



**AGENDA FOR AN ORDINARY MEETING OF THE HENDERSON COMMUNITY BOARD  
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,  
WAITAKERE CITY, ON THURSDAY, 3 JULY 2003,  
COMMENCING AT 6.30 PM.**

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**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - 5 June 2003

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of the Henderson Community Board held on Thursday, 5 June 2003, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Board resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**4 PRESENTATION - NEW ZEALAND POLICE**

Provision has been made on this agenda for a representative from the New Zealand Police to update the Board on matters in the Henderson area.



## 5 PUBLIC FORUM

For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Board in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46A(7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



## 6 CHAIRPERSON'S REPORT

It seems that every month I comment about how busy I have been and this month has been no exception- in fact this has been a new level of activity that makes me wish we were back at the normal level.

### **Annual Plan**

Central to the activities this month has been the Annual Plan submission process. I have sat in submissions (with the support of my colleague on the Board, Barry Shaw) and listened to an incredible amount of submissions from our community about all kinds of issues and concerns.

Some have been great ideas that need some support, some have been personal opinions, some have had the capacity to affect lots of lives, and many have been positive about the direction this council is moving in particularly with our LTCCP.

### **Residents and Ratepayers Groups**

I appreciated the suggestion made by Te Atatu Residents & Ratepayers Association both at our last meeting and during submissions that there needs to be some pre-submission meeting process between interest groups such as Te Atatu Residents & Ratepayers Association, and other resident and ratepayer groups before we prepare our Board's submission next year.

### **Community Boards Conference**

I recently attended the Community Boards conference and was struck by the diversity of people and community boards around the country. I was pleased to be able to speak in workshops about the way in which our boards are supported by Council and also how far down the track we are with the new Local Government Act in comparison with some areas.

I felt a real sense of pride about how Waitakere city stacks up against other local bodies and once again the realisation is that in many ways our city leads the way in terms of community consultation and involvement.

A1-A7

A full report about the conference is attached at pages A1 to A7 with grateful thanks to Garth Gilmour, secretary of Community Boards Association. There will be an informal community board meeting coming up soon and all representatives from each of our four boards will share their experiences (and unfortunately photos!) at that. In all it was an interesting experience.

### **Henderson Trams**

Because of being at the conference I was most disappointed to miss a chance to view the trams that Dave Harre spoke about at our last meeting. He has kindly offered to be available at another time and I will take up his offer, along with other members from both Henderson and other boards who may wish to look over the possible future mode of transport for getting around our Henderson Central Business District.

### **Jack Pringle Park Unveiling**

I was honoured to be present last week at the unveiling of a stone acknowledging the gift of a Norfolk pine by the Stitt family at Jack Pringle Park in Te Atatu Peninsula. Also present were members of both the Stitt and Pringle families and representatives from the Lions Club.

There is a lot of history attached to the gift and I'd like to acknowledge the support of the Lions Club in getting the stone in place, and the work they have done over the years to provide a playground set in the green space for families to enjoy in the heart of Te Atatu. To top it off, the lighting up of the tree each Christmas, which was begun last year, will add a festive touch to the town centre each Christmas. I'd also like to acknowledge the recent work done by Council staff in the upgrade of the park- it looks superb, and is obviously well utilised by local families. A great effort by all involved with the project.

### **RECOMMENDATION**



That the Chairperson's Report be received.

