



AMENDED NOTICE OF INAUGURAL MEETING

HENDERSON COMMUNITY BOARD

Pursuant to Section 114D of the Local Government Act 1974, I hereby give notice that the Inaugural Meeting of the Henderson Community Board will be held on:-

DATE: **Thursday, 8 November 2001** **TIME:** **5.30 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

20 November 2001

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Cr	BA	Brady, JP
Mr	WR	Davis
Cr	AC	Fenton
Ms	H	Jones
Ms	C	Nakhid
Mr	WJ	Postlewaight
Mr	DB	Shaw, JP

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN INAUGURAL MEETING OF THE HENDERSON COMMUNITY BOARD
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON THURSDAY, 8 NOVEMBER 2001,
COMMENCING AT 5.30 PM.**

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**AGENDA FOR AN INAUGURAL MEETING OF THE HENDERSON COMMUNITY BOARD
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON THURSDAY, 8 NOVEMBER 2001,
COMMENCING AT 5.30 PM.**

In accordance with Section 114D(3) of the Local Government Act 1974, the meeting shall be Chaired by the Chief Executive or his representative until the election of the Chairperson required by Section 101ZT of that Act.

The Chief Executive or his representative will open the meeting and call for apologies.



1 DECLARATION OF MEMBERS

In accordance with the provisions of S114U of the Local Government Act 1974, and the Fourth Schedule thereto, Members elected to Henderson Community Board will be required to come before the Chief Executive or his representative to make and sign the Declaration in the form prescribed below.

To ensure complete compliance with the Act, Councillors appointed to Henderson Community Board are also required to make and sign the Declaration in the form prescribed below which reads as follows:

“I, declare that I will faithfully and impartially, and according to the best of my skill and judgement, execute and perform, in the best interest of the Henderson Community the powers, authorities, and duties vested in or imposed upon me as a member of the Henderson Community Board by virtue of the Local Government Act 1974, the Local Government Official Information and Meetings Act 1987, or any other Act.”

Declarations will be made in alphabetical order as follows:

Henderson Community Board

- Wayne Davis
- Helen Jones
- Camille Nakhid
- William John Milne Postlewaight
- Dean Beresford Shaw

Councillors

- Brenda Ann Brady, JP
- Annette Carolyn Fenton



2 ELECTION OF CHAIRPERSON

Pursuant to Sections 101ZT and 101P of the Local Government Act, every Community Board is required to elect a Chairperson from its members at its first meeting. The election shall be on the basis of open voting with one vote by each member (and no person having a casting vote) unless the Community Board resolves to use the voting system described in Section 114K which reads as follows:

- “(1) For the purposes of -*
- (a) The appointment of the Chairperson of Deputy Chairperson of a committee; and*
 - (b) The election or appointment of a representative of a local authority for any purpose, -*
the local authority of (except where the local authority has otherwise directed) the committee may, by resolution, determine that the person be elected or appointed by a system of voting that requires that, except as provided in subsection (2) of this section, the person to be elected or appointed receive the votes of a majority of the membership of the local authority or committee present and voting, and that requires that, where more than one round of voting is required, the least successful candidate in a round of voting shall not be a candidate in the next round of voting.
- (2) Where the system of voting described in subsection (1) of this section is adopted, section 114J(1)(b) of this Act shall not apply, and every equality of votes that is not to be determined by a further round of voting shall be determined by lot in such manner as the local authority or committee determines.”*

The Chief Executive or his representative will call for nominations for the position of Chairperson. In the event that more than one nomination is received the Board will be asked to determine the basis of voting (i.e. as provided by either Section 101P or Section 114K).

The Board will then be requested to elect a Board Member to be Chairperson.

RECOMMENDATIONS

1. That the information be received.
2. That the Henderson Community Board elect one member to be Chairperson of the Henderson Community Board.



3 ELECTION OF DEPUTY CHAIRPERSON

Pursuant to Section 101U of the Local Government Act 1974 the Community Board may wish to appoint a Deputy Chairperson.

