



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

HENDERSON COMMUNITY BOARD

I hereby give notice that a Meeting of the Henderson Community Board will be held on:-

DATE: Thursday, 2 December 2004 **TIME:** 6.30 pm

VENUE: Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City

to consider the business as set out herein and to take any necessary action connected therewith.

pp. *Sharan Simiona* .

26 November 2004

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8852

MEMBERSHIP:

Mrs	EAG	Grimmer, MNZM (Chairperson)
Mr	WS	Bainbridge (Deputy Chairperson)
Cr	AK	Corban, OBE, JP
Cr	DE	Gilmour
Mrs	HM	Jones
Mr	SJ	McDonald
Mr	LJF	Nobilo

(Quorum 4 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE HENDERSON COMMUNITY BOARD TO BE HELD
IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON THURSDAY, 2 DECEMBER 2004, COMMENCING AT 6.30 PM.**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	CONFIRMATION OF MINUTES	1
3	URGENT BUSINESS	1
4	PRESENTATION - NEW ZEALAND POLICE	1
5	PUBLIC FORUM	2
6	CHAIRPERSON'S REPORT	2
7	COMMITTEE SECRETARY'S REPORT	3
8	COMMUNITY BOARD BRIEFINGS	4
9	LOCAL GOVERNMENT NEW ZEALAND – NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE	7
10	LOCAL GOVERNMENT (USE OF COMMUNITY BOARDS') AMENDMENT BILL	8
11	MERVILLE AVENUE - NEW 'NO STOPPING' CONTROL	10
12	REVIEW OF NEW P120 PARKING RESTRICTIONS IN TAKAPU STREET	11
13	EXTENSION OF THE ST JOHN AMBULANCE STATION, LLOYD MORGAN LIONS CLUB PARK	15
14	RECONSTRUCTION OF A PRE-SCHOOL CENTRE AT JACK PRINGLE PARK	17
15	SITING OF A WATERCARE SERVICES LIMITED BIO FILTER AT TAIPARI STRAND RESERVE	18
16	NOTICE OF MOTION	21
17	BOARD MEMBERS' REPORTS	21

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ON THURSDAY, 2 DECEMBER 2004, COMMENCING AT 6.30 PM.**

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - 11 November 2004

RECOMMENDATION

That the minutes of the Meeting of the Henderson Community Board held on Thursday, 11 November 2004, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 PRESENTATION - NEW ZEALAND POLICE

Please note this presentation will take place at 7.00 pm.

Provision has been made on this agenda for a representative from the New Zealand Police to update the Board on matters in the Henderson area.



5 PUBLIC FORUM

Please note Public Forum will take place after the presentation.

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



6 CHAIRPERSON'S REPORT

The next three years will be challenging and rewarding for all members of the Henderson Community Board and I am committed to us working as a team optimising the various talents and local knowledge that each individual has.

Taipari Strand continues to be of concern to residents in the area especially since the Taipari Strand Committee was discontinued three years ago. This committee consisted of residents and user groups of the Strand, meeting with the Council officers discussing improvements and making recommendations to the Annual Plan. They were also kept informed of the results of ongoing tests of the area.

This Board has been uniquely honoured in that we will be the last Elected Members to be sworn in in this Council Building as the New Council Office will be completed by the next election.

The Mayor, in his November 2004 report has spoken of the role of the Community Boards and the need to develop leadership in the community. We are fortunate that all our Board Members are involved already with the community and as long as we continue to remain positive, listen, consult, involve, and then act on their wishes we will make a difference.


RECOMMENDATIONS





1. That the Chairperson's Report be received.
2. That the Parks Manager and Water Projects Services Manager report back to the February 2004 Meeting of the Henderson Community Board regarding Taipari Strand.

EAG Grimmer, MNZM
CHAIRMAN



7 COMMITTEE SECRETARY'S REPORT

ISSUE	COMMENTS	REPORTING OFFICER
<p>Bylaw Around Brothels in Residential Areas</p> <p>Public Forum</p> <p>Resolutions 2040/2004 and 2041/2004</p>	<p>At the Henderson Community Board meeting held on 11 November 2004 Annette Norgrove addressed the Board in Public Forum regarding issues around brothels in residential areas.</p> <p>A report will be going to the December 2004 meeting of the Planning and Regulatory Committee advising a process to address these issues.</p> <p>Annette Norgrove has been notified regarding when the Planning and Regulatory Committee meeting will be held.</p>	<p>Eryn Shields</p> <p> 836 8000 ext: 8624</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
<p>Te Atatu Traffic Management</p> <p>Public Forum</p>	6 March 2003	3 February 2005	<p>Ross Hill</p> <p> 836 8000 ext: 8737</p>
<p>Edmonton Road - Traffic Study - Annual Report (through Secretary's Report)</p> <p>Resolution 2018/2003</p>	2 October 2003	3 February 2005	<p>Adam Moller</p> <p> 836 8000 ext: 8750</p>
<p>Request for a Slow Street in Addison Avenue</p> <p>Public Forum</p>	11 November 2004	7 April 2005	<p>Adam Moller</p> <p> 836 8000 ext: 8750</p>
<p>Pedestrian Crossing in Alderman Drive, Henderson</p> <p>Resolutions 2038/2004 and 2039/2004</p>	11 November 2004	7 April 2005	<p>Paul Schischka</p> <p> 836 8000 ext: 8742</p>

RECOMMENDATION

That the Committee Secretary's Report be received.

