



NOTICE OF MEETING

MASSEY COMMUNITY BOARD

I hereby give notice that an Ordinary Meeting of the Massey Community Board will be held on:-

DATE: **Wednesday, 3 December 2003** **TIME:** **7.30 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

28 November 2003

Sharon Simiona
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Mr	RF	Jessopp (Chairperson)
Mrs	DJ	Webster (Deputy Chairperson)
Mr	MFP	Chan, JP
Mr	WW	Flaunty, JP
Mr	JA	Good
Cr	OE	Hoskin, MNZM, JP
Cr	GE	Nash, JP
Ms	KG	Perri
Cr	GW	Russell, JP

(Quorum 5 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF THE MASSEY COMMUNITY BOARD
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 3 DECEMBER 2003,
COMMENCING AT 7.30 PM.**

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WAITAKERE CITY, ON WEDNESDAY, 3 DECEMBER 2003,
COMMENCING AT 7.30 PM.**

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - Wednesday, 5 November 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Massey Community Board held on Wednesday, 5 November 2003, as circulated, be taken as read and now be confirmed.



3 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



4 **URGENT BUSINESS**

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



5 **CHAIRPERSON'S REPORT**

A workshop meeting was held at Whenuapai Hall on 8 November 2003 to discuss the future of the area when the Military Airbase closes. To say feelings were high right from the word go would be an understatement. Many members of the community felt they won't be listened too and that the Governments inaction with Hobsonville Airbase will be Whenuapai's fate too. After the discussions and workshops feelings were somewhat tempered, but this is very much an issue for Whenuapai residents and the wider community, hopefully governments actions will reflect this.

The Police Liaison meeting chaired by Kitch Cuthbert discussed once again the many issues related to road safety in the city. The difficulties encountered by students and vehicular traffic along Don Buck Road also received much discussion. Council Officers have been extremely helpful in offering advice, and hopefully during the Christmas break some of the ideas will be put into action. Those requiring major funding will require a proposal from us to the Annual Plan and I will be working with Council Officers to insure this happens.

Members of the Board met at Don Buck High School for the official opening of the Science Block by the Prime Minister Helen Clark. Students certainly do have some excellent facilities here. We really need to get to grips with the student and traffic controls as this school is only going to grow and grow. It would perhaps be appropriate that the School Board meet with Council Officers and Education Department Planners to insure future development of the school is integrated with the future development at the rear of their boundary, that any future new road access can be incorporated to relieve pressures on Don Buck Road.

We have on our agenda the Adoption of the Code of Conduct For Community Board members. I would ask that you take time to read a report from the Auckland Region and Far North Community Boards Association meeting held 1 November 2003.

The appropriate section from the minutes reads as follows:

“CODE OF CONDUCT: *The issue of Community Boards’ voluntary adoption of the Code of Conduct now being applied to councils raised concerns about the limiting of members’ ability to express dissatisfaction with council or board decisions with which they did not agree. Some boards have adopted the code but others have rejected it or have yet to pass judgment.*

Tony Millar said the system was corrupt if members could not speak honestly.

David Thornton said a dissenting member should be able to speak freely since he or she was responsible not to the board or council but to the people he or she was elected to represent.

Mike Cohen said the Code had to be treated with the utmost suspicion in order that it did not compromise the statutory role of community boards. An ability to advocate and represent one’s community, as stated in Clause 52, would be undermined if a member was prohibited from criticizing a council decision to which the community was not a party. This differed from the situation where it was appropriate for a board member to later attack a decision approved by the board. The Chairman sought opinions on this scenario and views varied depending whether the board was viewed as confrontational or seen as a consensus team model.

The Executive moved to note the variety of opinion on the Code and urged adequate consultation between boards before its adoption or rejection. The code should be totally consistent with the Local Government Act 2003.

If the Executive was to have a role as a place of last appeal, then discussions needed to be entered into by community boards involved with the Executive beforehand in order to determine a workable framework and resolve any potential legal ramifications.”

You will probably have had in your mail information regarding the proposed upgrade to Te Pai Park skate facility. It seems very appropriate that the \$30,000 that we are still minding for a skate board area be used in conjunction with this planned upgrade. What are your thoughts on this?

