

**MINUTES OF AN INAUGURAL MEETING OF THE MASSEY COMMUNITY BOARD HELD IN  
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, MASSEY CITY,  
ON WEDNESDAY, 7 NOVEMBER 2001, COMMENCING AT 7.30 PM.**

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**PRESENT:**

Mr	RF	Jessopp (Chairperson from 7.53 pm)
Mrs	DJ	Webster (Deputy Chairperson)
Mr	MFP	Chan, JP
Mr	WW	Flaunty, JP
Mr	JA	Good
Cr	OE	Hoskin, JP
Cr	GE	Nash, JP
Ms	KG	Perri
Cr	GW	Russell

**ALSO PRESENT:** Deputy Mayor, Carolynne Stone

**IN ATTENDANCE:** Acting Chief Executive: J Dragicevich  
Director: Strategic Projects  
Director: City Enterprises  
Manager: Legal Services  
Executive Officer: City Enterprises  
Strategic Leader Wellbeing: A Hadley  
Committee Secretary: S Simiona

The Acting Chief Executive, John Dragicevich, declared the meeting open.

**OPENING PRAYER**

Poata Northcroft from Te Ropu Kaumatua O Waipareira said the Opening Prayer.

**WELCOME**

The Acting Chief Executive, John Dragicevich welcomed the Deputy Mayor, Carolynne Anne Stone to the meeting and invited her to address the Board.

The Deputy Mayor, Carolynne Anne Stone congratulated the Community Board members and outlined for the meeting the role and value of community boards in Waitakere City.

**1 DECLARATION OF MEMBERS**

The Acting Chief Executive, John Dragicevich, called members of the Massey Community Board to individually come forward and make their Declarations, pursuant to S.114U of the Local Government Act 1974. Members came forward in the following order:

**Massey Community Board**

- Man Fai Peter Chan
- Warren William Flaunty
- John Andrew Good
- Robert Frank Jessopp
- Karen Gael Perri
- Donelda Jean Webster

**Councillors**

- Owen Erle Hoskin
- Gwen Emily Nash
- Gary William Russell

and made their declarations.

Deputy Mayor Carolynne Stone congratulated the Community Board members.

**2 ELECTION OF CHAIRPERSON**

2505/2001

MOVED by Cr Nash, seconded KG Perri:

That the information be received.

**CARRIED**

The Acting Chief Executive, John Dragicevich, called for nominations for the position of Chairperson.

NOMINATED by Cr Nash, seconded KG Perri:

That Mr Robert Frank Jessopp be appointed as Chairperson of the Massey Community Board.

NOMINATED by WW Flaunty, seconded JA Good:

That Mrs Donelda Jean Webster be appointed as Chairperson of the Massey Community Board.

NOMINATED by Cr Hoskin, seconded MFP Chan:

That Mr Warren William Flaunty be appointed as Chairperson of the Massey Community Board.

As more than one nomination for the position of Chairperson was received the Manager: Legal Services, Graham Wakefield explained to the members the voting systems available.

2506/2001

MOVED by RF Jessopp, seconded DJ Webster:

That the method of voting be determined as a show of hands as set out under Section 114K(i) of the Local Government Act 1974.

**CARRIED**

The Acting Chief Executive, John Dragicevich put the nominations to the vote.

On a show of hands.

- Warren William Flaunty 4
- Donelda Jean Webster 0
- Robert Frank Jessopp 5

2507/2001

The Acting Chief Executive, John Dragicevich, **DECLARED** Mr Robert Frank Jessopp appointed as Chairperson of the Massey Community Board.

7.53 pm The Acting Chief Executive vacated the Chair and the Chairperson assumed the Chair.

### **3 ELECTION OF DEPUTY CHAIRPERSON**

2508/2001

MOVED by Cr Russell, seconded Cr Nash:

That the information be received.

**CARRIED**

The Chairperson called for nominations for the position of Deputy Chairperson.

NOMINATED by Cr Russell, seconded Cr Nash.

That Mrs Donelda Jean Webster be appointed as Deputy Chairperson of the Massey Community Board.

2509/2001

There being no further nominations, the Chairperson **DECLARED** Mrs Donelda Jean Webster appointed as Deputy Chairperson of the Massey Community Board

#### 4 **GENERAL EXPLANATION OF STATUTORY PROVISIONS**

2510/2001

MOVED by Cr Nash, seconded KG Perri:

That the synopsis of the provisions in the Local Government Act 1974, the Local Government Official Information and Meetings Act 1987, and other laws effecting members including the appropriate provisions of the Local Authorities (Members Interests) Act 1968, Sections 99, 105 and 105A of the Crimes Act 1951, and the Secret Commissions Act 1910 tabled for members information, and the general explanation presented by the Manager: Legal Services, Graham Wakefield on behalf of the Chief Executive of those statutory provisions as they affect the role and responsibilities of elected members, be received.