Report prepared by: Ngareta Delamere Committee Secretary.



8 COMMUNITY BOARD BRIEFINGS

PURPOSE OF THE REPORT

Community Boards are the level of local government closest to the communities that they serve. Community Boards have certain roles prescribed by legislation and additional functions delegated to them by the Council. This report provides the opportunity for Community Board Members to be briefed on the functions and decision-making powers that they have in law or have been delegated, the context for the exercise of those functions and powers, and the overall strategic framework of the Council within which those powers that have been delegated must be exercised.

BACKGROUND

The Local Government Act 2002 determines that Community Boards can be established as part of the local governance of communities in New Zealand. The status of Community Boards is described in section 51 as follows:

"A community board—

- (a) is an unincorporated body; and*
- (b) is not a local authority; and*
- (c) is not a committee of the relevant territorial authority."*

The role of Community Boards is described in section 52 as follows:

"The role of a community board is to—

- (a) represent, and act as an advocate for, the interests of its community; and*
- (b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and*
- (c) maintain an overview of services provided by the territorial authority within the community; and*
- (d) prepare an annual submission to the territorial authority for expenditure within the community; and*
- (e) communicate with community organisations and special interest groups within the community; and*
- (f) undertake any other responsibilities that are delegated to it by the territorial authority."*

The powers of Community Boards are described in section 53 as follows:

"Powers of community boards

- (1) A community board has the powers that are—*
 - (a) delegated to it by the relevant territorial authority in accordance with clause 32 of Schedule 7; or*
 - (b) prescribed by the Order in Council constituting its community.*
- (2) The powers of a community board prescribed by Order in Council expire at the close of 6 years after the order comes into force.*
- (3) Despite subsection (1), a community board may not—*
 - (a) acquire, hold, or dispose of property; or*
 - (b) appoint, suspend, or remove staff."*

In addition, Part 2 of Schedule 7 and Part 1 of Schedule 7 of the Act (excluding clauses 15 and 33 to 36) applies to community boards, with all necessary modifications, as if they were local authorities.

Section 38 of Schedule 7 provides for the Council to provide the necessary administrative and other facilities for the community board. Section 39 provides for expenses to be met as follows:

"Expenses of community boards

- (1) The expenses of the performance and exercise by a community board of its responsibilities, duties, and powers must be paid by the territorial authority within whose district the community is situated out of the general revenues of the district.*
- (2) The territorial authority may fix a limit within which expenditure may be incurred under subclause (1), and no community board may incur expenditure in excess of any limit so fixed without the prior approval of the territorial authority.*
- (3) This clause does not apply in respect of any expenditure for which any rate has been made and levied within the community."*

The functions, duties and powers delegated by the Council are contained in the Delegations to Committees and Community Boards which were adopted by Council at its Inaugural Meeting on 28 October 2004. A copy of the Delegations has been circulated to all Board Members. The powers delegated by Council must be exercised within the policy framework set by the Council.

STRATEGIC CONTEXT

The Waitakere City Council views Community Boards as an important part of its democratic structure. The Council has delegated to Community Boards decision making powers for those decisions and aspects of its operations that it considers are best dealt with at the local level. It also provides for Community Boards to input into annual and strategic planning processes on behalf of the Wards they represent and to raise specific Ward issues through regular monthly reporting to the Ordinary Council Meeting. The Public Forum section of each Community Board meeting enables the public to raise local issues which can then be dealt with by the Board and/or fed into Council's operational processes for attention.

These roles all contribute to community engagement and local participation in local government and assist the Council in having another avenue with which it can communicate with its communities. The presence of appointed Council Members on each Community Board assists with this linkage.

ISSUES

A briefing was provided at a workshop for all Community Board Members held on 3 November 2004 and at the First meeting of the 2004-2007 Board covering the following issues:

- Statutory Briefing and Legal Overview;
- Governance (Relationship with the Council);
- Local Government Act as it pertains to Community Boards;
- Standing Orders and Order of Business;
- Code of Conduct;
- Delegations;
- Meeting Schedule;
- Appointments to Committees, and Ad Hoc External Organisations;
- Role of the Call Centre;
- Staff support for Community Boards.

RESOURCES

Support for the Board's work is drawn from across Council's staff organisation. Direct support for the Board, is provided by the Board Manager who is the Chief Executive's representative and Committee Secretary who have particular responsibilities to the Board.

The Community Board's work programme is derived from three main sources. Many of the issues and reports coming before the Community Board are part of the implementation of the Annual Plan, arising from the functions and duties delegated to the Community Board by Council. The other components of the Board's work programme come from Board generated issues that arise either from Board Members themselves or through the Public Forum part of each month's meeting.

Decision Making

Standing Orders provide that Board Members are not able to make substantive decisions on issues raised during Public Forum, but are able to refer issues to the Chief Executive either for direct attention, or for a report to come back to the Board as part of its work programme. This provides for the Board to receive detailed information on particular issues so that it can make an informed decision.

This provision of Standing Orders is designed to ensure that the competing interests of all the Board's stakeholders are considered prior to a decision being made. It also ensures that no decisions are made without members of the public, who may be affected by any decision of the Board, having the opportunity to see the advice being provided to the Board, to witness the decision and to make representations to the Board if they so wish.

