

**AGENDA FOR A MEETING OF THE MASSEY COMMUNITY BOARD TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON WEDNESDAY, 1 DECEMBER 2004, COMMENCING AT 7.30 PM.**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	CONFIRMATION OF MINUTES	1
3	URGENT BUSINESS	1
4	PUBLIC FORUM	1
5	CHAIRPERSON'S REPORT	2
6	COMMITTEE SECRETARY'S REPORT	3
7	COMMUNITY BOARD BRIEFINGS	4
8	LOCAL GOVERNMENT NEW ZEALAND - NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE	7
9	LOCAL GOVERNMENT (USE OF COMMUNITY BOARDS') AMENDMENT BILL	9
10	MASSEY WARD LOCAL RESERVES MANAGEMENT PLAN	10
11	BONNARD PLACE - NEW 'NO STOPPING' CONTROL	14
12	CENTRAL PARK DRIVE - NEW 'NO STOPPING' CONTROL	16
13	RUZE VIDA DRIVE - NEW NO STOPPING CONTROL	18
14	VIEW RIDGE DRIVE - PROPOSED ROAD MARKINGS	19
15	BOARD MEMBERS' REPORTS	21

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Wednesday, 10 November 2004

RECOMMENDATION

That the minutes of the Meeting of the Massey Community Board held on Wednesday, 10 November 2004, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent business need not be dealt with now and may be delayed until later in the meeting.



4 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



5 **CHAIRPERSON'S REPORT**

This new term of the Massey Community Board brings some old and new challenges for the Board to tackle and deal with over the coming months as highlighted at the last meeting of the Board.

Again I thank you for your faith and support in me and I am appreciative of the depth and wealth of experience we have on the Board to call upon. The Community Board is all about teamwork and working together in the best interests of the community.

On Sunday 14 November I paid a visit to Westpark Marina to have a good look around, I must say the state of the boat ramp and surrounding area is appalling and years of neglect are clearly showing. The Marina Company has put forward to Council a new proposal for the boat trailer car parking however in my opinion this new proposal does not satisfy the Board's requirements for resolving the car parking issue in the long term. I await the results from the Council meeting on 24 November which has an agenda item on the Marina car parking/boat ramp. If the recommended option is approved this will be a great start to resolving this long standing issue.

I have also visited Luckens Park and had a good walk around. On the face of it the park appeared in good health and the car park appeared to be clean and tidy. I am assuming the gates had been padlocked over the days preceding my visit. Suggestions at the last Board meeting, lighting in the car park and signage near the beach, fire hazards will help, along with continued monitoring to ensure that the car park is locked at night. Perhaps we could also lobby the Police to send patrols by at regular intervals or even go ourselves on a Friday/Saturday night to walk the area as a group?

Please note your diaries for Saturday, 11 December from 2.00 pm to 4.00 pm as a Council promoted public meeting is being chaired by me to discuss Wiseley Road vehicle speed controls. The venue is the Hobsonville Hall on Hobsonville Road and I look forward to your support in attending and also meeting the local community.

Xmas is almost upon us and I would like to wish all staff, The Mayor, Councillors, Community Board members and the public a safe, Merry Xmas, and a very Happy New Year.

RECOMMENDATION

That the Chairperson's Report be received.


Andrew Good
CHAIRPERSON



COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
<p>Westpark Marina - Various Issues 3 April 2002 Resolution 660/2002 10 November 2004 Resolution 1964/2004</p>	<p>Westpark Marina changed ownership in October 2003. The new owner is developing a concept plan detailing future marina development.</p> <p>Council is continuing discussions with Westpark Marina Limited to try and secure solutions to the various issues at the Marina including boat trailer parking, car parking and parking restrictions and enforcement.</p> <p>The Board has requested a report on these issues and this is scheduled to be provided at the February 2005 meeting of the Board. The Council is taking action meantime to address many of the issues, although due to the nature of the actions involved (commercial negotiations) this can not be discussed at the present time.</p> <p>Council has asked for a report on the appropriateness of parking restrictions at Westpark Marina to be forwarded to the Community Board in the New Year.</p>	<p>Fraser Henderson  836 0890</p>
<p>A1 Community Board Appointments</p>	<p><u>Steering Group on Shopping Trolleys in Streams</u></p> <p>The Board is requested to appoint a representative to the following ad hoc group:</p> <ul style="list-style-type: none"> Steering Group on Shopping Trolleys in Streams. <p>A profile of the group is attached at page A1.</p>	<p>Audrey Chan  836 8000 Ext 8603</p>

REPORTS PENDING

Subject	Date Requested	Report Due	Reporting Officer
<p>Luckens Reserve Various Issues 1965/2004</p>	<p>10 November 2004</p>	<p>2 March 2005</p>	<p>Grant Jennings  836 8000 Ext 8537</p>

RECOMMENDATION

- That the Committee Secretary's Report be received.
- That the Massey Community Board appoint a representative to the Steering Group on Shopping Trolleys in Streams.

