



**AGENDA FOR AN ORDINARY MEETING OF THE HENDERSON COMMUNITY BOARD  
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON THURSDAY, 8 APRIL 2004,  
COMMENCING AT 6.30 PM**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - 4 March 2004

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Henderson Community Board held on Thursday, 4 March 2004, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**4**     **PETITION**

The Chairperson has approved the receipt of a petition containing 21 signatures from Shannon Ball requesting the Henderson Community Board to adjust the parking restriction in Railside Avenue. The Prayer of the petition reads as follows:

*“In response to the growing number of complaints from consumers to the businesses situated in Railside Ave, Henderson. 15 Minutes parking is not enough time for customers to visit any of the businesses in this area.*

*We the undersigned agree the parking time needs to be a minimum of 30 minutes, This would be of help to all concerned.”*

For guidance of Councillors, Standing Orders has the following provision in regard to petitions:

1.     The petition shall comprise less than 500 words and shall not be disrespectful, nor use offensive language or make statements made with malice.
2.     A limit of five minutes shall be permitted for the person to present the petition.

A1-A2     A copy of the petition is attached at pages A1 to A2.

**RECOMMENDATIONS**

1.     That the 15 Minute Parking Petition be received.
2.     That the Chief Executive be requested to provide a report on the feasibility of converting the 15 minute restricted parking in Railside Avenue, Henderson to 30 minutes restricted parking.



**5**     **PRESENTATIONS**

**A**     **NEW ZEALAND POLICE**

Provision has been made on this agenda for a representative from the New Zealand Police to update the Board on matters in the Henderson area.

**B**     **AUCKLAND REGIONAL COUNCIL ON THEIR ANNUAL PLAN 2004/2005**

Auckland Regional Councillors Sandra Coney and Paul Walbran will address the Henderson Community Board on the Auckland Regional Council Annual Plan 2004/2005.



## 6 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



## 7 CHAIRPERSON'S REPORT

Greetings to everyone in this month which has really seen Autumn set in. March has always been one of my favourite months - crisp cool mornings and evenings, with sunny settled weather during the days.

As the year progresses our Community Board turns to consideration of this year's submission to the Annual Plan.

A workshop was held in March and with some very helpful assistance from staff we have identified our main points for submission this year.

I will be putting these into draft form and then circulating this for further input before the end of March. I would like the opportunity to have some discussion with our Residents and Ratepayers groups about this before the submissions process begins.

This year's plan also includes looking at and incorporating the Long Term Council Community Plan which has set out the direction of Council for the next ten years.

We will be setting up community consultation displays again this year at various locations around the city during April and for our ward these will be at West City mall on Saturday, 24 and Sunday, 25 April from 9.00 am to 5.15 pm.

These will be manned by members of the Community Board who will be able to assist with any information or requests from members of the community about the plan.

At the end of last month Waitakere City Council hosted a Zone 1 Community Boards Association workshop over a two day period. I'd like to thank the Council, and in particular the staff who assisted in the setting up, providing staff support and providing such excellent amenities for all participants. We had over forty attendees from Community Boards in the region from as far away as Kerikeri and Frankton.

The workshops provided were excellent and all of us who made the time to come were rewarded with some excellent information and interesting perspectives from community boards operating throughout the country.

In particular it was interesting to hear from Yvonne Palmer, the Chairperson of the Community Boards Association, and a long time elected member, who chairs a Community Board in Christchurch. Her insights into the many and varied roles/issues that Community Board members face and the impact of the Local Government Act on the ways in which they operate was very useful.

Our Board continues to have many requests regarding parking and traffic congestion that we can only alleviate through applying legal remedies. I sometimes feel that the better option is to work on people's traffic behaviour and the principle of 'do unto others and you would have done unto you'.

A lot of the bad driving, parking etc comes down to selfish behaviour and ignorance of basic driver courtesy. I'd like to see a city-wide programme aimed at encouraging all drivers to do one act of courtesy a day - for some I think that would be a challenge!

At a recent meeting of the Henderson Christmas Cheer focus group we discussed the possibility of setting up a programme of musical events in the Falls Park, using the Band Rotunda as a free venue to promote some of the great music we have in Waitakere City. Some members of the Community Board are keen to promote this and I will keep you posted as to progress. We are also very keen to start looking at next Christmas now in terms of providing some real Christmas cheer to our Central Business District and promote the benefits of coming in to the centre. Any suggestions and energy for this project are most welcome.

Finally, may I offer on behalf of the Board, our deepest sympathy to Cr Annette Fenton on her mother's recent passing. Annette is an extremely hard-working and always positive person but the past few weeks have been difficult for her and her family. I would like to acknowledge her continued commitment to Council duties during that time.


### **RECOMMENDATION**

That the Chairperson's Report be received.

