

**AGENDA FOR AN ORDINARY MEETING OF THE MASSEY COMMUNITY BOARD
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 5 DECEMBER 2001,
COMMENCING AT 7.30 PM.**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Inaugural - 7 November 2001

RECOMMENDATION

That the minutes of the Inaugural Meeting of the Massey Community Board held on Wednesday, 7 November 2001, as circulated, be taken as read and now be confirmed.



3 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



4 COMMUNITY BOARD BRIEFINGS

PURPOSE OF THE REPORT

Community Boards are the level of local government closest to the communities that they serve. Community Boards have certain roles prescribed by legislation and additional functions as delegated to them by the Council. This report provides the opportunity for Community Board members to be briefed on the functions and decision-making powers that they have in law or have been delegated, the context for the exercise of those functions and powers, and the overall strategic framework of the Council within which those powers that have been delegated must be exercised.

BACKGROUND

The purposes of Community Boards and their functions, duties and powers are prescribed by Sections 101ZY and 101ZZ of the Local Government Act 1974:

101ZY Purposes of community board

The general purposes of a community board shall be -

- (a) *The consideration of and reporting on of all matters referred to it by the territorial authority or any matter of interest or concern to the community board:*
- (b) *The overview of road works, water supply, sewerage, stormwater drainage, parks, recreational facilities, community activities, and traffic management within the community:*
- (c) *The preparation of an annual submission to the budgetary process of the territorial authority for expenditure within the community:*
- (d) *Communication with community organisations and special interest groups within the community:*
- (e) *To perform such functions as are delegated to it under the authority of section 101ZZ of this Act.]*

101ZZ Functions, duties, and powers of community board

- (1) *A community board shall perform such functions and duties and exercise such powers as are delegated to it by the territorial authority from time to time.*
- (2) *A territorial authority may delegate any of its functions, duties, or powers to a community board, except -*
 - (a) *The powers and duties conferred or imposed on that territorial authority by the Public Works Act 1981 [or those powers listed in section [34(2)] of the Resource Management Act 1991]:*
 - (b) *The power to borrow money, to make a rate or a charge in lieu of a rate, to make a bylaw, or to enter into a contract otherwise than in accordance with section 4 of the Public Bodies Contracts Act 1959:*
 - (c) *The power to institute an action for the recovery of any amount in excess of \$5,000:*
 - (d) *The power to acquire, hold, or dispose of property:*
 - (e) *The power to appoint, suspend, or remove staff.*

- (3) *Repealed.*
- (4) *Nothing in this section shall restrict the power of the territorial authority to delegate to a community board power to do anything precedent to the exercise by the territorial authority (after consultation with the community board) of any power specified in subsection (2) or subsection (3) of this section.*
- (5) *To the extent that a community board is unable for any reason to exercise or perform, in relation to the community under its jurisdiction, any of the powers or duties conferred or imposed on it by subsection (1) of this section, those powers and duties may, at the request of the community board, be exercised or performed by the territorial authority on behalf of the community board.*
- (6) *The territorial authority may, at any time, after consultation with the community board, revoke any delegation made under this section to the board.*

The functions, duties and powers delegated by the Council are contained in the Delegations to Committees and Community Boards which were adopted by Council at its Inaugural Meeting on 31 October 2001. The powers delegated by Council must be exercised within the policy framework set by the Council.

STRATEGIC CONTEXT

Waitakere City Council views Community Boards as an important part of its democratic structure. The Council has delegated to Community Boards, decision making powers for those decisions and aspects of its operations that it considers are dealt with at the local level. It also provides for Community Boards to input into annual and strategic planning processes on behalf of the wards they represent and to raise specific ward issues through regular monthly reporting to the Ordinary Council Meeting. The Public Forum section of each Community Board meeting enables the public to raise local issues which can then be dealt with by the Board and/or fed into Council's operational processes for attention.

These roles all contribute to community engagement and local participation in local government and assist the Council in having another avenue with which it can communicate with its communities. The presence of appointed Council members on each Community Board assists with this linkage.

ISSUES

This report will be accompanied by a briefing which will provide the context for the Community Boards' role and decision making powers. The briefing will cover:

- Council's broad strategic framework;
- Roading and Transport - the context for Community Board decision making
 - decision making powers relating to roading and transport;
- Parks
 - the context for Community Board decision making;
 - decision making powers on parks;
- Community Board input to the Annual Plan and Long Term Financial Strategy processes.

If there are any particular issues that you would wish to have covered in the briefing please contact Committee Secretary, Sharon Simiona on extension 8820 so that we can attempt to pick these issues up either at this meeting or at a future meeting.

RESOURCES

Support for the Board's work is drawn from across Council's staff organisation. Direct support for the Board is provided by the Duty Manager, Committee Secretary and Committee Administrator, all of whom have particular responsibilities to the Board. The Duty Manager is Lesley Wears on extension 8799 (Allan Rutledge on extension 8020 is appointed as alternate). The Duty Manager's role is to provide policy advice to the Board and also as the Chief Executive's representative ensure that where necessary issues are drawn to the Chief Executive's attention. The Committee Secretary, Sharon Simiona on extension 8820 provides procedural advice at meetings and is responsible for recording the Board's decisions. The Committee Secretary, Sharon Simiona on extension 8820 and the Committee Administrator, Debbie Collett on extension 8817 will provide the administrative support for the Board and ensure that issues are followed up on the Board's behalf and that correspondence is dealt with.

The Community Board's work programme is derived from three main sources. Many of the issues and reports coming before the Community Board are part of the implementation of the Annual Plan, arising from the functions and duties delegated to the Community Board by Council. The other components of the Board's work programme come from Board generated issues that arise either from Board members themselves or through the public forum part of each month's meeting.

Standing Orders provide that Board members are not able to make substantive decisions on issues raised during public forum, but are able to refer issues to the Chief Executive either for direct attention, or for a report to come back to the Board as part of its work programme. This provides for the Board to receive detailed information on particular issues so that they can make an informed decision.

This provision of Standing Orders is designed to ensure that the often competing, interests of all the Board's stakeholders are considered prior to a decision being made. It also ensures that no decisions are made without members of the public who may be affected by any decision of the Board having the opportunity to see the advice being provided to the Board and to witness the decision and to make representations to the Board if they so wish.

Board members will also be aware that as well as needing to balance the competing interests of different stakeholders many requests from Public Forum will have resource implications and the Board in its decision making will often need to make choices between what may be desirable and what is affordable.