Report prepared by: Sharon Simiona, Democracy Support and Sister City Liaison Officer.

COMMUNITY BOARD BRIEFINGS

PURPOSE OF THE REPORT

Community Boards are the level of local government closest to the communities that they serve. Community Boards have certain roles prescribed by legislation and additional functions delegated to them by the Council. This report provides the opportunity for Community Board Members to be briefed on the functions and decision-making powers that they have in law or have been delegated, the context for the exercise of those functions and powers, and the overall strategic framework of the Council within which those powers that have been delegated must be exercised.

BACKGROUND

The Local Government Act 2002 determines that Community Boards can be established as part of the local governance of communities in New Zealand. The status of Community Boards is described in section 51 as follows:

- A community board -
 - (a) is an unincorporated body; and
 - (b) is not a local authority; and
 - (c) is not a committee of the relevant territorial authority.

The role of Community Boards is described in section 52 as follows:

- The role of a community board is to -
 - (a) represent, and act as an advocate for, the interests of its community; and
 - (b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
 - (c) maintain an overview of services provided by the territorial authority within the community; and
 - (d) prepare an annual submission to the territorial authority for expenditure within the community; and
 - (e) communicate with community organisations and special interest groups within the community; and
 - (f) undertake any other responsibilities that are delegated to it by the territorial authority.

The powers of Community Boards are described in section 53 as follows:

- Powers of community boards -
 - (1) A community board has the powers that are—
 - (a) delegated to it by the relevant territorial authority in accordance with clause 32 of Schedule 7; or
 - (b) prescribed by the Order in Council constituting its community.
 - (2) The powers of a community board prescribed by Order in Council expire at the close of 6 years after the order comes into force.
 - (3) Despite subsection (1), a community board may not—
 - (a) acquire, hold, or dispose of property; or
 - (b) appoint, suspend, or remove staff.

In addition, Part 2 of Schedule 7 and Part 1 of Schedule 7 of the Act (excluding clauses 15 and 33 to 36) applies to community boards, with all necessary modifications, as if they were local authorities.

Section 38 of Schedule 7 provides for the Council to provide the necessary administrative and other facilities for the community board. Section 39 provides for expenses to be met as follows:

- Expenses of community boards
 - (1) The expenses of the performance and exercise by a community board of its responsibilities, duties, and powers must be paid by the territorial authority within whose district the community is situated out of the general revenues of the district.
 - (2) The territorial authority may fix a limit within which expenditure may be incurred under subclause (1), and no community board may incur expenditure in excess of any limit so fixed without the prior approval of the territorial authority.
 - (3) This clause does not apply in respect of any expenditure for which any rate has been made and levied within the community.

The functions, duties and powers delegated by the Council are contained in the Delegations to Committees and Community Boards which were adopted by Council at its Inaugural Meeting on 28 October 2004. A copy of the Delegations has been circulated to all Board Members. The powers delegated by Council must be exercised within the policy framework set by the Council.

STRATEGIC CONTEXT

The Waitakere City Council views Community Boards as an important part of its democratic structure. The Council has delegated to Community Boards decision making powers for those decisions and aspects of its operations that it considers are best dealt with at the local level. It also provides for Community Boards to input into annual and strategic planning processes on behalf of the Wards they represent and to raise specific Ward issues through regular monthly reporting to the Ordinary Council Meeting. The Public Forum section of each Community Board meeting enables the public to raise local issues which can then be dealt with by the Board and/or fed into Council's operational processes for attention.

These roles all contribute to community engagement and local participation in local government and assist the Council in having another avenue with which it can communicate with its communities. The presence of appointed Council Members on each Community Board assists with this linkage.

ISSUES

A briefing was provided at a workshop for all Community Board Members held on 3 November 2004 and at the First meeting of the 2004-2007 Board covering the following issues:

- Statutory Briefing and Legal Overview
- Governance (Relationship with the Council)
- Local Government Act as it pertains to Community Boards
- Standing Orders and Order of Business
- Code of Conduct
- Delegations
- Meeting Schedule
- Appointments to Committees, and Ad Hoc External Organisations
- Role of the Call Centre
- Staff support for Community Boards

RESOURCES

Support for the Board's work is drawn from across Council's staff organisation. Direct support for the Board, is provided by the Board Manager who is the Chief Executive's representative and Committee Secretary who have particular responsibilities to the Board.

