

NOTICE OF MEETING

MASSEY COMMUNITY BOARD

I hereby give notice that an Ordinary Meeting of the Massey Community Board will be held on:-

DATE: **Wednesday, 6 August 2003** **TIME:** **7.30 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

31 July 2003

Sharon Simiona
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Mr	RF	Jessopp (Chairperson)
Mrs	DJ	Webster (Deputy Chairperson)
Mr	MFP	Chan, JP
Mr	WW	Flaunty, JP
Mr	JA	Good
Cr	OE	Hoskin, MNZM, JP
Cr	GE	Nash, JP
Ms	KG	Perri
Cr	GW	Russell, JP

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE MASSEY COMMUNITY BOARD
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 6 AUGUST 2003,
COMMENCING AT 7.30 PM.**

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**AGENDA FOR AN ORDINARY MEETING OF THE MASSEY COMMUNITY BOARD
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 6 AUGUST 2003,
COMMENCING AT 7.30 PM.**

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - 2 July 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Massey Community Board held on Wednesday, 2 July 2003, as circulated, be taken as read and now be confirmed.



3 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



4 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



5 CHAIRPERSON'S REPORT

Concerns are already rolling in from the community about the Auckland Regional Council price hike. They say we are paying Road Tax, Petrol Tax, Local Council Tax and now an Auckland Regional Tax to improve our transportation and roading systems. One has to ask the question how ratepayers in Ranui can have an increase of \$80, in Henderson \$180, in Massey \$200 plus and \$300 plus in West Harbour. Not a very equitable system and is this after all just another tax burden that will disappear in bureaucracy. Will Hobsonville, Herald Island or Whenuapai ever see a rail service, will our bus service improve. Are we just paying to subsidise buses to run almost empty? Time will tell.

I attended a meeting at Council for "Long Term Protection of the Waitakere Ranges". The meeting was very well attended by a large number of concerned residents. Mostly one might add, that live in the Waitakere Ranges already. Much discussion was made of continued development in the ranges, and the fact that a large number of sections are becoming available for future development. It is very difficult to find a happy medium between development and conservation, especially as Waitakere City has very little room left to expand. Perhaps it is time to call a halt to all development and build another city away from Auckland, as one member of the public suggested.

The Police Liaison Meeting brought forward a number of points for discussion. Luanda Drive/Waitemata Drive have had improvements made to road markings to try and reduce accidents at the crossing and traffic islands to assist school children crossing safely. The "Bus Lane" at Triangle Road and Lincoln Road has been completed and seems to be operating satisfactorily. The left turning lane extension up to Huruhuru Creek is very much dependant on available funding. A system of reducing speed on school approaches during peak times is being pushed forward.

Mention was made again about the junctions of Trig Road, Hobsonville Road and Luckens Road. And yet again the excuse was ah well we are building a motorway and when it is completed in about six years the problems will disappear. Someone is suffering tunnel vision I think.




RECOMMENDATION

That the Chairperson's Report be received.



Robert Jessopp
CHAIRPERSON








6 COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
Retention of the Hose Tower, Herald Island	Mediation on the Hose Tower is still ongoing. The issue will be reported back to the Board as soon as practicable.	Roger Wilson  836 8000 Ext 8086
Community Garden, Ranui	At the May 2003 meeting of the Board, Melody Shinnick spokesperson for the Ranui Community Garden Project requested that Council consider establishing a Community Garden and suggested Marinich Reserve, Marinich Drive Ranui as a suitable location. Discussion is currently being undertaken between Council Officers and the Ranui Community Garden Project organisers to work out the most appropriate location to ensure a successful project outcome. The outcome of the discussions will be reported back to the Board in due course.	Chris Ferkins  836 8000 Ext 8508
Whenuapai Hall Redevelopment Project	Stage 1 of the Whenuapai Hall Redevelopment Project is now complete. As part of stage 2 works sealing of the car park was completed in July 2003. Discussion has taken place between Council Officers and the Whenuapai Residents and Ratepayers Association who are the main users of the Whenuapai Hall on the Whenuapai Hall Reserve regarding the remainder of stage 2 redevelopment that is scheduled to be undertaken in the 2003/2004 financial year. The upgrading of the playground will now also be incorporated into the stage 2 redevelopment.	Katharine Slack  836 8000 Ext 8779

A1-A11

Issue	Comments	Reporting Council Officer
The Local Government Act 2002 - Implications for Community Boards	Following the commencement of the Local Government Act 2002 in July 2003, a document on the Implications for Community Boards, has been prepared by Local Government New Zealand, as attached at pages A1 to A11 for the guidance of Members. Please note that this Local Government New Zealand document contains a substantial number of typographical errors, which do not originate from Council.	Charlie Inggs  836 8000 Ext 8854
Massey Community Church	<p>The Board requested at its 2 July 2003 meeting that a report come back to the Board on the Massey Community Church. A full report will be brought back to the board in October 2003. Below is a list of actions undertaken to date:</p> <ul style="list-style-type: none"> • A reply to the presentation at the 2 July 2003 meeting has been sent to Miss James. • The church has been reminded of their resource consent conditions and the need for compliance. • An Environmental Monitoring Officer will visit the site in the week ending 25 July 2003. It is noted that the church has been working towards compliance with the conditions. Not all the conditions are due for compliance until mid August 2003. • The church has applied for further resource consent to subdivision and develop and adjoining block of land. A copy of this consent has been sent to the residents. • It understood that the church will lodge a further resource consent for parking on the church site soon. 	Graeme McCarrison  836 8000 Ext 8631

