

**AGENDA FOR AN ORDINARY MEETING OF THE HENDERSON COMMUNITY BOARD
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON THURSDAY, 6 MARCH 2003,
COMMENCING AT 6.30 PM.**

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1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - 30 January 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of the Henderson Community Board held on Thursday, 30 January 2003, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 PRESENTATION - NEW ZEALAND POLICE

Provision has been made on this agenda for a representative from the New Zealand Police to update the Board on matters in the Henderson area.



5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



6 CHAIRPERSON'S REPORT

Welcome everybody to this month's meeting. Lots of things happening around the Henderson area at the moment and it looks to be a very busy year ahead of us.

I recently responded to an inquiry from Waitakere Gardens, and in the company of another Board member, we visited the complex, and discussed their concerns regarding availability of seating between the village and Pakn'Save in Henderson.

We followed up with some discussion with Council staff, and will also look at contacting the supermarket to see if they are interested in a small contribution to the seating.

At the time of writing this report Council is to make its decision on Harbourview, having listened to many submissions from local residents. Members of the Board would appreciate being kept informed about the progress in that regard and I would like to request that we receive a report to our next meeting.

Also today, I have just heard the news about the Trust poll. I must say that for me it is a result that shows me the strength of our community. There are pros and cons for having access to liquor in supermarkets; the strongest reason for many was convenience.

Yet the majority of citizens put the needs of community ahead of themselves and for me that is an indication of a city that cares. We know lots of good initiatives happen in our city because of local people, but it's great to see it reflected in the wider community vote.

I also await the final count in the election of another Waitakere Licensing Trust member and wish my fellow chair Christine Shepherd success in her bid.

I would like to acknowledge the recent passing of Mr Gene Leckey. Many of us will know him for the tireless community work he undertook through the Portage Licensing Trust, Kelston Boy's High School, the R.S.A. and other community groups. Through a family member I am also aware of the high respect that his ex-SAS brothers held him in, and know that he will be very much missed.

Work on the Walkway Concept Plan at Te Atatu Peninsula continues to be developed, and I understand the consultants are having another look at possible options before a full report comes back to our Board in the next few months. As there will be several options suggested, I urge all members to take the opportunity if they are able to walk over the site, while we are enjoying such beautiful weather, as that could have a significant effect on our decision.

Board members will be considering a report tonight on the remuneration levels as recommended by Council. Those who were able to attend the Community Boards workshop earlier this week will be aware of some of the issues in that regard, and I'd like to acknowledge the skilful knowledge and excellent facilitative skills of the staff members who attended that meeting. I believe that the figures recommended in the report are fair and equitable in the present system; however there is a need to consider the issue of equity between boards at some point in the near future.

I would appreciate Board members starting to consider and draw together possible projects to include in our Annual Plan submission. I think that it would be useful for us to look at holding at least one workshop in the next month and possibly a second one in the following month. Please give it some thought and I am happy to receive any suggestions.

A1-A4 Attached at pages A1 to A4 is a letter that was sent to all New Zealand Community Board Chairpersons prior to Christmas for nominations for the above positions.

Finally I look forward to hearing back through the secretary's report on some of the matters I have raised in previous months. The Henderson Railway Station parking and the bus shelter at the corner of Edmonton and Strid Roads are two issues I would particularly like to get some resolution on. I believe that Hannah and the other children have waited long enough.

RECOMMENDATIONS


1. That the Chairperson's report be accepted.
2. That a report on the Harbourview project be brought back to the April meeting of the Henderson Community Board.
3. That the Henderson Community Board appoint one representative to the Zone 1 NZ Community Boards Executive Committee.