The Community Board's work programme is derived from three main sources. Many of the issues and reports coming before the Community Board are part of the implementation of the Annual Plan, arising from the functions and duties delegated to the Community Board by Council. The other components of the Board's work programme come from Board generated issues that arise either from Board Members themselves or through the Public Forum part of each month's meeting.

Decision Making

Standing Orders provide that Board Members are not able to make substantive decisions on issues raised during Public Forum, but are able to refer issues to the Chief Executive either for direct attention, or for a report to come back to the Board as part of its work programme. This provides for the Board to receive detailed information on particular issues so that it can make an informed decision.

This provision of Standing Orders is designed to ensure that the competing interests of all the Board's stakeholders are considered prior to a decision being made. It also ensures that no decisions are made without members of the public, who may be affected by any decision of the Board, having the opportunity to see the advice being provided to the Board, to witness the decision and to make representations to the Board if they so wish.

Board Members will also be aware that as well as needing to balance the competing interests of different stakeholders many requests from the Public Forum will have resource implications and the Board in its decision making will often need to make choices between what may be desirable and what is affordable.

Preparing reports for formal decisions by the Board can also impose substantial resource requirements on particular sections of Council and many minor matters can be more expeditiously dealt with on the Board's behalf by Council staff responding directly to the individuals concerned. Part of the Committee Secretary's role in supporting the Board is to ensure that any issue the Board wishes followed up is dealt with appropriately. Board Members have the ability through a Notice of Motion to bring an issue back to the Board in the event that they believe the informal staff response was inadequate or inappropriate.

The Council, at its First meeting on 28 October 2004, confirmed the delegations to Community Boards. These have been circulated separately. The Community Board is required to act within those delegations and, where it is not empowered to act in relation to a delegation or any other matter referred to it, to report to the Council with appropriate recommendations. The Board should exercise their delegations to the fullest extent, but must do so within the framework provided by the Council's Strategic Direction, the Long Term Council Community Plan, Annual plan, and all other Council Policies.

Board Member reports on the agenda fulfil a different role. The opportunity is provided on the agenda for Board Members to report on their activities on behalf of the Community Board during the preceding month. The report can cover activities or events, or meetings attended on behalf of the Board. They are not opportunities to make political statements or to challenge a decision by the Council. The report can either be given orally at the meeting, or if Board Members so wish, it can be included as a written report in the agenda. To meet the requirements of the Local Government Official Information and Meetings Act a written Board Members Report must be provided to the Committee Secretary by the Friday two weeks preceding the meeting.

CONCLUSION

The Community Board's contribution to the operation of Council on behalf of the community is invaluable. The briefings are designed to provide new Board Members with necessary background information on current issues and to help them in their decision making over the term of the Board. A range of assistance is also provided on behalf of the Chief Executive to support Board Members in their work on behalf of the community.

RECOMMENDATION

That the Community Board Briefings report be received.

Report prepared by: Darryl Griffin, Group Manager: Democracy and Support Services.



8 LOCAL GOVERNMENT NEW ZEALAND - NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE

PURPOSE OF THE REPORT

The purpose of the report is to advise of the role of the New Zealand Community Boards' Executive Committee of Local Government New Zealand and to recommend support for the appointment of Community Board member Mike Cohen, Chairperson of the Devonport Community Board, North Shore City, as the Zone 1 representative on the New Zealand Community Boards Executive Committee for the ensuing three year term

BACKGROUND

The Executive Committee of the New Zealand Community Boards' Association is made up of six representatives - one for each of the six geographic zones of member authorities of Local Government New Zealand.

The Executive Committee meets four times a year, usually in Wellington. Local Government New Zealand meets the travel costs incurred by members but there are no meeting fees payable.

Since 2002 a Memorandum of Understanding between the Executive Committee and Local Government New Zealand has given the Executive Committee the status of an advisory committee to the National Council.

ISSUES

The purpose of the Executive Committee is to:

- provide advice on all matters involving Community Boards;
- liaise between Local Government New Zealand and Community Boards to gather information on issues and matters of national interest;
- keep the National Council informed of current and future issues of concern to Community Boards that may have implications for local government generally; and
- advise on training needs of Community Boards and their members that might be included in a national capacity building strategy.

Nominations for the representatives and deputies on the New Zealand Community Boards Executive Committee are required by Friday, 17 December 2004 and should be accompanied by a brief curriculum vitae. Should an election be necessary, voting papers and supporting information about the candidates will be sent to all Community Board Chairs in mid-January and will be due back by Wednesday, 23 February 2005.

