

WAITAKERE CITY COUNCIL



MINUTES OF AN INAUGURAL MEETING OF THE HENDERSON COMMUNITY BOARD HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY, ON THURSDAY, 8 NOVEMBER 2001, COMMENCING AT 5.30 PM.

PRESENT:

Ms HM Jones (Chairperson from 5.50 pm)
Mr WR Davis (Deputy Chairperson)
Cr BA Brady, JP
Cr AC Fenton
Ms C Nakhid
Mr WJM Postlewaight
Mr DB Shaw, JP

ALSO PRESENT:

Mayor, Bob Harvey, QSO, JP
Deputy Mayor, Carolynne Anne Stone
Councillor RP Dallow, QPM, JP (arrived at 5.36 am)

IN ATTENDANCE:

Acting Chief Executive
Director: Strategic Projects
Public Affairs Manager
Manager: Legal Services
Communications Adviser
Committee Secretary: N Delamere
S Simiona

The Acting Chief Executive: John Dragicevich, declared the meeting open.

OPENING PRAYER

Poata Northcroft from Te Roopu Kaumatua O Waipareira said the Opening Prayer.

WELCOME

Mayor Bob Harvey addressed the meeting on the role and value of the community boards within Waitakere City.

1 DECLARATION OF MEMBERS

The Acting Chief Executive, John Dragicevich, called members of the Henderson Community Board to individually come forward and make their Declarations before Mayor Bob Harvey, pursuant to S.114U of the Local Government Act 1974. Members came forward in the following order:

Henderson Community Board

- Wayne Davis
- Helen Jones
- Camille Nakhid
- William John Milne Postlewaight
- Dean Beresford Shaw

Councillors

- Brenda Ann Brady, JP
- Annette Carolyn Fenton

and made their declarations.

Mayor Harvey congratulated the Community Board members.

2 ELECTION OF CHAIRPERSON

The Acting Chief Executive, John Dragicevich, called for nominations for the position of Chairperson.

NOMINATED by WJM Postlewaight, seconded DB Shaw:

That Ms Helen Margaret Jones be appointed as Chairperson of the Henderson Community Board.

2536/2001

There being no further nominations, the Acting Chief Executive, John Dragicevich, **DECLARED** Ms Helen Margaret Jones appointed as Chairperson of the Henderson Community Board.

5.50 pm The Acting Chief Executive vacated the Chair and the Chairperson assumed the Chair and addressed the meeting.

3 ELECTION OF DEPUTY CHAIRPERSON

The Chairperson called for nominations for the position of Deputy Chairperson.

NOMINATED by WJM Postlewaight, seconded Cr Fenton:

That Mr Wayne Richard Davis be appointed as Deputy Chairperson of the Henderson Community Board.

2537/2001

There being no further nominations, the Chairperson **DECLARED** Mr Wayne Richard Davis appointed as Deputy Chairperson of the Henderson Community Board.

4 GENERAL EXPLANATION OF STATUTORY PROVISIONS

2538/2001

MOVED by Cr Brady, seconded Cr Fenton:

That the synopsis of the provisions in the Local Government Act 1974, the Local Government Official Information and Meetings Act 1987, and other laws effecting members including the appropriate provisions of the Local Authorities (Members Interests) Act 1968, Sections 99, 105 and 105A of the Crimes Act 1951, and the Secret Commissions Act 1910 tabled for members information, and the general explanation presented by the Manager: Legal Services, Graham Wakefield on behalf of the Chief Executive of those statutory provisions as they affect the role and responsibilities of elected members, be received.

CARRIED

5 ADOPTION OF MEETING SCHEDULE

2539/2001

MOVED by WJM Postlewaight, seconded WR Davis:

That the information be received.

CARRIED

2540/2001

MOVED by WJM Postlewaight, seconded Cr Brady:

That the Henderson Community Board adopts the meeting dates and the times be amended to read 6.30 pm for the Board's Ordinary meetings as follows:

Thursday	6 December 2001	6.30 pm
Thursday	7 February 2002	6.30 pm
Thursday	7 March 2002	6.30 pm
Thursday	4 April 2002	6.30 pm
Thursday	9 May 2002	6.30 pm
Thursday	6 June 2002	6.30 pm
Thursday	4 July 2002	6.30 pm
Thursday	8 August 2002	6.30 pm
Thursday	5 September 2002	6.30 pm
Thursday	3 October 2002	6.30 pm
Thursday	7 November 2002	6.30 pm
Thursday	5 December 2002	6.30 pm

CARRIED

2541/2001

MOVED by WJM Postlewaight, seconded Cr Brady:

That the venue for the Henderson Community Board meetings be the Waitakere City Council, Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City.

CARRIED

6 ADOPTION OF STANDING ORDERS

2542/2001

MOVED by DB Shaw, seconded WR Davis:

That the information be received.

