

NOTICE OF MEETING

NEW LYNN COMMUNITY BOARD

I hereby give notice that an Ordinary Meeting of the New Lynn Community Board will be held on:-

DATE: **Monday, 30 September 2002** **TIME:** **7.30 pm**

VENUE: **New Lynn Community Centre, 45 Totara Avenue, New Lynn, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

25 September 2002

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Mrs	EG	Francke (Chairperson)
Mr	P	van der Voort, JP (Deputy Chairperson)
Cr	JM	Clews, QSO, JP
Mr	R	Kernaghan
Ms	GPJ	Marshall
Mr	BJ	Peters
Cr	GB	Presland

(Quorum 4 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

AGENDA FOR AN ORDINARY MEETING OF THE NEW LYNN COMMUNITY BOARD TO BE HELD IN THE NEW LYNN COMMUNITY CENTRE, 45 TOTARA AVENUE, NEW LYNN, WAITAKERE CITY, ON MONDAY, 30 SEPTEMBER 2002, COMMENCING AT 7.30 PM.

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AGENDA FOR AN ORDINARY MEETING OF THE NEW LYNN COMMUNITY BOARD TO BE HELD IN THE NEW LYNN COMMUNITY CENTRE, 45 TOTARA AVENUE, NEW LYNN, WAITAKERE CITY, ON MONDAY, 30 SEPTEMBER 2002, COMMENCING AT 7.30 PM.

1 APOLOGIES

Cr Clews.



2 CONFIRMATION OF MINUTES

Ordinary - 2 September 2002

RECOMMENDATION

That the minutes of the Ordinary Meeting of the New Lynn Community Board held on Monday, 2 September 2002, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



5 CHAIRPERSON'S REPORT

Our warmest sympathy goes to our Committee Secretary Audrey Chan, her husband Peter and her family. Audrey's mother died on Tuesday, 17 September, after a long illness. We feel that Audrey has shown great fortitude in carrying on steadfastly during this time of anxiety and sorrow.

We were impressed by a generous innovation by Te Roopu Puawai o Waitakere, the Maori Youth Council. On 6 September they gave a dinner party and reception for Councillors and Community Board members to mark their appreciation of their inclusion in the Annual Plan process and the support they have from Council. These young people were excellent hosts; friendly, relaxed and eloquent – and they gave us delicious food!

So the battle against aerial spraying against the Painted Apple Moth is lost. I fear it will not be the last. We are not globalised only for finance, tourists and trade but for the inevitable free riders - pests and diseases.

I have been trolling cyberspace for information that might be useful to the Herbicide Reduction Working Party. There's plenty out there – I found a chemical-free, organic lawn-maintenance system that might work in our parks, *and* save money! Hey, Parks Department, how about a trial run?

All bookworms know that the best kind of bookshop is a secondhand bookshop. I thought I would be ahead of the crowd at Titirangi Community House for the book sale that formed (for me) the highlight of the Books and Writers Festival. I arrived a few minutes after 9.00 am to find it already packed. Never mind – I came away with treasures and so it seemed did everyone else as they left smiling with sagging plastic bags. Oh that those dealers would come back once a month, *at least*.

A 200-year-old kauri tree, badly rotted at the base and dangerous, has had to come down in Otitori Bay Road, Titirangi. Somebody left flowers on the stump for days after it fell. Council arborist Willy Coenradi kindly let me have a bit of its wood, so if and when I have time I'll turn a bowl for the Titirangi Community House. I mean this, but don't hold your breath.

Boy racers have been tearing up the turf (literally) at Titirangi Beach.

Gayle Marshall and I had fun in the morning of 17 September, meeting a British Parliamentary Delegation visiting New Zealand. They had come to Kelston Primary School to see the HIPPY (preschool education programme) in action. Britain's Labour and Conservative Parties, in Commons and Lords, were represented. They were a cheerful lot; tapped their feet to the children's singing and in return sang us a jolly drinking song called "The Wild Rover". So much for the formal, uptight British.

After much consultation and long debate Council's 10-year Strategic Plan is taking shape. Stay tuned.


RECOMMENDATION

That the Chairperson's Report be received.