Christine Shepherd, Chair of the Waitakere Community Board advises that she will be seeking the Waitakere Community Board's support to nominate Mike Cohen, Chairperson of the Devonport Community Board, North Shore City to be the Zone 1 representative on the Executive Committee of the New Zealand Community Boards' Association. The Waitakere Community Board will also be seeking support from one of the other Community Boards in Waitakere City for that nomination. Mike Cohen was the representative during the last term and is also the Chairperson of the Auckland Region and Far North Community Boards Association.

CONCLUSION

Nominations for the representatives and deputies on the New Zealand Community Boards Executive Committee are required by 5.00 pm on Friday, 17 December 2004.

Mike Cohen, Chairperson of the Devonport Community Board, North Shore City is available to be the Zone 1 representative on the Executive Committee of the New Zealand Community Boards' Association. The Waitakere Community Board will be considering nominating him and is seeking support from one of the other Community Boards in Waitakere City for that nomination.

RECOMMENDATIONS

1. That the Local Government New Zealand - New Zealand Community Boards' Executive Committee report be received.
2. That the Massey Community Board consider whether it wishes to support the nomination of Mike Cohen, Chairperson of the Devonport Community Board, North Shore City to be the Zone 1 representative on the Executive Committee of the New Zealand Community Boards' Association for the ensuing three year term.

Report prepared by: Darryl Griffin, Group Manager: Democracy and Support Services.



LOCAL GOVERNMENT (USE OF COMMUNITY BOARDS') AMENDMENT BILL

PURPOSE OF THE REPORT

The purpose of the report is to advise of the letter from Murray Smith MP representing United Future, who has sought the views of Community Boards throughout New Zealand on his draft Member's Bill, entitled Local Government (Use of Community Boards') Amendment Bill.

BACKGROUND

In August 2004, Murray Smith MP wrote to the Chairpersons of each Community Board in New Zealand seeking the Board's views on a draft Member's Bill that he has prepared for consideration by Parliament.

The Bill only affects a few local authorities in New Zealand and is to prevent a local authority creating "Ward Committees" instead of creating Community Boards.

ISSUES

The Local Electoral Act requires local authorities to periodically review representation to provide for fair and effective representation.

Murray Smith MP contends that a small number of local authorities are avoiding the intent of the legislation by establishing Ward Committees to represent communities of interest instead of Community Boards. The authorities named are: Hutt City; Hurunui District; Selwyn District; and Timaru District. Such committees are generally appointed rather than separately elected by the voters of the community.

The draft Member's Bill would prohibit the creation of such committees thereby requiring any territorial authority wishing to provide for representation by a community of interest to establish a Community Board.

This is not an issue that has been considered by Waitakere City's Council or Community Boards previously. However it is noted that the effect of such a Bill may prevent community Committees being used as a 'stepping stone' for the creation of Community Boards such as has occurred in Selwyn District.

CONCLUSION

The proposed Bill only affects a few local authority areas in New Zealand and in one of those areas the establishment of a Ward Committee led to the establishment of a Community Board through the representation review process, albeit aided by a decision of the Local Government Commission.

RECOMMENDATIONS

1. That the Local Government (Use of Community Boards') Amendment Bill report be received.
2. That the Board provide guidance on whether it wishes to provide views to Murray Smith MP on his draft Bill.

Report prepared by: Darryl Griffin, Group Manager: Democracy and Support Services.



MASSEY WARD LOCAL RESERVES MANAGEMENT PLAN

PURPOSE OF THE REPORT

The purpose of this report is to outline to the Community Board the proposed reserves to be included in the Massey Ward Local Reserves Management Plan and to seek approval to publicly notify the intention to prepare a draft Reserves Management Plan for the reserves.

BACKGROUND

The management of all reserves is governed by the Reserves Act, 1977. Under this Act Council is required to prepare management plans for all reserves vested in its care. The process for preparing a management plan, including the requirement for consultation, is clearly set down in the Act. The purpose of a management plan is to guide the use and development of the reserves included in any plan and, while plans may require to be amended due to changing circumstances, they are otherwise expected to have a life expectancy of ten years.

The Parks Planning section of Waitakere City Council are responsible for the preparation of Reserve Management Plans. Funding is allocated every year through the Annual Plan for the preparation of management plans. The Parks Planning Reserve Management Plan programme allows for two plans to be completed every financial year and two new plans are publicly notified. The Reserves Management Plan programme for 2004/2005 includes one comprehensive *Local* and one *City-wide* plan. Reserve Management Plans for City-wide reserves are governed by the City Development Committee while Plans for Local and Neighbourhood reserves are overseen by the appropriate Community Board.

The 2004/2005 Annual Budget provides for the preparation of a collective Management Plan for all Local and Neighbourhood reserves within the Massey Ward.