Helen Jones



**CHAIRPERSON**







7 **COMMITTEE SECRETARY'S REPORT**

ISSUE	COMMENTS	REPORTING OFFICER
<p>Shopping Trolleys in Streams</p> <p>A8-A16</p>	<p>At its meeting held on 10 June 2003, the Environmental Management Committee considered a report on 'Shopping Trolleys In Streams' and passed the following resolution:</p> <p><i>"1. That the Memorandum of Understanding between Waitakere City Council and</i></p> <ul style="list-style-type: none"> <li><i>• Progressive Enterprises Limited;</i></li> <li><i>• Foodstuffs Auckland Limited;</i></li> <li><i>• The Warehouse Limited;</i></li> <li><i>• Coles Myer New Zealand Holdings Limited (Trading As Kmart New Zealand);</i></li> <li><i>• Briscoes (New Zealand) Limited;</i></li> </ul> <p><i>be approved and that the Chief Executive be delegated authority to execute the Memorandum of Understanding.</i></p> <p><i>2. That Cr Brady be the representative for the Steering Group on a voluntary basis.</i></p> <p><i>3. That a copy of the Shopping Trolleys in Streams report be forwarded to the New Lynn and Henderson Community Boards and that the Boards be asked to nominate one representative to the Steering Group on a voluntary basis.</i></p> <p><i>4. That a report be brought back to the Environmental Management Committee in November 2003 advising progress on the implementation of the Memorandum of Understanding with supermarket operation."</i></p> <p style="text-align: right;"><i>1172/2003</i></p> <p>A copy of the report is attached at pages A8 to A16 for the Board's information and that the Board is requested to appoint its representative to the Steering Group.</p>	<p>Tony Miguel</p> <p> 836 8000 ext: 8294</p>
<p>Henderson Creek Reserve Management Subcommittee</p>	<p>The Massey and Henderson Community Boards have been requested to appoint one representative each, to the Henderson Creek Reserve Management Subcommittee.</p> <p>The inaugural meeting for this Subcommittee is 9 July 2003 at 5pm in the Council Chambers.</p>	<p>Ngareta Delamere</p> <p> 836 8000 ext 8552</p>



ISSUE	COMMENTS	REPORTING OFFICER
New Footpath Construction - Final Priority List	This is part of a Citywide report. It is confirmed that this report will be ready in August 2003.	Reg Cuthers  836 8000 ext: 8740
Edmonton School Parking Bays	<p>A meeting was held on the 23 June 2003 with the Principal and Deputy of Edmonton Primary School, their Architect and Council staff. The meeting was to finalise the concept plan on the alterations to the Edmonton School entry and the bus bay on School Road.</p> <p>Time lines:</p> <ul style="list-style-type: none"> <li>• 23 June Architect presented preliminary sketches to School Principal and Council Staff;</li> <li>• \$30,000 has been approved by the Ministry and is now available for use;</li> <li>• Drawings will be completed within next three weeks (approx. 15 July);</li> <li>• Tenders by the end of July;</li> <li>• Architect, Principal and Council Staff to meet again mid August;</li> <li>• Agreed that if possible work would be done during September school holidays (dependant on weather and contracts etc.);</li> <li>• Construction will not proceed until both parties are in agreement.</li> </ul> <p>Further updates will be reported to the Community Board throughout the Consultation process.</p>	Reg Cuthers  836 8000 ext: 8740

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Samoan Congregational Church - No Stopping Signage	3 April 2003 Resolution No: 715/2003	7 August 2003	Ross Hill  836 8000 ext: 8737
Intersection Strid Road and Keru Place and nearby Essex Street including Ozich Avenue down to the Intersection of Edmonton Road	3 April 2003 Resolution No: 729/2003	7 August 2003	Ross Hill  836 8000 ext: 8737
Traffic Management Jaemont Avenue - Test of the Island	4 March 2002 Resolution No: 623/2002	7 August 2003	Honwin Shen  836 8000 ext: 8738
Holy Cross School/Robert Burke Place - Traffic Issues	Issue originally raised in Public Forum at the Board's meeting of 3 April 2003	7 August 2003	Adam Moller  836 8000 ext: 8750

### RECOMMENDATIONS

1. That the information be received.
2. That a representative of the Henderson Community Board be appointed to the Steering Group on the Shopping Trolleys in Streams on a voluntary basis.
3. That a representative of the Henderson Community Board be appointed to the Henderson Creek Reserve Management Subcommittee on a voluntary basis.