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Traffic Problems in the Vicinity of the Luckens Road Shops	2 April 2003	3 September 2003	Alan Hopkinson  836 8000 Ext 8742
Safety Crossing Outside St Paul's Primary School, 498 Don Buck Road, Massey	7 May 2003	3 September 2003	Adam Moller  836 8000 Ext 8750
Longview Drive, Massey Safety Issues	7 May 2003	3 September 2003	Alan Hopkinson  836 8000 Ext 8742
Intersection Luanda Drive and Waitemata Drive, Ranui	4 June 2003	3 September 2003	Alan Hopkinson  836 8000 Ext 8742
Massey Community Church	2 July 2003	3 October 2003	Graeme McCarrison  836 8000 Ext 8631

RECOMMENDATION

That the information be received.

Report prepared by: Sharon Simiona, Committee Secretary.



7 ADOPTION OF CODE OF CONDUCT FOR COMMUNITY BOARD MEMBERS

PURPOSE OF THE REPORT

The purpose of this report is for Massey Community Board to adopt a Code of Conduct (the Code) as recommended by Council at its meeting of 14 July 2003.

BACKGROUND

Schedule 7 Clause 15 of the Local Government Act 2002 requires Local Authorities to adopt a Code of Conduct for Members of the Local Authority as soon as practicable after the date of commencement of the Act on 1 July 2003.

A draft Code of Conduct was circulated to Councillors and a workshop for Councillors to discuss the Code was held on 16 April 2003.

A12

Council's Legal Services Manager subsequently re-drafted the Code in order to ensure full compliance with the Local Government Act 2002, while capturing all of the sentiments expressed at the Councillors workshop. This Code was then adopted with further amendments, by the Council on 14 July (1471/2003), with the further recommendation that Henderson Massey, New Lynn and Waitakere Community Boards adopt similar codes as soon as practicable. The relevant extract from Council minutes, together with the amended Code, has been circulated separately to members refer attachment A12.

Section 54 of the Local Government Act 2002 specifically excludes Community Boards from the provisions of Schedule 7 Clause 15. Furthermore, the definition of Members of a Council, provided in Section 41 of the Local Government Act 2002, does not include Community Board Members. These exclusions mean that the Code is not automatically applicable to Community Boards. However, Community Boards may adopt a Code of Conduct on a voluntary basis and may use the Council's Code as a basis for their own.

STRATEGIC CONTEXT

Council has taken pride in taking the lead in the implementation of a number of aspects of the Local Government Act 2002. Council has continued this trend by adopting the required Code of Conduct, 14 days after the date of commencement of the Act. The Community Boards are encouraged to support Council's lead in establishing high standards of accountability and transparency.

ISSUES

Care was taken in the drafting of the Code to fully comply with the provisions of Schedule 7 Clause 15 of the Act. A worked example of a Statement of Interests by an Elected Member is attached to the Code.

The adopted Code is binding on all Councillors, including the Mayor. Once adopted a Code can only be amended or replaced by a 75% vote of the Members present. It is not possible to revoke the Code once adopted, without replacing it with another.

The Code adopted by the Council is being referred to each Community Board for its consideration. The Community Boards are being encouraged to adopt similar Codes. It would be a clear indication of the Boards commitment to the highest standards of transparency and accountability for the Boards to do so.

RESOURCES

No additional resources will be required.

CONCLUSION

Council adopted its first Code of Conduct on 14 July 2002. It further recommended that all the Community Boards in Waitakere City adopt their own, similar, Codes of Conduct. The Massey Community Board is therefore being strongly encouraged to adopt the Council Code as its own.

RECOMMENDATIONS

1. That the information be received.
2. That Massey Community Board adopt the Code of Conduct, as circulated separately to members.

Report prepared by: Charlie Inggs, Acting Senior Committee Secretary.



8 ADOPTION OF STANDING ORDERS

PURPOSE OF THE REPORT

The purpose of this report is to adopt Standing Orders, which comply with, and refer to, the Local Government Act 2002.

BACKGROUND

Clause 27 of Schedule 7 of the Local Government Act 2002 requires that Council adopts a set of Standing Orders for the conduct of its meetings and those of its committees. This clause further provides that once adopted, Standing Orders can only be replaced or amended by a vote of not less than 75% of the Members present. In terms of Section 54(2) of the said Act, this clause is also applicable to Community Boards.

Section 293 of the Local Government Act 2002 makes a transitional provision to the effect that Standing Orders adopted under the Local Government Act 1974, and in force at the date of commencement of the Local Government Act 2002, will continue in existence or until replaced or amended in accordance with clause 27 of Schedule 7 of the Local Government Act 2002.

A12

The Standing Orders circulated to members (refer attachment A12) have been reformatted to comply with the consultation copy of the standard New Zealand Standard Model Standing Orders NZ9202: 2003 (except with regard to the casting vote, as discussed in issues below). The changes that have been made are to update all the terminology and all references to the Local Government Act, so that these refer to the 2002 Act, not the 1974 Act.