Preparing reports for formal decisions by the Board can also impose substantial resource requirements on particular sections of Council and many minor matters can be more expeditiously dealt with on the Board's behalf by Council staff responding directly to the individuals concerned. Part of the Committee Secretary's role in supporting the Board is to ensure that any issue the Board wishes followed up is dealt with appropriately. Board members have the ability through a Notice of Motion to bring an issue back to the Board in the event that they believe the informal staff response was inadequate or inappropriate.

Board member reports on the agenda fulfil a different role. The opportunity is provided on the agenda for Board members to report on their activities on behalf of the community during the preceding month. The report can either be given orally at the meeting, or if Board members so wish it can be included as a written report in the agenda. To meet the requirements of the Local Government Official Information and Meetings Act a written Board members report must be provided to the Committee Secretary by Monday of the week preceding the meeting.

CONCLUSION

The Community Board's contribution to the operation of Council on behalf of the community is invaluable. The briefings are designed to provide new Board members with necessary background information on current issues to help them in their decision making over the term of the Board. A range of assistance is also provided on behalf of the Chief Executive to support Board members in their work on behalf of the community.

RECOMMENDATION

That the information be received.

Report prepared by: Andy Roche, Acting Senior Management Group Co-ordinator.



5 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



6 CHAIRPERSON'S REPORT

This is something of a maiden speech for me, so I am going to take a bit of a liberty and digress a little. May I say how delighted I am to be your Chairperson, apart from the odd bit of flack, I am already finding the job interesting and rewarding.

I have for the last 11 years worked with Council staff on a number of projects, attended many Council, Committee and working group meetings, as well as the staff's Wednesday Forum meetings for over three years. Consequently I consider I have a good basic grounding of many of the Council departmental activities. As far as activities in our community goes I am keenly and obviously personally interested and willing to learn more.

I have also worked on and chaired local community club meetings, and whilst they bare no relationship to the strict regime of a council meeting the organisations progressed quite satisfactorily, and all are still flourishing.

I am sure we will agree to disagree over the next three years but rest assured you all have my total commitment and support, even if I do not always vote for your project or ideas.

The month of November for me has been very busy and I have found the meetings with Council staff most beneficial and informative.

The Hobsonville Project Council Meeting was extremely informative as was the EcoCity Council meeting conducted by Mayor Bob Harvey. On the local front Vasa Pasifica's launch of Kilikiti in schools at West Harbour Primary School is very deserving of public support.

Thanks too to Andrew Good for giving me an informed afternoon tour looking at the parking problems at West Harbour Marina. More information should soon come to hand if it has not already, and perhaps Andrew would like to include it in his report.

I spoke with Reg Cuthers regarding the Road Works at Massey Shops and he advised he will send an updated copy of the plans for the meeting and contact Warren Flaunty directly.

Dean Furmingear will be Massey Community Constable taking over from Steve Walters. As soon as I am able to make contact I will invite him to a meeting.

December is already gathering momentum, and looks like being very busy with a number of meetings and events already marked in the calendar.

May I at this juncture wish you all a very happy Christmas and New Year I look forward to working with you all in a constructive and positive manner in 2002.

RECOMMENDATION

That the Chairperson's Report be received.

Robert Jessopp
CHAIRPERSON



7 **COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
Te Rangi Hiroa/ Birdwood Winery Estate Management Plan	<p>Te Rangi Hiroa/Birdwood Winery Estate Management Plan covers a number of reserves within the area which are closely linked including the following:</p> <ul style="list-style-type: none"> • Te Rangi Hiroa Reserve; • Birdwood Winery Estate; • Starling Park; • Don Buck Corner; • Don Buck Primary School Reserve. <p>A draft management plan for the reserves is now anticipated to be brought to the Board meeting scheduled for 30 January 2002.</p>	<p>Renee Lambert ☎ 836 8000 Ext: 8118</p>
Westpark Marina Public Boat Ramp - Car Parking Issues	<p>At the inaugural meeting of the Massey Community Board a working party was established to look into the car parking issue at the West Park Marina boat ramp. A report will be brought back to the Massey Community Board once the working party has been briefed on the issue.</p>	<p>Lesley Wears ☎ 836 8000 Ext: 8799</p>
Massey High School - Cars Parking on Verge	<p>Council Officers have been waiting since June 2001 for a response from Massey High School to the plans relating to car parking submitted to them for comment. Although numerous attempts have been made by Council Officers to the Principal for a response, nothing has been forthcoming, the matter has therefore become an enforcement issue and has been referred to Council's Compliance Officers for action.</p>	<p>Reg Cuthers ☎ 836 8000 Ext: 8740</p>
Triangle Road/Don Buck Road Roundabout	<p>The roundabout design is now completed and consultation has been undertaken with all affected parties. Council Officers are waiting approval from the Challenge Service Station and Mad Butcher. Construction is due to start early in January 2002.</p>	<p>Reg Cuthers ☎ 836 8000 Ext: 8740</p>
Dangerous Footpath 9-13 Sturm Avenue, Massey	<p>Resource consent has now been obtained for earthworks to take place within the dripline of the exotic trees outside numbers 9-13 Sturm Avenue. Footpath reconstruction is scheduled to commence within one week and should be completed by 14 December 2001.</p>	<p>Reg Cuthers ☎ 836 8000 Ext: 8740</p>

REPORTS PENDING			
During consideration of 2001/2002 Annual Budget the question of staff resourcing to complete requested roading and traffic reports was raised. The lack of staff resources has meant that roading and traffic reports are not being progressed as quickly as desired. A recruitment process to bring Traffic Engineers numbers up to establishment is currently underway.			
Subject	Date Requested	Report Due	Reporting Officer
After-School Traffic Congestions at Edwards Ave	1 August 2001	30 January 2002	Ross Hill ☎ 836 8000 Ext: 8737
Traffic issues at Woodford Road	6 September 2001	30 January 2002	Reg Cuthers ☎ 836 8000 Ext: 8740

RECOMMENDATION

That the information be received.

Report prepared by: Sharon Simiona, Committee Secretary.



8 LEASE TO MASSEY AMATEUR ATHLETIC AND HARRIER CLUB INCORPORATED

PURPOSE OF THE REPORT

This report is to consider granting a lease of part of Moire Park to the Massey Amateur Athletic and Harrier Club Incorporated.

To classify part of Moire Park as a recreation reserve under the Reserves Act 1977.

BACKGROUND

A1

Moire Park is a reserve of 37.4 hectares located in Massey East and is bounded by Granville Drive to the south and residential properties and Lawsons Creek to the east. It is shown as open space in the District Plan and the lot on which the Athletic Club stands (Lot 109 on Deposited Plan 84781) has never been classified under the Reserves Act 1977. The map attached at page A1 shows the location of the Athletic Club on Moire Park.