Helen Jones  
**CHAIRPERSON**



## **8 COMMITTEE SECRETARY'S REPORT**

<b>ISSUE</b>	<b>COMMENTS</b>	<b>REPORTING OFFICER</b>
Edmonton Road - Traffic Study - Annual Report (through Secretary's Report)  2 October 2003 Resolution 2018/2003	This is a request for an annual update following the last report, which was submitted to the Board on 2 October 2003. Due to the Local Government Elections on 9 October 2004, the reporting date will be brought forward to 2 September 2004.	Charlie Inggis  836 8000 ext 8854

ISSUE	COMMENTS	REPORTING OFFICER
<p>Great North Road / Swanson Road / Lincoln Road Intersection</p> <p>4 December 2003 Resolution 4303/2003</p>	<p>All works have been completed.</p>	<p>Upali Ileperuma ☎ 836 8000 ext 8716</p>
<p>Taipari Strand</p> <p>5 February 2004 Resolution 50/2004</p>	<p>The Parks Environmental Officer will be visiting Taipari Strand, late in the first week of April 2004, to do a weed survey and rough planting plan. Once this has been done it will be taken back to the residents of Taipari Strand for their input.</p>	<p>Debbie Chapman ☎ 836 8000 ext 8303</p>
<p>Free Open-air Concerts, Falls Park Band Rotunda</p> <p>Chairpersons Report 5 February 2004</p>	<p>The preparations for the free concert entitled <b>Wild Out West Jazz</b>, to be held in Falls Park, Henderson, on Sunday 18 April 2004 from 4pm to 6pm, are well in hand.</p>	<p>Andrea Johnston-Taylor ☎ 836 8000 ext 8464</p>
<p>44 Matuhi Rise Sewer and Stormwater Overflows</p> <p>5 February 2004 Resolutions 48/2004 and 50/2004</p>	<p>The catchment area to be surveyed for infiltration has now been defined and a brief has been prepared for Council Project Services. The work will proceed this financial year as soon as a contract can be arranged.</p>	<p>Richard Taylor ☎ 836 8000 ext 8227</p>
<p>Alternative Strategies to Deal with Parking Problems at Sunnyvale Primary School</p> <p>5 February 2004 Resolution 50/2004</p>	<p>Council staff have held two meetings with the Principal of Sunnyvale Primary School about the possibilities of introducing a walking school bus. The school previously had a poor response from parents on this subject, but has agreed to conduct a further survey of parents in order to establish if there is now a sufficient support base.</p>	<p>Kitch Cuthbert ☎ 836 8000 ext 8873</p>
<p>Edmonton School, Progress of Tender and Works in School Road</p> <p>5 February 2004 Resolutions 50/2004 and 56/2004</p>	<p>The construction of the parking bay commenced during March and is expected to be completed during April 2004.</p>	<p>Adam Moller ☎ 836 8000 ext 8750</p>
<p>Te Atatu Motorway - Traffic Management</p> <p>6 March 2003 Public Forum</p>	<p>This matter will be reported to the Henderson Community Board on 6 May 2004. The reason for the delay is that staff are collecting additional information.</p>	<p>Tony Miguel ☎ 836 8000 ext 8294</p>
<p>Speed Humps in Covil Ave, Te Atatu South</p> <p>4 December 2003 Resolution 4302/2003</p>	<p>This matter will be reported to the Henderson Community Board on 6 May 2004. The reason for the delay is that staff are collecting additional information.</p>	<p>Tony Miguel ☎ 836 8000 ext 8294</p>

ISSUE	COMMENTS	REPORTING OFFICER
<p>Reserved Parking for Citizens Advice Bureau Volunteers in the Edmonton Road Car park</p> <p>4 December 2003 Resolution 4301/2003</p>	<p>Transport Assets has confirmed the correctness of the advice already received from the Council's Manager: Parking Services in this regard. Accordingly the Henderson Community Board is advised that it is not legally allowed or permitted for the Council to provide permit parking for the Citizens Advice Bureau Volunteers in the Edmonton Road Car Park.</p>	<p>Ross Hill ☎ 836 8000 ext 8737</p>
<p>Speed Humps in Pakira Avenue, Glendene</p> <p>6 November 2003 Resolution 4103/2003</p>	<p>A recent speed survey indicates that the speed humps are effective. The 85th percentile speed is approximately 45kph. The signs and markings were reviewed by engineering staff. Adequate warning is available to drivers approaching the speed humps through a combination of advance warning signs and paint marking on the face of the humps.</p>	<p>Adam Moller ☎ 836 8000 ext 8750</p>
<p>Footbridge at Corban Estate to be named Opanuku Bridge</p> <p>4 February 2004 Resolution 266/2004 and 2 October 2003 Resolution 2018/2003</p>	<p>Council staff have approached the Principal of Henderson High School, who is arranging a consultation process with the student leadership.</p> <p>Once the outcome of this consultation process is known, the matter will be referred to Te Taumata Runanga, before being brought back to Henderson Community Board on 3 June 2004</p>	<p>Naomi McCleary ☎ 836 8000 ext 8550</p>
<p>Keep Waitakere Beautiful - Trees for Babies</p> <p>Staff Members Report</p>	<p>Keep Waitakere Beautiful is planning its Trees for Babies programme for 2004.</p> <p>The following parks have been nominated and would be suitable for planting within the Henderson Ward. Keep Waitakere Beautiful is seeking guidance from the Board on the final selection of the Park to hold the Trees for Babies event within the Ward.</p> <p>The proposed sites are:</p> <p>Wakeling Park -Te Atatu South Harbourview Reserve - Te Atatu Peninsula (central area of Park) Halyard Common Reserve - Te Atatu Peninsula</p>	<p>Jacki Byrd ☎ 836 8000 ext 8707</p>

ISSUE	COMMENTS	REPORTING OFFICER
Anzac Day Parades - Sunday, 25 April 2004  Staff Member's Report	To seek appointment of a Board representative to attend RSA Anzac Day Parades in the Henderson Ward.  In addition to the City's Dawn parade at the Cenotaph, each of the City's RSA's will host its own parade. The Council and the Boards have been invited to nominate official representatives to attend those parades. The Council at its meeting scheduled for Wednesday, 31 March 2004 will appoint Councillors to attend the various parades in the City. Appointment of Community Board Members to attend the Community Anzac Day Parades is now referred to the Board for consideration. The venues and times are as follows:  Henderson 10.30 am Te Atatu 10.00 am	Charlie Inggs ☎ 836 8000 ext 8854