Council formally adopted these Standing Orders on 14 July 2003. Council also recommended that the four Community Boards in Waitakere City adopt the revised Standing Orders as soon as practicable.

ISSUES

All references to the Local Government Act 1974 have been replaced with references to the Local Government Act 2002. The following changes are also highlighted:

- The term "Chief Executive" has now replaced the term, "Principal Administrative Officer".
- All references to "Special" and "Emergency" meetings have been replaced by references to "Extraordinary" meetings.
- In terms of a consequential amendment to the Local Government Official Information and Meetings Act, all resolutions from Extraordinary Meetings require to be advertised.
- Notices of time and place of meetings are now required to be sent out no later than 14 days before the meeting (the 1974 Act provided for 10 working days notice; the new requirement includes Saturdays, Sundays and Public Holidays).

Some uncertainty has been created as to the interpretation of clause 24 of Schedule 7 of the Local Government Act 2002, which relates to the exercise of a casting vote by a Mayor or Chairperson.

The Department of Internal Affairs has issued a Newsletter (Issue 5) in respect of the Local Government Act 2002, in which they advise that they have obtained a Crown Law Office opinion to the effect that it is not possible for a Mayor or Chairperson to exercise a casting vote. Standards New Zealand has followed the Department of Internal Affairs line, by specifically providing against a casting vote in the consultation copy of the revised model Standing Orders.

Council's Legal Services Manager is of the opinion, that the casting vote is permissible provided it is specifically provided for in Standing Orders. The latter opinion is strongly supported by Simpson Grierson, Brookfields, and Buddle Findlay legal practices, as well as by a leading academic lawyer, Professor John Burrows of the University of Canterbury.

The matter is currently being pursued through the Auckland Region CEO's Forum and Local Government New Zealand. In the light of this advice, Council has continued to provide for a casting vote while this issue is being resolved. It is strongly recommended that Community Boards likewise retain this provision.

RESOURCES

There are no additional Resources required.

CONCLUSION

It is advisable to update the current Standing Orders in order to incorporate all changes made by the Local Government Act 2002. These include changes in terminology and references to sections in the Local Government Act. It is further advisable to continue to provide for a casting vote in the Standing Orders, while the issue of uncertainty on the issue is being pursued.

RECOMMENDATIONS

1. That the information be received.
2. That the Standing Orders as circulated be adopted for the remainder of the 2001/2004 term of the Massey Community Board.

Report prepared by: Charlie Inggs, Acting Senior Committee Secretary.



9 LEASE TO SWANSON SCOUT GROUP

PURPOSE OF THE REPORT

To consider granting a lease of part of Ranui Domain, Swanson to the Scout Association of New Zealand for the Swanson Scouts.

To recommend to Council the reclassification of part of Ranui Domain under the Reserves Act 1977.

BACKGROUND

Ranui Domain is a reserve of 6.33 hectares in Swanson. The reserve is located between Swanson Road and the main trunk railway line and access to the park is gained from Swanson Road. It is shown as open space on the District Plan and is mostly classified as a recreation reserve under the Reserves Act 1977.

The Swanson Scout Group was established in 1919. In November 1966 they were leased the area their hall then occupied. The Swanson Scout Group is part of the Scout Association of New Zealand. It provides scouting activities for local children and is experiencing reasonable demand for membership due to the increase in population in the area. In the past their building has also been used by other groups and functioned as a community hall.

A report was brought before this Community Board in April 2000 recommending that a new lease be granted to this group. Among other things, the Board resolved:

“That the Chief Executive be given authority to negotiate and conclude a lease under Section 61 of the Reserves Act 1977 with the Scout Association of New Zealand for the footprint of the building occupied by the Swanson Scout Group on Ranui Domain and the lease be executed as negotiated.”

787/2000

However their den was burnt down in April 2001 before the new lease could be concluded. Subsequently in December 2001, a report was brought before this board seeking approval for the siting of a larger structure onto the metalled car park adjacent to the site of their previous building. It was considered that the new position would bring the building into the view of passers by on Swanson Road and enhance its security. The Board resolved:

- “2. That the relocation of the Swanson Scout Group building to the metalled car park area on Ranui Domain on Swanson Road be approved.
3. That the extension to the building be approved.”

2672/2001

STRATEGIC CONTEXT

Council's Community Leases Policy was adopted in 1998 and provides that priority for leases will be given to groups that increase participation in community activities and improve access to education and learning activities. Also priority is to be given to groups able to demonstrate a proven need and strong community support for the services they offer.

ISSUES

To complete this matter, approval to grant the group a lease is now required and a recommendation to Council is also sought that the area the building will occupy be reclassified under the Reserves Act 1977.

A13

The part of Ranui Domain occupied by the scout hall is classified under the Reserves Act 1977 as a recreation reserve. In order to allow the lease to the scouts to proceed under the Reserves Act, the part of the reserve they occupy must be reclassified as a local purpose (community buildings) reserve from its present classification as a recreation reserve. The area it is proposed to reclassify will be the footprint of the building they propose to build and a small area surrounding it. The location of the proposed building is shown on the plan as attached at page A13.

The community leases Policy provides for a standard five year lease term (with a provision that the lease may be renewed for a further five year term if Council continues to be happy with this use) and it is proposed that a lease of this term should be granted at the standard rental which has been applied to scouts and guides under the lease policy.

