A119.

RESOURCES

The proposed new road markings can be implemented under the 2004/2005 Annual Plan maintenance budgets.

CONCLUSION

The proposal to install new parking restrictions in and around the parking area outside numbers 302 to 312 West Coast Road is desirable to improve road user safety in this area, and ensure that parking is available for the nearby residential, business and community properties.

RECOMMENDATIONS

- 1 That the West Coast Road - New Parking Restrictions report be received.
- 2 That in relation to **WEST COAST ROAD**:
 - (a) That all existing parking restrictions or limitations currently applicable to **WEST COAST ROAD** imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorized to be concluded in the normal manner.
 - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) on the south kerb line of **WEST COAST** starting from the point where the kerb line meets the east kerb line of **SWAN HILL DRIVE** and extending to a point 133 metres east along the kerb line a new '**NO STOPPING AT ALL TIMES**' control be put in place.
 - (ii) on the edges of all parts of the **SEALED OFF ROAD PARKING AREA OUTSIDE NUMBERS 302 TO 312 WEST COST ROAD** which are east of the east edge of the vehicle crossing of number 306 West Coast Road a new '**NO STOPPING AT ALL TIMES**' control be put in place.
 - (iii) along the northern edge of the **SEALED OFF ROAD PARKING AREA OUTSIDE NUMBERS 302 TO 312 WEST COST ROAD** between the northwest corner of this parking area and a point a further 43 metres east along the northern edge of the sealed area a new '**P240**' control be put in place.
- 3 That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



14 **GLEN EDEN RAILWAY STATION CAR PARK - REMOVAL OF PARKING SPACE**

PURPOSE OF THE REPORT

The purpose of this report is to seek the New Lynn Community Board's approval for the removal of one car parking space in the Glen Eden Railway Station Public Car Park.

BACKGROUND

The new owner of the café located in the Glen Eden Railway Station Building located on the east corner of Glenview Road and West Coast Road has requested that Council prohibit parking in one existing P60 parking space at the west end of the station building so as to permit unimpeded access to the door to the storage area in the basement of the building.

The café owner desires daytime access to this area to permit storage and retrieval of bulk material, gas cylinders, tables and chairs. The café owner has indicated his wish to attend the Community Board's Public Forum to provide further information regarding his request.

There are currently 43 parking spaces outside the railway station. Of these 24 are unrestricted, 11 are P60 restricted, 5 are P90 restricted during hours of 9am to 3.30pm and P10 restricted during the hours of 7am to 9am and 3.30pm to 6pm, 2 are P10 restricted and 1 is a mobility parking space.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

ISSUES

A120 Parking Services staff has conducted a short survey of the existing P60 parking spaces; the results of this survey are attachment at page A120.

Council staff have visited the public car park outside the railway station on various occasions during business hours. The short term parking in this area has always been well utilized on these occasions, with the majority of the spaces in use at all times.

The main users of the P60 spaces are likely to be patrons of the café and of shops on the north side of West Coast Road to the east of Glenview. Visitors to Glenmall Place or the shops on the south side of West Coast Road are more likely to use the short term parking in Glenmall Place.

A121 Investigations conducted for previous reports on parking controls in the Glen Eden Town Centre have shown that demand for long term parking in the two locations exceeds supply; however the proposed change is in regard to a short term P60 parking space. The location of the car park that is recommended to be removed as attached at page A121.

RESOURCES

The proposed markings and signage changes can be implemented under the 2004/2005 Annual Plan maintenance budgets.

CONCLUSION

The proposed elimination of one parking space outside the Glen Eden Railway Station is desirable to allow the owner of the Café in the railway building unimpeded access to his premises.

RECOMMENDATIONS

1. That the Glen Eden Railway Station Car Park - Removal of Parking Space report be received.
2. That in relation to **GLEN EDEN RAILWAY STATION PARKING AREA**:
 - (a) That all existing parking restrictions or limitations currently applicable to **GLEN EDEN RAILWAY STATION PARKING AREA** imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorized to be concluded in the normal manner.
 - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) That along the north kerb of the car park from a point where it meets the west side of the railway station building to a point a 2.5 metres further west '**NO STOPPING AT ALL TIMES**' control be put in place.
 - (ii) That along the entire west side of the railway station building '**NO STOPPING AT ALL TIMES**' control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



15 SHERIDAN DRIVE - NEW GIVE WAY CONTROL

PURPOSE OF THE REPORT

The purpose of this report is to seek the New Lynn Community Board's approval for a new 'Give Way' control in Sheridan Drive, New Lynn at its intersection with Blease Street.

BACKGROUND

A local resident has contacted Council concerned about the number of accidents and near misses that they have observed at the intersection of Sheridan Drive and Blease Street. The resident has requested that Council install an intersection priority control at this location.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'Give Way' controls can improve road user safety at intersections by better defining turning priorities and reminding drivers of the need to give way when they do not have priority.