Finally on a lighter note. The Community Board Members Informal Christmas Meeting. It was thought to keep this end of year meeting purely social and give members an opportunity to meet their counterparts over a drink and some nibbles. To this end an invitation is extended to you all to meet at 143 Don Buck Road at about 6.30 pm for some interesting discourse with other members with some light entertainment to conclude the evening for those that wish to stay. I would be grateful if you could advise me if you will be attending. The date is Friday, 12 December.

Best wishes to you all for a happy Christmas and a Prosperous New Year.

RECOMMENDATION

That the Chairperson’s Report be received.

Robert Jessopp
CHAIRPERSON






6 **COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
Graffiti on Walkway, 141 Central Park Drive 3 September 2003 1843/2003	Transport Assets are liaising with the owners of the adjacent property (Carters Building Supplies) regarding possible options for addressing the boundary fencing and graffiti issues.	Adam Moller ☎ 836 8000 Ext 8750
Footpath Outside Massey Primary School 3 September 2003 1844/2003	Discussions with the schools in Don Buck Road are taking place to work through all the traffic issues that the schools are experiencing to establish a co-ordinated approach towards the best possible solutions for the individual schools.	Adam Moller ☎ 836 8000 Ext 8750
Lincoln Road Dairy Parking	Three letters have been received in response to the letter from Transport Assets about a possible change of maximum parking time from 90 minutes to 30 and 60 minutes and a relocation of disabled drivers parking space. All were in favour of status quo. It is recommended on this basis that no change is required.	Upali Ileperuma ☎ 836 8000 Ext 8716
Retention of the Hose Tower, Herald Island 4 December 2002 3485/2002	Mediation on the Hose Tower is still ongoing. The issue will be reported back to the Board as soon as practicable.	Roger Wilson ☎ 836 8000 Ext 8086
Intersection Luanda Drive and Waitemata Drive, Ranui 4 June 2003 1082/2003	Traffic islands are to be constructed in the new flush median on the Waitemata Drive approaches to the intersection. Additional give way signs will be placed on each of these islands. These islands and extra signs will highlight the presence of the intersection and the give way control which applies on these approaches. This work is to be implemented during summer as part of the minor safety programme. Field Services are following up on the fences encroaching into the road reserve and restricting visibility. The property owners have been advised of the encroachment and instructed to remove/relocate the fences.	Adam Moller ☎ 836 8000 Ext 8750
Safety Crossing Outside St Paul's Primary School, 498 Don Buck Road, Massey 7 May 2003 877/2003	A pedestrian refuge island is proposed to provide for children crossing the road and to facilitate the proposed walking school bus from the Royal Road area. This work will be included in the minor safety programme this summer.	Adam Moller ☎ 836 8000 Ext 8750

Issue	Comments	Reporting Council Officer
Community Garden, Ranui 7 May 2003 876/2003	Council officers have met with the Ranui Community Project Group who were interested in setting up the Ranui Community Garden and discussed requirements and details of how the garden could be formed and managed. The group have nearly completed preparing documentation (ie. plans and management proposals) that will be forwarded in a report to the Community Board outlining the details of the proposal for the Community Board to consider. After some delay due to other commitments by people in the group the group is now up and running strongly again. Council officers are anticipating a report will be forthcoming in the New Year and are continuing to liase with the group to offer any assistance where required.	Chris Ferkins ☎ 836 8000 Ext 8508
Westpark Marina - Parking Issues 3 April 2002 660/2002	Westpark Marina changed ownership in October 2003. The new owner is developing a concept plan detailing future marina development, which will include attention to parking generally. A ferry service operation is also intended to commence in mid-late 2004 and some interim extension and improvement to the existing metalled area is presently the subject of an earthworks consent application under processing.	Ross McLeod ☎ 836 8000 Ext 8675

REPORTS PENDING

Subject	Date Requested	Report Due	Reporting Officer
Safety Crossing Outside St Paul's Primary School, 498 Don Buck Road, Massey	7 May 2003 877/2003	4 February 2003	Adam Moller ☎ 836 8000 Ext 8750
Intersection Luanda Drive and Waitemata Drive, Ranui	4 June 2003 1082/2003	4 February 2003	Adam Moller ☎ 836 8000 Ext 8750
Community Garden, Ranui	7 May 2003 876/2003	4 February 2004	Chris Ferkins ☎ 836 8000 Ext 8508
Retention of the Hose Tower, Herald Island	4 December 2002 3485/2002	3 March 2004 (ongoing)	Roger Wilson ☎ 836 8000 Ext 8086
Lincoln Road Dairy Parking	3 September 2003 1842/2003	3 December 2003	Upali Ileperuma ☎ 836 8000 Ext 8716