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Te Atatu Motorway - Traffic Management	6 March 2003 Public Forum	6 May 2004	Ross Hill ☎ 836 8000 ext 8737
Edmonton Road - Traffic Study - Annual Report (through Secretary's Report)	2 October 2003 Resolution 2018/2003	2 September 2004	Adam Moller ☎ 836 8000 ext 8750
Speed Humps in Pakira Avenue, Glendene	6 November 2003 Resolution 4103/2003	8 April 2004	Ross Hill ☎ 836 8000 ext 8737
44 Matuhi Rise Sewer and Stormwater Overflows	5 February 2004 Resolutions 48/2004 and 50/2004	6 May 2004	Richard Taylor ☎ 836 8000 ext 8227
Sabulite Road Intersection with Great North Road - Parking Congestion Enforcement - Secretary's Report	4 February 2004 Resolution 63/2004	6 June 2004	Colin Waite ☎ 836 8000 ext 8017
Railside Avenue - 15 Minute Restricted Parking	4 February 2004 Resolution 263/2004	6 June 2004	Colin Waite ☎ 836 8000 ext 8017
Footbridge at Corban Estate be named Opanuku Bridge	4 February 2004 Resolution 266/2004	6 June 2004	Naomi McCleary ☎ 836 8000 ext 8550

### RECOMMENDATIONS

1. That the Committee Secretary's Report be received.
2. That the Henderson Community Board be requested to give guidance on the final selection of the Park to hold the 2004 Trees for Babies event within the Henderson Ward.
3. That the Henderson Community Board nominate a representative to attend each of the following RSA Anzac Day Parades in the Henderson Ward on Sunday, 25 April 2004:

Henderson 10.30 am

Te Atatu 10.00 am

Report prepared by: Charlie Inggs, Democracy and Governance Team Manager.



### 9 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

#### **HENDERSON COMMUNITY BOARD APPOINTMENTS**

<b>OUTSIDE ORGANISATIONS</b>	<b>APPOINTMENT</b>
Auckland Region Community Boards' Association Executive Committee	Helen Jones (Alternate: Barry Shaw)
Henderson Citizens Advice Bureau	Bill Postlewaight
Henderson Heritage Trust Inc.	Brenda Brady
Keep Waitakere Beautiful Committee	Camille Nakhid
Liaison Officer for Waitakere District of the New Zealand Police	Barry Shaw (Alternate: Bill Postlewaight)
Henderson Creek Reserves Management Plan	Camille Nakhid (Alternate: Barry Shaw)
Waitakere Road Safety Advisory Committee	Barry Shaw
Te Atatu Community House Committee	Bill Postlewaight (Alternate: Annette Fenton)
Henderson South/McLaren Park Action Group (Contact Person: Carolyn McCardie)	Helen Jones (Alternate: Annette Fenton)
Wai Care Programme	Camille Nakhid Wayne Davis
Herbicide Reduction Working Party	Annette Fenton

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region Community Boards' Association Executive Committee	Helen Jones (Alternate: Barry Shaw)
Sunnyvale Residents & Ratepayers Association	Barry Shaw
Te Atatu Residents & Ratepayers Association	Camille Nakhid
Henderson Business Association	Annette Fenton
Shopping Trolleys in Streams Steering Group	Barry Shaw
Project Twin Streams Steering Group	Camille Nakhid (Alternate: Barry Shaw)
Henderson Business Liaison Group	Helen Jones Barry Shaw (Alternate: Camille Nakhid)
Henderson and Sunnyvale Rail Station Upgrade Consultation	Wayne Davis
OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region Community Boards' Association Executive Committee	Helen Jones (Alternate: Barry Shaw)
Henderson Citizens Advice Bureau	Bill Postlewaigt
Henderson Heritage Trust Inc.	Brenda Brady
Keep Waitakere Beautiful Committee	Camille Nakhid



## 10 **PARKING TIME RESTRICTIONS - GLORIA AVENUE SHOPS**

### **PURPOSE OF THE REPORT**

The purpose of this report is to seek approval of the Henderson Community Board to impose a 15-minute parking time restriction to the vehicles parked in front of the shops at 460 Old Te Atatu Road and 1A Gloria Avenue.

### **BACKGROUND**

The owner of a shop in the shopping complex at 460 Te Atatu Road and 1A Gloria Avenue has raised issues regarding the parking problems faced by their customers. In particular, Council has been requested to introduce a car parking restriction for the convenience of short-term shoppers.

### **STRATEGIC CONTEXT**

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Provision is also made to implement parking controls to facilitate easy access to businesses, services and community facilities as part of the Objective 3 - Access and Travel Choice, under the Urban Villages Strategy.

## ISSUES

It is important that time limits for parking are appropriate. If the time limit is too long visitors at locations further away may use this parking area and turnover for businesses in the immediate vicinity will be reduced, with customers kept out by the longer stay parking. If the limit is too short visitors to commercial activities will be under pressure and are likely to receive parking tickets; this is a discouragement to businesses in the area.

There are six different types of businesses operating in this small block of shops; businesses such as the dairy and the butchery require a shorter time for their customers against the Tattoo shop and the Beauty Saloon requiring a longer time. The takeaway shop starts its business only from 4.00 pm thus it does not have a parking problem.