The Athletic Club have had their own building on Moire Park for some time but have never had a lease of the area the building occupies. The club currently has 250 members, the majority of whom are under thirteen years old. The clubrooms are used by the Athletic Club six days a week.

STRATEGIC CONTEXT

The Moire Park Management Plan adopted by the previous Massey Community Board in July 2000 envisaged the continuation of the Athletic Club on Moire Park and Objective 9.3 of the plan directed that current leases be put in place with all current users of the park.

ISSUES

Moire Park is a reserve under the Reserves Act 1977 but the part occupied by the Athletic Club has never been classified. It is appropriate with its use as the site for an athletic club that this part of the park be classified as a recreation reserve.

The building is owned by the Athletic Club and there is a continuing strong demand for the activities they provide. The Community Leases Policy sets a five year term as the standard term for a lease. The rent the group will pay has been assessed at the full cost of providing the lease.

CONCLUSION

The Athletic Club is well established on Moire Park and is providing a valuable service to the community from this site. The Management Plan for the park directs that a lease should be put in place for all clubs on the park. It is recommended that a lease for a term of five years be granted to the Massey Athletic Club for the footprint of the building they occupy and that the part of Moire Park they occupy should be classified as a recreation reserve.

RECOMMENDATIONS

1. That the information be received.
2. That the Chief Executive be given authority to negotiate and conclude a lease with the Massey Amateur Athletic and Harrier Club Incorporated for the footprint of the building they occupy on Moire Park and the lease be executed as negotiated.
3. That it be recommended to Council that Lot 109 on Deposited Plan 84781 be classified under Section 16 (2A)(f) of the Reserves Act 1977 as a recreation reserve as defined in section 17 of that Act.

Report prepared by: Alastair Dougal, Property Officer.



9 LEASE OF MOIRE ROAD CRECHE

PURPOSE OF THE REPORT

This report is to consider leasing the Moire Road Creche to Leataata O Le Lumana'i Samoa Trust.

BACKGROUND

Moire Park is a 33 hectare park located in Massey East. It is bounded by Lawsons Creek to the north, Granville Drive to the south and Moire Road to the west.

On Moire Park at 91 Moire Road, there are two Council owned buildings: a small prefab style hall occupied by the Moire Road Hall Society and, at the rear of the hall, an activity room occupied by a Samoan Language Nest which has recently been refurbished and converted into a modern crèche facility.

The area occupied by the hall and crèche is classified as a local purpose community buildings reserve under the Reserves Act 1977 and is shown as open space under the District Plan.

A2 A diagram is attached at page A2 shows the area proposed to be leased to the group.

STRATEGIC CONTEXT

The Community Leases Policy states that "priority will be given to groups undertaking activities that will make a significant contribution to improving access to health, leisure and other services essential to mental and physical wellbeing." This policy was adopted in 1998.

Through the adoption of First Call For Children, Council also stated its commitment to proactively supporting children, young people and their families in Waitakere City.

Waitakere City supports a wide range of groups in the community, who provide local services and activities on a voluntary or "not for profit" basis. This Samoan Preschool provides a valuable child education and language nest in Massey, which is a growth area for the Pacific Island Community.

ISSUES

In 1998 a five year lease was granted to the Samoan Language nest operating under the name of Sosaite Aoga Amata Faa-Samoa Aotearoa (2319/98). That group has now been succeeded by Leataata O Le Lumana'i Samoa which is a charitable trust.

The creche caters for about 30 children and 20 families. It is the group's aim to assist parents in giving their children a head start in readiness for school and to further the children's knowledge of their mother tongues - Samoan, Tongan and Tuvaluan.

At the time of the granting of that earlier lease, the group expressed the desire to become a licensed pre-school. Since that time they have obtained funding from the Ministry of Education to bring the building up to the standard required to obtain a licence. In September this year they completed a substantial renovation of the building at a cost of \$190,000. The building has been increased in size to 100 square metres and now includes a large play area, disabled facilities, a kitchen, sleeping area, wash area, secure store, office and also has a fully fenced sandpit and playground.

One of the conditions of the capital accommodation grant from the Ministry of Education is that the Trust operate as a licensed pre-school for at least five years. The trust has therefore requested that they be granted a further lease term. The trust has also had a grant of \$50,000 approved by the ASB Charitable Trust provided that they have a five year lease with a right of renewal for a further five years.

While Council's lease policy provides for a standard lease term of five years, it is considered that this is an acceptable exception to this policy in view of the trust's extensive investment on the site, the high standard of pre school education being delivered to the Pacific Island community and the fact that the site is not known to be required for any other purpose.

CONCLUSION

It is recommended that following on from the Trust's substantial investment in the Moire Road crèche building to make it comply with Ministry of Education standards, that this Board grant the Trust a further lease with a right of renewal in order to continue the provision of much needed preschool education for Samoan, Tuvaluan and Tokelauan infants.

RECOMMENDATIONS

1. That the information be received.
2. That the Chief Executive be given authority to negotiate and conclude a lease with Leataata O Le Lumana'i Samoa Trust for the Moire Road creche and its grounds on Moire Park (part Lot 241, Deposited Plan 83562) under section 61 of the Reserves Act and the lease be executed as negotiated.

Report prepared by: Alastair Dougal, Property Officer.



10 SAFETY IMPROVEMENTS - HOBSONVILLE SCHOOL

PURPOSE OF THE REPORT

The purpose of this report is to seek the Massey Community Board's approval for alterations to the parking and access controls in the vicinity of the drop off bay outside Hobsonville School.

BACKGROUND

The proposed changes have been recommended by the New Zealand Police in response to safety concerns raised by the school and the Police Youth Education Service.

STRATEGIC CONTEXT

Safety for Vehicles and Pedestrians is a key objective under the Urban Villages Pathway. This is reiterated within the Transport Strategy and provision is made for minor safety improvements in accordance with this.

ISSUES

There are a number of problems occurring with the existing use of the drop off bay, these include:

- Existing time limits on parking in the drop off bay are too long to promote good use of the bay.
- Vehicles attempting to travel the wrong direction through the drop off bay which is only wide enough for one way traffic.
- Vehicles turning right out of the drop off bay are impeding other traffic and causing collisions when they attempt to merge from the flush median into the south bound traffic stream.

To address these problems it is proposed to make the following amendments to the existing road marking, signs, parking and traffic controls.

- Impose P2 (time limit parking of 2 minute duration) controls on the parking in the drop off bay. This restriction to apply only between the times of 8:30 am to 9.30 am and 2.30 pm to 3.30 pm.
- Mark arrows showing the direction of travel in the bay, with entry and no entry signs on the entry and exit of the bay.
- Impose a no right turn control on the exit from the parking bay, again this restriction to apply only between the times of 8.30 am to 9.30 am and 2.30 pm to 3.30 pm.
- Reposition the bus stop to the north of the drop off bay.