Once a Deputy Chairperson is appointed that person will retain that position for the entire term of office or until they resign from the position.

The election of a Deputy Chairperson shall be conducted on the same basis as election of the Chairperson as prescribed under Section 101P of this Act unless the Board resolves to use the voting system described in Section 114K.

RECOMMENDATIONS

1. That the information be received.
2. That the Henderson Community Board elect one member to be the Deputy Chairperson of the Henderson Community Board.



4 GENERAL EXPLANATION OF STATUTORY PROVISIONS

S.114D (4)(c) of the Local Government Act 1974 requires, at the first meeting of a local authority following the election, that a general explanation be given or arranged by the Chief Executive of:

- (1) The Local Government Information and Meetings Act 1987; and
- (2) Other laws affecting members including the appropriate provisions of the Local Authorities (Members Interests) Act 1968, Sections 99, 105 and 105A of the Crimes Act 1951, and the Secret Commissions Act 1910.

RECOMMENDATION

That the information be received.



5 **ADOPTION OF MEETING SCHEDULE**

Section 114D(4)(d) of the Local Government Act 1974 provides for the Local Authority at its inaugural meeting to adopt a schedule of ordinary meetings. A proposed meeting schedule for the Board until December 2002 is as follows:

Thursday	6 December 2001	5.30 pm
Thursday	7 February 2002	5.30 pm
Thursday	7 March 2002	5.30 pm
Thursday	4 April 2002	5.30 pm
Thursday	9 May 2002	5.30 pm
Thursday	6 June 2002	5.30 pm
Thursday	4 July 2002	5.30 pm
Thursday	8 August 2002	5.30 pm
Thursday	5 September 2002	5.30 pm
Thursday	3 October 2002	5.30 pm
Thursday	7 November 2002	5.30 pm
Thursday	5 December 2002	5.30 pm

The Board now needs to confirm the meeting dates and times.

RECOMMENDATIONS

1. That the information be received.
2. That the Henderson Community Board adopt the meeting dates and times for the Board's Ordinary meetings as follows:

Thursday	6 December 2001	5.30 pm
Thursday	7 February 2002	5.30 pm
Thursday	7 March 2002	5.30 pm
Thursday	4 April 2002	5.30 pm
Thursday	9 May 2002	5.30 pm
Thursday	6 June 2002	5.30 pm
Thursday	4 July 2002	5.30 pm
Thursday	8 August 2002	5.30 pm
Thursday	5 September 2002	5.30 pm
Thursday	3 October 2002	5.30 pm
Thursday	7 November 2002	5.30 pm
Thursday	5 December 2002	5.30 pm



6 ADOPTION OF STANDING ORDERS

Section 114M of the Local Government Act 1974 requires that Local Authorities and Community Boards adopt a set of Standing Orders for the conduct of its meetings and those of its committees and subcommittees. The Board has traditionally adopted Waitakere City Council Standing Orders.

The Waitakere City Council Standing Orders circulated to members have been reformatted to comply with the standard New Zealand Standard Model Standing Orders NZ9202:2001. Listed below are the changes that have been made from the Waitakere City Council Standing Orders for 1998-2001.

The following did not appear previously on the Waitakere City Council Standing Orders:

102 Definitions **Quorum at any meeting of a local authority and its standing committees** means half the members (including vacancies) if the number of members is even, and a majority if the number is odd. In the case of a committee meeting, other than a subcommittee, the quorum is to include at least two members of the committee, including one member of the local authority.

Special meeting has the same meaning as defined in section 114F of the Local Government Act 1974.

Cancellation of scheduled meetings **13.3**
If it is necessary to cancel a scheduled meeting, all reasonable effort will be taken to notify elected members and the public as soon as is practicable.

Availability of agendas and reports for meetings of community boards **15.11**
Where agendas and associated reports are for meetings of community boards, it shall be sufficient for the purposes of this section that they be available for public viewing at the main office of the local authority and those service delivery centres and public libraries, if any, under the control of the local authority situated within the community.