Council Staff met the concerned parties on site and discussed their concerns in length. Subsequently a concept plan was developed and sent to all shop owners to comment.

- A3 Based on the outcome of this consultation process it has been decided to impose a 15-minute parking time restriction to the five east-most parking spaces, refer to the map attached at page A3.

## RESOURCES

As the work involves minimal cost, it can be accommodated within the annual 2003/2004 maintenance budget.

## CONCLUSION

The proposal to introduce a maximum allowable parking time of '15-minutes all times' is desirable for customer's convenience.

The work can be accommodated in the 2003/2004 maintenance budget.

## RECOMMENDATIONS

1. That the information be received.
2. That in relation to **GLORIA AVENUE, SHOPS:**
  - (a) That all existing parking restrictions or limitations (affected, or superseded, or replaced by this resolution) applicable to parking Lot outside 460 Old Te Atatu Road and 1A Gloria Avenue imposed by any prior resolution (including resolution of any former authority) cease to have any force and effect as from the date of this resolution. That any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.
  - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 - Traffic, the following parking limitations and restrictions be now resolved to be specified and imposed namely:
    - in the Parking Lot outside 460 Old Te Atatu Road and 1A Gloria Avenue, 'P 15- Minutes At All Times' parking control is put in place for the east most five parking spaces.
3. That the appropriate signage and / or markings, in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Upali Ileperuma, Transport Engineer: Transport Assets.



**11 VIEW ROAD - PARKING RESTRICTIONS**

**PURPOSE OF THE REPORT**

The purpose of this report is to seek the approval of the Henderson Community Board to install time limited parking restriction outside 101 View Road, Henderson.

**BACKGROUND**

A request was received from the owners of the shops of 101 View Road for time limited parking restrictions outside the shops to make the businesses in that area more accessible to passing motorists.

**STRATEGIC CONTEXT**

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

This is facilitated by implementing restricted parking at the appropriate area for people to complete their business.

**ISSUES**

The part of View Road where these shops are located is a residential area. Most of the on street parking is taken up by medium to long term parking, making it difficult for passing motorists to stop at the shops. Designating the spaces directly outside the shops with a P30 time limit will make the businesses more accessible to passing motorists.

A4 The location and extent of the proposed parking restriction is indicated on the map attached at page A4.

**RESOURCES**

The signs and markings for the proposed restriction can be implemented under the maintenance contracts for road signs and road markings.

**CONCLUSION**

The proposed time limit parking restrictions will improve accessibility of the shops benefiting both the business and its customers.

**RECOMMENDATIONS**

1. That the information be received.
2. That in relation to **VIEW ROAD, HENDERSON**.
  - (a) That all existing parking restrictions or limitations (affected, or superseded, or replaced by this resolution) applicable to View Road, Henderson imposed by any prior resolution (including resolution of any former authority) cease to have any force and effect as from the date of this determination provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.

- (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, the Transport Act 1962 and the Waitakere City Council Bylaw No 7, 1991 - Traffic, the following parking limitations and restrictions be now resolved to be specified and imposed namely:
- on the west kerb line of View Road from a start point 59 metres south of the southern kerb line of Ribblesdale Road / View Road intersection to an end point 21 metres further south, a 'P30' thirty minutes time limit parking control be put in place.
3. That the appropriate signage and/or marking, in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Honwin Shen, Transport Engineer.



## 12 RANGEVIEW INTERMEDIATE SCHOOL - TRAFFIC MANAGEMENT

### **PURPOSE OF THE REPORT**

The purpose of this report is to seek the approval of the Henderson Community Board to address traffic congestion in the vicinity of Rangeview Intermediate School.

### **BACKGROUND**

At the Henderson Community Board's meeting of October 2003, the Board resolved the following:

*"That Council staff consult with the Rangeview Intermediate School and the residents of Strid Road, Keru Place, Essex Street, Kerrie Avenue and Ozich Avenue regarding the proposed traffic management scheme mentioned in this report."*

2019/2003

Rangeview Intermediate School is located at the end of Keru Place (local road off Strid Road). Strid road is classified as a local road under the Council's District Plan. It is 566 metres long and 7.4 metres wide. The average daily traffic is about 2,700 vehicles

### **STRATEGIC CONTEXT**

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

Parking restrictions can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

### **ISSUES**

Members of the public have raised concerns regarding congestion and parking in the vicinity of Rangeview Intermediate School. Several site visits were carried out (morning and afternoon).

A number of issues were identified, as follows:

- a bendy bus legally parked in the designated bus stop outside 19 Strid Road in combination with cars parked on the opposite side restricts traffic to one-way only;
- the main entry/exit to the school located at Keru Place is congested when school finishes for the day;
- cars were parked on both sides of Strid Road, Ozich Avenue, Keru Place and Kirrie Avenue, creating only one-way traffic at various sections along the road;
- long delays are experienced at each end of Strid Road because there is a single lane for left and right turning traffic;
- children crossing Strid Road were unsupervised and crossed in an intermittent fashion.

### PROPOSED IMPROVEMENTS

A5-A6 The location and extent of the proposals is indicated on the maps attached at pages A5 to A6.

It is proposed that the following traffic management improvements are undertaken:

#### Strid Road

- prohibit parking on the south side between 8:00 am and 9:00 am and between 2:30 pm and 3:30 pm Monday to Friday;
- establish "No Stopping at all times" markings at the four "Tee" intersections along Strid Road. (Strid Road/Ozich Avenue, Strid Road/Kirrie Avenue, Strid Road/Keru Place and Strid Road/Essex Street);
- establish "Give Way" control at the four "Tee" intersections along Strid Road.