Board Members will also be aware that as well as needing to balance the competing interests of different stakeholders many requests from the Public Forum will have resource implications and the Board in its decision making will often need to make choices between what may be desirable and what is affordable.

Preparing reports for formal decisions by the Board can also impose substantial resource requirements on particular sections of Council and many minor matters can be more expeditiously dealt with on the Board's behalf by Council staff responding directly to the individuals concerned. Part of the Committee Secretary's role in supporting the Board is to ensure that any issue the Board wishes followed up is dealt with appropriately. Board Members have the ability through a Notice of Motion to bring an issue back to the Board in the event that they believe the informal staff response was inadequate or inappropriate.

The Council, at its First meeting on 28 October 2004, confirmed the delegations to Community Boards. These have been circulated separately. The Community Board is required to act within those delegations and, where it is not empowered to act in relation to a delegation or any other matter referred to it, to report to the Council with appropriate recommendations. The Board should exercise their delegations to the fullest extent, but must do so within the framework provided by the Council's Strategic Direction, the Long Term Council Community Plan, Annual plan, and all other Council Policies.

Board Member reports on the agenda fulfil a different role. The opportunity is provided on the agenda for Board Members to report on their activities on behalf of the Community Board during the preceding month. The report can cover activities or events, or meetings attended on behalf of the Board. They are not opportunities to make political statements or to challenge a decision by the Council. The report can either be given orally at the meeting, or if Board Members so wish, it can be included as a written report in the agenda. To meet the requirements of the Local Government Official Information and Meetings Act a written Board Members Report must be provided to the Committee Secretary by the Friday two weeks preceding the meeting.

CONCLUSION

The Community Board's contribution to the operation of Council on behalf of the community is invaluable. The briefings are designed to provide new Board Members with necessary background information on current issues and to help them in their decision making over the term of the Board. A range of assistance is also provided on behalf of the Chief Executive to support Board Members in their work on behalf of the community.

RECOMMENDATION

That the Community Board Briefings report be received.

Report prepared by: Darryl Griffin, Group Manager Democracy and Support Services.



9 LOCAL GOVERNMENT NEW ZEALAND – NEW ZEALAND COMMUNITY BOARDS' EXECUTIVE COMMITTEE

PURPOSE OF THE REPORT

The purpose of the report is to advise of the role of the New Zealand Community Boards' Executive Committee of Local Government New Zealand and to recommend support for the appointment of Community Board member Mike Cohen, Chairperson of the Devonport Community Board, North Shore City, as the Zone 1 representative on the New Zealand Community Boards Executive Committee for the ensuing three year term

BACKGROUND

The Executive Committee of the New Zealand Community Boards' Association is made up of six representatives – one for each of the six geographic zones of member authorities of Local Government New Zealand.

The Executive Committee meets four times a year, usually in Wellington. Local Government New Zealand meets the travel costs incurred by members but there are no meeting fees payable.

Since 2002 a Memorandum of Understanding between the Executive Committee and Local Government New Zealand has given the Executive Committee the status of an advisory committee to the National Council.

ISSUES

The purpose of the Executive Committee is to:

- provide advice on all matters involving Community Boards;
- liaise between Local Government New Zealand and Community Boards to gather information on issues and matters of national interest;
- keep the National Council informed of current and future issues of concern to Community Boards that may have implications for local government generally; and
- advise on training needs of Community Boards and their members that might be included in a national capacity building strategy.

Nominations for the representatives and deputies on the New Zealand Community Boards Executive Committee are required by Friday 17 December 2004 and should be accompanied by a brief curriculum vitae. Should an election be necessary, voting papers and supporting information about the candidates will be sent to all Community Board Chairs in mid-January and will be due back by Wednesday, 23 February 2005.

Christine Shepherd, Chair of the Waitakere Community Board advises that she will be seeking the Waitakere Community Board's support to nominate Mike Cohen, Chairperson of the Devonport Community Board, North Shore City to be the Zone 1 representative on the Executive Committee of the New Zealand Community Boards' Association. The Waitakere Community Board will also be seeking support from one of the other Community Boards in Waitakere City for that nomination. Mike Cohen was the representative during the last term and is also the Chairperson of the Auckland Region and Far North Community Boards Association.

CONCLUSION

Nominations for the representatives and deputies on the New Zealand Community Boards Executive Committee are required by 5.00 p.m. on Friday, 17 December 2004.

Mike Cohen, Chairperson of the Devonport Community Board, North Shore City is available to be the Zone 1 representative on the Executive Committee of the New Zealand Community Boards' Association. The Waitakere Community Board will be considering nominating him and is seeking support from one of the other Community Boards in Waitakere City for that nomination.

RECOMMENDATIONS

1. That the Local Government New Zealand - New Zealand Community Boards' Executive Committee report be received.
2. That the Henderson Community Board consider whether it wishes to support the nomination of Mike Cohen, Chairperson of the Devonport Community Board, North Shore City to be the Zone 1 representative on the Executive Committee of the New Zealand Community Boards' Association for the ensuing three year term.

Report prepared by: Darryl Griffin, Group Manager, Democracy and Support Services.



10 LOCAL GOVERNMENT (USE OF COMMUNITY BOARDS') AMENDMENT BILL

PURPOSE OF THE REPORT

The purpose of the report is to advise of the letter from Murray Smith MP representing United Future, who has sought the views of Community Boards throughout New Zealand on his draft Member's Bill, entitled Local Government (Use of Community Boards') Amendment Bill.