Elizabeth Francke
CHAIRPERSON



6 COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
1. Community Board Park Development Projects 2002/2003	<p>As outlined in an earlier memo to Community Board members, Parks Staff have written to the various residents and ratepayer organisations in each of the Wards requesting suggestions for works to be undertaken in parks and reserves within their areas in accordance with the protocol. Suggestions are also requested from the Community Board by Friday, 11 October 2002 to be included in the deliberations.</p> <p>A report will be forwarded to the Community Board in November 2002 outlining the suggestions brought forward by the groups and other projects identified by Community Board members and other submissions.</p> <p>The report will provide guidance on works that can be undertaken within the budgets.</p>	Katharine Slack  836 8000 Ext 8779

Issue	Comments	Reporting Council Officer
2. Foreshore Erosion Report on Patauroa Road	<p>The matter was first raised at the Board's Public Forum on Monday, 2 December 2001.</p> <p>The instability along Patauroa Road has been identified as being due to an over steep embankment with only a thin mantle of soil over laying the sandstone formation at this location.</p> <p>Detailed site investigation and design will now commence with a view to safeguarding the existing road and preventing further instability.</p>	<p>Kathryn Howard ☎ 836 8000 Ext 8553</p>
3. Phillip Avenue - Aftermath of Road Widening	<p>The issue raised at the Board's Public Forum on 6 May 2002 regarding repairs to Mr Klooster's driveway and the reinstatement of the berm area was referred to the developer who carried out the work.</p> <p>As part of the maintenance clearance on this subdivision this driveway is included for repairs (within the next two months).</p> <p>The Transportation Engineer, Asset Development will notify the Board once repairs have been completed.</p>	<p>Reg Cuthers ☎ 836 8000 Ext 8740</p>
4. Depeche Cycling Promotions' proposed Cycling Race revised application	<p>Council will be asked to confirm the changed delegation to Projects Special Committee on Wednesday, 25 September 2002.</p> <p>The revised application by Depeche Cycling Promotions is proposed to go to the Projects Special Committee meeting scheduled for November 2002.</p>	<p>Adam Moller ☎ 836 8000 Ext 8750</p>
5. Speed Hump for Titirangi Beach Road	<p>Funds are already committed for traffic calming projects for the 2002/2003 year.</p> <p>Whilst the installation of a speed hump would address the entry speed into the car park it still provides a challenge for the unruly driver.</p> <p>If the contract rates received for the traffic calming projects are competitive then the installation of a speed hump will be considered.</p>	<p>Reg Cuthers ☎ 836 8000 Ext 8603</p>
6. Resealing Council Roads: Special Issues related to Golf Road – Comparison Tests for Noise Level	<p>Transport Assets will perform noise level tests on roads that are to be resealed in 2002/2003.</p> <p>These tests would be done at the same location on each road before and after resealing. The comparison report will then be forwarded to the Community Board.</p> <p>Resealing for 2002/2003 would be carried out mainly from December 2002 to March 2003 and the above report will be completed after this period.</p>	<p>Upali Ilepreruma ☎ 836 8000 Ext 8716</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
1. Loading Zone and Taxi Stand, Totara Avenue, New Lynn	6 May 2002	4 November 2002	Alan Hopkinson  836 8000 Ext 8742
2. Future of Bledisloe Reserve	4 February 2002	4 November 2002	Renee Lambert  836 8000 Ext 8118
3. Traffic and Parking Report for Titirangi	10 June 2002	4 November 2002	Ross Hill  836 8000 Ext 8737
4. Additional Parking Signs for New Lynn	2 September 2002	4 November 2002	
5. Security Arrangements for New Lynn Community Centre	5 August 2002	4 November 2002	Danny O'Donnell  836 8000 Ext 8130
6. Proposed Walkways Network – Avondale and New Lynn	2 September 2002	4 November 2002	Ross Hill  836 8000 Ext 8737
7. Veronica – Ward Street Road Link	2 September 2002	4 November 2002	Ross Hill  836 8000 Ext 8737

RECOMMENDATIONS

That the information be received.

Report prepared by: Ngareta Delamere, Committee Secretary.