#### Ozich Avenue

- prohibit parking on the west side for the full length between 8:00am and 9:00am and between 2:30pm and 3:30pm Monday to Friday.
- mark in a centre line on the curve located between 6 and 22 Ozich Avenue.
- establish "No Stopping at all times" marking on the east side between 3 and 9 Ozich Avenue.

#### Kirrie Avenue

- prohibit parking on the east side between 8:00 am and 9:00 am and between 2:30 pm and 3:30 pm Monday to Friday (from 38 Strid Road to 12 Kerrie Avenue).

#### Keru Place

- prohibit parking on the west side between 8:00 am and 9:00 am and between 2:30 pm and 3:30 pm Monday to Friday.

#### Essex Street

- prohibit parking on the east side between 8:00 am and 9:00 am and between 2:30 pm and 3:30 pm Monday to Friday (from 10 Strid Road to 10 Essex Street).

During February 2004, residents of Strid Road, Ozich Avenue, Kirrie Avenue, Keru Place and Essex Street (220 properties), were invited to provide feedback on the proposed improvements. In total, 81 responses were received; 66 responses were in favour of the proposal, 16 responses opposed and two neither agreed nor disagreed. The result indicates that a high percentage (81%) agrees with the proposal.

Residents were asked to provide the reasons for their views. The 66 responses that were in favour of the proposal indicated that these streets are very congested in the morning and afternoon peak when school start and finishes, that this proposal will improve the traffic congestion, and make it safer for children to cross the road. The 16 responses that were opposed to the proposal argued that it would stop their vehicles being parked in front of the properties. Council's traffic engineering staff consider that this proposal is the most safe and effective option.

Council staff have also consulted with the School. The School is supportive of the "No Stopping At All Times" control on the corners of all intersections. However, the School argued that parents only drop off in the mornings and rarely park for a period of time, so there is no need to have no parking zones for the morning peak time. The School also argued that at the end of the day, 'the window of congestion' is limited to approximately twenty minutes. However, a high percentage of residents' feedback indicates that congestion occurs in both morning and afternoon peaks.

### RESOURCES

The signs and markings for the proposed change can be implemented under the maintenance contracts for markings and signs, within funding available in the 2003/2004 Annual Plan.

### CONCLUSION

Traffic safety and congestion in the vicinity of the Rangeview Intermediate School will be improved by the proposed traffic management improvements.

### RECOMMENDATIONS

1. That the information be received.
2. That in relation to **STRID ROAD, OZICH AVENUE, KIRRIE AVENUE, KERU PLACE AND ESSEX STREET, HENDERSON:**
  - (a) That all existing parking restrictions or limitations (affected, or superseded, or replaced by this resolution) applicable to Strid Road, Ozich Avenue, Kirrie Avenue, Keru Place and Essex Street, Henderson imposed by any prior resolution (including resolution of any former authority) cease to have any force and effect as from the date of this determination; provided however that any current enforcement action by way of prosecution arising from, or infringement notice issued in relation to, any non-compliance with or breach of any such parking restriction or limitation be authorised to be concluded in the normal manner.
  - (b) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No. 7, 1991 - Traffic, the following parking limitations and restrictions be now resolved to be specified and imposed namely:
    - on the south kerb line of Strid Road from a start point of the eastern kerb line of Essex Street to an end point 15 metres further east, a **'No Stopping At All Times'** parking restriction be imposed;
    - on the east kerb line of Essex Street from a start point of the southern kerb line of Strid Road to an end point 15 metres further south, a **'No Stopping At All Times'** parking restriction be imposed;
    - on the west kerb line of Essex Street from a start point of the southern kerb line of Strid Road to an end point 15 metres further south, a **'No Stopping At All Times'** parking restriction be imposed;

- on the south kerb line of Strid Road from a start point of the western kerb line of Essex Street to an end point 52 metres further west, a '**No Stopping At All Times**' parking restriction be imposed;
- on the north kerb line of Strid Road from a start point of the eastern kerb line of Keru Place to an end point of 46 metres further east, a '**No Stopping At All Times**' parking restriction be imposed;
- on the east kerb line of Keru Place from a start point of the northern kerb line of Strid Road to an end point of 15 metres further north, a '**No Stopping At All Times**' parking restriction be imposed;
- on the west kerb line of Keru Place from a start point of the northern kerb line of Strid Road to an end point of 15 metres further north, a '**No Stopping At All Times**' parking restriction be imposed;
- on the north kerb line of Strid Road from a start point of the western kerb line of Keru Place to an end point of 25 metres further west, a '**No Stopping At All Times**' parking restriction be imposed;
- on the south kerb line of Strid Road from a start point of the eastern kerb line of Kirrie Avenue to an end point of 15 metres further east, a '**No Stopping At All Times**' parking restriction be imposed;
- on the east kerb line of Kirrie Avenue from a start point of the southern kerb line of Strid Road to an end point of 15 metres further south, a '**No Stopping At All Times**' parking restriction be imposed;
- on the west kerb line of Kirrie Avenue from a start point of the southern kerb line of Strid Road to an end point of 15 metres further south, a '**No Stopping At All Times**' parking restriction be imposed;
- on the south kerb line of Strid Road from a start point of the western kerb line of Kirrie Avenue to an end point of 72 metres further west, a '**No Stopping At All Times**' parking restriction be imposed;
- on the north kerb line of Strid Road from a start point of the eastern kerb line of Ozich Avenue to an end point of 15 metres further east, a '**No Stopping At All Times**' parking restriction be imposed;
- on the north kerb line of Strid Road from a start point 34 metres of the eastern kerb line of Ozich Avenue to an end point of 32 metres further east, a '**No Stopping At All Times**' parking restriction be imposed;
- on the east kerb line of Ozich Avenue from a start point of the northern kerb line of Strid Road to an end point of 15 metres further north, a '**No Stopping At All Times**' parking restriction be imposed;
- on the east kerb line of Ozich Avenue from a start point 75 metres of the northern kerb line of Strid Road to an end point of 72 metres further north, a '**No Stopping At All Times**' parking restriction be imposed;
- on the west kerb line of Ozich Avenue from a start point of the northern kerb line of Strid Road to an end point of 15 metres further north, a '**No Stopping At All Times**' parking restriction be imposed;
- on the north kerb line of Strid Road from a start point of the western kerb line of Ozich Avenue to an end point of 15 metres further west, a '**No Stopping At All Times**' parking restriction be imposed;