BACKGROUND

In August 2004, Murray Smith MP wrote to the Chairpersons of each Community Board in New Zealand seeking the Board's views on a draft Member's Bill that he has prepared for consideration by Parliament.

The Bill only affects a few local authorities in New Zealand and is to prevent a local authority creating 'Ward Committees' instead of creating Community Boards.

ISSUES

The Local Electoral Act requires local authorities to periodically review representation to provide for fair and effective representation.

Murray Smith MP contends that a small number of local authorities are avoiding the intent of the legislation by establishing Ward Committees to represent communities of interest instead of Community Boards. The authorities named are: Hutt City; Hurunui District; Selwyn District; and Timaru District. Such committees are generally appointed rather than separately elected by the voters of the community.

The draft Member's Bill would prohibit the creation of such committees thereby requiring any territorial authority wishing to provide for representation by a community of interest to establish a Community Board.

This is not an issue that has been considered by Waitakere City's Council or Community Boards previously. However, it is noted that the effect of such a Bill may prevent community Committees being used as a 'stepping stone' for the creation of Community Boards such as has occurred in Selwyn District.

CONCLUSION

The proposed Bill only affects a few local authority areas in New Zealand and in one of those areas the establishment of a Ward Committee led to the establishment of a Community Board through the representation review process, albeit aided by a decision of the Local Government Commission.

RECOMMENDATIONS

1. That the Local Government (Use of Community Boards') Amendment Bill report be received.
2. That the Henderson Community Board provide guidance on whether it wishes to provide views to Murray Smith MP on his draft Bill.

Report prepared by: Darryl Griffin, Group Manager, Democracy and Support Services.



11 MERVILLE AVENUE - NEW 'NO STOPPING' CONTROL

PURPOSE OF THE REPORT

This report seeks the Henderson Community Board's approval for a new 'No Stopping' control in Merville Avenue, Te Atatu South.

BACKGROUND

A resident of Merville Avenue has contacted Council concerned that vehicles parked in the cul-de-sac at the north end of the street are limiting the ability of vehicles to turn in this location. The resident reports that a community group regularly meets in the house at the north end of Merville Avenue.

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

'No Stopping At All Times' controls can be applied to ensure efficient, safe movement on roads by keeping traffic lanes and visibility lines clear.

ISSUES

The primary purpose of cul-de-sac heads is to allow for easy vehicle turning at the end of roads. Where vehicles park in cul-de-sac heads they limit turning room, especially for heavy vehicles. These vehicles have difficulty reversing in tight confines due to their size and the limited sight lines of their drivers to the space directly behind the vehicle and they will often drive over the foot path rather than reverse. This causes extensive damage to the footpath. In residential streets rubbish trucks are of particular concern.

The footpath at the north end of Merville Avenue is badly damaged and it is proposed to install a 'No Stopping' control around the head of the cul-de-sac.

The residents that live in close proximity to the proposed changes have been consulted by letter. One response was received requesting that the extent of the restriction be limited as much as possible. Minor changes to the proposal were made as a result of this feedback and the resident is now happy with the recommendations to the Board.

A1 The location and extent of the proposed 'No Stopping' control is indicated on page A1.

RESOURCES

The proposed new road markings can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The proposal to install a new 'No Stopping' control in Merville Avenue is desirable to allow unimpeded vehicle turning in the head of the cul-de-sac and to prevent footpath damage.

RECOMMENDATIONS

1. That the Merville Avenue - New 'No Stopping' Control report be received.
2. That in relation to **MERVILLE AVENUE TE ATATU SOUTH**:
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely:
 - (i) on the east kerb line of **MERVILLE AVENUE** starting from a point 4 metres north of a point on the kerb line adjacent to the boundary between property numbers **9 AND 11** and extending around the cul-de-sac head to the north to a point on the opposite side of **MERVILLE AVENUE** a new '**NO STOPPING AT ALL TIMES**' control be put in place.
3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



12 REVIEW OF NEW P120 PARKING RESTRICTIONS IN TAKAPU STREET

PURPOSE OF THE REPORT

This report seeks to provide information to the Henderson Community Board about the effectiveness of the new P120 parking restrictions in Takapu Street.

BACKGROUND

In July 2004, shortly after the charge car parking trial commenced in the public car parks either side of Alderman Drive, Henderson, Council began receiving complaints from residents of Takapu Street who were concerned that large numbers of vehicles that had been displaced from the public car parks were being parked in their street during business hours. Takapu Street is a residential street located off Edmonton Road close to the Henderson town centre. On the south side of Takapu Street about 300 metres from Edmonton Road the street intersects with the only entrance to a short 'no exit' street called Ciprian Place. As Takapu Street ends in a cul-de-sac the only access to the 102 residential properties in these two streets is via the intersection of Takapu Street and Edmonton Road. These residents were concerned that the parked cars were impeding their ability to reverse out of their driveways, that there was no available on-street parking for their guests and when vehicles were parked on both sides of the road the clear carriageway width was restricted to a single traffic lane.

This issue was investigated by Transport Assets staff and a report recommending a 'No Stopping' parking restriction along a large portion of one side of Takapu Street was submitted to the August meeting of the Henderson Community Board. The Board considered this report but decided only to approve a few short lengths of 'No Stopping' line around the intersections of Edmonton Road and Takapu Street, and Ciprian Place and Takapu Street that were recommended for safety reasons.