**CARRIED**

#### 5 **ADOPTION OF MEETING SCHEDULE**

2511/2001

MOVED by Cr Nash, seconded Cr Hoskin:

1. That the information be received.
2. That the Massey Community Board adopts the meeting dates and times for the Board's Ordinary meetings as follows:

Wednesday	5 December 2001	7.30 pm
Wednesday	30 January 2002	7.30 pm
Wednesday	6 March 2002	7.30 pm
Wednesday	3 April 2002	7.30 pm
Wednesday	8 May 2002	7.30 pm
Wednesday	5 June 2002	7.30 pm
Wednesday	3 July 2002	7.30 pm
Wednesday	7 August 2002	7.30 pm
Wednesday	4 September 2002	7.30 pm
Wednesday	2 October 2002	7.30 pm
Wednesday	6 November 2002	7.30 pm
Wednesday	4 December 2002	7.30 pm

3. That the venue for the Massey Community Board meetings be the Waitakere City Council, Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City and further that, the meeting venue be reviewed in 12 months time.

**CARRIED**

**6 ADOPTION OF STANDING ORDERS**

2512/2001

MOVED by Cr Nash, seconded WW Flaunty:

1. That the information be received.
2. That the Standing Orders as circulated and amended at the Council meeting of 31 October 2001 be adopted for the 2001/2004 term of the Massey Community Board, subject to the deletion of the phrase "a period of up to 30 minutes", deletion of the word "not", and the addition of the word "time" in Standing Order 25.8 as set out below:

**Public forum 25.8**

Where the Local Authority so determines, ~~a period of up to 30 minutes,~~ **time** may be set aside for a public forum at the commencement of ordinary meetings of the local authority, which are open to the public. Each speaker during the public forum section of a meeting may speak for five minutes on any matter which has ~~not~~ been delegated to a Community Board.

NOTE - The public forum procedure does not apply in respect of any hearing, including the hearing of submissions where the local authority, committee or subcommittee sits in a quasi-judicial capacity.

**CARRIED**

**7 ADOPTION OF ORDER OF BUSINESS**

2513/2001

MOVED by WW Flaunty, seconded DJ Webster:

1. That the information be received.
2. The Massey Community Board's order of business for its Ordinary meetings be adopted as set below:

Apologies  
Confirmation of Minutes  
Deputations/Petitions  
Public Forum  
Urgent Business  
Chairperson's Report  
Committee Secretary's Report  
Officers' Reports  
Notices of Motion  
Board Members' Reports

**CARRIED**

**8 STREET EVENTS SUBCOMMITTEE - MASSEY WARD**

2514/2001

MOVED by Cr Nash, seconded Cr Hoskin:

1. That the information be received.
2. That a Streets Events Subcommittee - Massey Ward be established with the fields of activity and delegated powers as set out below:

**STREET EVENTS SUBCOMMITTEE**

(A Subcommittee of each Community Board)

For each Ward there is a Street Events Subcommittee which shall report to the appropriate Ward Community Board.

**FIELD OF ACTIVITY**

To consider and approve temporary road closures, and the temporary prohibition of traffic on roads.

**MEMBERSHIP**

The Subcommittee shall comprise:

- 1 Member of the Community Board
- Service Manager - Transport Assets
- Transportation Engineer Asset Development

Quorum: 2 members

**DELEGATED POWERS**

1. All matters, not being matters specifically delegated to Council officers, or Council committees regarding the temporary closure of roads, for the purposes specified in clause 11(e) in the Tenth Schedule to the Local Government Act 1974.
2. To assess the temporary closure of any road, or part of any road to all traffic or any specified type of traffic (including pedestrian traffic), for any exhibition, fair, show, market, concert, film-making, race or other sporting event or public function.
3. In respect of the particular Ward or area for which the community boards have jurisdiction, the power to approve temporary prohibition of traffic under the provision of Clause 11(e) in the Tenth Schedule to the Local Government Act 1974; viz

*"11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)*

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- (e) *For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or any other sporting event or public function:*

*Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably."*

3. That Mr Robert Frank Jessopp (or his nominee) be appointed as the Massey Community Board representative on the Street Events Subcommittee.