STRATEGIC CONTEXT

The Massey Ward Local Reserves Management Plan will be prepared in the context of the Parks Strategy which provides guidelines on the management of parks within the City. The objectives and policies outlined in the draft Plan will fall under the objectives of the Parks Strategy which aims to improve the quality of parks and provide parks services in a fair and equitable way for Waitakere people within financial constraints. The Parks Strategy categorises all reserves into City-wide, Neighbourhood and Local reserves according to their values, their function and user group.

The objectives and policies and any concept plans developed as part of the draft Plan will be in accord with the Waitakere City Council Leisure Strategy, draft Heritage Strategy and the Long Term Council Community Plan.

The Plan will also promote the Green Network, which is an approach to integrate native ecosystems on private and public land by recreating a vegetated link between the Waitakere Ranges and the sea. The goals of the Green Network which will be promoted in the draft Plan are to: provide ecosystem protection, form ecological corridors, enhance the landscape, enhance public access to natural areas, mitigate hazards and protect water quality.

ISSUES

The Local and Neighbourhood reserves within the Massey Ward are proposed to have a comprehensive Reserve Management Plan developed that addresses the management and development of all of the reserves in an integrated fashion. A number of the reserves are of a small size and their location within an urban area means that similar management approaches will be put forward for the reserves. By outlining a range of policies that cover all the reserves, including specific details on particular reserves, a management approach can be taken which ensures consistency throughout all the reserves.

The Plan does not include the esplanade reserves of the Massey Ward that are situated around the Waitemata Harbour. These reserves are different from the Local reserves in the Ward in both their values and functions. It is proposed to include these in a comprehensive City-wide Waitemata Harbour Foreshore Reserves Management Plan.

Currently there are no operative Reserve Management Plans for any of the reserves, although there are two old Reserve Management Plans that will be able to feed into the comprehensive Reserve Management Plan.

The reserves proposed to be covered by the Management Plan include the following;

Whenuapai / Herald Island / Hobsonville

- Bannings Way Reserve
- Bass Reserve
- Bill Moiré Reserve
- Connemara Reserve
- Hendrika Court
- Herald Island Domain
- Herald Island Domain Access Strip
- Sailfish Reserve
- Starlight Park
- Tornado Reserve
- Wisely Reserve

Hobsonville South / West Harbour

- Buckingham Common
- Buisson Glade Reserve
- Crosby Reserve
- Da Vinci Park
- Flaunty Reserve
- Hilda Griffin Reserve
- Kayle Glen Walk
- Luckens Reserve
- Midgely Park
- Mona Vale
- Pahi Park
- Rena Place Recreation Reserve
- St Margarets Park
- Trig Reserve

Massey West

- Claverdon Park
- Holmes Reserve
- Manutewhau Reserve
- Makora Park
- Royal Heights
- Spargo Reserve
- Tatyana Park

Massey East

- Cyclarama Reserve
- Emerald Valley Park
- Gallony Park
- Keegan Park
- Kemp Park
- Lilburn Crescent
- Lincoln Park
- McClintock Reserve
- Massey Domain
- Massey Leisure Centre
- Melia Reserve
- Raelene Reserve
- Reynella Reserve
- Royal Reserve
- Rush Creek
- Sarajevo Reserve
- Triangle Park
- Zita Maria Park

Lincoln / Ranui

- Alan Reserve
- Armada Reserve
- Corran Reserve
- Coroglen Reserve
- Daytona Reserve
- Elvira Walk
- Fairdene Reserve
- Ferngrove Park
- Glen Norman Reserve
- Greenberry Reserve
- Hamblyn Reserve
- Kingdale Reserve
- Lincoln Road Plant Reserve
- Marinich Reserve
- Martin Jugum Reserve
- Pooks Reserve

- Ranui Station Park
- Ranui Domain
- Sun Place Esplanade Reserve
- Waitemata Corner
- Woodford Reserve

A2

Attached at page A2 is a map showing all the reserves to be included in the Management Plan.

Two of the reserves outlined above, Luckens Reserve and Royal Reserve, have Management Plans which are now out of date. As such, these reserves will be included in this Management Plan to enable a more up-to-date management approach and concept plans.

The preliminary programme for the development of this Management Plan is outlined in the following chart:



RESOURCES

Work on the Massey Ward Local and Neighbourhood Reserves Management Plan will be undertaken by Harrison Grierson Consultants Limited under the supervision of the Parks Planning Section of Waitakere City Council.

Funding has been allocated from the 2004/2005 Annual Budget to undertake this and other Management Plans.