Following further complaints from Takapu Street residents and at the request of several Elected Members a further report containing a similar recommendation was submitted to the Henderson Community Board's meeting 2 September 2004. After considering this report and the verbal submissions of a number of residents made during the Public Forum part of the meeting the Henderson Community Board approved the following resolution which created a P120 parking restriction on both sides of the western part of Takapu Street:

*“That in relation to **TAKAPU STREET, HENDERSON:***

- *That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 Traffic, the following controls be now resolved to be specified and imposed, namely,*
 - (i) *on the north kerb line of **TAKAPU STREET** starting from a point 56 metres east of the intersection with **EDMONTON ROAD** and extending to a point 245 metres further east along the kerb line a new '**P120 BETWEEN THE HOURS OF 8AM AND 4PM, MONDAY TO FRIDAY ONLY**' control be put in place.*
 - (ii) *on the south kerb line of **TAKAPU STREET** starting from a point 18 metres east of the intersection with **EDMONTON ROAD** and extending to a point 283 metres further east along the kerb line a **NEW 'P120 BETWEEN THE HOURS OF 8AM AND 4PM, MONDAY TO FRIDAY ONLY'** control be put in place.”*

1683/2004

Also at the September 2004 meeting the Henderson Community Board requested that the new parking arrangements in Takapu Street be reviewed post-implementation and a report on the matter be presented to the Henderson Community Board:

“That this arrangement be reviewed and its success or otherwise be reported back to the Henderson Community Board no later than its Ordinary Meeting in February 2005 or sooner if required.”

1685/2004

This report seeks to provide information to the Board of the effectiveness of the new parking restrictions in Takapu Street approved at its 2 September meeting.

A2

The new parking controls in Takapu Street are marked on the attached aerial photo at page A2

STRATEGIC CONTEXT

The Waitakere City Council's 'Integrated Transport and Communication' platform provides the strategic context for this report. The vision is for public transport and communications systems that provide fast, effective services, and for city travel facilitated by integrated, environmentally responsible, and innovative design, with a focus on meeting the essential needs of all, for access, communication, and safety.

ISSUES

Since the new P120 parking restriction was installed in Takapu Street the road has been under regular observation by Transport Assets and Parking Services staff. The number of vehicles parked in the street has dropped dramatically since the new parking restriction was installed. Parking Services staff report that the number of vehicles overstaying the time limit has been minimal and no vehicles have been observed parked over driveways since the parking restrictions have been implemented.

In November 2004 a survey was sent to all properties in Takapu Street and Ciprian Place, seeking to gauge residents' satisfaction with the recently installed P120 parking restriction. The survey contained six questions that could be answered in a tick box fashion as well as a space for residents to write any other comments they had on the parking restrictions. A prepaid and addressed envelope was provided to residents to encourage them to respond. Of the 102 properties that received the survey 30 responded.

The first question of the survey asked residents if they thought the new parking restriction had been effective in making it easier for residents to manoeuvre into and out of their driveways and keeping the carriageway clear of parked vehicles to allow a two way flow of traffic in Takapu Street. All 30 respondents indicated that the restriction had been effective in this regard.

The second question asked residents if they would prefer the existing parking restriction be retained or eliminated. 29 of 30 respondents preferred that the restriction be retained.

The third and fourth questions asked residents if they had experienced problems reversing out of their driveways caused by parked vehicles or difficulties when traversing Takapu Street due to parked vehicles restricting the width of clear carriageway since the new P120 restriction had been installed. None had experienced problems reversing and only one had experienced problems traversing the street.

The fifth question asked residents if they would prefer a longer time limit on the parking restriction that would allow their guests to stay longer. They were given the option of P120, P180 or P240 restrictions. 23 respondents preferred the existing P120 restriction, 4 preferred a P180 restriction and one preferred a P240 restriction.

The existing restrictions apply Monday to Friday only. When parking restrictions in this area were originally considered several residents requested that they apply in the weekends as well. The sixth question asked residents if the existing week day only restrictions should be altered so that they apply Monday to Saturday or all week instead. 19 respondents indicated that they preferred the status quo, five wanted the restrictions to also apply Saturday and two would like the restriction to apply every day.

A number of other written comments were also provided to Council by the residents who returned their survey. The comments that were relevant concerned high vehicle speed in the street and a suggestion for resident permit parking was made.

The owner of a property near the east end of Takapu Street phoned Council, suggesting that the existing restrictions remain in place but permits be issued to residents granting an exemption. Residents only parking zones are provided for in the Local Government Act, but this resident's request cannot be granted as the residents parking zones cannot legally be combined with another parking restriction so that both restrictions operate simultaneously.

There are currently no 'residents only' parking zones in Waitakere City. The Board considered this possibility for Takapu Street at their September meeting but decided not to implement one.

If a 'residents only' parking zone were permitted in Takapu Street similar restrictions would have to be considered for other residential streets adjacent to city centres experiencing problems similar to Takapu Street. This would cover a large number of streets and would eliminate a significant proportion of all day parking available to workers in Waitakere City's city centres. The possible city wide impact of this type of parking restriction would have to be studied closely before a decision could be made in one location which could be considered a precedent by some people.

'Residents only' parking zones are used in Auckland City in a small number of locations, normally adjacent to properties where there is no on-site parking. Many of these 'residents only' parking zones only apply at night, during the day they revert to public parking. Most of the properties in Takapu Street have multiple off street car parks, many have garages, often double garages, and the large sections in Takapu Street with houses well set back from the road allows more than one car to park in most properties driveways.