CONCLUSION

To complete the resiting of the Swanson Scout Hall, it is recommended that a lease be granted to the Swanson Scout Group and that it be recommended to Council that the part of Ranui Domain they intend to occupy be reclassified under the Reserves Act 1977 as a "Local Purpose (community buildings) Reserve".

RECOMMENDATIONS

1. That the information be received.
2. That Massey Community Board approves the public notification of the intention to reclassify the part of Ranui Domain to be occupied by the Swanson Scout Group hall (part Allotment 576, Waipareira Parish on Survey Office plan 46181) as a local purpose (community buildings) reserve under Section 24 of the Reserves Act 1977 for the purpose of granting a lease to the Scout Association of New Zealand.
3. That it be recommended to Council that the Chief Executive be given authority in the absence of any objections or submissions on the reclassification to apply to the Department of Conservation for the reclassification of the part of Ranui Domain to be occupied by the Swanson Scout Group hall (part Allotment 576, Waipareira Parish on Survey Office plan 46181) under Section 24 of the Reserves Act 1977 as a local purpose (community buildings) reserve as specified in Section 23 of that Act for the purposes of granting a lease to the Scout Association of New Zealand.
4. That the Chief Executive be given authority to negotiate and execute a lease under Section 61(2A) of the Reserves Act 1977 with the Scout Association of New Zealand for the footprint of the building to be occupied by the Swanson Scout Group on Ranui Domain.

Report prepared by: Alastair Dougal, Solicitor: Legal Services.



10 WAITAKERE CENTRAL LIBRARY PRELIMINARY DESIGN

PURPOSE OF THE REPORT

The purpose of this report is to update the Massey Community Board on progress of the design for the Waitakere Central Library, and surrounds including the associated UNITEC campus expansion.

BACKGROUND

Following Council's resolution at the 18 December 2002 Council meeting

“That the Henderson Library/UNITEC development based on the Ratanui Street and Trading Place site continue on the current timeline with projected completion date of December 2005.”

3656/2002

Preliminary design work for this project has commenced with the awarding of the Architectural Services contract to the design team led by Architectus and Athfield Architects on 3 April 2003.

The design team have completed the first stage of the three-stage design process for the Waitakere Library and UNITEC campus, with the preliminary design being presented today.

The preliminary design was presented to Waitakere City Council and UNITEC for their approval at the end of July and beginning of August respectively.

Throughout the process input into the design has been received from internal stakeholders and appointed advisors (Iwi representatives, lead artists, quantity surveyor) with coordination from a joint Project Control Group assisted by an independent project manager.

Councillors from Waitakere City Council and UNITEC have formed an elected members working party to advise staff on this project and other matters relating to Waitakere City's and UNITEC's partnership.

LIBRARY STRATEGIC CONTEXT

The Waitakere Library/UNITEC campus development is one of a number of projects that support Waitakere City's Long Term Council Community Plan, the Henderson 20 Year Strategic Plan (1995) and the Henderson Town Centre Concept Plan (2002). It is also a key project in delivering on Council's Library Development Strategy.

This project supports the platforms and principles of the of the Long Term Council Community Plan, including:

- Te Tiriti o Waitangi; The Waitakere Central Library will house Pukapuka collections and Kaiwhakahere Maori Ruemi.
- Sustainable Development; The Waitakere Central Library and landscaped spaces will incorporate a number of sustainable features.
- First Call for Children: The Waitakere Central Library will cater for all aged users but will have a children's' librarian, and special children and teen collections.
- Lifelong Learning: The project allows for the ongoing expansion of the first major tertiary institute in Waitakere City.

The project is a key part of the Library Development Strategy. The Library will spearhead Council's delivery of community access to new technologies and is aimed at being a 21st century information facility. It will also provide expanded space for delivery of traditional library services, and enhanced support services to the other branch libraries in the City. Research and Heritage collection services will be greatly improved.

The principles of the Henderson 20 Year Strategic Plan are to:

- Encourage mixed use development and improve the quality of the built environment.
- Develop the streams and the green networks and improve the leisure facilities.
- Improve public transport, road and walking linkages.
- Encourage a range of economic activities to sustain a robust economy in an adaptable innovative and dynamic way.

The Henderson Town Centre Concept Plan was produced to guide the future development of Henderson in a planned and co-ordinated way to ensure that Henderson consolidates its critical position as a key working environment and local employer, furthering Council's key objectives in creating a sustainable city.

This plan identified specific economic strategies for Henderson's revitalisation and identified three key redevelopment clusters including a Business/Community/Education cluster in the Trading Place/Ratanui Street area. The requirements to make the Business/Community/Education cluster successful were identified as:

- Combining community facilities, business development and tertiary education in the most integrated way possible.
- Offering high quality, safe, vibrant public spaces and amenities facilitating a mixture of uses that encourages the development of a 24hr life area that extends the commercial trading viability of the town centre.
- Being easily accessible by car to assist trade.
- Having a new road and bridge link from Edmonton Road.
- Offering sufficient parking to replace the existing provision and providing more for new uses.
- Maintaining good access from the mall.
- Having an integrated civic library and tertiary education development.

The preliminary design meets the strategic goals of these two plans.