Report prepared by: Charlie Inggs, Committee Secretary.



### 8 BOARD MEMBERS' REPORTS

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

### **HENDERSON COMMUNITY BOARD APPOINTMENTS**

<b>OUTSIDE ORGANISATIONS</b>	<b>APPOINTMENT</b>
Auckland Region Community Boards' Association Executive Committee	Helen Jones / Barry Shaw (alt)
Henderson Citizens Advice Bureau	Bill Postlewaight
Henderson Heritage Trust Inc. (Henderson Railway Station)	Brenda Brady
Keep Waitakere Beautiful Committee	Camille Nakhid
Liaison Officer for Waitakere District of the New Zealand Police	Barry Shaw / Bill Postlewaight (alt)
Henderson Creek Reserves Management Plan	Camille Nakhid / Barry Shaw (alt)
Te Atatu Community House Committee	Bill Postlewaight / Annette Fenton (alt)
Henderson South /McLaren Park Action Group (Contact person: Carolyn McCardie)	Helen Jones / Annette Fenton (alt)
Wai Care Programme	Camille Nakhid / Wayne Davis
Herbicide Reduction Working Party	Annette Fenton
Sunnyvale Residents & Ratepayers Association	Barry Shaw
Te Atatu Ratepayers Association	Camille Nakhid
Henderson Business Association	Annette Fenton
<b>HENDERSON COMMUNITY BOARD SUBCOMMITTEES</b>	
Street Events Subcommittee	Barry Shaw
<b>COUNCIL COMMITTEES</b>	
Community Sport Fund Allocation Subcommittee	Bill Postlewaight / Camille Nakhid (alt)



9 **HENDERSON COMMUNITY BOARD DEPUTY CHAIRPERSON - RESIGNATION AND APPOINTMENT**

**PURPOSE OF THE REPORT**

A17

The purpose of this report is to acknowledge the resignation by Wayne Davis from the position of Deputy Chairperson of the Henderson Community Board, as per his letter dated 19 June 2003, attached at page A16, and to ensure that the issue is placed on the agenda for the Board's ordinary meeting of 3 July 2003.

**BACKGROUND**

The attached letter of resignation, dated 19 June 2003, was received by the Chief Executive on 20 June 2003. The Chief Executive has written to Mr Davis accepting his resignation from the position of Deputy Chairperson of the Henderson Community Board.

**ISSUES**

Notwithstanding the request by Mr Davis, in the letter of resignation, that the resignation take effect from 29 June 2003, the resignation takes effect from the date it was received by the Chief Executive, as Principal Administrative Officer of the Council, in terms of section 101ZA of the Local Government Act 1974.

The Board is therefore now required to consider the appointment of a new Deputy Chairperson.

**RESOURCES**

No additional resources are required.

**CONCLUSION**

The election of a replacement Deputy Chairperson should accordingly be set down for discussion on the agenda for the Board's meeting of 3 July 2003.

**RECOMMENDATIONS**

1. That the information be received.
2. That nominations be called for in respect of Deputy Chairperson of the Henderson Community Board.

Report prepared by: Charlie Inggs, Committee Secretary.



## 10 UPDATE ON HARBOURVIEW PROJECT

### **PURPOSE OF THE REPORT**

The purpose of this report is to update the Henderson Community Board on progress with the Harbourview project and outline works proposed for the coming year.

### **BACKGROUND**

At the Council meeting of 29 May 2001 Council received a proposal of the Te Atatu Residents and Ratepayers Association in relation to the 'People's Park' on the Harbourview land. As a result of that meeting Council resolved to undertake the planning process for an Open Space Management Plan and to develop the land as park alongside investigation into a marae site in Te Atatu and appropriate classification and District Plan zoning for the project.

At the Council meeting of 27 February 2002 Council received the report and recommendations regarding site options for a marae at Te Atatu Peninsula. As a result of that meeting Council resolved to provide 2.5 ha on Harbourview for the Te Atatu Marae.