The Local Government Act provides for Council to charge for residents parking permits on a cost recovery basis. On a full cost recovery basis the Manager: Parking Services estimates that these permits would cost approximately \$50 each. The permits would apply to a specific vehicle only and would not be transferable to resident's guests. As the administration of 'residents only' parking zones would incur a financial cost any decision to implement this type of zone would have to be referred to the Finance and Operations Committee for consideration. For these reasons a 'residents only' parking zone is not recommended.

A resident in the street has requested that the existing parking restriction on the south side of Takapu Street be extended eastward along the southeast corner.

RESOURCES

The proposed new parking control can be implemented under the 2004/2005 maintenance budgets.

CONCLUSION

The new P120 parking restrictions in Takapu Street have been effective in significantly reducing the number of vehicles parked in Takapu Street during business hours. The survey of Takapu Street and Ciprian Place residents indicated that a large majority of the residents are happy with the existing parking restrictions.

A slight extension of the existing restriction on the south side of Takapu Street is recommended to satisfy the request of a resident living in this location.

RECOMMENDATIONS

1. That the Review of New P120 Parking Restrictions in Takapu Street report be received.
2. That in relation to **TAKAPU STREET, HENDERSON:**
 - (a) That, in accordance with the powers conferred by virtue of the Local Government Act 1974, The Transport Act 1962 and the Waitakere City Council Bylaw No.7, 1991 - Traffic, the following controls be now resolved to be specified and imposed, namely:
 - (i) on the south kerb line of **TAKAPU STREET** starting from a point 6 metres east of the east kerb line of **CIPRIAN PLACE** and extending to a point 6 metres further east along the kerb line a new **'NO STOPPING BETWEEN THE HOURS OF 8AM AND 4PM, MONDAY TO FRIDAY ONLY'** control be put in place.

3. That the appropriate signage and/or road markings, in accordance with the provisions of the Traffic Regulations 1976 be hereby approved to be put in place to properly establish, delineate and record the said parking limitations and restrictions.

Report prepared by: Paul Schischka, Transport Engineer.



13 **EXTENSION OF THE ST JOHN AMBULANCE STATION, LLOYD MORGAN LIONS CLUB PARK**

PURPOSE OF THE REPORT

The purpose of this report is to seek the approval of the Henderson Community Board for the extension of the St John Ambulance Station in Lloyd Morgan Lions Club Park, Edmonton Road, Te Atatu South.

BACKGROUND

St John leases reserve land in Lloyd Morgan Lions Club Park. It is currently located on lot 26 and lot 27 DP37137, classified under the Reserves Act 1977, as local purpose (community buildings) reserve. The current lease is for a 33 year term, and will expire 1 August 2007, with the potential for a right of renewal.

The current building was built around the 1970's. It has a five bay facility for ambulances of approximately 135sqm., plus an operations area of approximately 99sqm. The current operational area is inadequate for the current operating level of up to ten crew on site at any one time.

St John has approached Council to approve the extension of the current facilities in order to address the lack of operational space.

A3-A8 The proposed alteration will add a further 75sqm to the rear of the building, allowing for better operational facilities, including private space for officers to rest. Attached at pages A3 to A8 outlines the detailed designs for the extension.

STRATEGIC CONTEXT

The proposed improvements are aligned with Council's strategic platforms for strong communities to provide a safe place.

There is no current reserves management plan for the Lloyd Morgan Lions Club Park.

ISSUES

The proposed building expansion is not within the current lease footprint. The current leases will need to be surrendered and a new lease arrangement negotiated with St John which includes the additional footprint of the building.

The existing building exterior finishes will remain, with the proposed extension to be clad in cedar weatherboards, with a stain to fit in with the natural landscape. The roofing will be a dark coloured 'colour steel'.

A9

The extension of the building requires the removal of a mature Morton Bay Fig tree, two kohukohu and three cabbage trees. The Morton Bay Fig tree is not protected by the Operative District Plan. The root structure is uplifting parking and walkway paving and will eventually affect building foundations. The kohukohu trees are in poor condition and display significant die back, due to the dominant nature of the Morton Bay Fig tree. The proposal has been reviewed by the Council Consent arborist, who considers the removal of the trees will be no more than minor, if adequately mitigated with new landscape planting. A landscape plan has been submitted and is attached at page A9. The proposed landscaping is considered to improve the amenity of the exterior space of the building.

The proposed building expansion will not adversely affect open space within Lloyd Morgan Lions Club Park.

A building consent would be required for the expansion.

RESOURCES

There are no resource implications for Council arising from this project. All costs associated with the proposal, including resource and building consents and construction costs, will be the responsibility of St John.

CONCLUSION

The proposal to expand the existing St John Ambulance Station is not considered to have any negative impact.

RECOMMENDATIONS

1. That the Extension of the St John Ambulance Station, Lloyd Morgan Lions Club Park report be received.
2. That the Chief Executive be given the authority to negotiate and conclude a new lease with the Order of St John Northern Region Trust Board, for the St John Ambulance Station in Lloyd Morgan Lions Club Park, Edmonton Road, Te Atatu South, under section 61(2A) of the Reserves Act 1977 and the lease be executed as negotiated.
3. That approval be given to the Order of St John Northern Region Trust Board to extend the buildings of the St John Ambulance Station on Lloyd Morgan Lions Club Park, within the area of the new lease, and subject to all building and resource consent requirements being satisfied.