ISSUES

Sheridan Drive and Blease Street intersect at an uncontrolled 'T' junction. Both roads are classified as local roads and there are approximately 350 vehicle movements per day at the intersection.

Blease Street is a cul de sac north of the intersection and the majority of traffic passing through the intersection is travelling between Sheridan Drive and Blease Street. Due to the low volumes of traffic in Blease Street travelling directly through the intersection and not turning into Sheridan Drive, some drivers turning from Sheridan Drive may not be anticipating the need to give way at the intersection and may not be checking for oncoming traffic.

There is no record of any accidents involving failure to give way at this intersection in the Land Transport Safety Authority's accident database. However, this database does not contain a complete list of all accidents, especially minor or non-injury accidents and it is possible one or more unreported accidents may have occurred at this intersection. The resident who requested the new 'Give Way' control has stated that a number of accidents at the intersection have been observed, but is unable to recall any specific details of any of the accidents. As the cost of implementing a new 'Give Way' control is small in comparison to the potential effects of an accident it is recommended that a new 'Give Way' control be approved at the intersection of Blease Street and Sheridan Drive.

A122 The location of the proposed new 'Give Way' control as attached at page A122.

RESOURCES

The proposed new 'Give Way' control can be implemented under the 2004/2005 Annual Plan maintenance budgets.

CONCLUSION

The proposal to install a new 'Give Way' control in Sheridan Drive at the intersection with Blease Street is desirable to improve road user safety.

RECOMMENDATIONS

- 1 That the Sheridan Drive - New Give Way Control report be received.
- 2 That in relation to **SHERIDAN DRIVE**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) that a new '**GIVE WAY**' control be put in place on **SHERIDAN DRIVE** where it intersects with **BLEASE STREET**.

- 3 That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said intersection priority control.

Report prepared by: Paul Schischka, Transport Engineer.



16 **KASHMIR ROAD - BUS STOPS**

PURPOSE OF THE REPORT

The purpose of this report is to seek the New Lynn Community Board's approval for two new 'Bus Stop' parking controls and a new 'No Stopping' control in Kashmir Road, Glen Eden.

BACKGROUND

A local resident has raised safety concerns regarding vehicles parked in bus stops in Kashmir Road, Glen Eden.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Correctly marked and sign posted bus stops are desirable to both notify public transport users of the pick up and drop off locations for bus services and to keep these locations clear of other vehicles.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

Kashmir Road is a local road providing access to residential properties in Glen Eden. It is part of a regular bus route and at its northern end there are two existing bus stops.

These bus stops are currently sign posted but not marked as bus stops. It is proposed to legally establish 'Bus Stop' parking restrictions in these existing bus stops and install 'Bus Stop' markings. This will make it possible to use enforcement measures to discourage drivers from parking in the bus stop and the presence of the road marking will also serve to remind drivers to leave room for the bus.

It is proposed to install a 'No Stopping' line on the east side of the road between the intersection with Nandana Drive and the proposed bus stop. This will prevent vehicles being parked in a location that would force a bus turning left into Kashmir Road from Nandana Drive over the centre of the road while turning and possibility into the path of north bound vehicles on the west side of Kashmir Road.

The residents that dwell in close proximity to the proposed changes have been consulted by letter. No replies were received.

RESOURCES

The proposed new parking control markings can be implemented under the 2004/2005 Annual Plan maintenance budgets.

CONCLUSION

The proposed new 'Bus Stop' and 'No Stopping' parking restrictions in Kashmir Road are desirable to keep the two existing bus stops in the north end of the road free of parked vehicles and prevent vehicles parking in a location which could present a hazard to other motorists.

RECOMMENDATIONS

- 1 That the Kashmir Road - Bus Stops report be received.
- 2 That in relation to **KASHMIR ROAD**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) along the west kerb line of **KASHMIR ROAD** starting from a point 36 metres south of the south edge of **NANDANA DRIVE** and extending to a point a further 18 metres south along the kerb line, a new '**BUS STOP**' control be put in place.
 - (ii) along the west kerb line of **KASHMIR ROAD** starting from the south edge of **NANDANA DRIVE** and extending to a point a further 30 metres south along the kerb line, a new '**NO STOPPING AT ALL TIMES**' control be put in place.
 - (iii) along the west kerb line of **KASHMIR ROAD** starting from a point 30 metres south of the south edge of **NANDANA DRIVE** and extending to a point a further 15 metres south along the kerb line, a new '**BUS STOP**' control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



17 NEW ZEALAND COMMUNITY BOARDS' CONFERENCE

PURPOSE OF THE REPORT

This report seeks to give the opportunity to the Elected Member who attended the New Zealand Community Boards' Conference held in Dunedin on 3 - 6 March 2005 to report back to the Board.

BACKGROUND

The New Zealand Community Boards' Executive Committee has now been recognised by Local Government New Zealand as an advisory committee on Community Board matters.