Helen Jones
CHAIRPERSON



7 **COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
<p>Lack of Enforcement of Mobility Spaces in Waitakere City in particular Pak'n'Save, Alderman Drive</p>	<p>At the Boards December 2002 meeting Mr Wayne Davis raised concerns regarding the lack of enforcement for mobility spaces in Waitakere City in particular Pak'n'Save, Alderman Drive, Henderson.</p> <p>The Manager, Parking Services has advised that the Manager of Pak'n'Save, Alderman Drive will need to submit a request giving permission for Council to enforce the mobility spaces.</p> <p>Once Council has this request then the legal process will begin.</p> <p>Once the Board has passed a resolution regarding this request then the required signs and road markings will be completed and the Council Enforcement Officers will be able to patrol this area.</p>	<p>Alan Hopkinson ☎ 836 8000 ext: 8742 and Colin Waite ☎ 836 8000 ext: 8017</p>
<p>A5-A6 Update on The McLaren Park (Henderson South) Community</p>	<p>At the last meeting of the City Development Committee a report on the McLaren Park (Henderson South Community) was discussed and endorsed by the Committee. A copy of that report is attached at pages A5 to A6 for your information.</p>	<p>Polly O'Brien ☎ 836 8000 ext: 8559</p>
<p>Sturges Road and Swanson Road, and Edmonton and Te Atatu Roads - Intersection Safety Audit</p>	<p>At the Boards November meeting Mr Postlewaight put a notice of motion to the Board regarding a safety audit to be carried out at the intersections of Sturges and Swanson Roads and Edmonton and Te Atatu Roads and the results are then to be presented to the Henderson Community Board.</p> <p>Transport Asset staff are studying the intersection of Sturges and Swanson Roads currently and they are looking into options. A redesign of the intersection might be needed but cost will be very high.</p> <p>A report for the safety audit is programmed for May 2003.</p> <p>The audit for the intersection of Edmonton and Te Atatu Roads will be included within the Te Atatu Road corridor strategic study programme to be finished by June 2003. (3207/2002)</p>	<p>Ross Hill ☎ 836 8000 ext: 8737</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
New Footpath Construction - Final Priority List.	5 December 2003 Resolution No: 3472/2002	3 April 2003	Reg Cuthers  836 8000 ext: 8740

RECOMMENDATION

That the information be received.

Report prepared by: Ngareta Delamere, Committee Secretary.



8 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

BARRY SHAW, JP

Trolleys Bylaw

Tony Miguel met representatives (head honchos) of the Supermarkets, and their lawyers. Councillor Brady could not attend which left me feeling a bit lonely but not over-awed. The supermarkets are unhappy with the proposed bylaw and came up with a counter proposal, that they themselves would take responsibility on a shared basis to address the problem. They are not keen on devices on trolleys to stop them being taken off the premises but the Warehouse representative said it intended introducing a coin system at new premises. Tony Miguel will report in detail to this month's Environmental Management Committee.

Road Safety

I attended, as a representative of Waitakere City Council Road Safety Committee, a regional talk-shop convened by Auckland Regional Council to discuss input into a proposed 10-year Road Safety Strategy.



9 **ELECTED MEMBERS' REMUNERATION – HIGHER SALARIES COMMISSION DETERMINATION**

PURPOSE OF THE REPORT

To provide to the Henderson Community Board a copy of the report to Council on 26 February 2003, advise the Board of the Council's recommendation to the Higher Salaries Commission and invite the Community Board to respond as requested by the Higher Salaries Commission.

ISSUES

The Higher Salaries Commission has requested the Council to consider and resolve whether to continue with the present conditions of remuneration and expenses until the date of the next local body elections or adopt the new remuneration and expenses basis to be determined by the Higher Salaries Commission to come into effect from 1 July 2003. The Council decision will be notified to you immediately after the Council's meeting on 26 February 2003.

If the Council opts to adopt the new remuneration it is required to recommend to the Higher Salaries Commission a process and scale of payments. This includes recommended salaries for the Community Boards.

A7-A59 The report to the Council is attached at pages A7 to A59.

The Council has held two Workshops to discuss this matter. The Community Boards have also had a combined Workshop to discuss this matter. The deliberations from the Community Board Workshop were advised to the Council at the time of its second Workshop.

CONCLUSION

The Council will make its decision at its meeting on 26 February 2003 and will notify the Board of its decision. The Board is required to advise the Higher Salaries Commission whether it agrees with the Council's decision with respect to the recommendation on salaries for this Board. The Higher Salaries Commission also require to know whether the Board's decision is unanimous or with dissent. If with dissent, the Higher Salaries Commission requires details of the dissent.

RECOMMENDATIONS

1. That the information be received.
2. That the Board resolve either:
 - a. to agree with the Council's recommendation, or
 - b. to disagree with the Council's recommendation and provide details of that disagreement.

Note: A vote must be taken on whatever resolution is put to determine whether it is unanimous or not. All dissenting votes are to be recorded with details of the dissent to advise the Higher Salaries Commission.

Report prepared by: Darryl Griffin, Manager Democracy and Support Services.



10 INTERSECTIONS: SWANSON/STURGES AND TE ATATU/EDMONTON

PURPOSE OF THE REPORT

This report provides information on the operation, planning and development for the intersections of Swanson and Sturges Roads, & Te Atatu and Edmonton Roads.

BACKGROUND

Residents have expressed concern to the Board on congestion and safety at these intersections. The Board resolved:

“That a safety audit be carried out at the intersections of Sturges and Swanson Roads & Edmonton and Te Atatu Roads, and the results then be presented to the Henderson Community Board.”

3207/2002

STRATEGIC CONTEXT

The Urban Villages pathway to a sustainable city has an objective *‘that people can get easily and safely to where they need to go by walking, cycling, passenger transport, or private vehicle, and businesses can efficiently move their goods and services’*.