Report prepared by: Warren Ogilvie, Operations Manager, Special Projects, Parks and Open Spaces.



14 RECONSTRUCTION OF A PRE-SCHOOL CENTRE AT JACK PRINGLE PARK

PURPOSE OF THE REPORT

The purpose of this report is to seek the approval of the Henderson Community Board for the reconstruction of a pre-school centre for the Fetutolu Tokelau Akoga Kamata Trust, in Jack Pringle Park.

BACKGROUND

The Fetutolu Tokelau Akoga Kamata Trust leases 923 square metres of reserve land in Jack Pringle Park. The current lease expires on 31 January 2007, with a right of renewal for a further five years.

The previous building was of a sub standard state and not suitable for early childhood education. It has been sold and removed off the site.

A10-A14

The structure of the proposed building is made up of Ministry of Education fixed designed modules, having a total enclosed floor area of 260 square metres. Concept drawings and photos are attached at pages A10 to A14. The proposal is to construct a timber sub floor, single structure. The Coloursteel roof colour will be scoria (reddish-brown), and the exterior cladding a beige colour.

The current wire mesh fencing between the pre school centre and the open space will remain.

STRATEGIC CONTEXT

The proposed improvements are aligned with Council's strategic platforms for strong communities to provide educational services, and to provide a safe and supportive environment for children.

The management policies outlined in the Te Atatu Town Centre Reserves Management Plan, adopted September 1999, state the following:

"Policy 5: to retain the present balance between facilities and open space within the Reserves. In considering any future request for built development within the Reserves ensure that this will not impact adversely on the balance of open space within the Reserve and will retain good public access into, and visibility of, the Reserve."

The proposed reconstruction of the preschool centre does not adversely affect open space within Jack Pringle Park.

ISSUES

The proposed building is within the lease footprint and no changes to the lease agreement are required. A building consent would be required. In order to ensure appropriate car parking and drop off-pick up zones, the parking requirements of the District Plan should be met.

RESOURCES

There are no resource implications for Council arising from this approval.

CONCLUSION

The proposal to reconstruct the pre school centre for the Fetutolu Tokelau Akoga Kamata Trust , in Jack Pringle Park meets the requirements of the Te Atatu Town Centre Reserve Management Plan and will result in improved quality of building structures compared the previous building within the reserve. It is considered that the proposal is appropriate for the location.

RECOMMENDATIONS

1. That the Reconstruction of a Pre-school Centre at Jack Pringle Park report be received.
2. That approval be given to the Fetutolu Tokelau Akoga Kamata Trust to reconstruct a pre-school centre within their existing lease area on Jack Pringle Park, subject to all building and resource consent requirements being satisfied.

Report prepared by: Warren Ogilvie, Operations Manager- Special Projects, Parks and Open Spaces.



15 SITING OF A WATERCARE SERVICES LIMITED BIO FILTER AT TAIPARI STRAND RESERVE

PURPOSE OF THE REPORT

The purpose of this report is to seek the approval of the Henderson Community Board for the siting of a new bio filter for Watercare Services Limited, in Taipari Strand Reserve, Taikata Road, Te Atatu.

BACKGROUND

This report outlines the plans for a new bio filter to improve sewer ventilation of the Te Atatu Central section of the Whenuapai Branch Sewer. This pipeline section is an isolated sewer chamber bounded by siphons, both up and down stream. The existing poor sewer ventilation has resulted in significant infrastructure corrosion.

Previously, a ventilation fan and stack was installed at Manhole 7, situated on the Taipari Strand Reserve, but this was not successful in mitigations and has since been removed.

A15 The Te Atatu central section of the Whenuapai Branch sewer collects sewage from the Whenuapai area, via the siphon across Lawson's Creek, and the Te Atatu Peninsula from the Te Atatu North Branch sewer and Pump Station 42. See attachment at page A15.

STRATEGIC CONTEXT

The proposed improvements are aligned with Council's strategic platforms for three waters, in particular wastewater management.

The Taipari Strand Reserves Management Plan, adopted March 1994, states that any new structure be an approved high standard and be aesthetically and environmentally sensitive to the surrounding landscape.

ISSUES

An investigation of the ventilation of this sewer has been carried out by Watercare Services Limited. Possible solutions included:

Extracting air at Manhole 4, the Whenuapai siphon inlet. This was not acceptable due to the site topography and within a residential area.

A fan and stack upstream at Manhole 7 (Trialled but not successful due to poor ventilation downstream and possible odour complaints)

A fan chamber on Manhole 7 with a vent stack further away

A fan chamber and bio filter adjacent to Manhole 7.

The airflow trials completed showed that for ventilation to be successful, air should be introduced at the extremity of the compartment, i.e. at the top of the Pump Station 42 rising main, situated on the northern end of the Peninsula, and extracted as far downstream as is practical. The site at Manhole 7 offers the most practical downstream location to achieve full ventilation of the sewer. An additional vent could also be installed at Manhole 4, the downstream siphon inlet. This would permit ventilation of the lower sewer section downstream of Manhole 7 albeit against the natural airflow.

A16-A18 Attached at pages A16 to A18 shows the proposed location, plans and pictures of the bio filter.