UNITEC has long been aware that a large proportion of its students come from Waitakere, and many more Waitakere citizens were not accessing tertiary education. Planning for the establishment a UNITEC presence in Waitakere City has been progressing for many years with significant recent progress with the opening of their Henderson campus in 2001 and signing a Memorandum of Understanding with Waitakere City Council in 2002 that identifies ways in which both organisations can work together in the future.

ISSUES

Architectus and Athfield Architects and the design team have now developed the preliminary design concept for the Waitakere Library, UNITEC campus and associated facilities including car parking, public open space and road links.

Budget

An independent project manager has been appointed to co-ordinate Waitakere City Council's and UNITEC's requirements to ensure that the project meets the needs of both parties. To ensure that the project will be delivered within budget, an independent quantity surveyor has been contracted by Council to oversee budget and value management processes. This collaboration will continue throughout the design and construction process to ensure that the project is delivered within budget and without any compromise on quality.

Environmentally Sustainable Design

To achieve a high standard of sustainability for the building and site development, the Architects and design team have worked closely with acknowledged experts in the field of environmentally sustainable design (ESD) to include a number of sustainable elements and services.

Art

The Architects and design team have also collaborated closely with the nominated lead artists for the project; Matthew von Sturmer and Kate Wells.

Car Parking

Construction of a parking building in Henderson is a required element of the developments at Trading Place, both to meet resource consent requirements and to replace existing parking. This parking will also support the growth of UNITEC and the Library.

Oratia Stream Vehicle Crossing and Great North Road Punch-Through

The preliminary design links with the proposed bridge crossing the Oratia Stream from Edmonton Road and allows for, but is not dependent upon, the future punch through to Great North Road. The preliminary design also allows for future private development of surrounding sites and the expansion of UNITEC's campus in the future.

Library Services

Alongside the design work, planning to make this Library a 21st century information facility is occurring. The Library will help Council deliver on its Waitakere On-line programme. Work is being undertaken with UNITEC to capitalise on the benefits of a shared community/tertiary institute library.

Following approval of the preliminary design, it will be publicly displayed as part of the communications process, and the Design team will move into the next stage of the design process; the developed design, due for completion by October 2003.

RESOURCES

Resources for Council's proportion of this project have been approved through the 2003/2004 Annual Plan and Long Term Council Community Plan. A total budget of \$11.8 million dollars over three years has been allocated to this project.

CONCLUSION

The design team has completed the first stage of the design process with the completion of the preliminary design that meets all the requirements of the project brief. Following Council and UNITEC approval, the next stage of the process, developed design, will commence and is due to be completed by October 2003 when the developed design will be presented to Council.

RECOMMENDATION

That the information be received.

Report prepared by: Lois Easton, Group Manager: City Development Projects.



11 FOOTPATHS - BUDGET ALLOCATION PRIORITIES

PURPOSE OF THE REPORT

The purpose of this report is to update and seek approval from the Massey Community Board regarding the following:

- “Priority Points System”.
- The footpath priority list.
- The Budget allocation formula.
- The Budget allocation.
- The construction programme for 2003/2004, programmes for 2004/2005 and 2005/2006.

BACKGROUND

At the full Council meeting in September 2002 the following was resolved:

“That the Council adopts the Waitakere Community Board’s proposal as detailed in the agenda report for the current fiscal year, and that Council through its 2003/2004 Annual Plan process consider allocating an increased amount for the construction of new footpaths within the City.”

2893/2002

At the Community Board’s December 2002 meeting, a report titled New Footpath Construction was submitted recommending the following:

“That the information is received.”

3490/2002

“The Massey Community Board supports prioritising footpathing and kerbing in the 2003/2004 Annual Plan.”

3491/2002

“That the proposed new footpath construction programme for the 2002/2003 be approved:

<i>Road Name</i>	<i>Road Section</i>	<i>Length (m)</i>	<i>Estimated Cost (\$)</i>
<i>Makora Road</i>	<i>Helleur to Royal</i>	<i>200m</i>	<i>\$30,000</i>
<i>Marina View Drive</i>	<i>Opp Primary School</i>	<i>50m</i>	<i>\$12,000</i>
<i>Money Grove</i>	<i>#1 to #3</i>	<i>40m</i>	<i>\$3,000</i>
<i>Magdalen Place</i>	<i>#3 to #9</i>	<i>50m</i>	<i>\$5,000</i>
<i>Kowhai Road</i>	<i>Full length (one side)</i>	<i>150m</i>	<i>\$30,000</i>
<i>Duncan Rise</i>	<i>Full length</i>	<i>300m</i>	<i>\$52,290</i>
		<i>Total</i>	<i>\$132,290”</i>

3492/2002

“That a report be brought back to the Massey Community Board detailing the final priority list.”

3493/2002

The recommendations were approved and resolved by each of the Community Boards except Massey Community Board. This Board voted against recommendation 2. Some of the Board members requested a review of the priority points system and that consideration be given to include environmental impact and accident data in the points system.

The formula to determine the budget allocated to each Ward is based on the Waitakere Community Board’s formula, in brief the allocations for the 2002/2003 year are as agreed to by all Boards as stipulated by Finance and Operational Performance Committee.

