



**AGENDA FOR A MEETING OF THE HENDERSON COMMUNITY BOARD TO BE HELD  
IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON THURSDAY, 7 JULY 2005, COMMENCING AT 6.30 PM**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Meeting Minutes - 2 June 2005

**RECOMMENDATION**

That the minutes of the Meeting of the Henderson Community Board held on Thursday, 2 June 2005, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Board by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Board may make a decision on a matter determined to be urgent.

**NOTE:** Urgent business need not be dealt with now and may be delayed until later in the meeting.



#### 4 PRESENTATION - NEW ZEALAND POLICE

Provision has been made on this agenda for a representative from the New Zealand Police to update the Board on matters in the Henderson area.



#### 5 PUBLIC FORUM

**Public Forum will take place at 7.00 pm.**

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



#### 6 CHAIRPERSON'S REPORT

It seems hard to believe that we are now half way through the year. Time has just gone so fast. Since the commencement of the Annual Plan process I have attended 12 Annual Plan meetings representing the Board. The process is now completed and we have received funding for the following, toilets at Taipari Strand, design work for the Te Atatu Peninsula Community Centre, \$5,000 for Carols in the Park at Falls Park and a signalized Pedestrian Crossing by Pak n' Save in Henderson.

The really disappointing decision was the one taken by the Councillors to close the Te Atatu South Library when the new Henderson Library opens in spite of 82 submissions and a petition with 1935 signatures opposing the closure. In the meantime it will remain open on reduced hours until then. This will dramatically limit the hours too perhaps two days a week or three afternoons although the Director: Corporate & Civic Services is has undertaken to see the library remains open for as many hours as possible within the budget of \$70,000 for approximately eight months. I believe this is the first time since Waitakere City was formed that a service as been taken away from the residents, usually Council is in the business of enhancing and bettering the lives of its residents. I am sure the Board is as concerned as I am to see these people lose a very important and integral part of their community.

On Tuesday, 12 July 2005 at the Te Atatu South Community Centre from 5pm - 7.45pm there will be a Henderson Ward workshop consultation on the Long Term Council Community Plan, displays and officers will be there to listen to the views of the residents. I urge all Board Members to attend if possible to hear what the people we represent want to happen in the City over the next 10 years.

On Saturday, 9 July 2005 the Keep Waitakere Beautiful Community tree planting in the two streets selected in our ward will be planted, Covil Avenue at 11am and Kervil Avenue at 1.30pm. The planting will be followed by a street party. I am sure those who can will be there to help.

I am suggesting that the Board hold an additional (Special) meeting in September 2005 to hear submissions from residents around the Long Term Council Community Plan and Annual Plan.

There are to be two (2) workshops being organised for all Community Board Members shortly to keep us informed and discuss new services and Strategies the Council is implementing in the coming year. We will discuss these further at the informal Community Board Members meeting on Friday, 15 July 2005.

I have asked that the workshop for the Code of Conduct be held at 5.45 pm prior to the next Board meeting on the 7 July 2005.

### **RECOMMENDATIONS**



1. That the Chairman's report be received.
2. That the Henderson Community Board express its disappointment and concern to Council at the closure of the Te Atatu South Library.

Elizabeth Grimmer, MNZM

**CHAIRPERSON**








## **7 COMMITTEE SECRETARY'S REPORT**

<b>Issue</b>	<b>Comments</b>	<b>Reporting Council Officer</b>
Code of Conduct for Community Boards 3 February 2005  Resolution No: 63/2005	This workshop will be held at 5.45 pm prior to the Henderson Community Board meeting on 7 July 2005.	Charlie Inggs  836 8000 ext 8854
Henderson Bowling Club Proposed Flood Lighting  24 June 2005 Officer's Report	The Henderson Community Board is advised that the Henderson Bowling Club have applied for resource and building consent to install six floodlights on their greens at Cranwell Park. A report will be presented to the City Development Committee on 7 July 2005, to seek landowner approval.	Warren Ogilvie  836 8000 ext 8561

Issue	Comments	Reporting Council Officer
<p>Representation on the Lower Oratia Stream Reserves Management Plan Subcommittee</p>	<p>The Lower Oratia Stream Reserves Management Plan (the Plan) spans two Wards, requiring input from both Waitakere and Henderson Community Boards. Oratia Esplanade Reserve is located in the Waitakere Ward and the remaining Reserves are in the Henderson Ward.</p> <p>Therefore the passage of the Plan requires the input of two Community Boards and also involves matters pertaining to the City Development Committee, i.e. Reserves acquisition and Project Twin Streams. Accordingly a Subcommittee has been set up comprising of representatives from both Community Boards and the City Development Committee in order to oversee the finalisation of the Plan, including hearing of submissions.</p> <p>Extensive consultation has been previously undertaken in the preparation of the draft Lower Oratia Reserves Management Plan as a complimentary component of the Project Twin Streams. A draft Plan has now been prepared and is ready for public notification for a final submission period.</p> <p>The Henderson Community Board is requested to confirm the re-establishment of this Subcommittee with the delegations attached to this Agenda at page A1.</p> <p>The Henderson Community Board is requested to reconfirm the appointment of SJ McDonald with LJF Nobile as alternate to the Lower Oratia Stream Reserves Management Plan Subcommittee. The Council at its meeting held on 29 June 2005 approved Cr Stone as the member of the City Development Committee to represent Council on the Lower Oratia Stream Reserves Management Plan Subcommittee.</p> <p>A meeting of the Subcommittee will be convened in July 2005 where a report will be presented requesting notification of the draft Plan.</p>	<p>Renee Lambert   836 8000            ext: 8118</p>