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Graffiti on Walkway 141 Central Park Drive	3 September 2003 1843/2003	3 December 2003	Adam Moller  836 8000 Ext 8750
Footpath Outside Massey primary School	3 September 2003 1844/2003	4 February 2004	Adam Moller  836 8000 Ext 8750
Westpark Marina Parking Issues	3 April 2002 660/2002	4 February 2004 (ongoing)	Ross McLeod  836 8000 Ext 8675

RECOMMENDATION

That the information be received.

Report prepared by: Sharon Simiona, Committee Secretary



7 APPLICATION FROM LEATAATA O LE LUMANAI SAMOA TRUST TO MANAGE THE MOIRE ROAD HALL, MASSEY

PURPOSE OF THE REPORT

The purpose of this report is for the Massey Community Board to consider an application from the Leataata O Le Lumanai Samoa Trust to manage the Moire Road Hall, Massey.

BACKGROUND

Community Halls (Council or community owned) are small to medium scale buildings, used for community meetings, social events and activities. Many are located in more isolated or outer areas of the City. Council currently owns eleven Community Halls in Oratia, Massey, Glen Eden, Laingholm, Waiatarua, French Bay, Titirangi, Herald Island and Waitakere Village. These are leased to and run by independent management committees, all of whom are local volunteers. The Moire Road Hall in Massey is currently managed by the Moire Road Hall Incorporated Society. The Society consists of only three members including one member who is also part of the Leataata O Le Lumanai Samoa Trust.

The Leataata O Le Lumanai Samoa Trust owns and runs the Pacific Island Preschool located behind the hall and shares the car park with the hall. The Trust was set up in 1999 to assist the Pacific Island Community in the Massey area. It is funded by the Ministry of Education, donations (preschool fees), and one off grants from organisations such as the Department of Internal Affairs. The Trust built the Pacific Island Preschool with the support of the Council and the Ministry of Education. They work closely with West Harbour School to establish sound learning objectives for Pacific Island children and to identify the needs of Pacific Island children entering West Harbour School. The Pacific Island Preschool caters for 30 children and is now successful and well established with a waiting list of over 15 children at any one time. The Trust has also established a support group for older Pacific Island adults many of whom have grandchildren attending the preschool.

A1

A map, as attached at page A1 shows the location of the Moire Road Hall at 91 Moire Road, directly adjacent to the Pacific Island Preschool who also use the hall. Other regular users of the hall include a church group, a Chinese group, as well as casual users for one off events such as children's birthday parties. In August this year the Moire Hall Incorporated Society advised Council officers that due to the decrease in size of their society and the fact that one of their three members is also a member of the Pacific Preschool Trust they no longer wished to manage the hall.

They suggested that the Leataata O Le Lumanai Samoa Trust take over the management of the Moire Road Hall. Council officers subsequently met with the Trust to discuss the suggestion of them taking over the management of the hall, and also explained what this would involve and went through a draft management agreement with the Trust. In October 2003 the Leataata O Le Lumanai Samoa Trust applied to Council to take over the lease of the Moire Road Hall and make the hall available for hire to the wider community as well as the Pacific Island Preschool.

STRATEGIC CONTEXT

Community Halls contribute to Council's Well-being and Urban Village strategic and policy objectives by helping provide networks of appropriate and accessible public buildings as key community focal points and through a wide range of low cost, low impact community activities. Under the Community Facilities Plan 2000 Council continues to provide support for Community Halls given the community benefits they provide (such as helping to build community spirit by bringing people together), which contribute to Council's strategic objectives.