A3

A plan of the proposed changes is included attached at page A3.

RESOURCES

The proposed work can be funded from the minor safety budget and implemented through the existing signs and road marking maintenance contracts. Staff time to complete this work is minimal.

CONCLUSION

The proposed changes to the road marking, signs, parking, and traffic controls should be implemented to improve traffic safety outside Hobsonville School.

RECOMMENDATIONS

1. That the information be received.
2. **HOBSONVILLE SCHOOL - HOBSONVILLE ROAD SAFETY IMPROVEMENTS**
 - (1) That in accordance with the powers conferred by virtue of the Local Government Act 1974 and the Transport Act 1962, the following No Right Turn Control be now specified and imposed, namely:
 - A **NO RIGHT TURN** control be placed on the drop off bay outside Hobsonville School at its northern intersection with Hobsonville Road. To apply only between the hours of 8.30 am to 9.30 am and 2.30 pm to 3.30 pm.

and that the appropriate signage and/or markings, in accordance with the Traffic Regulations 1976, be put in place to properly establish the **NO RIGHT TURN** control.

(2) That in accordance with the powers conferred by virtue of the Local Government Act 1974 and the Transport Act 1962, the following No Entry Control be now specified and imposed, namely:

- A **NO ENTRY** control be placed on the drop off bay outside Hobsonville School at its northern intersection with Hobsonville Road, facing Hobsonville Road.

and that the appropriate signage and/or markings, in accordance with the Traffic Regulations 1976, be put in place to properly establish the **NO ENTRY** control.

(3) (a) That all existing parking restrictions or limitations, affected, or superseded, or replaced by paragraph (b) of this resolution, imposed by any prior resolution (including resolution of any former authority) cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement noticed issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.

(b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Transport Act 1962 and the Waitakere City Council Bylaw No 7, 1991 - Traffic, the following parking limitations and restrictions be now specified and imposed namely:

(i) On the west kerb line of the drop off bay outside Hobsonville School from a start point at its northern intersection with the west kerb of Hobsonville Road to an end point at its southern intersection with the west kerb of Hobsonville Road, a **P2 time limit parking control** be put in place; to apply only between the hours of **8.30 am to 9.30 am** and **2.30 pm to 3.30 pm**.

(ii) On the west kerb line of Hobsonville Road from a start point 143 metres north of the centreline of Hendrika Place to an end point 15 metres further north, a **BUS STOP control** be put in place;

and that the appropriate signage and/or road markings, in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Adam Moller, Transport Engineer.



11 PARKS AND LANDSCAPE DEVELOPMENT 2001/2002 PROJECTS

PURPOSE OF THE REPORT

This report is to provide the Massey Community Board with a summary of the work that will be occurring in Parks and Reserves within the Ward during the next financial year. In particular, highlighting areas of significant development and the addition of public recreation facilities.

BACKGROUND

During the 2001/2002 financial year the Parks and Landscape Development teams will be responsible for overseeing and implementing a number of capital work projects and community based projects within the parks and reserves network of Waitakere City. These projects included a range of work funded by the \$100,000 budget allocated as the Community Boards' Park Development Fund.

STRATEGIC CONTEXT

The Parks Strategy adopted in 1999, outlines how parks will be managed and developed in Waitakere City over the next 20 years.

The Parks Strategy incorporates a number of Council's strategic objectives including building a strong network of town centres by providing high quality parks, improving stormwater by riparian plantings and erosion control works, increasing leisure facilities and opportunities with more playgrounds and sports fields and more public involvement in decision making with a number of reserve management plans being prepared.

The 10 objectives of the Parks Strategy are:

- Increase the use and enjoyment of parks.
- Extend and improve the city's natural ecosystems.
- Increase the opportunities for people to enjoy nature on parks.
- Parks are managed sustainably as part of the wider landscape.
- Improve the use, range and quality of sports facilities within the city.
- Protect the heritage values within parks and increase the awareness of the heritage of the city and local areas.
- Provide quality local and neighbourhood parks that are within walking distance throughout the city.
- To work in partnership with iwi on the management of waahi tapu and sites of significance.
- Involve communities in the design and management of parks.
- To improve the management and administration of parks.

ISSUES

A4

The following provides a breakdown of the various projects undertaken within the Massey Ward of Waitakere City. For your information the project process which parks currently undertakes for capital works is attached at page A4. This outlines the critical components associated with consultation associated with the capital works projects for the year.

Massey Ward

Work Programmed for this Financial Year

- **Emerald Valley Park Stage 2** - pathways will provide links into the reserve. Junior play facilities will also be installed with planting to occur next year. A contract for the walkways is currently out to tender.
- **Fairdene Reserve Playground** - paths and planting is currently out to tender.
- **Fred Taylor Park Car Park** - a landscape development plan has been produced and the existing car park is to be sealed in the new year.
- **Fred Taylor Sand Field Development** - works are to be carried out in early 2002.
- **Manutewhau Stream Rush Creek** - paths and planting will link Royal Reserve and Rush Creek reserve along the Manutewhau stream. Consent for walkway has been received and will be tendered shortly.
- **Moire Park Car Park and Through Road Upgrade Including Furniture and Planting** - the car parks around the existing toilet block and Athletics club are to be sealed and part of the through road is to be sealed. Works are to be carried out over the summer period.
- **San Bernadino and Flaunty Reserve** - planting will be undertaken in accordance with the concept plan and will occur in the autumn.
- **Te Pai Courts Rubber Surface for Impact Absorption** - seven of the asphalt courts at Te Pai are to be upgraded to a rubber surface. Tenders have been received. Works are to be carried out early 2002.
- **Completion of Henderson Creek Reserves Management Plan** - preliminary submission period has been extended to include comments on Tui Glen Reserve.
- **Herald Island Car Park** - contract for the sealing is out tender, works are anticipated for early 2002.

COMMUNITY BOARD DISCRETIONARY FUND 2001/2002 PROJECTS

In September 2001 the previous Community Board allocated funding to a small range of capital works projects from the Community Board discretionary fund of \$100,000, spread over the four wards.

The following Massey projects were chosen by the Massey Community Board from a list which was compiled from submissions made by the local community and Residents and Ratepayers Committees.

- Zita Maria Reserve
- Whenuapai Residents and Ratepayers
- Luckens Road Reserve Barbeque
- Te Pai Drinking Fountain
- Moire Park Drinking Fountain
- Starling Park Drinking Fountain

This work is currently underway with a contract currently being tendered for all of these projects.