The subject intersections are on key transport routes serving this objective and so their operation, planning and development are matters that the Council must address.

ISSUES

It is important that any significant changes to these intersections relate to overall traffic planning for the routes and areas they serve. In this regard the intersections are included in strategic corridor studies that were let to consultants in December 2002, and that are planned for completion this 2002/2003 financial year. The corridor studies are primarily concerned with strategic safety, capacity and level of traffic service requirements over the next 25 years for all modes of transport including pedestrians.

The outcomes from the studies will be professionally reviewed and then made known to the community, and it is expected that comments returned to Council will be assessed in time for the implementation of agreed projects from 2004/2005 onwards. No significant changes to the Te Atatu/Edmonton intersection will be made outside of that program. The Consultants will certainly be instructed to investigate the option of converting from roundabout to signal control.

In the case of the Swanson Road / Sturges Road intersection, it is already known the proposed Munroe Road bridge (to connect Munroe Road and Summerland Drive), would reduce traffic through the intersection. The construction of this bridge is proposed to be included in the draft 2003/2004 Annual Plan.

In regard to operational safety, the entire Waitakere network is audited on a 3-year cycle by means of accident investigation studies. The outcome is that safety works are implemented annually on a prioritised basis to address identified ‘black spots’. A team comprising Consultant’s, Land Transport Safety Authority and Waitakere City Council Staffs carry out the black spot identifications and investigations. The 2002/2003 Study work is complete and the draft report is now being finalised.

The ‘black spot’ identification element of the 2002/2003 Accident Investigation Study finds that currently no operational safety work is required at either the Swanson/Sturges intersection or the Te Atatu/Edmonton intersection.

For the Te Atatu/Edmonton intersection, safety improvements stemming from the previous accident investigation study have already been implemented, and this summer a signal control is to be provided for the northern side of the pedestrian crossing of Edmonton Road at 'Foodtown'. This is to counter the perceived hazard for pedestrians crossing the 2-lane approach.

RESOURCES

Full resources for timely completion of the strategic corridor studies have been provided for with a major input of 75% from Transfund New Zealand. Resources for strategic improvement works are to be finalised in a long-term plan to be confirmed this calendar year. This will be the guide for approval of projects proposed in annual plans from 2004/2005 onwards.

CONCLUSION

Concerns about traffic safety, capacity and levels of service at the Swanson/Sturges and Te Atatu/Edmonton intersections are being addressed through well-resourced strategic studies and the formulation of an affordable long-term implementation plan. Also, city-wide operational safety is monitored 3-yearly and safety improvements are implemented annually.

Safety works required at the Te Atatu/Edmonton intersection by the last accident investigation study have been implemented, and signals are to be installed this summer to control traffic on the northern side of the pedestrian crossing on Edmonton Road at Foodtown. Any major improvements will be as a direct result of the current corridor studies.

It is proposed to include construction of the Munroe Bridge in the draft 2003/2004 Annual Plan. The bridge will lessen congestion at the Swanson/Sturges intersection.

RECOMMENDATIONS

That the information be received.

Report prepared by: Ross Hill, Service Manager: Transport Assets



11 COMMUNITY UTILISATION OF THE TE ATATU WOMEN'S BOWLING CLUB

PURPOSE OF THE REPORT

The purpose of this report is to update the Henderson Community Board on options for community utilisation of the Te Atatu Women's Bowling Club's green and clubrooms. The report also seeks endorsement from the Community Board on the preferred option that should be progressed.

BACKGROUND

A60

Te Atatu Women's Bowling Club is situated in Covil Park, alongside a small to medium sized car park, next to the Bridge Club, and is accessed from Covil Avenue, Te Atatu South. A map attached at page A60 shows the location of the bowling green bordered by the Whau River. The Council has leased the 2819 square metres of land within the park to the Te Atatu Women's Bowling Club since April 1959. The club owns the timber frame clubrooms and small outhouses directly adjacent to the clubrooms and has been responsible for the up keep of these and the bowling green. The buildings and green are currently in tidy condition.

Council officials met with representatives of the club in December 2002 to discuss options available to the club as they were experiencing a steadily declining membership amongst their elderly membership base. The club representatives have recently informed Council that they have decided to close the club due to low membership leading to financial difficulties in running the club. The club representatives have advised that they wish to transfer ownership of all the buildings surrounding the bowling green and lawns to the Council.

STRATEGIC CONTEXT

The Council's Strategic Plan is to join and improve the city's parks, bush and streams to form a link throughout the town centres.

The Urban Villages Pathway aims to make the town centres a vibrant fun place to live, giving people choices about recreation in their town centres.

Council's Well-being and Urban Village Pathway strategic and policy objectives aims to provide networks of appropriate and accessible public buildings as key community focal points and through a wide range of low cost, low impact community activities.