ISSUES

A2-A5

All Council owned Community Halls are currently run by volunteer management committees, usually the local residents and ratepayers, or hall management committees made up of members representing varied community interests. Earlier this year the Laingholm Primary School applied for the lease of the Laingholm hall and Council staff and the School agreed that a management agreement would be a more appropriate legal arrangement rather than leasing the hall to the School. This acknowledges that the School Board of Trustees differs from the usual hall management committees in that as a School Board they only represent one user group in the community. Therefore, it is considered that this would also apply in this case as the Leataata O Le Lumanai Samoa Trust represent one user group in the community (the Pacific Island Preschool). In practical terms the management agreement will operate on similar terms to a lease, however instead of having the right to occupy the hall and land the Trust will have the right to manage the building as a Community Hall. In addition, the management agreement will be reviewed annually and user statistics collected by Leisure Services to ensure continued community use of the hall as detailed in the draft management agreement, as attached at pages A2 to A5.

RESOURCING

The Council provides financial support for the maintenance of Community Halls through the Community Halls Fund. The Community Halls Fund is an annual fund distributed to community operated, not for profit halls, which are available for public use/hire. The 2003/2004 Annual Plan has \$42,000 included for the Community Halls Fund (up to \$3000 per eligible hall) for facility maintenance and operation costs. As the management committee for the Moire Road Hall the Leataata O Le Lumanai Samoa Trust would be eligible to apply to the Community Halls Fund for funding to assist with maintenance and development costs of the hall.

Council staff provide information and advice to Community Hall management committees and also have a role in monitoring the leases and management agreements.

A6-A9

Both the management committee (Leataata O Le Lumanai Samoa Trust) and the Council are responsible for the maintenance of the hall as detailed in the draft management agreement, as attached at pages A6 to A9. The Management Committee retain hireage fees from hall users to be utilised towards running and upkeep costs of managing the hall.

CONCLUSION

Following a decision by the Moire Road Hall Incorporated Society in August this year the Leataata O Le Lumanai Samoa Trust have now applied to Council for the lease of the Moire Road Hall. The Trust own and manage the Pacific Preschool which is adjacent to the hall and are also regular users of the hall. The Trust intend to continue to manage the building as a community hall available for hire by the community and the Preschool. Council staff have advised the Trust that if their application were successful a management agreement is considered to be a more appropriate legal arrangement rather than leasing the hall to the Trust. The Management Agreement will be reviewed annually and user statistics collected by Leisure Services to ensure continued community use of the hall. It is recommended that the Community Board recommend to the City Development Committee that approval be given for the Chief Executive to negotiate a management agreement with the Leataata O Le Lumanai Samoa Trust to manage the Moire Road Hall.

RECOMMENDATIONS

1. That the information be received.
2. That the Community Board recommend to the City Development Committee December meeting approval for the Chief Executive to negotiate a management agreement with the Leataata O Le Lumanai Samoa Trust to manage the Moire Road Hall.

Report prepared by: Polly O'Brien, Project Leader Community Resources, Leisure Services.



8 ADOPTION OF CODE OF CONDUCT FOR COMMUNITY BOARD MEMBERS

The Board resolved at its 1 October 2003 meeting that:

“That Item 9: Adoption of Code of Conduct for Community Board Members being discussed lie on the table until the December 2003 meeting of the Massey Community Board.”

1986/2003

A10-A36

The matter is placed on the Agenda for Board Members to reinstate for further discussion and resolution. The original report and attachments are attached at pages A10 to A36.

RECOMMENDATION

That Adoption of the Code of Conduct for Community Board Members be reinstated for further discussion.

Report prepared by: Sharon Simiona, Committee Secretary.



9 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

MASSEY COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region Community Boards' Association Executive Committee	Andrew Good
Keep Waitakere Beautiful Committee	Peter Chan
Massey Citizens Advice Bureau	Peter Chan
Massey Community House Committee	Karen Perri
Massey Leisure Centre Community Liaison Group	Jean Webster
Ranui Action Plan Project	Cr Nash
Ranui Community Centre Committee	Cr Nash
Henderson Creek Reserve Management Plan	Cr Hoskin
Harbourview People's Park Working Party	Andrew Good
Moire Road Community Hall	Cr Nash
Safe Waitakere	Peter Chan
Westpark Marina Working Group	Andrew Good
COUNCIL COMMITTEES	
Hearings Committee	Jean Webster Karen Perri
Community Sports Fund Allocation Subcommittee	Warren Flaunty
WORKING GROUPS	
Wai Care Programme	Peter Chan
Project Twin Streams	Bob Jessopp