Work on the above elements of the project have occurred during the 2001/2002 and 2002/2003 financial years. A summary of which follows.

### **STRATEGIC CONTEXT**

Due to the size and proposed use of the Harbourview land, the area meets the criteria for a City-wide park.

The City Development Committee has the delegated authority to hear submissions and make decisions on the Open Space Management Plan and associated detailed concept design and implementation for the park.

The Open Space Management Plan for Harbourview (hereafter referred to as OSMP) has been prepared in the context of the Parks Strategy, which provides guidelines on the management of parks within the City. The Parks Strategy aims to improve the quality of parks and provide parks services in a fair and equitable way for Waitakere people within financial constraints.

The Open Space Management Plan has also been compiled within the context of the Greenprint, Leisure Strategy, Weed Strategy as well as other statutory and strategic documents for the City and, where appropriate, region.

### **ISSUES**

#### **Open Space Management Plan**

An Open Space Management Plan process was carried out to guide the future management of the Harbourview land on Te Atatu Peninsula, which was resolved by Council to be a Park for the City. This has involved an ecological survey, historical and landscape research and extensive citywide consultation.

A Working Party Group was set up consisting of representatives from City Development Committee, Waitakere Community Board, Henderson Community Board, Massey Community Board, New Lynn Community Board, City Services, Te Taumata Runanga, Friends of the Park, Te Kawerau a Maki, Ngati Whatua O Orakei, Te Atatu Marae Coalition, Historic Places Trust, Forest and Bird Protection Society, Department of Conservation, Waitemata Harbour and Hauraki Gulf Protection Society, Te Atatu Pony Club and Auckland Regional Council. The Te Atatu Residents and Ratepayer Association resigned from the Working Party Group in March 2002.

The intention to prepare an Open Space Management Plan for Harbourview People's Park was publicly notified in February 2002 and an open day was planned and cancelled due to weather in March 2002. Displays were available citywide at libraries and shopping centres to create opportunities for people to gather information and submit ideas to be considered to include in the draft Open Space Management Plan. A draft Open Space Management Plan was subsequently prepared with ongoing liaison, advice and amendments from the Working Party Group.

The draft Open Space Management Plan was publicly notified on 28, 29 and 30 August 2002 and submissions closed on Thursday, 31 October 2002. A special supplement was distributed through the September 2002 Waitakere City News. This full colour edition included a location map, a site concept plan, main objectives from the Open Space Management Plan, the Open Space Management Plan process and a submission form.

Four drop-in days were advertised prior to submissions closing to provide the public with opportunities to discuss any particular aspects of the draft Open Space Management Plan. These days were held on Tuesday, 17 September 2002, Thursday, 26 September 2002, Sunday, 29 September 2002 and Sunday, 6 October 2002.

A total of 459 submissions were received, consisting of 302 form submissions, one petition with four signatures and addresses, and 153 individual submissions.

A special hearing of the submissions was held on 18 February 2003 by the City Development Committee to consider amendments to the plan. The Management Plan was subsequently adopted by the Committee and is currently awaiting final sign off of the amendments made.

Copies of the completed plan will be printed and distributed in July 2003. A copy of the completed plan will be sent to all Henderson Community Board Members when available.

### **Stage One Works**

Stage one works is nearing completion and will be complete at the time this report is distributed. There have been delays in the contract due to the number of rain-days that occurred during the contract period. The stage one works has provided an entrance to the park from Gloria Avenue round-about and a small car park area for access to the existing path network. Planting of swale drainage areas and specimen trees has occurred.

### **Community Planting Event**

A18

An extremely successful community planting event was held on Saturday, 31 May from 1-3pm. This event was organised to celebrate the nearing completion of stage one works and the opening up of the northern part of the park for public use. Attached at page A18 shows some photos of aspects of the event.