List of committee members publicly available **15.13**
The members of each committee are to be named on the relevant order paper.

Speeches in English or Maori **21.5**
A member may address the Chairperson in English or Maori. The Chairperson may order that a speech be translated and printed in another language. A member must give prior notice, not less than 2 working days before the meeting, to the Chairperson if he or she intends to address the Chairperson in Maori, when the normal business of the Committee is conducted in English, or in English when the normal business of the Committee is conducted in Maori.

NOTE - In the case of Te Taumata Runanga where the business is normally conducted in both languages this Standing Order will not apply.

Confidential items**25.3**

The principal administrative officer shall place on a confidential agenda any matters for which he/she considers the local authority or committee of the local authority is likely in his/her opinion to wish to exclude the public in terms of the Local Government Official Information and Meetings Act 1987, provided that an indication of the subject matter likely to be considered in exclusion of the public shall be placed on the order paper available to the public.

Public forum**25.8**

Where the Local Authority so determines a period of up to 30 minutes, may be set aside for a public forum at the commencement of ordinary meetings of the local authority, which are open to the public. Each speaker during the public forum section of a meeting may speak for five minutes on any matter which has not been delegated to a Community Board.

NOTE - The public forum procedure does not apply in respect of any hearing, including the hearing of submissions where the local authority, committee or subcommittee sits in a quasi-judicial capacity.

Questions of speakers during public forum**25.9**

With the permission of the Chairperson, members may ask questions of speakers during the period reserved for public forum. If permitted by the Chairperson, questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

The following as shown in bold and italic, are the changes to the Waitakere City Council Standing Orders:

Reporting of meetings**21.7**

When a meeting of a local authority is open to the public the following provisions shall apply:

(a) ***Bona fide members of the news media (including newspaper, radio and television) shall be entitled to attend any meeting or any part of a meeting for the purpose of reporting the proceedings for any news media.***

[s. 49(a) LGOIMA]

(b) ***Any member of the public who is not a bona fide member of the news media shall obtain the consent of the meeting to the use of recording devices.***

(c) ***Any recording of meetings shall be carried out in an unobtrusive manner, and shall not be distracting to members.***

(d) ***Any recording of meetings shall be notified to the Chairperson at the commencement of the meeting.***

(previously this standing order did not quote the relevant section of the Act and the restriction of recording devices applied to members only).

Recording of apologies**24.3**

The Chairperson of each meeting will invite apologies at the beginning of each meeting, ***including apologies for lateness and early departure***, and these and subsequent apologies during the meeting will be recorded in the minutes, including whether they were accepted or declined, ***and the time of arrival and departure of all members.***

(previously this clause did not include an apology for early departure).

Minor items not on the agenda may be discussed 25.7

"Subject to 25.7A, where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if -

- (a) The local authority by resolution so decides; and**
- (b) The presiding member explains at the meeting at a time when it is open to the public, -**
 - (i) The reason why the item is not on the agenda; and**
 - (ii) The reason why the discussion of the item cannot be delayed until a subsequent meeting.**

25.7A

Where an item is not on the agenda for a meeting, -

- (a) That item may be discussed at that meeting if -**
 - (ii) That item is a minor matter relating to the general business of the local authority; and**
 - (iii) The presiding member explains at the beginning of the meeting, at a time when it is open to the public, that the item will be discussed at the meeting; but**
- (b) No resolution, decision, or recommendation maybe made in respect of that item except to refer that item to a subsequent meeting of the local authority for further discussion."**

[ss. 46A(7) & 46A(7A), LGOIMA]

(urgent business has been altered to comply with the Act).

Use of Common Seal 44.3

The affixing of the seal on each occasion shall be attested as soon as practicable by any two of the following:

- Mayor, or Deputy Mayor or Councillor;
- Chief Executive, **or the Acting Chief Executive in his absence;**
- **Director: Corporate & Civic Services.**

(the Acting Chief Executive and Director: Corporate & Civic Services have been added).