- on the south kerb line of Strid Road from a start point of 72 metres of the western kerb line of Kirrie Avenue to an end point of 29 metres further west, a **'No Stopping 8am to 9am and 2:30pm to 3:30pm Monday to Friday'** parking restriction be imposed;
  - on the west kerb line of Ozich Avenue from a start point of 15 metres of the northern kerb line of Strid Road to an end point of 229 metres further north, a **'No Stopping 8am to 9am and 2:30pm to 3:30pm Monday to Friday'** parking restriction be imposed;
  - on the east kerb line of Kirrie Avenue from as start point of 15 metres of the southern kerb line of Strid Road to an end point of 100 metres further south, a **'No Stopping 8am to 9am and 2:30pm to 3:30pm Monday to Friday'** parking restriction be imposed;
  - on the south kerb line of Strid Road from a start point 15 metres of the eastern kerb line of Kirrie Avenue to an end point of 167 metres further east, a **'No Stopping 8am to 9am and 2:30pm to 3:30pm Monday to Friday'** parking restriction be imposed;
  - on the west kerb line of Keru Place from a start point of 15 metres of the northern kerb line of Strid Road to an end point of 60 metres further north, a **'No Stopping 8am to 9am and 2:30pm to 3:30pm Monday to Friday'** parking restriction be imposed;
  - on the east kerb line of Essex Street from a start point of 15 metres of the southern kerb line of Strid Road to an end point of 100 metres further south, a **'No Stopping 8am to 9am and 2:30pm to 3:30pm Monday to Friday'** parking restriction be imposed;
  - on the south kerb line of Strid Road from a start point of 15 metres of the eastern kerb line of Essex Street to an end point of 95 metres further east, a **'No Stopping 8am to 9am and 2:30pm to 3:30pm Monday to Friday'** parking restriction be imposed;
  - on the intersection of Strid Road / Ozich Avenue, a **'Give Way'** control restriction be imposed;
  - on the intersection of Strid Road / Kirrie Avenue, a **'Give Way'** control restriction be imposed;
  - on the intersection of Strid Road / Keru Place, a **'Give Way'** control restriction be imposed;
  - on the intersection of Strid Road / Essex Street, a **'Give Way'** control restriction be imposed;
3. That the appropriate signage and markings, in accordance with the Traffic Regulations 1976, be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Honwin Shen, Transport Engineer, Transport Assets.



**13 DRAFT DEVELOPMENT AND FINANCIAL CONTRIBUTIONS POLICY AND SCHEDULES**

**PURPOSE OF THE REPORT**

A7-A8 This report brings the Draft Development and Financial Contributions Policy and Schedules to this Board for information prior to Annual Plan 2004/2005 consultation. The policy cover sheets are attached at pages A7 to A8. The full policy is available on the Council agenda of March 31 2004. As Schedules, at time of writing, have not been adopted by Council, they will be available at the meeting.

**BACKGROUND**

The Local Government Act 2002 introduced comprehensive new provisions that will allow local authorities to recover, as development contributions, the capital expenditures relating to growth. The Local Government Act 2002 (Section 106) requires councils to adopt policies for contributions as part of the suite of Funding and financial policies (Section 102).

The Long Term Community Council Plan 2003 indicated that a policy would be developed by 30 June 2004.

The Finance and Operations Committee adopted the draft policy in March 2004. The Draft Policy and Schedules were considered by Council for adoption for consultation on 31 March 2004.

A two-stage policy development programme is being proposed. The introduction of the initial policy and schedules by June 2004 based on the current Long Term Council Community Plan 2003 will of necessity be on the conservative side as unconfirmed future possible costs are not yet included in the Long Term Council Community Plan 2003. A second phase of development will see an updated Development and Financial Contributions Policy and Schedules, consistent with the Long Term Council Community Plan 2006, ready for adoption in June 2006. The two stage programme allows Council to 'test drive' the new policy and schedules as well as complete critical planning exercises in time to include the fine tuned future growth planning and costs being developed for the Long Term Council Community Plan 2006.

The current draft policy has two schedules of prices, Schedule A for network and community infrastructure costs over the next ten years, and Schedule B for growth costs incurred between 2001 and 2004. Process details will be in Schedule C, which is still in development during consultation and will be available after the consultation period of the Annual Plan 2004/2005.