The process for preparing Reserve Management Plans allows for the creation of an Advisory Group to oversee the processing of a Plan. An Advisory Group will consist of members from the Community Board, relevant Council officers and representatives of the community and other interested parties. It is recommended that such an Advisory Group be formed in order to consider the ideas and suggestions which have been raised for the development of the parks and the wide range of issues around these reserves and to guide development of the Massey Ward Local Reserves Management Plan. It is recommended that this Group have two Members from the Massey Community Board. It is proposed that the two representatives for this Advisory Group be nominated at this meeting.

CONCLUSION

The development of an integrated Management Plan for all the Local and Neighbourhood reserves within the Massey Ward will ensure community involvement in the development of concept plans and policies for management of reserves that provide for that community. The Management Plan will also enable a prioritisation of capital works projects for Massey Ward Local and Neighbourhood parks and reserves to be put forward through the Long Term Council Community Plan 2006 development process.

RECOMMENDATIONS

1. That the information be received.
2. That public notification of the intent to prepare a draft Massey Ward Local Reserves Management Plan be undertaken in January 2005.
3. That the Massey Community Board appoint two representatives to be on an internal Advisory Group to oversee the development of the Management Plan.

Report prepared by: Mandy McMullin, Reserve Management Planner.



11 BONNARD PLACE - NEW 'NO STOPPING' CONTROL

PURPOSE OF THE REPORT

This report seeks the Massey Community Board's approval for a new 'No Stopping' control in Bonnard Place, West Harbour.

BACKGROUND

A resident of Bonnard Place has contacted Council concerned that vehicles parked on the east side of Bonnard Place between the north end of the central traffic island and the kerb are restricting the traffic lane in this location. The resident has requested that Council install 'No Stopping' controls in this street.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

Bonnard Place is a residential cul-de-sac with a central traffic island at its south end located in West Harbour. The traffic lane between the island and the kerb is less than 5 metres wide in some places. This width of carriageway is not sufficiently wide to allow a heavy vehicle, for instance a rubbish truck or a fire appliance, to pass a parked car. At the northern tip of the traffic island the carriageway is 4.1 metres wide. This width will allow a moving vehicle to pass a parked vehicle only if the parked vehicle is parked closer to the kerb than is usual.

The resident who originally requested a parking restriction in this area has stated that another resident is operating a home business in this part of the street and that visitors to the business are often parked close to the end of the traffic island.

It is proposed to install a new 36 metre long 'No Stopping' control from the south edge of the vehicle crossing of number 8 to a point outside number 12 where the carriageway widens enough to allow parking.

The residents that live in close proximity to the proposed changes have been consulted by letter. Two responses were received to the consultation letter. One response was favourable; the other response requested that the control not extend all the way to the south end of the vehicle crossing of number 8. If the restriction terminated a sufficient distance from the south edge of the vehicle crossing of number 8 to allow a vehicle to park legally on the south side of the crossing then the parked vehicle would restrict vehicle room manoeuvring in this location. This is not considered desirable and the request has not been incorporated into the recommendation.

Transport Assets staff also spoke to another resident on site while investigating this issue. This resident was favourable to parking restrictions in the proposed location.

A3

The location and extent of the proposed 'No Stopping' control is indicated on the attachment at page A3.

RESOURCES

The proposed new road markings can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The proposal to install a new 'No Stopping' control in Bonnard Place is desirable to allow unimpeded access to the properties south of the north end of the central traffic island.

RECOMMENDATIONS

1. That the Bonnard Place New 'No Stopping' Control report be received.
2. That in relation to **BONNARD PLACE, WEST HARBOUR**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) on the east kerb line of **BONNARD PLACE** starting from a point 21 metres south of the south kerb line of **HANLEY CLOSE** and extending to a point a further 36 metres south a new '**NO STOPPING AT ALL TIMES**' control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



12 CENTRAL PARK DRIVE - NEW 'NO STOPPING' CONTROL

PURPOSE OF THE REPORT

This report seeks the Massey Community Board's approval for a new 'No Stopping' control in Central Park Drive, Lincoln.

BACKGROUND

An owner of a business located at 76 Central Park Drive has contacted Council concerned that vehicles parked adjacent to the vehicle crossing are limiting the sight distances of drivers exiting the premises and are causing a safety hazard. He has also reported that during events at the new Trusts Stadium opposite his business that some drivers are parking partially over his vehicle crossing. The business owner has requested that Council install 'No Stopping' controls in this location.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

Central Park Drive is an arterial road in a 50km/h speed zone. For a road of this nature the Land Transport Safety Authority guidelines recommend that a 90 metres sight distance be provided at vehicle crossings. To ensure that parked vehicles do not limit driver sight distances below this distance it is necessary to install a short length parking restriction adjacent to the vehicle crossing of number 76.