RECOMMENDATIONS

1. That the information be received.
2. That the Standing Orders as circulated be adopted for the 2001/2004 term of the Board.



7 ADOPTION OF ORDER OF BUSINESS

Standing Orders require that the community boards adopt an order of business for its ordinary meetings (25.1).

A suggested order of business is as follows:

ORDER OF BUSINESS

Apologies
Confirmation of Minutes
Urgent Business
Deputations/Petitions
Open Forum
Officers Reports
Chairperson's Report
Committee Secretary's Report
Notices of Motion
Board Members Reports

RECOMMENDATIONS

1. That the information be received.
2. That the Board determine the order of business for its ordinary meetings.



8 STREET EVENTS SUBCOMMITTEE - ROAD CLOSURE

PURPOSE OF THE REPORT

To re-establish the Street Events Subcommittee Henderson Ward, constituted during the 1998/2001 term of office of the Henderson Community Board.

BACKGROUND

A1-A5

With the increasing demand for location filming within the City, it was necessary during the 1998/2001 term of the Community Board to set up a Street Events Subcommittee with delegated authority to approve temporary road closure applications for the purposes of any "exhibition, fair, show, market, concert, film-making, race or other sporting event or public function" that could not be delegated to a Council officer or elected member. Background information regarding the establishment of the subcommittee is attached at pages A1 to A5.

ISSUES

It is considered that the Subcommittee will still be required from time to time. It is therefore recommended that the Board re-establish the Street Events Subcommittee to consider the application for temporary road closures.

RECOMMENDATIONS

A6

1. That the information be received.
2. That a Streets Events Subcommittee Henderson Ward be established with the fields of activity and delegated powers as set out as set out at page A6.

Report prepared by: Sharon Simiona, Committee Secretary.



9 COMMUNITY BOARD APPOINTMENTS TO COMMITTEES

The Council has requested that Henderson Community Board nominate one member and one alternate member to participate on the Hearings Committee when issues pertaining to Henderson Ward are being considered.

The Council also requests that Henderson Community Board nominate one member to the Community Sport Fund Allocation Subcommittee (a subcommittee of the Finance and Operational Performance Committee) to consider allocation of funds from the Community Sport Fund.

The matter is forwarded accordingly for the Boards determination.

RECOMMENDATIONS

1. That the information be received.
2. That the Henderson Community Board nominate one member and one alternate member to participate on the Hearings Committee when issues pertaining to Henderson Ward are being considered.
3. That one member be nominated for membership of the Community Sport Fund Allocation Subcommittee.

Report prepared by: Sharon Simiona, Committee Secretary.



10 COMMUNITY BOARD APPOINTMENTS TO OUTSIDE ORGANISATIONS

This item is brought forward to enable the Henderson Community Board to consider the voluntary appointment of a representative on the following organisations

Organisation	Number of Appointments
Auckland Region Community Boards' Association Executive Committee	1
Auckland Regional Council, Pest Liaison Group	1
Harbourview "People's Park" Working Party Voluntary Membership	
Henderson Citizens Advice Bureau	1
Henderson Heritage Trust Inc. (Henderson Railway Station)	
Keep Waitakere Beautiful Committee	1
Liaison Officer for Waitakere District of the New Zealand Police	1
Henderson Creek Reserves Management Plan	1
Te Atatu Community House Committee	2
Weed Free Waitakere Trust	1

RECOMMENDATIONS

1. That the information be received.
2. That the board appoint representatives to the voluntary organisation as outline in the agenda report.

Report prepared by: Ngareta Delamere, Committee Secretary.



11 OPEN FORUM


For guidance of Community Board Members, the Council's Standing Orders have the following provisions in regard to Open Forum.







- (i) Members of the public wishing to address the Board in Open Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Open Forum. However, written reports on matters raised may be requested from the Chief Executive.