WARD	BUDGET ALLOCATED
Henderson	\$23,747
Massey	\$132,290
New Lynn	\$75,642
Waitakere	\$218,321
Total	\$450,000

Council staff and representatives of each Community Board have been working together to ratify, prioritise and validate each Wards footpath priority list. To date the following have been undertaken:

- A review of the RAMM footpath output list. This is a list of all the roads in each Ward, with specific reference to roads with a footpath on each side, one side and with no footpath.
- A compilation of the proposed final lists that are considered suitable for the construction of a new footpath.
- A visit to each site to determine its priority points, feasibility, practicality, and physical constraints.
- Prioritisation of the final list for each Ward.
- A review of the cost estimates.
- Determination of the construction programmes based on the revised footpath priority lists.

STRATEGIC CONTEXT

Safety for pedestrians is a key objective of Council's Strategic Plan "Access and Travel Choice", 'that people can get easily and safely to where they need to go by walking, cycling, passenger transport, or private vehicle'.

In this context it is important that the backlog of footpath construction is addressed equitably with regard to the whole city. This means taking into account the overall distribution of the backlog and the overall distribution of pedestrian activity.

ISSUES

Priority Points System

A16-A18

A meeting was held with all representatives from each Community Board on the 28 May 2003 to agree on the tangible factors used to determine points allocated to each site, with specific reference to environmental impact and accident statistics. The group agreed after Council staff demonstrated the effects of using the environmental impact and accident statistics that these two factors should not be included in determining the points allocated to each site. For example if a site required substantial earthworks and vegetation removal, 10 priority points would be deducted from that site. The cost to mitigate this effect can be ten times more than the cost of the footpath. This agreement is consistent with a resolution of the Corporate Affairs Committee at their November 1992 meeting, as attached at pages A16 to A18.

Footpath Priority List

A site inspection was undertaken for each individual site with priority points allocated accordingly. The final list for each Ward has the following features:

- A list of all the roads in priority order that do not have a footpath on one side.
- A list of all the roads in priority order that do not have a footpath on either side.
- A separate list of roads where it is impractical that a footpath will be built.

A19-A20

These lists form the basis of a construction programme for each Ward, as attached at pages A19 to A20.

Budget Allocation 2003/2004

The approved Annual Plan budget allows \$550,000 for the construction of new footpaths in the 2003/2004 year. This is an increase of \$100,000 on the previous year and is consistent with the resolution of Council at its September 2002 meeting.

Using the agreed footpath budget allocation formula and the latest and agreed priority lists, the allocations are as follows:

Ward	Footpath One side (km)	No Footpaths (km)	Weighted (X1)	Budget Allocation (B1)
Henderson	4.542	0.426	1.775	\$5,854
Massey	16.191	23.940	39.958	\$131,822
New Lynn	33.419	9.105	22.012	\$72,619
Waitakere	27.478	64.068	102.972	\$339,705
All Wards			166.716 (X)	\$550,000 (B)

The formula used to calculate the budget allocation to each Ward is:

$$B1 = \frac{X1}{X} \times B$$

B=B1+B2+B3+B4 where B is the citywide budget and B1 is the budget for Ward 1 etc.

X1=(Kilometre of road with no footpath * 3 + kilometre of road with one footpath *1)/4 for Ward 1 etc and is based on the total practical backlog X=(X1+X2+X3+X4), it excludes road sections where provision of a footpath would not be sensible as agreed by the Board's representative.

Construction Programme

The proposed construction programmes are based on the priority list and discussions with representative(s) from each Board. The programmes are:

Massey Ward 2003/2004

Road Name	Road Section	Length (m)	Estimated Cost (\$)
Hobsonville Road	PPTY 291 to Brigham Creek Road, LHS	700	\$84,000
Benchmark Drive	Royal Road to PPTY 25, LHS	110	\$13,200
Moire Road	PPTY 60 to Granville Drive, LHS	37	\$4,440
Ranui Station Rd	PPTY 32C to Metcalfe Road, RHS	200	\$24,000
Triangle Road Stage 1 (design)	PPTY 334 to Huruhuru Road RHS	0	\$6,160
Total		1047	\$131,822

Massey Ward 2004/2005 (Draft)

Road Name	Road Section	Length (m)	Estimated Cost (\$)
Triangle Road Stage 2	PPTY 334 to Huruhuru Road RHS	290	\$34,800
Triangle Road Stage 3	PPTY 334 to 336	500	\$60,000
Glen Road stage 1	Waitemata Drive to Karepo Crescent	308	\$37,022
Total		1098	\$131,822

Massey Ward 2005/2006 (Draft)

Road Name	Road Section	Length (m)	Estimated Cost (\$)
Glen Road stage 2	Waitemata Drive to Karepo Crescent	421	\$50,578
Glen Road stage 3	Karepo Crescent to PPTY 29 LHS	150	\$18,000
Brighams Creek Road	Trig Rd to Ngahue Crescent RHS	490	\$58,800
Totara Road (Design only)	Brighams Creek to McLean Road	1750	\$4,444
Total		1061	\$131,822

The draft budgets for future years will be reviewed and possibly adjusted each year as part of the process for determining the current programme.

Alternative Methods

A New Lynn Community Board Representative, Mr. Pim Van Der Voort, has requested that the allocation formula be reviewed again with the suggestion that it revert to the original procedure that has been abandoned.