CONCLUSION

The projects outlined are currently underway as part of the 2001/2002 Annual Plan. The parks priority list and further projects will be considered as part of the 2002/2003 Annual Plan and Community Board discretionary fund.

RECOMMENDATION

That the information be received.

Report prepared by: Renee Lambert, Acting Service Manager: Landscape Development.



12 SWANSON SCOUTS BUILDING - RANUI DOMAIN

PURPOSE OF THE REPORT

This report is to obtain the Massey Community Board's approval for the relocation of the Swanson Scout Group's building from the rear of Ranui Domain to the adjoining metalled car park on Ranui Domain.

BACKGROUND

A report was presented to the Board in June 2001 regarding positioning options for the relocation of the Swanson Scout Group building following an arson attack on the existing building.

This report identified several options with the preferred site being the provision of a multi-use community building on Swanson Railway Park as part of a future development.

The timing for this option has yet to be confirmed.

Further decisions have indicated that they require premises to continue their club activities. Their preference was to be located on Swanson Scenic Reserve. There are issues with this site which would not allow the club to establish on this site for several years. The club have, therefore, opted for a relocation into the existing metalled car park off Swanson Road on Ranui Domain near the existing hall site.

Proposal

This proposed siting would bring the building to be in view of the main Swanson Road and provide greater protection to the building and safety for users.

A5-A7

This option is supported by the Parks Section. A letter from the Swanson Scout Group with site plan has been received in support of the proposal, as attached at pages A5 to A7.

STRATEGIC CONTEXT

This club is providing an extremely worthwhile service to the youth of Ranui/Swanson and also supports many community programmes. The building is also used by other groups and provides a community hall function.

ISSUES

This site is a metalled car park which predominantly serves the Scout Group and users of this building. The car park also provides pedestrian access to Ranui Domain.

An alternative pedestrian way has recently been formed between two house sites to the west of the exit car park which crosses a new detention pond to enter the Domain. This will alleviate the need for pedestrians to use the car park to access Ranui Domain.

The location of the building on this site will not have a major impact on the operation of the park.

The main issue is potential disruption to the two adjoining neighbours. The club have contacted both owners and there is no major objection to the relocation or extension. If the relocation is approved, the club wishes to also extend the building to expand the usefulness of the building for other community groups.

The metalled car park will remain around the building for use by the club and other groups that use the building.

Details of the proposed building extensions will be presented for approval at the Board meeting.

CONCLUSION

This group is very active in the community and provides a worthwhile service. The relocation and expansion of the building will enable the club to continue with this service.

If the relocation and extension is approved, a new lease will be negotiated for the new site.

RECOMMENDATIONS

1. That the information be received.
2. That the relocation of the Swanson Scout Group building to the metalled car park area on Ranui Domain, Swanson Road be approved.
3. That the extension to the Scout Building be approved.

Report prepared by: Grant Jennings, Service Manager: Parks Green Assets.



13 COMMUNITY BOARD APPOINTMENTS TO OUTSIDE ORGANISATIONS

This item is brought forward to enable the Massey Community Board to consider further voluntary appointments of a representative to the outside organisations listed below:

Organisation	Number of Appointments
Moire Road Community Hall Committee	1
Police Liaison Committee	2

RECOMMENDATIONS

1. That the information be received.
2. That the Board appoint representatives to the voluntary organisations as outlined in the agenda report.

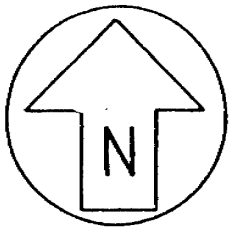
Report prepared by: Sharon Simiona, Committee Secretary.



14 BOARD MEMBERS' REPORTS

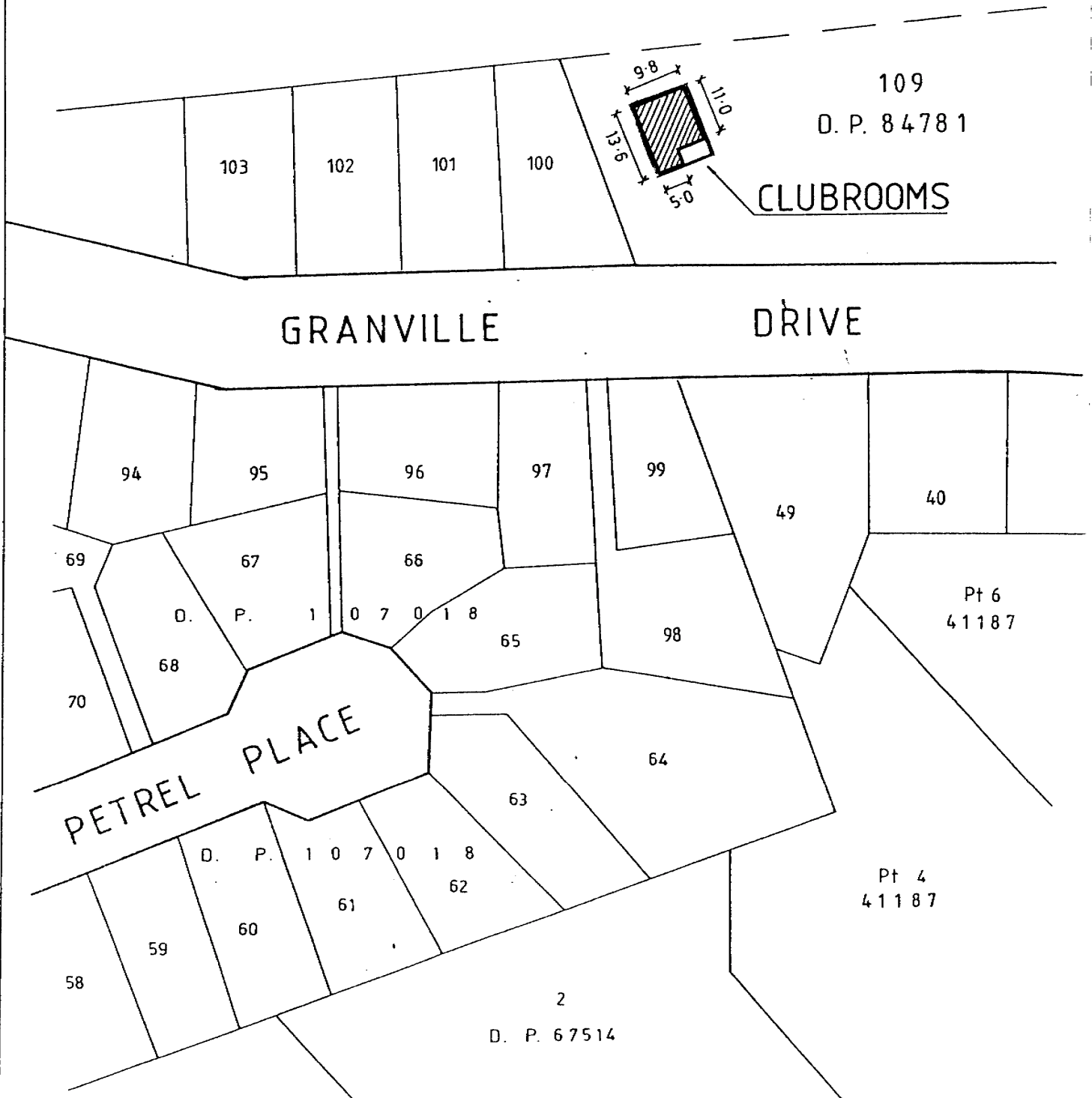
Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.