7 **OLYMPIC PARK CAR PARK EXTENSION**

PURPOSE OF THE REPORT

The purpose of this report is to inform the New Lynn Community Board of the plans to extend the car park at Olympic Park.

BACKGROUND

The Olympic Park Reserve Management Plan, which was adopted by the New Lynn Community Board in 1997, identified the need to extend the car park to help meet the demand for additional parking.

ISSUES

A3

The existing car park at Olympic Park is used extensively by members of the Bay Olympic Soccer Club, Lyndale Amateur Athletic Club, Waitakere City Brass Band and other park users. The current car park is undersized and needs to be extended to help meet the demand for additional parking. It is proposed that the car park be extended as shown on the plan attached at A3.

Consultation has been carried out with the recently formed Olympic Park Advisory Group as part of the Reserve Management Plan review process. The Advisory Group supports the proposed car park extension.

It is envisaged that the physical work will be carried out in early 2003.

RESOURCES

A budget of \$105,000 was approved as part of the 2002/2003 Annual Plan for the extension of the car park at Olympic Park.

CONCLUSION

That works to extend the car park at Olympic Park be carried out in 2002/2003 to help meet the demand for additional parking.

RECOMMENDATIONS:

That the information be received.

Report prepared by: Peter Sewell, Parks Asset and Contracts Engineer



8 **NEW LYNN COMMUNITY CENTRE – MANAGEMENT, DESIGN AND SECURITY ISSUES**

PURPOSE OF THE REPORT

The purpose of the report is to update the New Lynn Community Board and address several issues that have been raised from time to time with respect to the design and operation of the New Lynn Community Centre, and in particular the security issues.

BACKGROUND

New Lynn Community Centre is a high profile, flagship Council facility with a high level of investment. The goal of the centre is to utilise the facility to its maximum capacity to provide the community benefits it has been designed to deliver.

Since its opening in June 2001, the New Lynn Community Centre has been the recipient of two NZIA Architecture awards and has been the subject of several complimentary high profile newspaper and magazine articles. As well as attracting design recognition, the centre has also attracted major civic functions such as the 'Government Ministry of Social Development Conference', Auckland Secondary Schools Careers Expo and numerous cultural festivals.

At the same time, it has come under criticism from several user groups and hirers with respect to its suitability for their requirements, several design issues and the limited level of onsite service provided by Council. A number of the groups, especially some of the older adult groups such as the Retired Persons Association have moved to other venues in the City.

Until recent times, the centre had also been an ongoing target of theft, vandalism and both internal and external graffiti. Incidents occurred during both daylight and evening hours and when the centre had been in use and vacated/unattended. Areas targeted for theft have predominantly been the locker and kitchen storage areas, with vandalism also extending to the service corridor, foyer and exterior walls.

STRATEGIC CONTEXT

Leisure facilities and activities contribute to the well being of the City's residents, by providing recreation opportunities that promote health and social cohesion. The Council's Leisure Strategy, Community Facility Plan, Parks Strategy and Funding Policy guide the provision of these facilities and activities to ensure that they are available to all residents, responsive to changing demands and are provided efficiently.

The purpose of the provision of Community Centres is identified in the Local Government Act, which defines one of Council's responsibilities as delivering facilities and services to communities that meet their needs, choices and preferences.

Community Centres also contribute to the following key Council objectives of:

- Providing community activities and community education
- Providing focal points for community
- Providing places for people to meet and interact

ISSUES

User Group Satisfaction

Since the opening of the New Lynn Community Centre, seven groups have left the centre for other venues in the City. Some of the reasons given for their leaving the centre are:

- Inadequate level of on site personnel by Council;
- The building's impersonal nature (high ceiling and large empty spaces) and perceived complicated systems such as the door locks and light and heating switches;
- Comfort issues such as perceived lack of heating of some of the spaces;
- Design issues such as building acoustics, heavy doors, lift, upstairs kitchen design, etc;

- Security and theft issues.

User Group Numbers

As stated previously in this report a small number of annual hirers have moved to other venues.

Of recent times, a partnership with the YMCA has been undertaken which has seen programmes such as pre-school dance and gym and youth nights attracting large number of participants. The newly implemented on-site staff liaison with potential hirers has also led to additional annual hirers of the centre.