A1

Representation on the Lower Oratia Stream Reserves Management Plan Subcommittee (cont'd)	It is proposed that public submissions on the draft Plan will close in September 2005, allowing the Subcommittee to make decisions on the submissions, at a special meeting in November 2005.	
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<b>REPORTS PENDING</b>			
<b>Subject</b>	<b>Date Requested</b>	<b>Report Due</b>	<b>Reporting Officer</b>
Steering Group on Shopping Trolleys in Streams	24 November 2004 Council Resolution No: 2109/2004	4 August 2005	Tony Miguel  836 8000 Ext 8294
Edmonton Road - Traffic Study - Annual Report (through Secretary's Report)	2 October 2003 Resolution No: 2018/2003	4 August 2005	Adam Moller  836 8000 Ext 8750
Te Atatu Traffic Management	6 March 2003 Public Forum	4 August 2005	Ross Hill  836 8000 Ext 8737
Te Atatu Road/Old Te Atatu Road	7 April 2005 Resolution No: 598/2005	4 August 2005	Ross Hill  836 8000 Ext 8737
Parking in Millstream Drive, Henderson	7 April 2005 Public Forum	4 August 2005	Paul Schischka  836 8000 Ext 8742

**RECOMMENDATION**

1. That the Committee Secretary's Report for 7 July 2005 be received.
2. That the Henderson Community Board confirm the re-establishment of the Lower Oratia Streams Subcommittee, with the delegations attached to the agenda at page A1.
3. That the Henderson Community Board confirm the appointment of Stephen McDonald and Leo Nobilo as representatives to the Lower Oratia Reserves Management Plan Subcommittee.

Report prepared by: Ngareta Delamere, Committee Secretary.



## 8 LEASE TO WAITAKERE GREY POWER

### PURPOSE OF THE REPORT

The purpose of this report is to provide information to the Henderson Community Board on the process required to change the Waitakere Grey Power Association Incorporated lease of an office space at Te Atatu South Community Centre from a commercial lease to a community lease.

### BACKGROUND

Grey Power was established in 1985 and has a current membership of around 2,300. Grey Power is operated entirely by volunteers and their aims and objectives include advancing, supporting and protecting the welfare and well being of older people. Accommodation, office administration and quarterly newsletter costs are funded by modest annual membership fees (and one off funding from the Licensing Trust to cover office rental for 2004). Council's Community Assistance Coordinator has met with Grey Power to determine possible funding sources for their newsletter and administrative costs. Grey Power provides a community service including a drop-in information and advice centre operating from an office space at the Te Atatu Community Centre five days a week. Grey Power members also volunteer at hospitals as information officers, assist and support the cancer society, and run a volunteer transport service. Although the main focus of Grey Power's service cater for the over-fifty demographic many of their volunteer services benefit the wider community.

Grey Power has occupied an office space at the Te Atatu Community Centre since February 2004. They were previously based at Ratanui Street rent free on a month to month tenancy and needed to relocate in early 2004 as the building had been identified to be demolished for the development of the Unitec/Council Library. As no alternative community leases were available at the time Grey Power approached the Council about leasing a semi-used library storage room at the Te Atatu South Community Centre. After determining the suitability of the space Council officers negotiated a Tenancy Agreement with Grey Power to lease the space at a commercial rental of \$250 per month (\$3,000 per year).

In March 2005 Grey Power approached Council for rent relief as they were finding it difficult to keep up with the monthly payments of \$250. They also made a submission through the 2005/2006 draft Annual Plan requesting rent relief. After discussions with Council staff Grey Power asked the Henderson Community Board at their June meeting to support their request that their lease of the office at the Te Atatu South Community Centre be classed as a community lease. The Henderson Community Board resolved:

*“That a report be brought back to the July 2005 meeting of the Board on the process required to change the Waitakere Grey Power lease from a commercial lease to a community lease.”*

985/2005

### STRATEGIC CONTEXT

Council's Well-being and Urban Village strategic and policy objectives aim to provide networks of appropriate and accessible public buildings as key community focal points and through a wide range of low cost, low impact community activities.