**STRATEGIC CONTEXT**

Development Contributions offer a funding mechanism for Council to achieve key community objectives for lively and effective urban living and working areas. When applied in accordance with Council's key strategic goals, Development Contributions will reflect the expected demands of growth and allow the level of amenity Council seeks to provide its workers, business people and residents. These new provisions allow for development contributions in respect of 'community infrastructure' such as halls and libraries, and other costs of growth that are not restricted to the particular development site, e.g. 'network infrastructure' such as public transport.

The introduction of development contributions by Councils across New Zealand is based on the economic principle that costs should be borne by those who cause such costs. It is expected that this will lead to more efficient allocation of resources.

The Revenue and Financing Policy, aligned with the Local Government Act 2002 provide the framework which enables Council's to take into account the specific strategic goals under community outcomes and the overall impact of development contributions on the current and future social, economic, environmental and cultural well-being of the community.

**Council Has Adopted (June 2003) the Following Objectives for this Policy**

1. That Council can fairly, simply, predictably and robustly, both recover the costs of growth and mitigate the effects of growth.
2. That District Plan appeals regarding financial contributions are resolved.
3. That Monitoring and financial processes are established to assess progress and to assist implementation.
4. That a sustainable development approach will taken in accordance with the Local Government Act 2002 and Council's sustainable development priority in the Long Term Council Community Plan.

**Policy Summary**

The policy provides schedules for contributions for the following asset groups:

**Network Infrastructure: Schedule A**

Roading  
Public Transport  
Water Supply  
Waste Water  
Stormwater

**Community Infrastructure: Schedule A**

Town Centre Development  
Infrastructure on Parks  
Halls and Libraries  
Leisure Facilities  
Cemetery Roads

**Existing Works (from 2001): Schedule B**

For clarity, under the Local Government Act 2002 'community facilities' are defined as reserves, community or network infrastructure. This draft policy requires development contributions for community and network infrastructure, while reserves will be taken under the Resource Management Act, pending further decisions regarding the most appropriate financial contributions rule in the District Plan.

**ISSUES**

**Economic Impact on the City**

As the new provisions enable Councils to require contributions for a greater range of growth driven costs, the total cost of contributions per household or per business equivalent, to developers, is likely to increase. This is expected to have an impact on household and business prices, and a study of economic and social local impacts has been commissioned.

It should be noted that most Councils in the Auckland region are instituting a development contributions regime, but the cost per household or household equivalent is not necessarily directly equivalent, as there is considerable variation between what is taken as a development contribution or as a financial contribution.

Council could expect some critical comment from the developer community. This will be mitigated by:

- **Comparability** - it is likely that there will be increased development costs across the whole region as each Council will be seeking to impose increased contributions;
- **Consultation** - the consultation processes planned will enable issues to be worked through as they arise.

It should be noted that this is a new area for Council to be involved in, therefore the proposed policy and schedules should be seen as consultation drafts, which may well be amended through further analysis and results of consultation. The Annual Plan consultation process provides opportunities for submissions to be made for Council to consider further issues and options prior to adoption by 30 June 2004. Under the Local Government Act 2002, there is no appeal process.

### Costs of Growth

The costs of growth are a key issue for this city, as it is one of the fastest growth areas in the country as part of the Auckland region. While development contributions can and will contribute to the capital expenditure of the city, it is unlikely that ALL costs of growth can be recovered through this mechanism e.g. impacts of past growth, and the flow-on effect of more assets into the operational budgets. Note that the total capital expenditure budget (as in Table 1 in the policy) includes renewals and other costs that cannot be attributed to costs of growth.

The policy has proposed the following principles to ensure that costs of growth are met by those who incur the cost:

- a) Where capital works are required to meet growth then Waitakere City Council will recover the costs over time.
- b) Current levels of service are taken as sufficient for the calculation of development contributions, except where an increased capacity is required to meet the demands of an increasing population. In this case, these costs will be considered a cost of growth (such as more park facilities in an established urban area).
- c) Where a backlog of work exists, then that cost component will be borne by rates, or Financial Contributions. If undertaking the backlog work increases the capacity of the infrastructure in order to facilitate growth, then the increased capacity component will be funded by developer contributions.

### Consultation

The project plan identifies key stakeholders as:

Stakeholder	Action
Funding partners e.g. Infrastructure Auckland, Transfund, Central Government Departments, Watercare Services and others.	Draft policy will be sent for comment during Annual Plan 2004 consultation.
Developers and interested parties.	Workshop 27 November 2003, establish focus group, two sessions with focus group March/April 2004, and formal consultation process during Annual Plan 2004. Mail outs to affected parties.

Stakeholder	Action
Councillors.	Draft Policy to Finance and Operations, Environmental Management March 2004. Full policy and schedules to Council end March for adoption and consultation. Consult and consider as part of Annual Plan process March to June 2004. Community Boards in April 2004.

### Peer Review Process

Legal and technical reviews of the policy are planned into the project programme. There is also considerable regional co-operation in sharing information although in many cases, the circumstances are considerably different and a 'one-size-fits-all' approach is not possible.

### Support for Strategic Objectives

The Development Contributions Policy allows a partial remission of development contributions required for the provision of the three water services - water, waste water and storm water - on developments which install water conservation devices. The rationale for this is that water conservation will result in wider environmental benefits and cost savings to the community. In other cases, Council may consider negotiating credit to developers where developers have provided works or services that will appropriately reduce the cost to Council or which demonstrate support for sustainable city objectives, provided that Council is satisfied with the quality of such works or services.