Future planning to further increase usage of the centre has led to a business and marketing plan being prepared at present. A report detailing the outcomes of this plan will be reported to the New Lynn Community Board at the December 2002 meeting.

On site Staff

A major issue stated from most of the annual user groups was that they require the centre to be staffed full time in order to provide an increased level of interaction and operational support.

The previous management of the centre involved:

- Booking of the centre through the Council's centralised booking system via the call centre;
- 2 Community Activity Facilitators managing three of the six community centres from the Council offices;
- User groups using a key system to enter the centre.

Review of the management of the Centre

The level of staffing along with the other issues identified below led to the review of management of the New Lynn Community Centre: The issues were:

- Centre not operating to maximum capacity, hence not maximising Council's capital investment in the centre;
- The extensive size, profile and Council investment in the centre make the facility a flagship for Council;
- High degree of vandalism.

The end result of the management review, and the timing of the resignation of one the Community Activity Facilitator, resulted in a new structure being implemented for the management of the New Lynn Community Centre. This allowed a part time member of staff to be located on site for 20 hours a week at a regular time slot for the day-to-day management of the centre.

To date this has proven to be a success with very few issues being raised by the users and hirers and a significant reduction in security, vandalism and operational issues.

Design and Security Issues

A number of design issues have been raised since the opening of the centre. Many of these have been of an operational nature, which have now become non-issues as the users have become more familiar with the centre, assisted by the onsite staff.

However there were still some major operational design issues and a number of security, vandalism and graffiti issues, which have since been addressed.

Security issues included the failure of some users to lock and fully secure the centre at the conclusion of their hire, inadequate level of Armourguard security arrangements for the centre and as detailed above a lack of staff supervision at the Centre.

As a result of the actions taken below, operational issues have been reduced and no further vandalism or thefts have been reported.

Issue	Concern	Action
Lift	Disability lift. Some users were finding the swing doors difficult to use, especially upstairs.	Upstairs door is to be converted into sliding doors.
Upstairs Kitchen	Currently cramped for room and no dishwasher	Part of the wall to the adjacent storage area is to be removed to open the space up. A Dishwasher has been installed.
Heavy doors	The doors are heavy and stiff to open due to the fire regulations.	Magnetic holdbacks will be installed to keep the doors open, which will shut automatically when fire alarm is activated.
Main hall acoustics	Reports of poor acoustics for speech making and events with small groups.	The design has been reviewed and the space has been identified as "live" acoustically. This is good for music, however is poor for speech making. The hall is in need of some soft material on the hard concrete walls, which could take the form of artwork or curtaining. Staff are currently investigating a design, which may be able perform well acoustically for both music and speech making by either gathering or pulling out the curtains.
Electronic Taps (installed for hygiene and water saving reasons.)	Users find it confusing to operate the taps. Users shaking them are constantly damaging the taps.	Signs have been installed above the traps to assist; however this appears to be ineffective. Electronic taps will be phased out by replacing damaged taps with push down automatic taps.
Heating & ventilation	The heating system in the main hall and upstairs large meeting room has performed poorly.	This has been worked through with the Contractor and parts of the system have been replaced. At present, the system is performing adequately and no recent complaints have been received, however this will be monitored closely.
Roof leaks and timber floor lifting	These issues result from construction defects.	The contractor has been proactive in attending to all leaks. The flooring sub contractor has also attended to all problems as they have arisen. Again, this will be monitored closely and is covered by the contractor's guarantees.

Security	High level of theft, vandalism and internal graffiti.	Office is now staffed Monday to Friday 10am till 2pm. Casual hirer pre-event site visits stress the importance of securing the centre at the conclusion of their hire. The Alarm system was reconfigured to activate/deactivate by main door key and alarm system and monitoring is now fully operational. Security cameras have been installed, with three cameras operating 24 hours per day, 7 days a week. All footage is kept on videotape for up to 14 days A user education programme has been instigated and locker storage area doors have been reinforced with existing mesh grills removed.
Graffiti	The back wall of the centre has been tagged with graffiti several times.	Staff are currently discussing options for treating the back wall with graffiti guard.