In 1998, Council approved a Community Leases Policy, which in part encourages the maximum use of its community facilities and states that priority will be given to groups undertaking activities that will make a significant contribution to:

- Improving access to information, education and learning opportunities;
- Encouraging the community to be involved in looking after the City's natural, heritage and cultural resources;
- Fostering cooperation, partnership, and sharing of resources between community groups; and
- Promoting a sense of belonging and identify for all people in Waitakere City.

## ISSUES

Community property leases are part of Council's support for a wide range of groups in the community who, like Grey Power, provide local services and activities on a voluntary or 'not for profit' basis. The majority of community property leases are on reserve land and are granted to sports groups, kindergartens, plunket, scouts and guides, community halls, music and drama activities, and social services such as the Lions, and Salvation Army. It is normal practice within Council that when a community lease becomes available or vacant Council staff seek expressions of interests from community groups looking for premises. Lease applications and rent levels are then considered by the Lease Assessment Committee who are a group of Council staff with a wide range of expertise in parks, property and community liaison and development. Applications are assessed against a list of critical factors to ensure the lease is granted to a group most suitable for the premises. The factors are developed on a case by case basis depending on the lease available and may include community and citywide benefits, a proven need for the service, and strong levels of community support. Recommendations on the grant of a lease on a park or reserve are made to the relevant community board for a final decision. Matters of asset stewardship and property ownership and management are within the delegation of the Finance and Operational Performance Committee.

As from 1999 community property lease rates range from \$150 to \$2133 per year. Examples of leases include Community Houses, Plunket Associations and Community Halls (\$150 per year), Bowling Clubs, and Salvation Army (\$633 per year), and Returned Servicemen Associations (\$1,266 per year). Although most long term leases of space within Council owned community facilities are community property leases, an exception to this is the Te Atatu South Community Centre office space currently occupied by Grey Power. This space was leased by Council to Grey Power at a commercial or market rent as it was previously used for Library storage and had no history of being leased out to any external group or organisation. Expressions of interest were not sought from other community groups at that time as the space was not classed as a community lease and Grey Power were in urgent need of alternative premises. It is also considered that the space would not be highly sought after as most groups require larger premises. The office has limited application as a community lease as it would be too small for most groups and services however, suits Grey Power's purposes adequately.

Since receiving Grey Power's rent relief request, Council officers have reviewed the decision to class the lease of the office space at the Te Atatu Community Centre at a commercial rate. It is uncommon for spaces that are part of a community facility to be leased at a commercial rate especially as the community centre stands on reserve land classified under the Reserves Act 1977 as a local purpose (community buildings) reserve. Council officers now consider that it is inconsistent to charge a commercial rent in a community facility space on reserve land. Grey Power have assured Council staff that the location suits their service very well as it is in a central location, accessible to their members, and parking is available and that they would prefer to continue to lease the office space. As a community group providing a social service with good levels of community support, Grey Power meets the general eligibility criteria for a community property lease. It is considered that the office space currently occupied by Grey Power in the Te Atatu South Community centre be classed as a community property lease and a new lease be negotiated with Grey Power.

The terms of a community property lease of this space to Grey Power would be determined by the Lease Assessment Committee following the Community Property Lease policy rent level assessment. It is likely that Grey Power would be eligible for a 66% rent cost subsidy and that their total rent costs would be in the range of \$600-\$800 per year for a three (3) year lease term. Although utilities such as power, and kitchen and toilet facility costs are not usually provided within a community lease they are included in the rent in this case as the office is situated within a Community Centre.

## **RESOURCING**

The office space was previously used as a Library storage space and therefore generated no income for Council. Through leasing this surplus space out as a community lease any tenant will contribute to Council's basic costs for the building through rent payments.

## **CONCLUSION**

Community property leases are part of Council's support for a wide range of groups in the community who, like Grey Power, provide local services and activities on a voluntary or 'not for profit' basis. Since receiving Grey Powers rent relief request Council officers have reviewed the decision to class the lease of the office space at the Te Atatu Community Centre at a commercial rate. It is considered that the Te Atatu South Library's storage space at the Te Atatu South Community Centre currently occupied by Grey Power be classed as a community property lease and a new lease be negotiated with Grey Power. Rental for a community property lease of this space to Grey Power would be determined by the Lease Assessment Committee following the Community Property Lease policy rent level assessment. It is likely that Grey Power would be eligible for a 66% rent cost subsidy and that their total rent costs would be in the range of \$600-\$800 per year for a three year lease term.

## **RECOMMENDATIONS**

1. That the Lease To Waitakere Grey Power report be received.
2. That the Henderson Community Board recommend to the Finance and Operational Performance Committee that the office space at Te Atatu South Community Centre currently leased to Grey Power at a commercial rate be classed as a community property lease.
3. That subject to approval of the office space at Te Atatu South Community Centre being classed as a community property lease by the Finance and Operational Performance Committee (as in recommendation two above), the Chief Executive be delegated authority to negotiate and execute a lease under section 61(2A)(a) of the Reserves Act 1977 with Waitakere Grey Power Association Incorporated for the office space at the Te Atatu South Community Centre.