It is proposed to include a comprehensive policy on the remission of development contributions to support sustainable objectives, when the current Development Contributions Policy will be reviewed and updated for operation from 1 July 2006. Some of this work is dependent on work currently underway such as the Growth Management Plan and the development of key strategies such as Heritage, Housing, Leisure and Parks.

### Relationship with Financial Contributions

Waitakere City Council has a financial contributions policy developed under the provisions of the Resource Management Act 1991 and which is included in the District Plan. However, as these are subject to appeal, Council has been, in practice, collecting financial contributions under the transitional provisions in the Local Government Act 1974. Council has been concerned for some time that many of the costs associated with growth are not being fully met by our current financial contributions mechanisms.

For the sake of clarity, in this policy the following terminology is used:

- **Financial Contributions** means those taken for reserves and for environmental mitigation under the Resource Management Act;
- **Development Contributions** means those taken for community and network infrastructure under the Local Government Act for the costs of growth.

### Reserve Contributions

The Council will collect financial contributions for reserves through sections 407 and 409 Resource Management Act, pending a decision either to assimilate contributions for reserves into development contributions; or to promote a plan change to include an appropriate financial contributions rule in the District Plan.

### **Review Period**

The policy can be reviewed at any time by using the Special Consultative Procedure process under the Local Government Act 2002. However, it is proposed at this time that the policy be reviewed in two years to ensure consistency with the Long Term Council Community Plan 2006. This will enable any new major infrastructure costs to be fully assessed in the development of the Long Term Council Community Plan 2006, and if appropriate, included in the Development Contributions Schedule at that time.

It is proposed that thereafter there be a three-yearly revision process, timed to fit with the three yearly Long Term Council Community Plan process, that will enable the capture of future increased costs, and any consequent changes in Long Term Council Community Plan projections.

### **RESOURCES**

This project is resourced under the Long Term Council Community Plan and Annual Plan 2003/2004. There is no project budget provision in the Annual Plan 2004/2005 as the main requirements will be staff time. Some funding may be required in the 2005/2006 year for final preparation of the second phase of the policy.

### **CONCLUSION**

Financial contributions and Development Contributions are an important funding tool for the City because they are the means by which some of the costs associated with growth can be allocated to those who cause such costs.

A draft Development and Financial Contributions Policy has been developed for consideration which is consistent with the objectives and principles adopted by Council in June 2003. The draft policy proposes that Council take Development Contributions for network and community infrastructure to appropriately provide for the social, economic, environmental and cultural well-being of the community: and that Financial Contributions be taken under the Resource Management Act provisions for reserves and environmental effects.

This agenda item brings the draft policy to this Board for information prior to consultation in the Annual Plan 2004/2005.

### **RECOMMENDATION**

That the Draft Development and Financial Contributions Policy and Schedules report be received.

Report prepared by: Cathy Kenkel, Group Manager: Strategic Planning and Policy and Tony Miguel, Group Manager: Asset Management.



## **14 DRAFT ROLE DESCRIPTION FOR COMMUNITY BOARD MEMBERS**

### **PURPOSE OF THE REPORT**

The purpose of this report is to give the Henderson Community Board members an opportunity to review and comment on the Community Board Members draft role description, as formulated at the Regional Community Boards Conference in February 2004.

## BACKGROUND

The Auckland Region and Far North Community Boards Association held their Conference at the Waitakere City Council Civic Centre on Saturday 22 and Sunday 23 February 2004. This Conference included a number of workshops facilitated by Yvonne Palmer, the Community board representative on Local Government New Zealand. One of the outcomes of the Conference was a draft role description for Community Board members.

This draft role description is now being presented to all four Community Boards in Waitakere City. This is intended to give all Community Board members in Waitakere City the opportunity to provide feedback as to its acceptability, and suggest any amendments or changes. Community Board Members will be given the opportunity to discuss the draft, and to finalise any suggested changes, at the Waitakere City Community Board Informal Meeting to be held on Friday 23 April 2004. These will then be forwarded to Yvonne Palmer, who will incorporate the Waitakere City Community Board Members responses into her final submission to the New Zealand Community Boards Executive Committee, for sign off on Tuesday 4 May 2004.

## STRATEGIC CONTEXT

Active Democracy is one of the nine Strategic Platforms incorporated into the current Waitakere City Long Term Council Community Plan. This platform supports the involvement of citizens in the Council's decision-making process, through education, removing barriers, developing partnerships, improving information flows and supporting communities' own ways of interacting with the Council. Community Boards play a vital role in this process, as the first point of interaction between the Community and Elected Local Government. The draft Community Board Members role description will go a long way towards quantifying the pivotal role played by Community Board members in Active Democracy.

## ISSUES

Once the description is accepted it becomes the definitive role description for Community Board Members. This will make it available to be used by the Remuneration Authority, Local Government Commission and Internal Affairs, for example in the voter booklet for the next Local Government Elections.

## RESOURCES

No additional resources will be required in the context of this report.

## CONCLUSION

A9-A10

Community Board Members in Waitakere City are encouraged to take advantage of the opportunity presented, by studying the draft role description, attached to this Agenda at pages A9 to A10, and providing feedback on it at the Community Board Members Workshop scheduled for Friday 23 April 2004.

## RECOMMENDATIONS

1. That the Draft Role Description for Community Board Members Report be received.
2. That feedback on the draft role description for Henderson Community Board Members be provided to the Informal Meeting of Community Board Members for collation and forwarding to the New Zealand Community Boards Executive Committee meeting.

Report prepared by: Charlie Inggs, Democracy and Governance Team Manager.