In 1998, Council approved a Community Leases Policy, which in part encourages the maximised use of its community facilities and states that priority will be given to groups undertaking activities that will make a significant contribution to:

- improving access to information, education and learning opportunities;
- encouraging the community to be involved in looking after the City's natural, heritage and cultural resources;
- fostering cooperation, partnership, and sharing of resources between community groups; and
- promoting a sense of belonging and identify for all people in Waitakere City.

ISSUES

Three options have been identified for possible utilisation of the Te Atatu Women's Bowling Club, which will be available from 31 March 2003. These include the following:

Option One - Lease the Bowling Green to Another Bowling Club

Under option one the bowling green and buildings may be made available for lease to another bowling club. It is expected, however, that demand for the lease from other bowling clubs would be minimal as bowling clubs throughout Auckland are experiencing decreasing membership rates and are amalgamating and/or closing down in response to this. Although this option would involve minimal cost to Council it is not considered feasible, as it is unlikely that there would be any interest in the lease from other bowling clubs.

Option Two - Lease the Entire Area to a Community Group for Redevelopment

Option two involves leasing the entire area (bowling green and clubrooms) to a community group for redevelopment and potential construction of new facilities on the land. Demand from community groups seeking Council owned land on which to build or extend premises include a number of groups wishing to build preschool facilities in Waitakere City. However, discussions with the Parks Department indicates that the area of land the bowling club currently leases from the Council is not considered to be large enough to build such facilities taking into account that the site is situated within a small neighbourhood park. This option would also cause potential disruption to the neighbourhood during construction, as the only access to the site is at the end of a cul de sac in a residential street. Further, the lease and development of the entire site to one community group could potentially limit the accessibility of the local neighbourhood to the site and/or park unless they were involved with the particular activity developed on the site.

Option Three - Lease Clubrooms to Community Group and Redevelop Site to Park Space

This option includes leasing the clubhouse building to an appropriate community group and reverting the bowling green and surrounding land back to park space as part of Covil Park. Council has a number of community groups interested in leasing Council owned buildings on a long term basis. If agreed, Council officials would seek expressions of interests from community groups looking for premises. Leisure Services would develop a list of critical factors to consider in awarding the lease to a suitable community group. The factors would include community and city wide benefits, a proven need for the service, strong levels of community support and would favour a group and service that present minimum disruption for the local neighbourhood in terms of noise and traffic.

The redevelopment of the bowling green and surrounding land back into park space would also provide local passive green space with links to the coast (the Whau River). Minimal long term costs would be incurred under this option as removing the bowling green would allow for low maintenance costs. This option is preferred, as it would provide public access to the coastal environment, and creation of a pleasant neighbourhood reserve in addition to the provision of accommodation for a community group providing services to the wider and/or local community.

Other Issues Considered

The local community around the club has not been formally advised of the closure of the bowling club. Local residents will be informed via a community newsletter and/or notice by 31 March 2003. Property Services will arrange appropriate security measures for the site to commence from 1 April 2003.

RESOURCING

At present no resources for redevelopment work to the Te Atatu Women's bowling green and surrounding land have been included in the budget. There are a few minor chattels that the Bowling Club may leave to the Council. These are not anticipated to be significant and would contribute to costs of the redevelopment of the area. It is proposed that approximately \$20,000 would be required to redevelop the existing green to passive park space. It is recommended that funding be included in the 2003/2004 Annual Plan for the redevelopment of the bowling green, and surrounding land. The clubrooms would be leased with no alterations to a community group. Any renovations occupants may wish to undertake would be considered by Council officials in light of associated resourcing implications and budget availability.

CONCLUSION

The Te Atatu Women's Bowling Club has recently advised Council that as a result of a decision to close their club from 31 March 2003 they wish return the land and transfer ownership of all the buildings surrounding the bowling green to the Council. There are various options that have been considered for the future of the site. It is recommended that the Community Board endorse Option Three that the Te Atatu Women's bowling clubroom building be leased to a community group and the bowling green and surrounding land be redeveloped into park space in 2003/2004. This will provide public access to the coastal environment, a redeveloped neighbourhood reserve and the provision of accommodation for a community group providing services to the wider and/or local community.

RECOMMENDATIONS

1. That the information be received.
2. That the Community Board endorse Option Three that the Te Atatu Women's bowling clubroom building be leased to a community group and the bowling green and surrounding land be redeveloped into park space.
3. That the Community Board recommend to the Long Term Council Committee Plan and Annual Plan Special Committee that \$20,000 be put forward in the 2003/2004 Annual Plan for the redevelopment of the Te Atatu Women's bowling club green and surrounding land into park space.

Report prepared by: Polly O'Brien, Leisure Services, Project Leader Community Resources.