Report prepared by: Polly O'Brien, Leisure Services, Project Leader Community Resources.



9 **KERU PLACE AND STRID ROAD, TE ATATU SOUTH - CHANGES TO PARKING CONTROLS**

**PURPOSE OF THE REPORT**

The purpose of this report is to seek the Henderson Community Board's approval for changes to the parking controls in Keru Place and Strid Road, Te Atatu South.

**BACKGROUND**

A resident of Keru Place has requested that Council install 'no stopping' lines close to their vehicle crossing to discourage parents of children parking from blocking their accessway. A resident of Strid Road has requested that Council consider ways in which road safety for school children crossing Strid Road before and after school can be improved.

**STRATEGIC CONTEXT**

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

**ISSUES**

**Strid Road**

Children crossing Strid Road before and after school often choose to cross Strid Road at the speed hump located outside number 11. Rangeview Intermediate School encourages children to cross in this location and provides adult supervision of the crossing point.

It is desirable that cars are not parked close to this speed hump in a location that restricts sight lines between moving traffic and children who are crossing or children who are waiting to cross. Therefore, it is proposed to extend the existing parking restrictions in Strid Road so that they extend over the speed hump. It is also proposed to extend the existing 'No Stopping' line on the south side of Strid Road so that it extends from the intersection with Essex Street to the west edge of the vehicle crossing of number 8. On the north side of Strid Road it is proposed to extend the existing 'No Stopping' line so that it extends from the intersection with Keru Place to 5 metres east of the vehicle crossing of number 5 Strid Road.

The occupants of nearby properties were consulted regarding these proposed changes by letter. One response was received from the resident of a property on the north side of Strid Road requesting that the proposed parking restrictions extend at least a car length past the vehicle crossing of number 5 Strid Road. This request has been incorporated into the proposed changes.

**Keru Place Cul De Sac Head**

Keru Place is one of three entrances to Rangeview Intermediate. The school is currently undertaking work within its grounds and the Ozich Avenue entrance is temporarily closed.

At times when cars are parked in the head of the cul de sac of Keru Place there is insufficient room left to allow vehicles turning in a single movement, a three point turn is required instead. There is no footpath on the east side of Keru Place and children accessing the school via Keru Place regularly walk across the carriageway in the head of the cul de sac. The reversing movement associated with the three point turn required by vehicles to turn in this area is especially concerning from a safety perspective, given the presence of children on the carriageway.

It is proposed to install a 'no stopping' line around the head of the cul de sac to permit vehicles to turn in a single movement. This will also address the concerns of the resident who originally requested that a 'no stopping' line over their vehicle crossing to discourage drivers from blocking their access.

The occupants of nearby properties were consulted regarding the proposed changes by letter. One reply was received from the resident of the property who was concerned that vehicles were parking across her vehicle crossing. This resident inquired into the possibility of Council providing her a permit to park outside her property in contravention of the parking restriction. Council is legally unable to issue a permit of this nature under current legislation.

### **Keru Place near intersection with Strid Road**

Keru Place is insufficiently wide enough near its south end to permit vehicles to park on both sides at the same side without restricting the width of remaining clear carriageway to a single lane of moving traffic only. At present there is a parking restriction in Keru Place that prohibits vehicles from stopping on the west side of the road during, before and after school periods. This restriction was installed to allow two lanes of moving traffic and to prevent congestion around the entrance to Keru Place.

The Principal of Rangeview Intermediate School has received a number of complaints from parents who have been issued infringement notices for disregarding this restriction. The Principal has requested that this restriction be eliminated so that vehicles may park on both sides of the road.

Permitting this would limit the clear carriageway at the south end of Keru Place to one traffic lane only and would cause congestion problems both within Keru Place and at the intersection of Keru Place and Strid Road, but would allow for additional parking close to the school. This change is not recommended.

A2-A3

The location and extent of the proposed parking controls and centre line are indicated at pages A2 to A3.

### **RESOURCES**

The proposed new parking controls can be implemented under the 2005/2006 maintenance budgets.

### **CONCLUSION**

The proposed changes to the parking restrictions in Strid Road and the head of the Keru Place cul de sac are recommended to improve road user safety and discourage drivers from blocking resident's vehicle crossings.