PT. ALLOT 5A

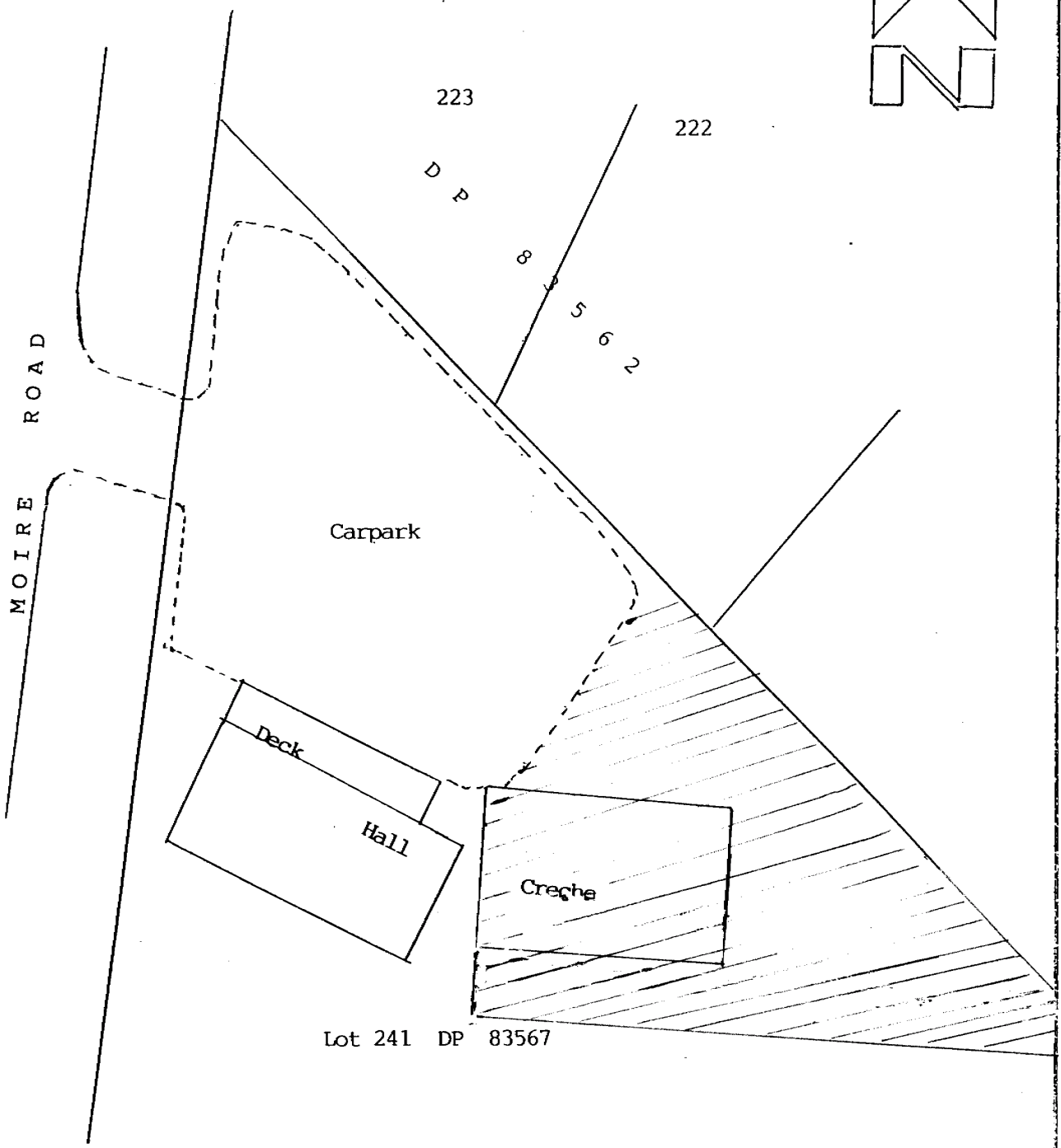
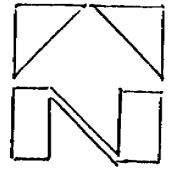
Moire Park



AI

AREA TO BE LEASED BY MASSEY
AMATEUR ATHLETIC & HARRIER CLUB

SCALE 1:1000
4936 / 135



Waitakere City Council

Civic Centre, Waipareira Avenue, Lincoln, Waitakere City
Private Bag 93109. Telephone 837-3700, Facsimile 837-1964

AREA TO BE LEASED AT MOIRE ROAD



Scale :