There are currently 22 metres of clear kerb line between the vehicle crossings of numbers 74 and 76 Central Park Drive. This will allow ample space to park three cars with some space left over, but will not allow four cars to park without a vehicle overhanging one of the vehicle crossings. The proposed parking restriction will extend from the edge of the vehicle crossing to a point 10 metres further south and will reduce the available legal parking spaces to two in this location.

The businesses in close proximity to the proposed changes have been consulted by letter. No replies were received. Council staff have spoken with the business owners of all three businesses located at 76 Central Park all are in favour of the proposed changes.

A4

The location and extent of the proposed 'No Stopping' line control is indicated as attached at page A4.

RESOURCES

The proposed new road markings can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The proposal to install a centre line and a new 'No Stopping' control in Central Park Drive is desirable to allow unimpeded and safe road access to the businesses at 76 Central Park Drive.

RECOMMENDATIONS

1. That the Central Park Drive New 'No Stopping' Control report be received.
2. That in relation to **CENTRAL PARK DRIVE, LINCOLN:**
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) on the west kerb line of **CENTRAL PARK DRIVE** starting from a point 34 metres north of the north kerb line of **CLEMWAY PLACE** and extending to a point a further 10 metres north a new **'NO STOPPING AT ALL TIMES'** control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



13 **RUZE VIDA DRIVE - NEW NO STOPPING CONTROL**

PURPOSE OF THE REPORT

This report seeks the Massey Community Board's approval for a new 'No Stopping' control in Ruze Vida Drive, Massey East.

BACKGROUND

A local resident has raised safety concerns regarding the vehicles parked on a sharp bend in Ruze Vida Drive.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

Ruze Vida Drive is a 7.2 metre wide local road located off Moire Road in Massey. Close to the western end of Ruze Vida Drive there is a bend in the road of around ninety degrees. The resident who originally requested a parking control in this area has stated that cars often park on both sides of this bend. This is undesirable as the parked vehicles limit sight distance between vehicles approaching each other from opposite directions and forces vehicles travelling around the bend out into the centre of the road and into possible conflict with oncoming traffic. It is proposed to install a 'No Stopping' line on the inside of the bend in this location.

When cars are parked on either side of a 7.2 metre wide road the clear width of carriageway is reduced to one traffic lane serving both directions of traffic only. Eliminating parking on one side of the road will increase the clear carriageway width sufficiently to allow two cars travelling in opposite directions to pass each other. It is recommended that parking be removed from the inside of the bend as this will increase driver sight distances to oncoming traffic in this location.

A centre line in the vicinity of the bend is also recommended as it will improve road user safety by indicating to drivers travelling on the outside lane where the centre of the road is located and that they should exercise caution when cutting across the centre of the road when traversing the bend.

The residents that live in close proximity to the proposed changes have been consulted by letter. One resident of Ruze Vida Drive responded favourably to the proposed new control. Another resident responded by requesting that parking be eliminated on both sides of the road.

A5 The location and extent of the proposed 'No Stopping' control and centre line is indicated as attached at page A5.

RESOURCES

The proposed new road markings can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The proposal to install centre line and a new 'No Stopping' control in Ruze Vida Drive is desirable to improve safety for road users in this location.

RECOMMENDATIONS

1. That the Ruze Vida Drive - New 'No Stopping' Control report be received.
2. That in relation to **RUZE VIDA DRIVE, MASSEY**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) on the north kerb line of **RUZE VIDA DRIVE** starting from the point 2 metres west along the kerb line of a point adjacent to the boundary between numbers **35 AND 37 RUZE VIDA DRIVE** and extending to a point a further 64 metres west along the kerb line, a new '**NO STOPPING AT ALL TIMES**' control be put in place.
 - (ii) in the centre of **RUZE VIDA DRIVE** starting from the point 2 metres west along the kerb line of a point adjacent to the boundary between numbers **35 AND 37 RUZE VIDA DRIVE** and extending to a point a further 68 metres west along the kerb line, a new '**CENTRE LINE**' be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said centre line and parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



14 VIEW RIDGE DRIVE - PROPOSED ROAD MARKINGS

PURPOSE OF THE REPORT

The purpose of this report is to seek the Massey Community Board's approval to install painted flush medians and road centre-lines in View Ridge Drive, Ranui.

BACKGROUND

View Ridge Drive is a local road consisting of two cul-de-sacs connected by a 5 metres wide access way. The two cul-de-sacs were linked to meet Council policy of through-connections between subdivisions. A resident of View Ridge Drive is concerned over the safety of the access way and has requested the Council to close it.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Painted flush medians and road centre-lines are effective treatments to safely separate opposing traffic, and they have a traffic calming effect by reducing apparent carriageway width.