Under that procedure, footpaths at the top of the citywide priority list, to the value of the citywide new footpath construction budget, are recommended to the relevant Community Boards. The list of lower priority sites within the Ward is then considered and the Board may change priorities depending on its experience and perception of conditions within their Ward.

The sizes of the individual Ward budgets can vary considerably from year to year, and it is possible that a Ward may receive no budget. The previous footpath priority list did not take into account roads for which requests had not been made. Using a procedure suggested by Mr Pim Van der Voort and the new priority list the budget allocation becomes:

WARD	BUDGET ALLOCATED
Henderson	Nil
Massey	\$193,200
New Lynn	\$310,840
Waitakere	\$45,960
Total	\$550,000

The main effect is a 'reversal' of the allocations to New Lynn and Waitakere Wards.

RESOURCES

Resources and funding are available for the construction of new footpaths for this year.

CONCLUSION

Agreement has been reached with each Community Board in regard to the tangible factors used for allocating points to each site. The footpath priority lists for each Ward have now been reviewed and agreed and can be used for determining a three year programme.

The Council has adopted a new formula to allocate the annual budget for construction of new footpaths to each Community Board. The formula is based on the total practical footpath backlog for each Ward. This ensures that each Ward will have work done in proportion to its footpath backlog. It is concluded that the formula presented is to be used for future budget allocations.

An alternative method has been proposed. It has been found that this has the disadvantages that Ward budgets could vary considerably from year to year, and that a Ward could receive no budget.

RECOMMENDATIONS

1. That the information be received.
2. That the Community Board adopts the Priority Points System as attached at pages A16 to A18 to determine the order for the construction of new footpaths in its Ward.
3. That the footpath budget allocation formula presented in this report is endorsed by the Community Board, and recommended to the Finance and Operational Performance Committee for approval.
4. That the proposed footpath construction programmes for 2003/2004, 2004/2005 and 2005/2006 be approved.

A16-A18

Report prepared by: Reg Cuthers, Principal Transport Engineer - Development.



12 THE PROVISION OF PARKING RESTRICTIONS IN THE MASSEY LEISURE CENTRE AND LIBRARY CAR PARK

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the Massey Community Board for the legislative enforcement of two restrictive parking areas at the Massey Leisure Centre and Library.

BACKGROUND

There are three parking spaces outside the Massey Leisure Centre, that are designated for vehicles that display a current operation mobility parking permit. The three spaces are surface marked with the operation mobility symbol, but no regulatory parking signage in place.

Parallel to the kerb and adjacent to the entrance to the Library there is a 30 metre area marked in yellow, but with no signage designating the parking restriction. This area is intended to be a 5 minute "drop off" parking zone.

The remainder of the car park has no parking restrictions.

There are a total of 134 spaces, with four spaces marked on the surface as 'senior citizens only'. These 'senior citizen' car park spaces cannot be enforced and are more for driver courtesy.

STRATEGIC CONTEXT

Provision of parking restrictions in the Massey Leisure Centre and Library car park will contribute to the Council's Strategic Platforms as follows:

- The provision of mobility parking for access to public buildings is a key focal point under objective 5 of Urban Villages- Community Buildings;
- Urban Rural Villages; with an objective of providing creative, imaginative, interlinked urban places; and
- Strong communities including objectives of promoting life long learning and working to ensure that local services match changing needs.

ISSUES

Council's parking officers cannot enforce parking restrictions until a Council resolution is approved. The Massey Leisure Centre and Library has not been formally approved as a parking place, under the provisions of the Local Government Act 1974.

To do so will involve the following:

1. The formal declaration of "parking spaces" in accordance with s.591 of the Local Government Act 1974.
2. The formal imposition of new restrictions applicable from the date of such resolution.

In each case, the relevant signage and markings will be required to be in place pursuant to the Traffic Regulations 1976.

RESOURCES

This project can be implemented within the resources available in the 2003/2004 Annual Plan.

CONCLUSION

The provision of parking restrictions in the Massey Leisure Centre and Library is recommended in order to provide for the needs of citizens with limited mobility.

RECOMMENDATIONS

1. That the information be received.
2. That it be recommended to Council that pursuant to Section 591 of the Local Government Act 1974 and the Waitakere City Council Bylaw No.7 1991-Traffic, the following place be authorised, appointed and declared to be used as a parking place as defined by subsection (6) of the Local Government Act namely:
 - Lot 1 DP 174335, 545 Don Buck Rd, known as the Massey Leisure Centre and Library.
3. That subject to Council adopting recommendation 2 above, then in accordance with the powers conferred by virtue of the Local Government Act 1974, the Transport Act 1962 and the Waitakere City Council Bylaw No 7, 1991 - Traffic, the following parking limitations and restrictions be now resolved to be specified and imposed namely:
 - On the western side of the car park, and immediately in front of the entrance to the Massey Leisure Centre, three angled car parking spaces, for approx. 12 metres in width, a **MOBILITY PARKING, P120 AT ALL TIMES** parking restriction.
 - On the western side of the car park, parallel with the kerb, in a northerly direction for approx. 30 metres, a **P5 LOADING ZONE, MONDAY TO SUNDAY PARKING** restriction.

and, that the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Warren Ogilvie, Senior Planner, Parks.