## RECOMMENDATIONS

1. That Keru Place and Strid Road, Te Atatu South - Changes to Parking Controls report be received.
2. That in relation to **KERU PLACE, TE ATATU SOUTH**:
  - (a) That all existing parking restrictions or limitations currently applicable to **KERU PLACE** imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.
  - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
    - (i) on the west kerb line of **KERU PLACE** starting from a point 43 metres north of the point where the west kerb line meets the north kerb line of **STRID ROAD** and extending around the north end of Keru Place to a point on the east kerb of **KERU PLACE** 56 metres north of the point where the east kerb line meets the north kerb line of **STRID ROAD** a new '**NO STOPPING AT ALL TIMES**' control be put in place.
3. That in relation to **STRID ROAD, TE ATATU SOUTH**:
  - (a) That all existing parking restrictions or limitations currently applicable to **STRID ROAD** imposed by any prior resolution (including resolutions of any former authority), that are affected, or superseded, or replaced by part (b) of this resolution, cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.
  - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
    - (i) on the south kerb line of **STRID ROAD** starting from the intersection with **ESSEX STREET** and extending around the east along the south kerb of **KERU PLACE** for a distance of 22 metres, a new '**NO STOPPING AT ALL TIMES**' control be put in place.
    - (ii) on the north kerb line of **STRID ROAD** starting from the intersection with **KERU PLACE** and extending around the east along the south kerb of **STRID ROAD** for a distance of 71 metres, a new '**NO STOPPING AT ALL TIMES**' control be put in place.

4. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 hereby be approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



## 10 TE ATATU ROAD - EXTENSION OF NO STOPPING CONTROL

### **PURPOSE OF THE REPORT**

The purpose of this report is to seek the Henderson Community Board's approval for extension of an existing 'No Stopping' control outside 28 Te Atatu Road, Te Atatu South.

### **BACKGROUND**

The resident of 28 Te Atatu Road has recently contacted Council requesting that the 'No Stopping' line that currently terminates as the south edge of their vehicle crossing be extended northward a short distance.

### **STRATEGIC CONTEXT**

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

### **ISSUES**

The resident of 28 Te Atatu Road is concerned that vehicles parked close to their vehicle crossing restrict their ability to manoeuvre out of their vehicle crossing. Traffic volumes in Te Atatu Road are high and sight lines from the vehicle crossing of number 28 are limited by the moderate curve in the road to the south. For safety reasons it would be best if vehicles leaving the vehicle crossing of number 28 were able to do so in a manner unimpeded by vehicles parked nearby.

Parking demand outside 28 Te Atatu Road is relatively low. Vehicles belonging to persons visiting nearby residential properties or the Glendene shopping centre are only occasionally parked in this location and normally not more than one vehicle is parked in this location at any time. The length of the proposed extension to existing parking restrictions is short and there are ample places to park immediately north of the proposed extension. The magnitude of negative effects for motorists from the proposed extension to the restriction appears to be minimal.

The resident is also aware of two accidents where parked vehicles have been side swiped by cars travelling north around the moderate curve to the south of their property. Extending the 'No Stopping' line northward would help prevent incidents of this nature occurring.

The occupants of nearby properties were consulted regarding the proposed changes by letter. No replies were received.

A4

The location of the proposed new parking control is shown on the aerial photograph attached at page A4.

### RESOURCES

The proposed markings and signage changes can be implemented under the 2005/2006 maintenance budgets.

### CONCLUSION

The proposed extension of an existing 'No Stopping' line in Te Atatu Road is recommended to improve road user safety.

### RECOMMENDATIONS

1. That the Te Atatu Road, Te Atatu South - Extension of No Stopping Control report be received.
2. That in relation to **TE ATATU ROAD, TE ATATU SOUTH**:
  - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Land Transport Act 1998, the Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,
    - (i) on the west kerb line of **TE ATATU ROAD** starting from a point 8 metres north along the kerb line of a point adjacent to the property boundary between number 26 and 28 **TE ATATU ROAD** and extending to a point a further 12 metres north along the kerb line, a new '**NO STOPPING AT ALL TIMES**' control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



## 11 HEPBURN ROAD, GLENDENE - NEW BUS STOP

### PURPOSE OF THE REPORT

The purpose of this report is to seek the Henderson Community Board's approval for a new bus stop in Hepburn Road, Glendene.

### BACKGROUND

Council has recently received a request from a resident of Neesons Way for a new bus stop to be installed in Hepburn Road near the intersection with Neesons Way.

Neesons Way is part of a new subdivision off Hepburn Road that currently has 17 residential properties. To encourage bus use it is desirable for a bus stop to be within easy walking distance of the subdivision.

### **STRATEGIC CONTEXT**

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Correctly marked and sign posted bus stops are desirable to both notify public transport users of the pick up and drop off locations for bus services and to keep these locations clear of other vehicles.

### **ISSUES**

When selecting locations for bus stops in residential areas it is normal practice for bus stops to be placed on regular bus routes at spacings of approximately 400 metres. The closest bus stops to Neesons Way are outside number 162 Hepburn Road and 16 Barrys Road. The spacing between these two stops is just over 600 metres. As this spacing is in excess of the normal bus stop spacing, installing an additional stop at approximately the mid point between the existing stops is reasonable.