CONCLUSION

Since it's opening in June 2001, a number of management, design and security issues have been raised at the New Lynn Community Centre. These resulted in a number of groups leaving the centre for other venues in the City.

However, in recent times, a part time staff member has been located at the centre and a number of the design and security issues have been addressed by either implementing physical and/or educational solutions. These have resulted in a reduction in user group complaints, security and vandalism issues. Initiatives such the partnership with the YMCA for delivery of youth based programmes and on-site staff liaison with potential hirers has led to a marked increase in the usage of the centre.

Other initiatives, such as the Business and Marketing Plan currently underway will also assist the Centre in fully achieving its goals.

RECOMMENDATIONS

That the information be received.

Report prepared by: Suresh Nagaiya, Acting Manager Leisure Services, and Jo-Anne Inansci, Community Activity Facilitator.



9 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.



20-09-02

Waitakere Branch
Royal Forest & Bird Protection Society Inc.
PO Box 45 144
Te Atatu

WAITAKERE CITY

Attention: Waitakere Branch Committee

Dear Committee Members

BLEDISLOE AND BURBERY RESERVES REQUESTS

Your letter dated July to the New Lynn Community Board has been forwarded to myself for response. Thankyou for your letter providing detailed information on the history of Bledisloe Reserve.

The following processes are proposed to be undertaken in response the various requests outlined in your letter;

➤ ***The formal gazettal of Bledisloe Reserve as scenic reserve under the Reserves Act 1977***

We have talked with our Roding and Transport section and they have indicated that there is no requirement for use of the existing road reserve for future road modifications adjacent to Bledisloe reserve. As such, it is possible to re-classify and formally gazette the reserve as scenic reserve under the Reserves Act 1977.

The process to re-classify a reserve requires a level of staff resource, including preparation of a report to the Community Board to approve proceeding with the gazettal process. This particular proposal is currently outside the budgeted work programme. As such, we are proposing that this gazettal proposal will be progressed along with a number of other gazettal requiring action and that these will be reported at the same time to the appropriate community boards and progressed accordingly. We are anticipating that this will occur near the end of the financial year (May/June 2003). This will ensure savings with regard to processing and advertising costs and staff time.

➤ ***The possibility of a commemorative plaque in the reserve***

Parks and Green Assets section of Council has a set policy and process regarding plaques located in reserve areas. Again, another report to the Community Board would be required to approve such a proposal. There is currently no budget in the 2002/2003 Annual Plan to progress with providing a plaque. It is however, considered possible for a plaque to be located which outlines the historical aspects of the planting on the reserve and it is possible to request funding for this year through the Community Board discretionary fund or make an Annual Plan submission for 2003/2004.

This proposal will be included on the list for Community Board discretionary project funding and is proposed to be reported to the Board in November. We will attach your original request letter to this report when it goes through and contact you to inform you when the request will be reported as you may wish to attend the meeting to support your request application.

➤ ***Further native tree planting in the recently gazetted Burberry Reserve***

With regard to more tree planting occurring on Burberry Reserve we recommend that your branch committee approach Councils Community Project Co-ordinator, Chris Ferkins (extension 8508) with regard to the additional planting of this reserve being a community group planting activity. The Council

supplies the plants and expertise to undertake such projects and has a budget available to progress with this in the 2002/2003 year.

Due to the location adjacent to an intersection, any planting proposal would need to be checked by the Roding and Transport Assets team prior to planting to ensure that sight-lines are not impeded.

➤ ***Protection of pohutukawa trees between Pleasant & Titirangi roads***

There Schedule of Heritage trees within the Proposed District Plan is proposed to be updated after the Proposed Plan has been made operative.

We propose to add these pohutukawa, if considered appropriate after assessment, to the list of Heritage trees specifically scheduled in the plan. This will occur along with the other heritage trees to be added to the schedule when the update variation is carried out.

➤ ***That the supplied historical information be placed on the appropriate parks files***

We have filed the information within the parks files for Bledisloe reserve and will also forward a copy to the Council archives section. In addition some of the information will be scanned into the parks asset GIS system so that it is linked with the map and CT information for the park.

We hope that the above provides you with all the information you require with regard to your requests. We look forward to working with you on a possible planting project at Burbury Reserve and will contact the Branch when the proposed gazettal is being reported to the New Lynn Community Board.