**CARRIED**

## **9 COMMUNITY BOARD APPOINTMENTS TO COMMITTEES**

2515/2001

MOVED by Cr Nash, seconded Cr Russell:

That the information be received.

**CARRIED**

### **Hearings Committee**

The Chairperson, called for nominations for the appointment of a member and an alternate member to participate on the Hearings Committee when issues pertaining to Massey Ward are being considered.

NOMINATED by Cr Nash, seconded Cr Russell:

That Mrs Donelda Jean Webster be appointed as the Massey Community Board representative and Ms Karen Gael Perri be appointed as the Massey Community Board alternate representative on the Hearings Committee, when issues pertaining to Massey Ward are being considered.

NOMINATED by Cr Hoskin, seconded WW Flaunty:

That Mr Man Fai Peter Chan be appointed as the Massey Community Board representative on the Hearings Committee, when issues pertaining to Massey Ward are being considered.

NOMINATED by WW Flaunty, seconded MFP Chan:

That Mr John Andrew Good be appointed as the Massey Community Board alternate representative on the Hearings Committee, when issues pertaining to Massey Ward are being considered.

2516/2001

MOVED by DJ Webster, seconded Cr Nash:

That the method of voting be determined as a show of hands as set out under Section 114K(i) of the Local Government Act 1974.

**CARRIED**

The Chairperson put the matter to the vote.

8.28 pm WW Flaunty left the meeting.

On a show of hands:

- Donelda Jean Webster Representative 5
- Karen Gael Perri Alternative 5
- Man Fai Peter Chan Representative 3
- Andrew John Good Alternative 3

2517/2001

The Chairperson **DECLARED** Mrs Donelda Jean Webster appointed as the Massey Community Board representative and Ms Karen Gael Perri appointed as the Massey Community Board alternate representative on the Hearings Committee, when issues pertaining to Massey Ward are being considered.

8.30 pm WW Flaunty returned to the meeting.

### **Community Sports Fund Allocation Subcommittee**

NOMINATED by Cr Russell, seconded Cr Nash:

That Ms Karen Gael Perri be appointed as the Massey Community Board representative on the Community Sports Fund Allocation Subcommittee.

NOMINATED by AJ Good, seconded MFP Chan:

That Mr Warren William Flaunty be appointed as the Massey Community Board representative on the Community Sports Fund Allocation Subcommittee.

2518/2001

MOVED by Cr Nash, seconded DJ Webster:

That the method of voting be determined as a show of hands as set out under Section 114K(i) of the Local Government Act 1974.

**CARRIED**

The Chairperson put the matter to the vote.

On a show of hands:

- Karen Gael Perri 4
- Warren William Flaunty 5

2519/2001

The Chairperson, **DECLARED** Mr Warren William Flaunty appointed as the Massey Community Board representative on the Community Sports Fund Allocation Subcommittee.

## 10 **COMMUNITY BOARD APPOINTMENTS TO OUTSIDE ORGANISATIONS**

2520/2001

MOVED by WW Flaunty, seconded JA Good:

That the information be received.

**CARRIED**

### **Auckland Region Community Boards Association Executive Committee**

2521/2001

MOVED by WW Flaunty, seconded MFP Chan:

That Mr Andrew John Good be appointed as the Massey Community Board representative on the Auckland Region Community Boards Association Executive Committee, on a voluntary basis.

**CARRIED**

### **Keep Waitakere Beautiful Committee**

2522/2001

MOVED by Cr Nash, seconded Cr Russell:

That Mr Man Fai Peter Chan be appointed as the Massey Community Board representative on the Keep Waitakere Beautiful Committee, on a voluntary basis.

**CARRIED**

**Massey Citizens Advice Bureau**

2523/2001

MOVED by WW Flaunty, seconded Cr Nash:

That Mr Man Fai Peter Chan be appointed as the Massey Community Board representative on the Massey Citizens Advice Bureau, on a voluntary basis.

**CARRIED**

**Massey Community House Committee**

2524/2001

MOVED by RF Jessopp, seconded WW Flaunty:

That Ms Karen Gael Perri be appointed as the Massey Community Board representative on the Massey Community House Committee, on a voluntary basis.

**CARRIED**

**Massey Leisure Centre Community Liaison Group**

NOMINATED by WW Flaunty, seconded JA Good:

That Mr Man Fai Peter Chan be appointed as the Massey Community Board representative on the Massey Leisure Centre Community Liaison Group, on a voluntary basis.

NOMINATED by Cr Russell, seconded KG Perri:

That Mrs Donelda Jean Webster be appointed as the Massey Community Board representative on the Massey Leisure Centre Community Liaison Group, on a voluntary basis.