Approximately 100 interested residents attended and assisted in the planting of thousands of shrubs to line the new entrance to the park. Spot prizes were given out and the local guide group held a successful sausage sizzle and cake stand. A great day was had by all despite the high winds.

Thanks to all those that came along and joined in the celebrations.

### **District Plan Variation**

The Council notified Plan Change 2 to the District Plan on 9 June 2003. Copies of this Plan Change were sent to all Henderson Community Board Members prior to notification. Copies were also sent to all District Plan holders, all those who made a submission on the Open Space Management Plan, all those who have properties that front onto the Harbourview Park, and the usual statutory bodies and Iwi Authorities.

This Plan Change seeks to change the current Harbourview South and Living Environment into Open Space Environment and Marae Special Area. Submissions close on 7 July 2003, and following a round of further submissions (where people can submit in support or opposition to original submissions) the Council will hold a hearing and make decisions.

The Plan Change is separate to the work that is progressing the integrated public transport interchange and ferry. If, following consultation and further consideration by the Council, it decides to proceed with the interchange, that will be progressed as a separate process to Plan Change 2 under the Resource Management Act 1991 (most likely via a designation under section 168A of the Act).

### **Name for the Park**

People were invited to submit ideas for a name for the Park through the Open Space Management Plan consultation process. In addition, as required under the Parks Naming Policy, consultation was undertaken with Te Kawerau a Maki and Ngati Whatua.

The City Development Committee heard submissions on 18 February 2003 and resolved that the name of the park would be Harbourview with a Maori name to be determined by Iwi.

A report was presented to Te Taumata Runanga for guidance on a Maori name but it was resolved at that meeting that the City Development Committee make the final decision on a Maori name.

A report is being presented to the July City Development Committee to gain some resolution on the Maori name for inclusion in the Park name.

### **Conservation Plans**

Draft Conservation Plans have been prepared for the Auckland Brick and Tile Company Site and the Te Atatu Heavy Anti Aircraft Battery Gunnery and are anticipated to be publicly notified for submissions early in the 2003/2004 year. The Open Space Management Plan will allow for implementation of recommendations from Conservation Plans for the preservation and management of historical sites in the Park. Copies of the Draft Conservation Plans will be distributed to Board Members at the time of public notification.

### **Entry Statement**

The purpose of this project is to provide an entry statement and gateway to Waitakere that will help enhance the identity and convey the vision of Waitakere, our heritage and our Eco-City principles. The area that is being looked at is around the Te Atatu interchange and includes the road reserve area next to Harbourview and links with the park development concept.

At its June meeting, the City Development Committee approved the concept for the entry statement at Te Atatu interchange. This will now go out for public comment over the next month. It will be included in the next City News and be displayed in several locations around the City for people to see the designs and make comments.

These comments will be brought back to the City Development Committee for its consideration, followed by the developed design of the concept.

### **Ferry and bus investigations**

A report was taken to the June City Development Committee on findings from ferry and bus investigations for Te Atatu. The investigations indicated that it is unlikely that a ferry service from Harbourview would be currently viable. However, it would be prudent for the Council to safeguard possible options. A further investigation into the feasibility of the Chapman Road option is also required.

Bus options are to be included into citywide bus planning work, proposed for next year, for consideration and prioritisation.

At that meeting the City Development Committee resolved:

1. *That Council Officers report back to the City Development Committee a process for safeguarding bus and ferry options at Harbourview, including park-and-ride.*
2. *That the options for buses, as identified within the agenda report be included in city-wide bus planning work for consideration and prioritisation.*

*1105/2003*

*That the City Development Committee supports the investigation into the reestablishment of a ferry service at West Harbour.*

*1106/2003*

The next phase of this project is consultation. The City Development Committee wanted to ensure that the community be properly consulted and requested that a consultation plan be brought back to the Committee at its July meeting.