It is proposed that a new bus stop be installed outside number 230 Hepburn Road just over 50 metres from the intersection of Neesons Way.

The occupants of nearby properties were consulted regarding the proposed changes by letter. No replies were received.

A5 The location of the proposed new bus stop is shown on the aerial photograph attached at page A5.

### **RESOURCES**

The proposed markings and signage changes can be implemented under the 2005/2006 maintenance budgets.

### **CONCLUSION**

The proposed new bus stop in Hepburn Road is recommended to provide a more convenient and closer bus stop for public transport users living nearby.

### **RECOMMENDATIONS**

1. That the Hepburn Road, Glendene - New Bus Stop report be received.
2. That in relation to **HEPBURN ROAD, GLENDENE:**
  - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Land Transport Act 1998, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely,

- (i) on the west kerb line of **HEPBURN ROAD** starting from a point 51 metres south along the kerb line of the point where the kerb line meets the kerb line of **NEESONS WAY** and extending to a point, a further 18 metres south along the west kerb line, a new '**BUS STOP**' control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of Land Transport Rule: Traffic Control Devices 2004 - Rule 54002 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



## 12 RELOCATION OF THE WALKWAY OF FAME

### PURPOSE OF THE REPORT

The purpose of this report is to gain the Henderson Community Board's endorsement for the relocation of the Walkway of Fame to a more prominent site within the pedestrian entrance boulevard leading to the new Civic Centre in Henderson.

### BACKGROUND

The Walkway of Fame project is now in its fourth year. It was initiated on the suggestion of previous Community Board Member Barry Shaw, who first proposed a Walkway of Fame to promote community pride and to provide an interesting public feature in the town centre.

High-profile Waitakere identities have their hand or foot imprint etched into granite slabs in the Walkway of Fame along with suitable text acknowledging their achievements.

Those featured on the Walkway of Fame so far come from a cross section of the arts, sport, politics, Maoridom and the community.

The following list outlines those current plaques that are in the ground at Catherine Mall:

- June Mariu;
- Dr Pita Sharples;
- Assid Corban;
- Neil Finn;
- Beatrice Faumuina;
- Maurice Shadbolt;
- Roy Williams;
- Michael Jones;
- Rt Hon Jonathan Hunt.

The following are plaques that were produced in the 2004/2005 year and are waiting to go in the ground:

- Dame Sian Elias;
- Sir Tom Clark;
- Graeme Douglas;
- Maurice Gee.

## STRATEGIC CONTEXT

The Walkway of Fame supports a number of Council's objectives, most particularly in the area of urban villages by improving the appearance and community focus of the Henderson town centre. It strengthens local communities through celebrating success and acknowledging role models.

The project also further demonstrates the City's commitment to installing functional art in public spaces.

In 2002 Council committed to undertaking two major development projects in the 'Heart of Henderson,' these being: Waitakere Central combined with a new public transport interchange the new Waitakere Central Library combined with Unitec Campus, car park building, and a series of public plazas to stimulate economic and employment growth for Waitakere City. In 2001 the Henderson Concept Planning Workshop identified a range of construction projects and general initiatives to create a strong economic environment and improve the visual amenity.

## ISSUES

The town centre upgrade works that are currently occurring throughout Henderson and which will continue over the next year have provided an opportunity to review the location of the current Walkway of Fame and investigate options for a more prominent location that fits in with the new developments within the town centre and which allows for the removal of the current Walkway of Fame plaques when the Catherine Mall redevelopment occurs in September 2005.

A workshop was held with the Henderson Community Board, 16 July 2005, in order to ascertain the Boards desires for the Walkway of Fame and investigate some of the options that were available for the relocation.

From that workshop it was identified that the key elements to be considered in the relocation of the Walkway of Fame were:

- To ensure that the location was appropriate in terms of the original intent of the Walkway of Fame, which was to honour significant individuals from West Auckland;
- To ensure a high-profile location;
- To provide a location that allowed further interpretation of the profiles of the individuals (i.e. near a public building);
- To ensure room for inclusion of further plaques in the future;
- To try and achieve a sense of experiencing the Walkway of Fame;
- To ensure it was in a location that would have a high level of maintenance and care;
- To ensure that the Walkway of Fame becomes a totally integrated component in the design.

Review of the various paved open space sites existing and proposed within Henderson identified that the site which best achieved all the elements above was located within the proposed pedestrian boulevard leading to the new Civic Centre entrance from Henderson Valley Road.

A6

The plan attached at page A6 shows the indicative location of the proposed Walkway of Fame location at that site.

The design work for this area, is currently being undertaken and the incorporation of the Walkway of Fame plaques can be achieved in an integrated manner that will ensure they are a significant component of the overall landscape treatment for the area. This location also provides a high level of prominence to the plaques as it is the main entrance to the Civic building from the car park and has strong linkages to the future high profile business park that is being developed by Waitakere Properties Limited adjacent to the new Civic Centre.