12 **SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
Request for bus shelter - 4 Tirimoana Road	<p>The Board on 5 July resolved:</p> <p><i>"That the matter be referred to the Chief Executive, with the advice that the Board supports Mr Elliff's submission, and that actions taken to resolve this matter be reported to the Board."</i> (1613/2001)</p> <p>A passenger count was undertaken to check the need for the subject Bus Shelter. It was found that the shelter is not warranted. A shelter will be provided near the park. Mr Elliff has been advised of these outcomes.</p>	<p>Ross Hill</p> <p> 836 8000 ext 8737</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
School Road: parking bays	Board 8 March 2001	6 December 2001	<p>Reg Cuthers</p> <p> 836 8000 ext 8740</p>
Railside Avenue: parking zone	Board 7 June 2001	6 December 2001	<p>Ross Hill</p> <p> 836 8000 ext 8737</p>
Rangeview Road: Road sealing; Street lighting.	Board 7 June 2001	6 December 2001	<p>Ross Hill</p> <p> 836 8000 ext 8737</p>
2A Garelja Road (parking vehicles outside property)	Board 5 July 2001	6 December 2001	<p>Ross Hill</p> <p> 836 8000 ext 8737</p>
Shopping trolleys in streams	Board 6 September 2001	6 December 2001	<p>Tony Miguel</p> <p> 836 8000 ext 8294</p>
Pedestrian link across Opanuku Stream	Board 7 June 2001	6 December 2001	<p>Carolyn McAlley</p> <p> 836 8000 ext 8652</p>

RECOMMENDATION

That the information be received.

Report prepared by: Ngareta Delamere Committee Secretary.



13 **BOARD MEMBERS REPORTS**

Provision has been made on this agenda for Board Members should they so wish to submit a report on their activities during the month in regard to matters within the scope

and delegations of the Board. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Board Members' reports.

BARRY SHAW

Election Billboards - Many people, including Councillors and Community Board members have expressed support of a call that collectively we do something to severely restrict the proliferation of election notices that littered the city in the recent local body elections. We despoiled the face of the City and Henderson. Roadside signs are both ineffective and a safety hazard. Could the board call for the appropriate committee of the Council to review present policy on the number and placement of election signs.

Notice Boards - Some towns and cities have notice boards which list the names and phone numbers of Councillors and Community Board members in their ward areas. Many of the public don't know who's who in this ward. Laminated printed lists posted at libraries, Citizen Advice Bureaux, community centres etc. would be a relatively cheap way of meeting this need, I am in debt to past Henderson Community Board member Georgia Ball for this valuable suggestion which could be introduced citywide, board by board.

Footpaths - The last board, in a fit of pique, declined to spend any of its \$35,000 footpath money for 2000/2001, thus depriving citizens of a very badly needed footpath (cost \$7,000) in Manui Place. This needs to be re-visited as the money is still there.

Painted Apple Moth - This board was instrumental in first raising the alarm over this pest and, indeed, repeatedly urged the Council to press the MAF to act sooner rather than later. I have been a representative of the Friends of Waikumete on the community advisory group set up to liaise with MAF but the Henderson Community Board has not been represented although the spraying areas include much of this ward. We need to have a voice in this group.

Glendene Corner Crossing Lights - Residents in this area who shop there have asked if a buzzer could be fitted to the lights when they turn green for pedestrians to cross. One resident, who has very poor sight, says she is unable to cross from the west to east side to shop there and is restricted to what she can get from the Caltex garage. Three buzzers at the lights in Henderson main street.



TEMPORARY ROAD CLOSURES

PURPOSE OF THE REPORT

This report outlines problems associated with the current process of approving temporary road closures, and seeks the Board's approval to delegate this to the newly formed Street Events Sub Committee of the Community Board to consider and approve temporary road closures.