A bio filter is a bed of natural materials used to treat air drawn off from a wastewater pipe. The venting is necessary to reduce corrosion within the pipes and to provide a regular airflow through the media bed. The bio filters use the fixed absorption surface to capture odorous chemicals and a bacteria population within the filter break down the chemicals.

Bio filters are capable of treating a wide range of odorous chemicals, whereas other technologies tend to be more specific to certain odorous chemicals. Bio filters also require less operational and maintenance inputs than other methods and, therefore, tend to be more reliable.

The bio filter proposed is to be 35m² (7m x 5m) and flush to the ground with a surrounding mowing strip. The pumice and bark media will have a scoria foundation and a bark covering. A fan will be placed in an underground chamber to pull the air out of the sewer and direct it into the bio filter.

A19-A20 Similar structures have been used successfully elsewhere in Auckland; photographs of these are attached at pages A19 to A20.

A17-A18 The bio filter design will be to the Watercare Services Limited current standards as illustrated on Plans 2003077 .008 and .009, attached at pages A17 to A18. It would be sited and contoured to blend with the existing ground slope and be unobtrusive to the environment merging well with the existing on site planting.

It is intended that no trees should be removed and the bio filter will not sit beneath any tree drip lines.

A sign will be placed by the bio filter to inform the public of the purpose of the structure.

The design will incorporate the following details:

- A timber wall below ground level to retain the plastic filter liner so that any residue trapped can be drained back into the sewer;
- A bio filter sub soil drain for the excavation discharging into a possible adjacent irrigation trench or a more distant road storm water cesspit system if available;
- Incorporate a perimeter bark cover retaining board and a mowing strip to ensure easy maintenance;
- The surplus spoil from the construction could also be placed about the site to improve the existing ground contours for maintenance if required or removed from site;
- The bio filter fan would be housed within a secure concrete chamber situated below ground adjacent to the sewer Manhole 7. The fan will operate continuously except for over the period of the siphon flush when it may be under sewer flow level control;
- The power supply would be from the existing cabinet situated within the access strip;
- The type of bark cover used will be chosen in consultation with Council.

Watercare Services Limited have consulted with the 'Friends of Taipari Strand' and their representative has advised they have no concerns.

Watercare Services Limited have also communicated with Mr Thomsen, owner of the neighbouring property. The property owner has concerns about odour and gas residuals which he feels have not been answered appropriately by Watercare Services Limited. It is recommended that Watercare Services Limited have an on site meeting with the Friends of Taipari Strand, and the neighbouring residents, being numbers 113-127 Taikata Road, 124-134 Taikata Road, 2-44 Noall St, 1-45 Noall Street.

Watercare Services Limited will need to apply for building and resource consent.

RESOURCES

Council resources required for this project, involves Council staff time in working with Watercare Services Limited on community liaison, auditing of construction works, and establishing a commercial agreement with Watercare Services Limited on structures in Parks. This can be carried out with existing resources.

CONCLUSION

The proposed siting of a bio filter, by Watercare Services Limited, in Taipari Strand Reserve, is considered to have a minimal impact on the amenity values and use of the reserve at Taipari Strand and is therefore considered the most appropriate location for the siting of such a structure in this area.

RECOMMENDATIONS

1. That the Siting of a Watercare Services Limited Bio Filter at Taipari Strand Reserve report be received.
2. That the Henderson Community Board approve the location of the Watercare Services Limited bio filter on Taipari Strand Reserve, subject to Watercare Services Limited consulting with neighbouring residents and the 'Friends of Taipari Strand' over design details.

Report prepared by: Warren Ogilvie, Operations Manager-Special Projects, Parks and Open Spaces.



16 **NOTICE OF MOTION**

Pursuant to Standing Order 28.1 the following Notice of Motion has been received from Henderson Community Board Members Leo Nobile and Steve McDonald with correspondence attached at pages A1 to A3.

WAITAKERE CITY COUNCIL

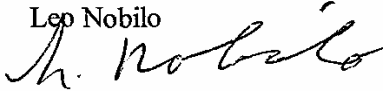
22 NOV 2004

Notice of Motion

619040

That the Henderson Community Board oppose paid parking in Henderson
That this decision be referred to the relevant Council committee with a request that
the decision to have paid parking in Henderson be reversed.

Leo Nobile



Steve McDonald



17 **BOARD MEMBERS' REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

STEVE MCDONALD

A21-A22

Attached at pages A21 to A22 is a copy of the Keep Waitakere Beautiful meeting notes and meeting times that Steve McDonald attended as the Boards representative to the Keep Waitakere Beautiful Committee.



HENDERSON COMMUNITY BOARD APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Auckland Region and Far North Community Board Association Executive Committee	Elizabeth Grimmer
Henderson Citizens Advice Bureau	Leo Nobilo
Henderson Heritage Trust Inc. (Henderson Railway Station)	Cr David Gilmour
Keep Waitakere Beautiful Committee	Stephen McDonald
Council / Police Liaison Group	
Henderson Business Liaison Group	Elizabeth Grimmer Helen Jones
Council/Police Liaison Group	Helen Jones Leo Nobilo
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Wayne Bainbridge Helen Jones
Hearings	Elizabeth Grimmer Wayne Bainbridge
Street Events Subcommittee	Wayne Bainbridge
Lower Oratia Stream Reserve Management Plan Subcommittee	Stephen McDonald Leo Nobilo