The method used for etching images and text onto the paving stones in the Mall has proved a success. The black granite stones are durable and safe (a non-slip sealant is applied). It is proposed that this method and style of presentation used in the past be continued.

The workshop also identified that it would be ideal to have a way of interpreting the plaques with more details on the profile of the individuals represented in the Walkway of Fame being available to the public. With the proposed site so near the new Civic building, there is an opportunity to create a book which profiles the Walkway of Fame (which can be created so that future additions can be made). This book could be located in the publicly accessible area of the building.

## **RESOURCES**

The cost of removal and temporary storage of the existing plaques from Catherine Mall will be funded from the budget allocated in the 2005/2006 Annual Plan for the Catherine Mall upgrade.

The costs associated with the plaques being incorporated into the Civic Centre site will be funded through the landscape budget for the Civic square development allocated in the 2005/2006 Annual Plan.

There is a budget allocated in the Annual Plan 2005/2006 for creation of a new series of plaques to add to the Walkway of Fame. Due to the timeline of the installation of the existing plaques linked to the Civic project, it is proposed that a portion of this budget is utilised for the preparation of the profile booklet and is then carried forward into the budget for the 2006/2007 year when a new series of plaques can be programmed for inclusion in the new walkway site.

## **CONCLUSION**

It is considered that the current location of the Walkway of Fame does not provide enough opportunity for expansion of the project and would not have enough profile within the restricted space of Catherine Mall associated with the re-designed concept for the Mall.

A higher profile location within the town centre was seen as the most appropriate way to highlight the plaques and create more of the walkway concept. It was also seen as highly desirable to locate the plaques adjacent to the new Civic Centre and indeed utilise them as a feature to lead the public to the new Civic Centre building and provide the level of honouring of the notable identities that the plaques were originally intended to achieve.

The proposed location put forward in this report achieves outcomes that enhance the Walkway of Fame concept and maintain a higher profile for the plaques while also integrating well with the upgrade of the Henderson town centre. The proposal also allows for more opportunity to continue the project with more plaques as the relocation site allows for more extensive plaque integration in the future.

## **RECOMMENDATIONS**

1. That the Relocation of the Walkway of Fame report be received.

2. That the Henderson Community Board endorse the relocation of the Walkway of Fame to a more prominent location within the new pedestrian boulevard adjacent to the new Civic Centre entry.
3. That it be recommended to the Finance and Operational Performance Committee that a portion of the Annual Plan 2005/2006 budget for the Walkway of Fame be allocated to producing a book with a profile of each of the people honoured through the Walkway of Fame that will be available to the public to view at the new Civic Centre.

Report prepared by: Renee Lambert, Service Manager: Parks Planning and Wally Thomas, Director Public Affairs.



### 13 **CODE OF CONDUCT FOR COMMUNITY BOARD MEMBERS**

#### **PURPOSE OF THE REPORT**

The purpose of this report is to update the Henderson Community Board regarding the adoption of a Code of Conduct (the Code) following the holding of a workshop, requested by the Board, on 7 July 2005.

#### **BACKGROUND**

Schedule 7 Clause 15 of the Local Government Act 2002 requires Local Authorities to adopt a Code of Conduct for Members of the Local Authority as soon as practicable after the date of commencement of the Act on 1 July 2003.

A draft Code of Conduct was circulated to Councillors and a workshop for Councillors to discuss the Code was held on 16 April 2003.

Council's Legal Services Manager subsequently re-drafted the Code in order to ensure full compliance with the Local Government Act 2002, while capturing all of the sentiments expressed at the Councillors workshop. This Code was then adopted with further amendments, by Council on 14 July 2003 (1471/2003), with the further recommendation that Henderson, Massey, New Lynn and Waitakere Community Boards adopt similar codes as soon as practicable.

Section 54 of the Local Government Act 2002 specifically excludes Community Boards from the provisions of Schedule 7 Clause 15. Furthermore, the definition of Members of a Council, provided in Section 41 of the Local Government Act 2002, does not include Community Board Members. These exclusions mean that the Code is not automatically applicable to Community Boards. However, Community Boards may adopt a Code of Conduct on a voluntary basis and may use the Council's Code as a basis for their own.

The Council Code of Conduct was then tabled before the Henderson Community Board at its meeting on 5 August 2003. The Henderson Community Board resolved that further work on the Code was required to fit it to the purposes of the Board:

*"That the Council Code of Conduct be amended to suit the requirements of the Henderson Community Board and an appropriate draft be tabled for formal adoption at the Board's next meeting."*

1699/2003

Subsequently a workshop for Community Board Members on the Code of Conduct was convened on Thursday, 28 August 2003. Eleven of the twenty-two Community Board Members were in attendance. A draft Code, incorporating a number of amendments recommended at this workshop was presented to the Henderson Community Board for adoption on 2 October 2003. At this meeting the Henderson Community Board resolved not to adopt the code.