BACKGROUND

There is an increasing demand for location filming within the City. Waitakere Enterprise advise that they receive two road closure applications each week from the filming industry. The value of the film industry to the Auckland Region during the past eight years is approximately \$400 million. In Waitakere City, South Pacific Studios who are established in Tolich Place spent \$25 million during the past year on purchasing local products.

While most location filming does not involve work on or near the City's roading network, there is a proportion that is either close to a road, or actually on the road itself. In these situations there is often a need to stop traffic for a short time for safety or to prevent extraneous noise or out of period vehicles or persons appearing in the scene.

This need is in addition to that of community groups, sports event organizers etc, that from time to time request temporary road closures for purposes varying from a 'Street Party', to a Christmas 'Santa Parade'.

STRATEGIC CONTEXT

A substantial part of Council's Community and Economic Development policy is to encourage business growth within the City.

Council has actively encouraged the film and television production industry to establish both studio facilities and location filming within the city resulting with the establishment of permanent facilities by South Pacific pictures (Tolich Place), Studio West (Waikauku Road), TVNZ - Moving Pictures (Winston Place), and a marked increase in location filming, both by production teams located within the City and others with their base facilities outside of the City.

Leisure facilities and activities contribute to the wellbeing of the City's residents by providing recreation opportunities that promote health and social cohesion. The Council's Leisure Strategy, Community Facility Plan, Parks Strategy and Funding Policy guide the provision of these facilities and activities to ensure that they are available to all residents, responsive to changing demands and provided efficiently.

Council's strategic objective for leisure is that a comprehensive range of leisure, recreation and sports services and facilities is provided.

ISSUES

The Closure Process

A4 Temporary road closures are provided for in Section 342 of the Local Government Act, and the Tenth Schedule of the Act, as attached at page A4.

Although traffic may be temporarily halted or diverted for a number of reasons under powers delegated to the Director: City Services, the power to approve temporary closures for the purposes of 'any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function', cannot be delegated to a Council Officer or an elected member.

Delegations at present rest with the Community Boards, who after consultation with the Police, are able to approve temporary road closures subject to any conditions as they may see fit.

Timing Problems

The main issue is one of timing. For significant filming projects (more than three days), the film industry operates on a lead time of one to three weeks. For smaller filming projects (less than three days), the lead in time is one to three days. With the monthly meeting cycle of the Community Boards, combined with the Agenda process, the shortest time an application can be processed is three weeks, extending to perhaps seven weeks depending on the applicant's entry time into the cycle. The current process does not cater for the smaller filming projects (90% of the applications) that require a quicker turnaround.

This timing has in the past caused some problems in film scheduling, and if it were not for the availability of private roads, and in particular, the Ministry of Defence roading at Hobsonville, there would have been real difficulty keeping to story lines.

The meeting cycle often catches sports and community groups unawares also, where even if an application is lodged two months in advance, the approval may only be granted in the last few days prior to the event. Should Council be able to provide a shorter turnaround, in the order of one week, this would be satisfactory.

Advertising Costs

Two public notices are required.

- a) To notify of the intention to consider the temporary closing of a road, and should the application be approved.
- b) To notify that a road is to be temporarily closed.

Costs of these advertisements are to be borne by the applicant.

Fees

There is no processing fee charged currently for Road Closures. Costs are currently borne by each unit involved in the process. The following fees are proposed. These are:

- | | | |
|----|--|-------------------|
| a) | Road closure - less than three days | \$300.00 plus GST |
| b) | Road closure - greater than three days | \$450.00 plus GST |
| c) | For filming projects an additional \$50.00 handling charge will be added. This fee has been requested by Waitakere Enterprise. | |
| d) | Non-commercial closures | No charge |

Proposal

A5

It is proposed that the newly formed Street Events Subcommittee meet weekly or fortnightly (as required) and be delegated the authority to consider and approve applications for road closures, as attached at page A5.

CONCLUSION

The delegation to the sub committee will maintain the democratic process, conform with the requirements of the Local Government Act, and at the same time enable applications for temporary road closures to be processed in a manner consistent with the needs of an industry, and those of community groups that Council has taken efforts to promote.