2525/2001

MOVED by Cr Nash, seconded RF Jessopp:

That the method of voting be determined as a show of hands as set out under Section 114K(j) of the Local Government Act 1974.

**CARRIED**

The Chairperson put the matter to the vote.

On a show of hands.

- Man Fai Peter Chan 4
- Donelda Jean Webster 5

2526/2001

The Chairperson **DECLARED** Mrs Donelda Jean Webster appointed as the Massey Community Board representative on the Massey Leisure Centre Community Liaison Group, on a voluntary basis.

### **Ranui Action Plan Project**

2527/2001

MOVED by Cr Russell, seconded Cr Hoskin:

That Cr Gwen Emily Nash be appointed as the Massey Community Board representative on the Ranui Action Plan Project, on a voluntary basis.

**CARRIED**

### **Ranui Community Centre Committee**

2528/2001

MOVED by Cr Russell, seconded KG Perri:

That Cr Gwen Emily Nash be appointed as the Massey Community Board representative on the Ranui Community Centre Committee, on a voluntary basis.

**CARRIED**

### **Te Rangī Hiroa Working Party**

NOMINATED by Cr Nash, seconded Cr Russell:

That Ms Karen Gael Perri be appointed as the Massey Community Board representative on the Te Rangī Hiroa Working Party, on a voluntary basis.

NOMINATED by WW Flaunty, seconded MFP Chan:

That Mr Andrew John Good be appointed as the Massey Community Board representative on the Te Rangī Hiroa Working Party, on a voluntary basis.

2529/2001

The Chairperson, **DECLARED** Ms Karen Gael Perri and Mr Andrew John Good appointed as the Massey Community Board representatives on the Massey Leisure Centre Community Liaison Group, on a voluntary basis.

### **Henderson Creek Reserve Management Plan**

2530/2001

MOVED by Cr Russell, seconded KG Perri:

That Cr Owen Erle Hoskin be appointed as the Massey Community Board representative on the Henderson Creek Reserve Management Plan, on a voluntary basis.

**CARRIED**

**Harbourview People's Park Working Party**

2530A/2001

MOVED by RF Jessopp, seconded Cr Nash:

That Mr Andrew John Good be appointed as the Massey Community Board representative on the Harbourview People's Park Working Party, on a voluntary basis.

**CARRIED**

**11 OPEN FORUM**

8.45 pm Cr Nash left the table to speak in Open Forum.

8.46 pm

**Gwen Emily Nash**

Cr Nash on behalf of Mr Andrew Cunningham.

- Spoke about the damaged footpath outside 9-13 Sturm Avenue, Massey. Cr Nash advised the Board that Mr Cunningham had rung the call centre on two separate occasions and lodged a complaint, (call numbers RFS 90269 and RFS 15249) to date no contact has been made with Mr Cunningham, nor has the footpath been repaired.

2531/2001

MOVED by WW Flaunty, seconded KG Perri:

That the Chief Executive be requested to bring back a report to the Board on the state of the footpath outside numbers 9-13 Sturm Avenue, Massey and why Mr Cunningham's complaint has not been responded to.

**CARRIED**

8.49 pm Cr Nash returned to the table.

Board members noted that the Chairperson of the Massey Community Board during the 1998-2001 term was present at the Inaugural meeting.

2532/2001

MOVED by WW Flaunty, seconded Cr Nash:

That Mr Roger Laloli, the 1998-2001 Chairperson of the Massey Community Board, be thanked for attending the 2001-2004 Inaugural meeting of the Massey Community Board, and that the unsuccessful candidates from the 1998-2001 term be thanked for all their effort and service to the Massey Ward Community.

**CARRIED**

**12 SECRETARY'S REPORT**

2533/2001

MOVED by Cr Nash, seconded Cr Hoskin:

That the information be received.

**CARRIED**

**13 SAFETY ISSUES - HURUHURU CREEK**

2534/2001

MOVED by Cr Nash, seconded Cr Russell:

That the information be received.

**CARRIED**

2535/2001

MOVED by Cr Nash, seconded DJ Webster:

That DJ Webster, KG Perri and Cr Russell co-ordinate information for dissemination and work with Council and Safe Waitakere to ensure the appropriate processes are in place to highlight water safety issues in the Huruhuru Creek area.

**CARRIED**

**14 BOARD MEMBERS REPORTS**

There were no Board Members Reports.

9.24 pm

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF  
THE MASSEY COMMUNITY BOARD HELD ON

**DATE:**.....

**CHAIRPERSON:**.....