The draft code was also presented, for adoption, to the other three Community Boards in Waitakere City. They took the following actions:

- New Lynn Community Board deferred the matter from the meeting of 29 September 2003 to 2 February 2004 and then resolved not to adopt the Code;
- Waitakere Community Board adopted the draft Code without amendment on 30 September 2003;
- Massey Community Board put a proposal to adopt the Code at its meeting on 1 October 2003, which was lost. Subsequently a procedural motion was carried that the original motion should lie on the table until the December meeting of The Massey Community Board. On 3 December 2003 the motion to adopt the Code was put again and lost on a division.

The Code concerned, as adopted by Waitakere Community Board, has been circulated separately to members with this Agenda.

At the induction workshop for Community Board Members on 3 November 2004, and at the first Meeting of each Board for the 2004-2007 triennium an undertaking was made by staff members to re-present the Code to the February 2005 meetings of the four Community boards for review and possible adoption by those Boards who had not done so.

On 2 February 2005, the Massey Community Board resolved

*“to defer from making any decision on the Code of Conduct until after the Boards representative has attended the Community Board Conference.”*

77/2005

On 3 February 2005, the Henderson Community Board resolved:

- “2 *That the Henderson Community Board defers consideration of this matter until a further report is presented, updating the Henderson Community Board on the discussions on this subject at the Community Board Conference to be held in Dunedin from 3 to 6 March 2005.*
3. *That a workshop is to be held prior to the report coming back to the Henderson Community Board to which the Members of all four Community Boards should be invited “*

63/2005

At its meeting of 7 February 2005, the New Lynn Community Board resolved:

- “2. *That the New Lynn Community Board resolves to take no further action, i.e., resolves not to adopt any Code of Conduct.*

91/2005

## STRATEGIC CONTEXT

Active Democracy is one of the nine strategic platforms adopted by Council in the Long Term Council Community Plan. As originally articulated in the 1994 Greenprint, one of the principles of active Democracy is Accountability. By adopting a voluntary Code of Conduct for their Members, Community Boards will demonstrate their commitment to this principle.

## ISSUES

It has proved difficult to convene a workshop for the Members of all four Community Boards. Accordingly a workshop is being held for the Henderson Community Board immediately prior to this meeting, to enable the Board to make a decision on the Code of Conduct.

## RESOURCES

No additional resources will be required.

## CONCLUSION

The Henderson Community Board is being requested to adopt one of the following alternative courses of action, taking into account the discussions at the workshop held on 7 July 2005:

- a) Review the Code adopted by Waitakere Community Board with a view to amending it to suit the requirements of Henderson Community Board.
- b) Adopt the Code of Conduct which has been circulated separately to members with this Agenda.
- c) Resolve to take no further action, i.e., resolve not to adopt any code of Conduct.

## RECOMMENDATIONS

1. That the Code of Conduct for Community Board Members report be received.
2. That Henderson Community Board adopt one of the following alternative courses of action:
  - a) Review the Code adopted by the Waitakere Community Board with a view to amending it to suit the requirements of the Henderson Community Board.
  - b) Adopt the Code of Conduct been circulated separately to members with this Agenda;
  - c) Resolve to take no further action, i.e., not to adopt any Code of Conduct.

Report prepared by: Charlie Inggs, Democracy and Governance Team Manager.



**14 BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

**HENDERSON COMMUNITY BOARD APPOINTMENTS**

<b>OUTSIDE ORGANISATIONS</b>	<b>APPOINTMENT</b>
Auckland Region and Far North Community Board Association Executive Committee	Elizabeth Grimmer
Henderson Citizens Advice Bureau	Leo Nobilo
Henderson Heritage Trust Inc.	Cr Ewen Gilmour
Keep Waitakere Beautiful Committee	Stephen McDonald
Council / Police Liaison Group	Helen Jones Leo Nobilo
Henderson Business Liaison Group	Elizabeth Grimmer Helen Jones
Youth and Advocacy Advisory Group	Wayne Bainbridge
Waitakere Road Safety Steering Group	Helen Jones
McLaren Community Park Project	Steve McDonald
Taipari Strand Community Group	Leo Nobilo
Te Atatu Peninsula Reserves Management Plan	Cr Assid Corban Elizabeth Grimmer
<b>COUNCIL COMMITTEES</b>	
Community Sport Fund Allocation Subcommittee	Wayne Bainbridge Helen Jones
Hearings	Elizabeth Grimmer Wayne Bainbridge (alternate)
Street Events Subcommittee - Henderson Ward	Wayne Bainbridge
Lower Oratia Stream Reserve Management Plan Subcommittee	Stephen McDonald Leo Nobilo