CARRIED

2543/2001

MOVED by DB Brady, seconded WR Davis:

That the Standing Orders as circulated and amended at the Council meeting of 31 October 2001 be adopted for the 2001/2004 term of the Henderson Community Board, subject to the deletion of the phrase "a period of up to 30 minutes", deletion of the word "not", and the addition of the word "time" in Standing Order 25.8 as set out below:

Public forum 25.8

Where the Local Authority so determines, ~~a period of up to 30 minutes,~~ **time** may be set aside for a public forum at the commencement of ordinary meetings of the local authority, which are open to the public. Each speaker during the public forum section of a meeting may speak for five minutes on any matter which has ~~not~~ been delegated to a Community Board.

NOTE - The public forum procedure does not apply in respect of any hearing, including the hearing of submissions where the local authority, committee or subcommittee sits in a quasi-judicial capacity.

CARRIED

7 ADOPTION OF ORDER OF BUSINESS

2544/2001

MOVED by WJM Postlewaight, seconded Cr Fenton:

That the information be received.

CARRIED

2545/2001

MOVED by Cr Brady, seconded WR Davis:

The Henderson Community Board's order of business for its Ordinary meetings be adopted as set below:

Apologies
Confirmation of Minutes
Urgent Business
Deputations/Petitions
Public Forum
Chairperson's Report
Committee Secretary's Report
Board Members' Reports
Officers' Reports
Notices of Motion

CARRIED

8 STREET EVENTS SUBCOMMITTEE - ROAD CLOSURE

2546/2001

MOVED by WJM Postlewaight, seconded WR Davis:

That the information be received.

CARRIED

2547/2001

MOVED by WR Davis, seconded WJM Postlewaight:

That a Streets Events Subcommittee - Henderson Ward be established with the fields of activity and delegated powers as set out below:

STREET EVENTS SUBCOMMITTEE

(A Subcommittee of each Community Board)

For each Ward there is a Street Events Subcommittee which shall report to the appropriate Ward Community Board.

FIELD OF ACTIVITY

To consider and approve temporary road closures, and the temporary prohibition of traffic on roads.

MEMBERSHIP

The Subcommittee shall comprise:

1 Member of the Community Board

Service Manager - Transport Assets

Transportation Engineer Asset Development

Quorum: 2 members

DELEGATED POWERS

1. All matters, not being matters specifically delegated to Council officers, or Council committees regarding the temporary closure of roads, for the purposes specified in clause 11(e) in the Tenth Schedule to the Local Government Act 1974.
2. To assess the temporary closure of any road, or part of any road to all traffic or any specified type of traffic (including pedestrian traffic), for any exhibition, fair, show, market, concert, film-making, race or other sporting event or public function.

3. In respect of the particular Ward or area for which the community boards have jurisdiction, the power to approve temporary prohibition of traffic under the provision of Clause 11(e) in the Tenth Schedule to the Local Government Act 1974; viz

“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic)-

- (e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or any other sporting event or public function:*

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”

CARRIED

2548/2001

MOVED by Cr Brady, seconded Cr Fenton:

That Mr Dean Beresford Shaw be appointed as the Henderson Community Board representative on the Street Events Subcommittee.

CARRIED

9 COMMUNITY BOARD APPOINTMENTS TO COMMITTEES

2549/2001

MOVED by WR Davis, seconded WJM Postlewaight:

1. That the information be received.
2. That the Henderson Community Board nominate one member and one alternate member to participate on the Hearings Committee when issues pertaining to Henderson Ward are being considered.
3. That one member be nominated for membership of the Community Sport Fund Allocation Subcommittee.

CARRIED

2550/2001

MOVED by DB Shaw, seconded Cr Brady:

That Ms Camille Nakhid be appointed as the Henderson Community Board representative on the Hearings Committee, when issues pertaining to Henderson Ward are being considered.

CARRIED

2551/2001

MOVED by WJM Postlewaight, seconded WR Davis:

That Mr Dean Beresford Shaw be appointed as the Henderson Community Board alternate representative on the Hearings Committee, when issues pertaining to Henderson Ward are being considered.

CARRIED

2552/2001

MOVED by DB Shaw, seconded WR Davis:

That Mr William John Milne Postlewaight be appointed as the Henderson Community Board representative on the Community Sport Fund Allocation Subcommittee.

CARRIED

10 COMMUNITY BOARD APPOINTMENTS TO OUTSIDE ORGANISATIONS

2553/2001

MOVED by Cr Brady, seconded DB Shaw:

That the information be received.

CARRIED

2554/2001

MOVED by Cr Brady, seconded DB Shaw:

That Mr Wayne Richard Davis be appointed as the Henderson Community Board representative on the Auckland Region Community Boards' Association Executive Committee, on a voluntary basis.

CARRIED

2555/2001

MOVED by DB Shaw, seconded WR Davis:

That more information regarding the Auckland Regional Council, Pest Liaison Group be brought back to the next meeting of the Board.

CARRIED

2556/2001

MOVED by WJM Postlewaight, seconded WR Davis:

That Mr Dean Beresford Shaw be appointed as the Henderson Community Board representative on the Harbourview "People's Park" Working Party Voluntary Membership, on a voluntary basis.