Location Plan

Parking Signs

BUS STOP

No Right Turn Sign
No Entry Sign

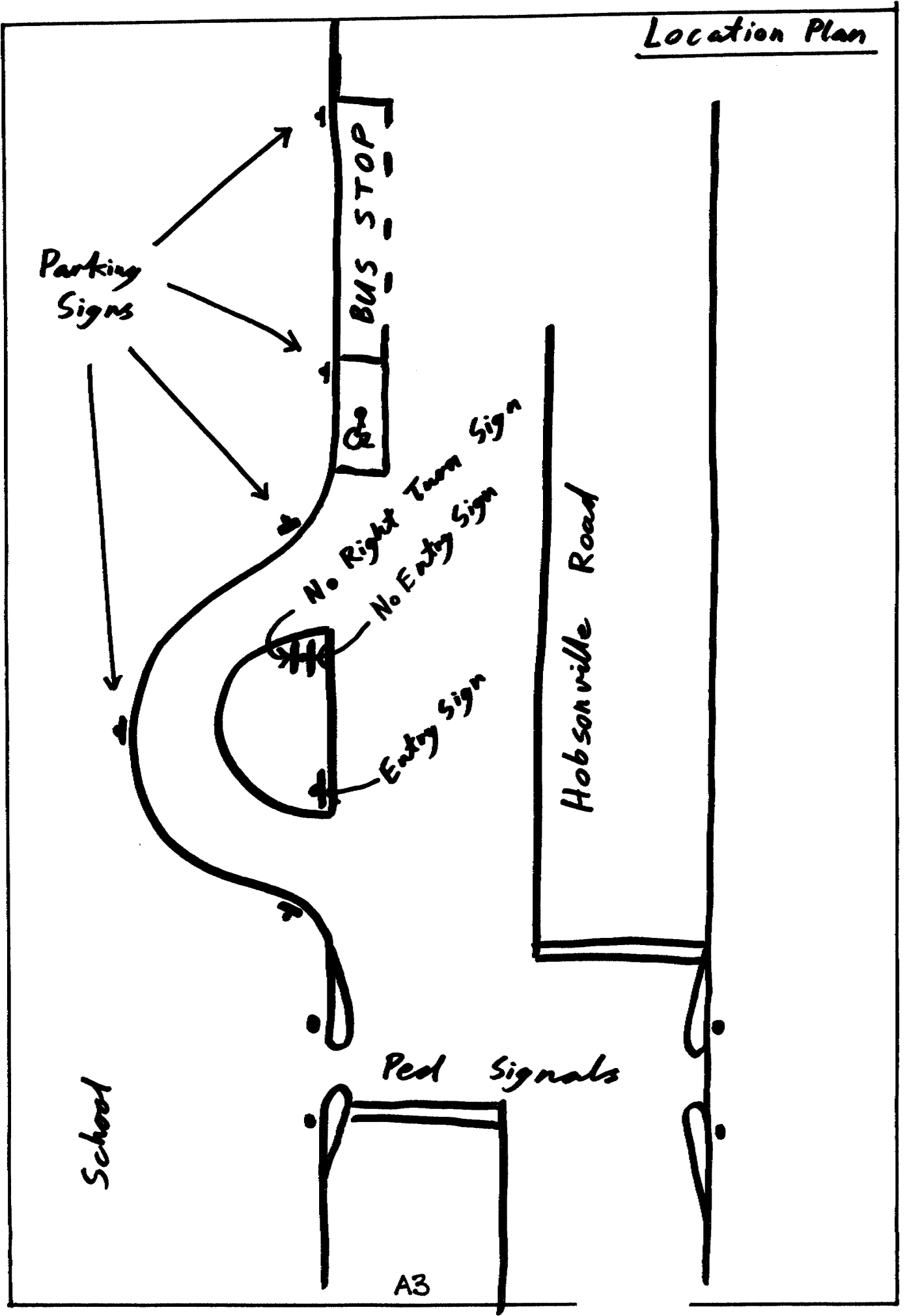
Entry Sign

Hobsonville Road

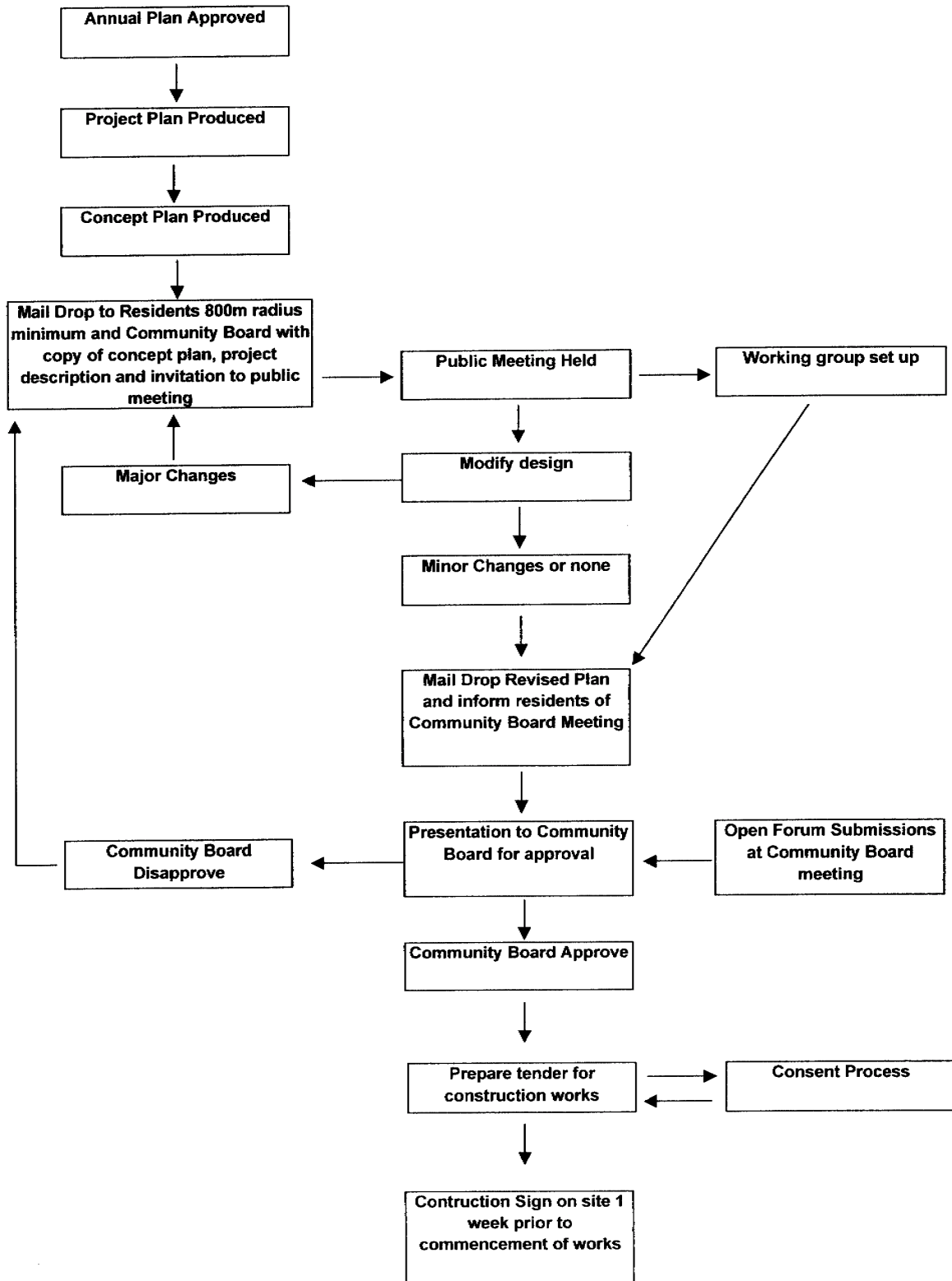
School

Ped Signals

A3



PARKS PROJECT IMPLEMENTATION PROCESS





Swanson Scout Group

Waitakere District

C/o **Alon Mills – Group Leader**
Postal Address: **7 Hetherington Road**
Swanson
Waitakere City
Phone: **(09) 833-5389**



To the Massey Community Board of the Waitakere City Council

Proposal

That permission be granted to move the Swanson Scout Den (hall) from its existing site (see diagram 1), and to relocate, repair and extend the building in the existing car park area adjacent to the current site (see diagram 2). Also that the group be granted exclusive use of the car park area, allowing the fencing off with an approved fencing material. Access for Council would be incorporated by means of gateways.

