

**POWERING  
VOLUNTEERS**

# Guidelines



Infratil



Waitakere City Council  
Te Taiao o Waitakere

## **WHO IS ELIGIBLE FOR THE INFRATIL-WAITAKERE CITY COMMUNITY AWARDS?**

Any voluntary group or volunteer-based not-for-profit organisation working in the interests of their community can be nominated for the Infratil-Waitakere City Community Awards.

The Awards are judged on activities undertaken in the previous 12 months. Nominations that focus on future activities or the work of an individual volunteer will not be considered. For information on programmes designed to recognise the work of an individual volunteer, please contact Waitakere City Council.

## **WHO CAN NOMINATE A GROUP FOR THE AWARDS?**

ANYONE! Groups or organisations can even nominate themselves! Nomination Forms are available at the Waitakere City Council offices or service centre, from [www.waitakere.govt.nz](http://www.waitakere.govt.nz) and [www.infratil.com](http://www.infratil.com) or by calling Barbara Cade at Waitakere City Council on (09) 836 8000 extn 8780. Simply fill out a Nomination Form and fax or post it to Waitakere City Council, Private Bag 93109, Henderson, Waitakere City.

Nominated groups and organisations may be contacted for additional information, as will be required by the judges. This information is outlined in the Information Form. If you are nominating a group or organisation you are part of, please also fill out the Information Form and enclose it with your nomination. Information forms are available at all Libraries and Council Service Centre's or online at [www.waitakere.govt.nz](http://www.waitakere.govt.nz) or [www.infratil.com/community\\_awards](http://www.infratil.com/community_awards) or by calling Barbara Cade on (09) 836 8000 extn 8780 to have a form sent directly to you.

Nominations should be made on the official form. Additional supporting information will also be accepted.

## **WHAT ARE THE CATEGORIES?**

The Awards are divided into five categories, as listed below. Nominations should be made in one category only. If, in the view of judges, a nomination meets the criteria for consideration under another category, the judges reserve the right to transfer the nomination to that category.

- A HERITAGE & ENVIRONMENT -**  
Improve and revitalise the local environment, culture or heritage.
- B HEALTH & WELLBEING -**  
Provide services that enhance the social wellbeing of people.
- C ARTS & CULTURE -**  
Enhance and increase participation in arts and creative leisure activities or improve the community culture.
- D SPORT & LEISURE -**  
Increase participation and enjoyment in physical sport, leisure activities and recreational pursuits.
- E EDUCATIONAL & CHILD/YOUTH DEVELOPMENT -**  
Improve and enhance the education of the community, or the educational or social development of children and youth.

The winner of each category will receive \$500 and a framed certificate. Where runners-up are announced, they will receive \$250 and a certificate.

A Supreme Winner will also be announced in each region. The Supreme Winner does not have to be a category winner, although this is often the case. The Supreme Winner receives \$1500, a framed certificate, a trophy held for one year and an all-expenses paid trip to participate in the TrustPower National Community Awards, to be held in Nelson on 13/14 March 2010.

## **HOW ARE THE AWARDS JUDGED?**

A panel made up of Waitakere City Council, Infratil and community representatives will judge the nominations. The key criteria considered by the judges are voluntary input; utilisation of resources; initiative and creativity; effectiveness of activities; and how the organisation's activities have impacted on the local area/district. The decisions of the judges will be final.

All nominated organisations will be invited to attend the Awards function, which will be held approximately eight weeks after nominations close. **Nominations close 30<sup>th</sup> July 2009.**