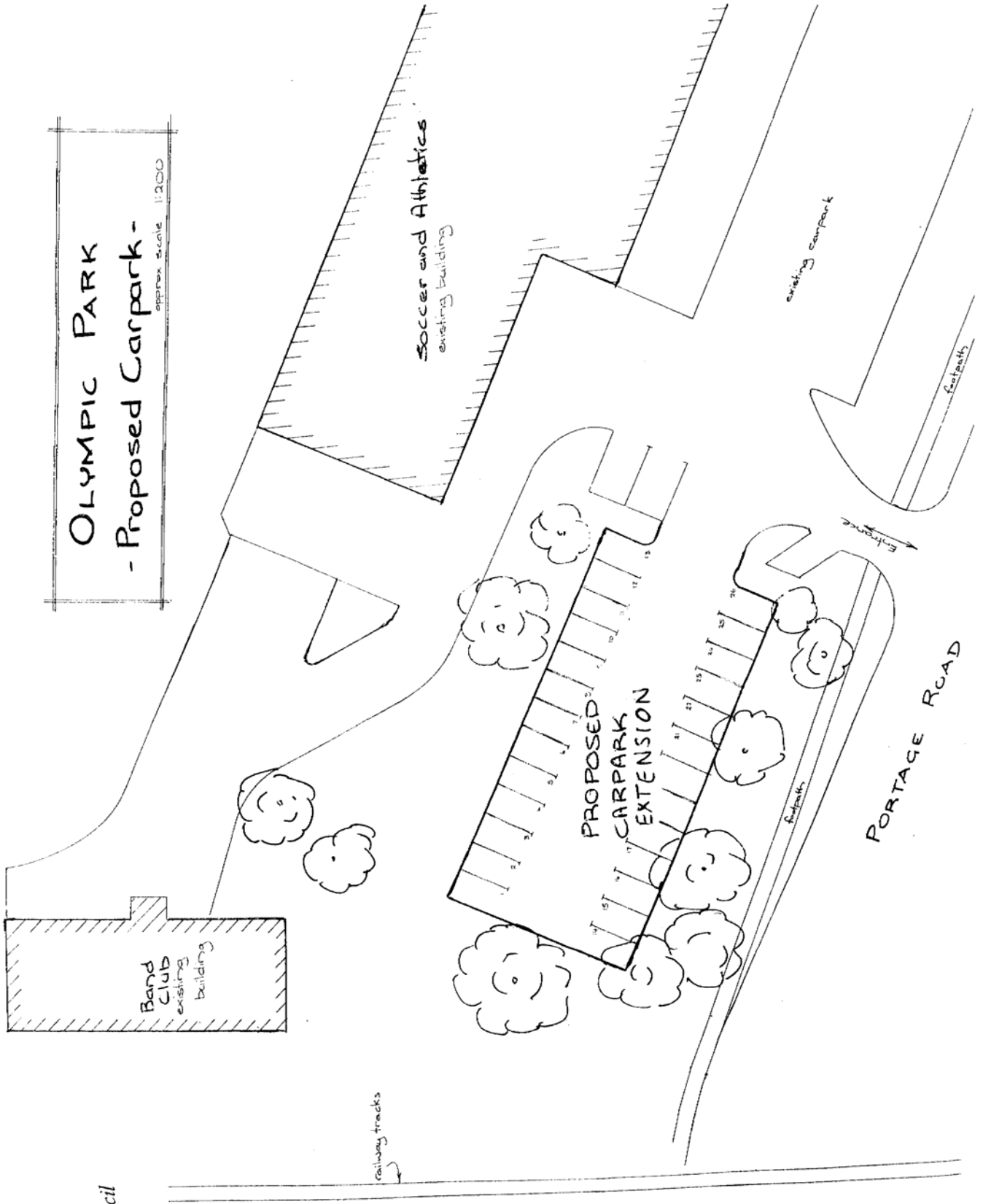
If you have any queries regarding the above please do not hesitate to contact me.

Yours sincerely

Renee Lambert
Service Manager, Landscape Development



Waitakere City Council
Te Tatao o Waitakere



A3