13 HURUHURU CREEK - SAFETY ISSUES

PURPOSE OF THE REPORT

The purpose of this report is to enable the Massey Community Board to assess water safety hazards at Huruhuru Creek and adopt recommendations of this report with regard to safety measures.

BACKGROUND

There have been three drownings in the waterhole in the Huruhuru Creek near Huruhuru Road. This report is in response to concerns raised by the Massey Community Board regarding permanent safety measures at this location.

STRATEGIC CONTEXT

Community Safety has been identified by children and youth as a major community outcome during consultation for the 2003 - 2013 draft Long Term Council Community Plan. Safety is clearly identified within the draft plan as one of the core strategic platforms (principles).

ISSUES

A number of options have been considered to address community safety at this location, namely as follows:

- Improving signage;
- Providing an annual community education programme; and
- Filling in the waterhole, this issue is discussed below.

To date the following safety measures have been undertaken:

- **2001** - Swimming pool style fence erected at top of bank (Helena Street access).
- **November 2001** - Massey Community Board established a working group to look at options for preventing further drownings at Huruhuru Creek.
- **2002** - Delivery of Water Hazard Mapping Project to all early childhood centres, displays of water safety information in Waitakere libraries and water safety family information packs sent to every primary school child in Massey.
- **2002** - Huruhuru Creek is on the Parks Hazard Register and a weekly audit/check of the site is undertaken by Parks Contractors and a weekly report produced to Council for assessment.
- **April 2003** - Erection/public launch of Water Safety Signage designed by local children.
- **June 2003** - Erection of swimming pool fencing at the top of the bank- current main access to the waterhole (Woodside Reserve).
- **July 2003** - Erection of additional water safety hazard signage in line with the recently approved New Zealand Water Safety Standards, that includes a prohibition symbol "No Swimming"; warning symbols "water", "deep hole", "submerged object".

(Photographs will be presented at the Community Board Meeting.)

While Council has addressed safety requirements to minimise the risk of any future drownings, the risk elements of a natural open waterway with a deep hole will remain for those that choose to swim there. The recent launch/erection of the safety signage designed by local children was vandalised within a couple of weeks, it has now since been repaired and erected again. This area is well known for high vandalism and tagging especially of signs, it is anticipated that there will be ongoing maintenance problems and costs of this nature. Although Council has taken action to minimise safety risks, in the interests of child safety it is considered that the best option is to fill in the waterhole to remove the risk, at an estimated cost of \$150,000. This work requires a resource consent from the Auckland Regional Council, this may take up to two years. Consequently a submission will be made to Auckland City Council requesting that the consent be processed as a matter of urgency.

RESOURCES

The funding and provision of safety signage and fencing has been included in the 2003 - 2004 Annual Plan.

Funding for filling in the water hole has not been provided in the 2003-2004 Annual Plan. However if the resource consent is granted, a submission will be made to Council to fund this work at the half yearly review.

CONCLUSION

While Council has addressed the issue of community safety at the Huruhuru Creek, it is considered that in order to minimise the risk of any future drownings at Huruhuru Creek the waterhole should be filled in. Accordingly it is recommended that approval be granted to initiate the process to enable filling of the waterhole.

RECOMMENDATIONS

1. That the information be received.
2. That in the interests of child safety the Massey Community Board endorses filling in the waterhole in the Huruhuru Creek in order to remove risks to public safety.
3. That approval be granted to lodge a resource consent application with the Auckland Regional Council to enable this work to proceed as a matter of urgency.
4. That it be recommended to Council that funding of \$150,000 be provided at the half yearly review from the Stormwater Loan to fill in the Huruhuru Creek Waterhole.

Report prepared by: Tony Miguel, Group Manager: Asset Management.



14 NOTICE OF MOTION

Pursuant to Standing Order 28.1 the following Notice of Motion has been received from Community Board member Andrew Good.

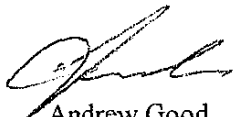
Auckland Regional Council Rates

At the Massey Community Board meeting held on 6 August 2003. I propose to move:

“That this Board write to the Auckland Regional Council expressing its concern on the matter of collection of the Auckland Regional Council rates and its penalty date of 18 August”

This Board requests that the;

1. Penalty date be changed.
2. That payments be spread into 4 payments quarterly.
3. That all manner of payments be accepted.


Andrew Good
Massey Community Board
28 July 2003

*Received 30/7
Sharon Simiona
Committee Secretary*



15 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

MASSEY COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region Community Boards' Association Executive Committee	Andrew Good
Keep Waitakere Beautiful Committee	Peter Chan
Massey Citizens Advice Bureau	Peter Chan
Massey Community House Committee	Karen Perri
Massey Leisure Centre Community Liaison Group	Jean Webster
Ranui Action Plan Project	Cr Nash
Ranui Community Centre Committee	Cr Nash
Henderson Creek Reserve Management Plan	Cr Hoskin
Harbourview People's Park Working Party	Andrew Good
Moire Road Community Hall	Cr Nash
Safe Waitakere	Peter Chan
Westpark Marina Working Group	Andrew Good
COUNCIL COMMITTEES	
Hearings Committee	Jean Webster Karen Perri
Community Sports Fund Allocation Subcommittee	Warren Flaunty
WORKING GROUPS	
Wai Care Programme	Peter Chan
Project Twin Streams	Bob Jessopp