The establishment of a subcommittee to consider application for temporary road closures is recommended.

RECOMMENDATIONS

1. That the information be received.
2. That a Street Events Subcommittee be established with the delegated authority to consider and approve Road Closures.
3. That the following fees be recommended to Council for approval for the processing of Road Closure applications:
 - a) Road Closure - less than three days \$300.00 plus GST
 - b) Road Closure - greater than three days \$450.00 plus GST
 - c) For film projects only Waitakere Enterprise handling fee. \$ 50.00 plus GST
 - d) Non-Commercial closures No charge

Report prepared by: Reg Cuthers, Transportation Engineer.



TENTH SCHEDULE: Clause 11

11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic) —
- (a) While the road, or any drain, water race, pipe, or apparatus under upon, or over the road is being constructed or repaired; or
 - (b) Where, in order to resolve problems associated with traffic operations on a road network, experimental diversions of traffic are required; or
 - (c) During a period when public disorder exists or is anticipated; or
 - (d) When for any reason it is considered desirable that traffic should be temporarily diverted to other roads; or
 - (e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or other sporting event, or public function:

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.

Delegations of Committees



STREET EVENTS

1. PREAMBLE

This Subcommittee shall be called the Street Events Subcommittee. The purpose of the Subcommittee is to assess the temporary closure of any road, or part of any road to all traffic or any specified type of traffic (including pedestrian traffic), for any exhibition, fair, show, market, concert, film-making, race or other sporting event or public function.

2. SCOPE

Within the scope defined by the Annual and Strategic Plans, the following shall fall within the scope of the Subcommittee:

- All matters, not being matters specifically delegated to Council officers, or other committees regarding the temporary closure of roads;
- In respect of the particular ward or area for which the Community Boards have jurisdiction, the power to approve temporary prohibition of traffic under the provision of Clause 11(e) of the Tenth Schedule of the Local Government Act 1974;
11(e) *“For a period or periods not exceeding in aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or any other sporting event or public function.”*

3. MEMBERSHIP OF THE SUBCOMMITTEE

The Street Events Subcommittee shall be made up of:

1 Member of the Community Board
Service Manager - Transport Assets
Transportation Engineer Asset Development

4. QUORUM

2 members

Delegations to Community Boards

STREET EVENTS SUBCOMMITTEE

(A Subcommittee of each Community Board)

For each Ward there is a Street Events Subcommittee which shall report to the appropriate Ward Community Board.

FIELD OF ACTIVITY

To consider and approve temporary road closures, and the temporary prohibition of traffic on roads.

MEMBERSHIP

The Subcommittee shall comprise:

- 1 Member of the Community Board
- Service Manager - Transport Assets
- Transportation Engineer Asset Development

Quorum: 2 members

DELEGATED POWERS

1. All matters, not being matters specifically delegated to Council officers, or Council committees regarding the temporary closure of roads, for the purposes specified in clause 11(e) in the Tenth Schedule to the Local Government Act 1974.
2. To assess the temporary closure of any road, or part of any road to all traffic or any specified type of traffic (including pedestrian traffic), for any exhibition, fair, show, market, concert, film-making, race or other sporting event or public function.
3. In respect of the particular Ward or area for which the community boards have jurisdiction, the power to approve temporary prohibition of traffic under the provision of Clause 11(e) in the Tenth Schedule to the Local Government Act 1974; viz

“11. The council may, subject to such conditions as it thinks fit (including the imposition of a reasonable bond), and after consultation with the Police and the Ministry of Transport, close any road or part of a road to all traffic or any specified type of traffic (including pedestrian traffic) –

- (e) For a period or periods not exceeding in the aggregate 31 days in any year for any exhibition, fair, show, market, concert, film-making, race or any other sporting event or public function:*

Provided that no road may be closed for any purpose specified in paragraph (e) of this clause if that closure would, in the opinion of the council, be likely to impede traffic unreasonably.”