ISSUES

A resident of View Ridge Drive was concerned about the amount of vehicle traffic using the access way, the traffic speed and the limited visibility of traffic to/from the access way. Drivers that use the access way often drive on the wrong side of the central islands in the cul-de-sacs and do not keep left when they enter/exit the access way. As a result, the resident of View Ridge Drive requested the Council to close the access way.

A6-A7

The access way is now an established legal road. A long and difficult process would be required to close the access way to vehicle traffic, and with no guarantee of a successful outcome. All residents of View Ridge Drive were consulted over various options to increase traffic safety and favour the installation of painted flush medians, road centre lines and 'Road Narrows' signs. The resident of View Ridge Drive has also accepted this treatment of the problem. A plan showing the proposed road markings and positions are attached at pages A6 to A7.

RESOURCES

The proposed road markings and signs can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The proposal to install painted flush medians and road centre-lines in View Ridge Drive has been recommended to improve safety for road users and to calm traffic in this location. The work can be implemented under the 2004/2005 maintenance budgets.

RECOMMENDATIONS

1. That the View Ridge Drive Proposed Road Markings report be received.
2. That in relation to **VIEW RIDGE DRIVE, RANUI**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Transport Act 1962 and the Waitakere City Council Bylaw No 7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
 - (i) On the centre of the carriageway in **VIEW RIDGE DRIVE**, a start point at 77 metres from the west kerb line of Simpson Road to an end point 30 metres further west, a **CENTRE LINE** be put in place.
 - (ii) On the centre of the carriageway in **VIEW RIDGE DRIVE**, a start point at 107 metres from the west kerb line of Simpson Road to an end point 28 metres further west, a **FLUSH MEDIAN** be put in place.
 - (iii) On the centre of the carriageway in **VIEW RIDGE DRIVE**, a start point at 135 metres from the west kerb line of Simpson Road to an end point 20 metres further west, a **CENTRE LINE** be put in place.
 - (iv) On the centre of the carriageway in **VIEW RIDGE DRIVE**, a start point at 155 metres from the west kerb line of Simpson Road to an end point 13 metres further west, a **FLUSH MEDIAN** be put in place.

- (v) On the centre of the carriageway in **VIEW RIDGE DRIVE**, a start point at 184 metres from the west kerb line of Simpson Road to an end point 15 metres further west, a **FLUSH MEDIAN** be put in place.
 - (vi) On the centre of the carriageway in **VIEW RIDGE DRIVE**, a start point at 199 metres from the west kerb line of Simpson Road to an end point 30 metres further west, a **CENTRE LINE** be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Vinh Bui, Senior Transport Engineer, Transport Assets.



15 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

JOHN RIDDELL

Massey Leisure Centre Community Liaison Group

I attended this meeting on Tuesday, 16 November 2004.

The Group has changed its emphasis from being for the Leisure Centre and is known now as the Massey Community Liaison Group, much to my surprise.

The change of focus came about at the Tuesday, 17 August 2004 meeting of the group, the Leisure Centre still being involved and seeing the new focus as helping them and the community.

I asked a couple of questions such as whether the group is for "Massey" or the Massey Ward, and was able to provide for those present the geography of "Massey" and the Massey Ward. The Massey Community Liaison Group covers the Massey Ward.

Its emphasis will be on the promotion of leisure activities, what is on, and how to join or make contact with the many groups in the Massey Ward, whether it be sailing (Hobsonville), reading at the library, indoor bowls at the Massey Settlers Hall or attending the market day at the Ranui Community Centre.

I also asked the question what is leisure. The answer is anything that is not work. I am not sure how that squares with doing the dishes after dinner, but then that may not be leisure because it is work.

It was also reported that the YMCA is planning its 150-year celebrations and hopes to do a big promotion next year at the Massey Leisure Centre, which would be good for Waitakere City.

All in all I enjoyed the meeting and felt it was very positive. However I do believe that my attendance and participation should be re constituted so that I am the Community Board representative on the Massey Community Liaison Group.

MASSEY COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Andrew Good
Keep Waitakere Beautiful Committee	Cr Peter Chan
Massey Citizens Advice Bureau	Cr Linda Cooper
Massey Leisure Centre Community Liaison Group	John Riddell
Ranui Community Centre Committee	Cr Linda Cooper
Westpark Marina Working Group	
Council/Police Liaison Group	Cr Peter Chan Gayleen Maurice Bob Jessopp
Safe Waitakere	
COUNCIL COMMITTEES	
Hearings Committee	Graeme Barnard Allen Davies
Community Sports Fund Allocation Subcommittee	John Riddell Gayleen Maurice