All local authorities are members of Local Government New Zealand and it is Local Government New Zealand's role to represent the national interests of the sector. Community Boards are now recognised by Local Government New Zealand as an integral part of the sector.

The first Community Boards' Conference was held in Christchurch in March 1997 and has been held every two years since then.

STRATEGIC CONTEXT

Ensuring Elected Members know and understand their role and the parameters in which they can most effectively govern the City, contributes to all the Community Outcomes identified by the Council in its Long Term Council Community Plan and in particular, the Active Democracy Platform. The provision of training, including that available at the Community Boards' Conferences assists that contribution.

ISSUES

The Dunedin Community Boards hosted this year's conference with the full support of the Dunedin City Council. New Lynn Community Board was represented by Mrs G Marshall. The other attendees from Waitakere City were:

Mr W Bainbridge (Henderson Community Board)
Ms G Maurice (Massey Community Board)
Mrs C Shepherd (Waitakere Community Board)
Ms S Davies (Waitakere Community Board)
Cr Chan (Massey Community Board)
Charlie Inggs (Democracy and Governance Team Manager)

The organising committee provided a balanced programme of workshops and keynote speakers for both new and experienced Elected Members. The Conference provided the opportunity to network with other elected Members as well as learning from the keynote speakers and work sessions which included workshops on:

- Chairing of Meetings and Code of Conduct.
- Emergency Services working with Community Boards.
- Induction and Role for New Community Board Members.
- Making a Submission to the Local Government Commission.
- Making of Submissions to the Resource Management Act / Environment Court by Community Boards.
- Training of Members wishing to sit on Resource Consent Panels.
- Consultation and Significant Projects by Community Boards with reference to the 2005 Best Practice Awards.
- Facilitation and Partnerships for Community Boards with reference to the 2005 Best Practice Awards.

Keynote speakers included:

- Basil Morrison (President of LGNZ), Eugene Bowen (Chief Executive Officer LGNZ) and Yvonne Palmer (Chairperson Community Boards Executive).
- Murray Smith MP (United Future Party - Sponsor of the Local Government (Use of Community Boards) Amendment Bill).
- Jim Harland (Chief Executive Officer, Dunedin City Council).
- Anne Carter (Department of Internal Affairs).
- Jonathan Salter (Local Government New Zealand Legal Advisor).
- Neil Brown (Civil Defence Emergency Management Manager, Dunedin City Council).

- David Benson-Pope (Associate Minister of the Environment).
- Kerry Marshall (Local Government Commission).
- Cr Leah McBey (Otago Peninsula Community Board).
- Nick Smith (National Party Spokesperson on Local Government).
- Pete Hodgson (Minister of Transport).

Active participation and questioning was encouraged. The 2005 Best Practice Awards were presented at a dinner held on the Thursday evening, which also allowed participants time for networking and sharing experiences.

Overall the conference appeared to be a success. The programme was managed in an extremely professional manner by the conference organisers. As Community Boards are very diverse in nature (ranging from populations of less than 400 to over 100,000) and composition, finding the appropriate level to pitch the workshops was no easy task, but by and large seems to have been achieved.

RESOURCES

The funding requirement for airfares, accommodation and the conference fee was met from budgets provided for within the 2004/2005 Annual Plan.

CONCLUSION

A124-A125

The New Lynn Community Board is requested to use the presentation of this report as an opportunity for Mrs G Marshall, who represented the New Lynn Community Board at the Conference, to report back to the Board. A copy of her written report is attached at pages A124 to A125.

RECOMMENDATION

That the New Zealand Community Boards' Conference report be received.

Report prepared by: Charlie Inggs, Democracy and Governance Team Manager.



18 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

NEW LYNN COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Gayle Marshall (Alternate: Pim van der Voort)
Keep Waitakere Beautiful Committee	Elizabeth Francke
Glen Eden Citizens Advice Bureau	Gayle Marshall
Glen Eden Community House Management Committee	Gayle Marshall

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Gayle Marshall (Alternate: Pim van der Voort)
Keep Waitakere Beautiful Committee	Elizabeth Francke
Green Bay Community House Management Committee	Pim van der Voort (Alternate: SL Taylor)
Council/Police Liaison Group	Elizabeth Francke SL Taylor
New Lynn Citizens Advice Bureau	Elizabeth Francke
Glen Eden Community House Management Committee	Gayle Marshall
Youth Advocacy Advisory Group	Gayle Marshall (Alternate: WD Buchanan)
Waitakere Road Safety Steering Group	WD Buchanan (Alternate: EG Francke)
COUNCIL COMMITTEES	
Hearings Committee	Elizabeth Francke (Alternate: SL Taylor)
Community Sports Fund Allocation Subcommittee	WD Buchanan (Alternate: Gayle Marshall)
Long Term Council Community Plan and Annual Plan Special Committee	Pim van der Voort (Alternate: Gayle Marshall)
COMMUNITY BOARD SUBCOMMITTEE	
New Lynn Community Board Street Events Subcommittee	WD Buchanan