### **Forthcoming Work**

The following work will be progressed over the next financial year with regard to this project:

- Stage Two works anticipated to begin in October 2003 - likely to consist of major pathway developments, seating and plantings;
- Classify open space area under the Reserves Act 1977 as outlined in the open space management plan;
- Re-notify management plan under the Reserves Act 1977;
- Include Harbourview in eco-sourcing contract for plan supply for next three years;
- Undertake Stage three detailed design and contract documentation;
- Work with Forest and Bird to investigate opportunity for wetland sponsorship to enhance project work on wetland rehabilitation education and interpretation;
- Investigate options and processes for establishing a community group to work with Council on the implementation of the park concept and maintenance;
- Notification for public submissions of the two conservation plans for the Harbourview sites;
- Investigation of heritage restoration requirements and costings for the timber cottage.

## RESOURCES

The Harbourview development is being resourced from the separate rate of \$9.00 and provides approximately \$400,000 per year for expenditure on capital works. There are three years remaining for the separate rate.

## CONCLUSION

The Harbourview project has a number of elements which are being progressed by Council officers. Work to date has occurred within desired timelines and is progressing well, with on the ground implementation being a major step forward in providing a park for the use of all Waitakere City residents.

## RECOMMENDATION

That the information be received.

Report prepared by: Renee Lambert, Service Manager Landscape Development.



## 11 PROPOSED GRANT OF ELECTRICITY EASEMENT OVER PLUMMER DOMAIN AND SHONA RESERVE

### PURPOSE OF THE REPORT

This report seeks the Board's authorisation to grant an electricity easement in gross in favour of United Networks over Plummer Domain and Shona Reserve.

### BACKGROUND

A19 United Networks have requested that Council grant an electricity easement in gross over parts of Plummer Domain and Shona Reserve at the location shown on the plan attached at page A19. The requested easement area is 1.5m either side of the line shown on the plan.

The proposed multi-duct cable, which will be installed underneath the easement area, will pass under Opanuku Stream. It is necessary to serve several new housing developments located on the western side of Sturges Road.

### ISSUES

The drilling method is considered the most environmentally sensitive way to construct the cable tunnel as it leaves the surface of the land in an undisturbed state except for the minor excavation necessary for the thrust pit.

A resource consent has been applied for and work will not commence until and unless this consent is granted and the approval of this Board is forthcoming.

Although disturbance of vegetation is not envisaged by this project, United Networks are offering Council a planting programme on reserves to a value of \$5,000 at a location to be selected by Council.

## LEGAL ISSUES

Section 48(1) of the Reserves Act 1977 requires the grant of such an easement by Council to be made only with consent of the Minister of Conservation. Accordingly, if the Board approves this easement, the consent of the Minister will be sought.

Public notification of the easement would normally be required under sub-section (2) of Section 48 but pursuant to sub-section (3) it is unnecessary where the reserve is vested in Council and is not likely to be materially altered or permanently damaged and the rights of the public are not likely to be permanently affected by the establishment and lawful exercise of the easement. It is suggested that such is the case here and that public notification is not required.

## RESOURCES

All costs incurred by Council in granting the proposed easement will be met by United Networks and these include survey costs, legal costs, filing fees and the costs charged by the Department of Conservation.

## CONCLUSION

As the proposed easement will facilitate an important public installation, has the agreement of the Manager of Parks & Green Assets and will be at no cost to Council, it seems reasonable that authority be given for it to be granted.

## RECOMMENDATIONS

A19

1. That the information be received.
2. That the Board approves the granting of an electricity easement in gross over an area 1.5m wide on each side of the line shown on the diagram attached at page A19 and that this easement be executed under seal.
3. That the consent of the Minister of Conservation be sought to the grant of this easement.
4. That because the reserves are not likely to be materially altered or permanently damaged and the rights of the public are not likely to be permanently affected by the establishment and lawful exercise of the easement, public notification shall not be necessary pursuant to s.48(3) of the Reserves Act 1977.

Report prepared by: Maurice Hieatt, Legal Services, Solicitor.