Rationale

The current site, being set well back from the road, makes the den an easy target for burglary, vandalism and arson. The proposed site would be clearly visible from the road thus enhancing the security of the building and improving the safety of those using the building for legitimate purposes. There is currently no public facility in the area that could be used as an alternative venue for our group, we must therefore rebuild. Recently insurance cover for the building has been withdrawn as the building was regarded as too high a risk in its present location.

Background

Swanson Scouts have been part of the community for over 80 years. Started in 1919, we draw our membership from over a large part of Waitakere City, Henderson Valley, The Scenic Drive, Bethells Beach, Waitakere Township, Massey and of course Ranui and Swanson.

A lease was approved to the Swanson Scout Group for a period of 21 years in 1966 and the den was erected in 1969 in the Ranui Domain. The lease has expired but a new 5 year lease was in process for approval by the Massey Community board when the building was severely damaged by an arsonist.

Prior to the arson attack in April 2001, the Den had been the target for seventeen attacks of vandalism in the year 2000 (not including the graffiti). As well in the year to April 2001 the den had been broken into on five occasions and gear had been stolen. With the financial assistance of the Waitakere Licensing Trust a burglar alarm was installed in March 2001.

Our members have always been active in the community. In the last three years our youth sections have participated in many service projects. In 1999 our Cubs learnt how to grow plants. They raised four types of native plants from seedlings. The Cubs tended their plants and after a year they were planted in the community. That same year the Scout section removed as much rubbish as they could from the stream in the Ranui Domain.

In conjunction with Keep Waitakere Beautiful, Operation Spring Clean our Keas and Cubs cleared the rubbish from the field areas of the Ranui Domain. The Scout Troop painted out

SWANSON SCOUT GROUP

the tags on the fencing facing into the Domain. We have continued with these duties for almost a year, under the Adopt A Spot project, until the fire. Our absence is very obvious by the amount of rubbish that now litters the area. Along with the Adopt A Spot project, 2001 has seen Scouts and Venturers help with the Whau River clean up as they did in 2000.

Pamphlet deliveries for community organisations have mutually benefited the Ranui Action Project and W.E.A. and us over recent times.

The Leaders of the Group are proud of the effort of our young people. With the lifestyles and attitudes of many young people today, these kids have shown a willingness and spirit that did not deserve the blow of having their Den, their second home, with all their memories go up in flames.

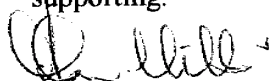
After the arson attack the Swanson Group decide to look at alternative locations for the den. Initially we wanted to move to the Swanson Scenic Reserve and a request was made to the Waitakere Community Board. This proposal proved to be not feasible because of the Reserve status of that piece of land. Other alternatives were suggested in the report prepared by Lois Easton (Service Manager, Landscape Development, Waitakere City Council) and presented to the Waitakere Community Board. This report favoured the idea of relocating in the Swanson Railway Park. However, the development of this area is still some years off and did not entirely met the requirements of the group.

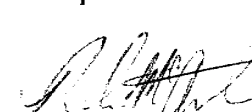
The next best option was one suggest by the previous Massey Community Board of relocating the den to the existing car park. Initial discussion with council officers suggests that this could be a viable option providing appropriate consents were obtained, including approval by the community board for the move.

Moving the Den to the existing car park will not impede access to the Ranui Domain. An alternate access has already been completed less than fifty meters down Swanson Road as part of the flood protection scheme. The leadership of the Scout Group supported the funding application for the flood pond construction in the Ranui Domain..

With regard to the exclusive use and fencing of the car park, the council recently changed the padlocks at the domain. This car park was kept locked at all times and the only other users each year were the Waitakere Cycle Classic, who used our den as their base, and the Catholic church once a year as an overflow car park for the gala.

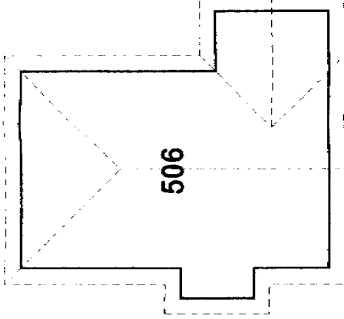
To enable us to continue for another 80 years, now is the time to look to the future and turn tragedy into hope with a strategy that allows for growth. We will rebuild and move forward, however, this would be made easier with some help from the community we have been supporting.


Alon Mills
Group Leader


Robert McArthur
Group Chairperson

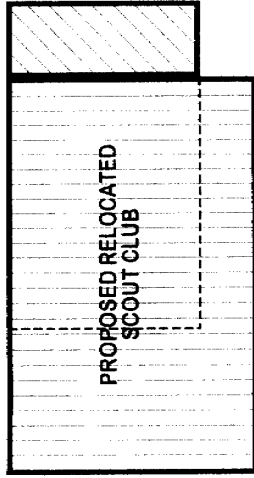
October 2001

SWANSON ROAD

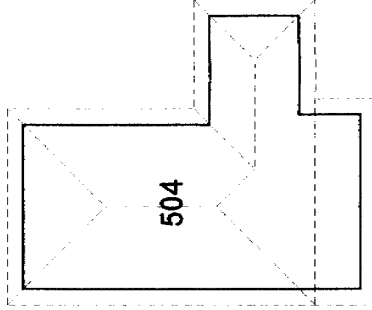


506

2.000



PROPOSED RELOCATED SCOUT CLUB



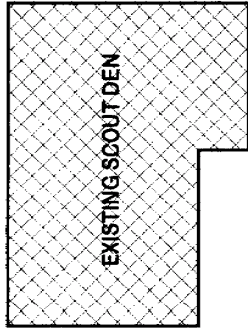
504

12.000

2.000

6.000

3.000



EXISTING SCOUT DEN

RANUI DOMAIN

A7



EXISTING CLUB HOUSE



PORTION OF RELOCATED CLUB HOUSE



NEW ADDITION TO CLUB HOUSE

SITE PLAN SHOWING PROPOSED SITING OF RELOCATED SCOUT CLUB

SCALE 1:200