CARRIED

2557/2001

MOVED by DB Shaw, seconded Cr Brady:

That Mr William John Milne Postlewaight be appointed as the Henderson Community Board representative on the Henderson Citizens Advice Bureau, on a voluntary basis.

CARRIED

2558/2001

MOVED by DB Shaw, seconded WJM Postlewaight:

That Cr Brenda Ann Brady be appointed as the Henderson Community Board representative on the Henderson Heritage Trust Inc. (Henderson Railway Station), on a voluntary basis.

CARRIED

2559/2001

MOVED by DB Shaw, seconded Cr Brady:

That Mr Wayne Richard Davis be appointed as the Henderson Community Board representative on the Keep Waitakere Beautiful Committee, on a voluntary basis.

CARRIED

2560/2001

MOVED by WR Davis, seconded DB Shaw:

That Ms Helen Mary Jones be appointed as the Henderson Community Board representative on the Liaison Officer for Waitakere District of the New Zealand Police, on a voluntary basis.

CARRIED

2561/2001

MOVED by WJM Postlewaight, seconded WR Davis:

That Mr Dean Beresford Shaw be appointed as the Henderson Community Board representative on the Henderson Creek Reserves Management Plan, on a voluntary basis.

CARRIED

Mr Dean Beresford Shaw advised he withdrew from the appointment proposed under 2561/2000.

2562/2001

MOVED by DB Shaw, seconded WR Davis:

That Ms Camille Nakhid be appointed as the Henderson Community Board representative on the Henderson Creek Reserves Management Plan, on a voluntary basis.

CARRIED

2563/2001

MOVED by Cr Brady, seconded DB Shaw:

That Mr William John Milne Postlewaight and Cr Annette Carolyn Fenton be appointed as the Henderson Community Board representatives on the Te Atatu Community House Committee, on a voluntary basis.

CARRIED

2564/2001

MOVED by Cr Brady, seconded WJM Postlewaight:

That a report be brought back regarding the obligations and make up of the Weed Free Waitakere Trust.

CARRIED

2565/2001

MOVED by DB Shaw, seconded Cr Fenton:

That a letter be sent to the Sunnyvale Resident and Ratepayer Association, Te Atatu Resident and Ratepayer Association and the Henderson Business Association regarding representation on these groups.

CARRIED

11 **OPEN FORUM**

6.45 pm **Mr Martin Emery**

- Advised the Board that he would be talking about the property at 65-71 Swanson Road and that this is now a hostel for overseas students.

The Public Affairs Manager advised Board members who had been appointed to the Hearings Committee that the property in question could be the subject of a Hearing and it would be advisable for them to withdraw from the meeting.

DECLARATION OF INTEREST

6.46 pm Cr Brady, C Nakhid, DB Shaw and Cr Dallow declared an interest and left the room taking no part in the discussion or voting as the issue being discussed could lead to a resource consent application.

2566/2001

MOVED by Cr Fenton, seconded WR Davis:

That the information be received.

CARRIED

2567/2001

MOVED by WJM Postlewaight, seconded Cr Fenton:

That the Chief Executive be requested to bring forward a report on the change occurring to activity of the property situated at 65-71 Swanson Road, Henderson.

CARRIED

6.58 pm Cr Brady, C Nakhid, DB Shaw and Cr Dallow returned to the meeting.

7.00 pm **Cathy Miller**

- Spoke to the Board regarding a neglected property at 51 Sunnyside Road. This property is a concern with regard to health, safety and vermin for the residents of the street.

2568/2001

MOVED by WJM Postlewaight, seconded WR Davis:

That the information be received.

CARRIED

2569/2001

MOVED by WJM Postlewaight, seconded WR Davis:

That a report be brought back to the next meeting of the Board on action taken to date regarding this property.

CARRIED

12 SECRETARY'S REPORT

2570/2001

MOVED by Cr Brady, seconded DB Shaw:

That the information be received.

CARRIED

13 BOARD MEMBERS REPORTS

Board Members reported on their activities for the month.

2571/2001

MOVED by HM Jones, seconded Cr Fenton:

That the information be received.

CARRIED

2572/2001

MOVED by DB Shaw, seconded Cr Fenton:

That the Chief Executive be requested to bring a report back to the appropriate committee of Council to review the present policy on Local Body Election roadside signs and billboards.

CARRIED

2573/2001

MOVED by DB Shaw, seconded WR Davis:

That the resolution on footpaths and parks spending in the 2001/2002 financial year with regards to Manui Place at the last Henderson Community Board meeting be brought back to the Board for review and possible amendment.

CARRIED

2574/2001

MOVED by DB Shaw, seconded Cr Brady:

That the Chief Executive be requested to bring a report back to the Board on disabled facilities on pedestrian crossings with particular regard to the pedestrian crossing at Glendene corner.

CARRIED

7.40 pm

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF
THE HENDERSON COMMUNITY BOARD HELD
ON

DATE:.....

CHAIRPERSON:.....