

# WATER SUPPLY NEW CONNECTION

## Application for New Connection to WCC's Network

Please complete separate forms for each legal address, and connections required on different days. For efficient processing, submit this with your building consent. Fees to be paid in full prior to building consent issue. Processing timeframe is 20 working days. Enquiries to Waitakere City Council Call Centre on 839 0400.

**OFFICE USE ONLY**

Application Number: \_\_\_\_\_

**3WATER** - \_\_\_\_\_ - \_\_\_\_\_

Lodgement Date: \_\_\_\_\_

**Checklist of Information Required**

Form completed & signed

Site plan attached

Water engineer's report (for special connections)

*Do not accept the application for processing until all details, plans, reports and signatures are provided.*

**Special Connections**

Water Asset Engineer authorisation: \_\_\_\_\_

Backflow device required

**Processing & Approval Details**

Name of processing engineer: \_\_\_\_\_

Further information required

Declined decision

Approved decision

Conditions & fees applied

Letter and invoice sent

Invoice paid by customer

Connection date advised

**Job Request Details**

Service Request job created

SR#s \_\_\_\_\_

Fax to contractor

Job completed (Pathway)

As-Built received

As-Built to GIS

**PROPERTY DETAILS**

Property Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ Lot: \_\_\_\_\_ DP: \_\_\_\_\_

If this property has a subdivision consent in progress, which proposed Lots are included in this application?  
Proposed Lot # s \_\_\_\_\_

Other current consents on this property?  
PIM # \_\_\_\_\_ ABA/COM # \_\_\_\_\_  
SUB # \_\_\_\_\_ LUC # \_\_\_\_\_

**WATER SUPPLY CONNECTION DETAILS**

**Standard Connections** (if you don't know what size meter you need, please discuss with EcoWater's Duty Engineer)

15mm meter (building within 35m of public watermain)  
How many 15mm meters will be installed at the same time? Please specify: \_\_\_\_\_

20mm meter (building further than 35m from public watermain)  
How many 20mm meters will be installed at the same time? Please specify: \_\_\_\_\_

**Special Connections** (not available in Hobsonville or Whenuapai)

25mm connection and meter (eg. very long or steep uphill driveways, domestic sprinkler system, etc)

50mm connection and meter (eg. resthome, high water use industrial, etc.)

What is your reason for requesting a special connection? Please specify: \_\_\_\_\_

Special connections require a Water Engineer's Report to verify the size, pressure and flow rates are appropriate.

What is the flow rate required at the meter? Please specify: \_\_\_\_\_ (l/s)

**Location of Connection**

- Clearly draw **WM** at your requested meter location on the site plan, and attach a copy to this application.
- Meters must be clear of driveways, footpaths or fences, and be accessible by Council at all times.
- Water connections should be located near the power and phone connections where possible.
- Meters will be installed approximately 300mm inside the property's road frontage boundary.

**TIMING OF WORKS and CONTACT DETAILS**

**When would you like us to install the connection?**  
*Failure to be prepared for the connection on the date requested will result in additional charges.*

Directly after payment and advice to Call Centre (within 10 working days for pop-on) (within 20 working days for dig-down/special)

Mutually agreed date: \_\_\_\_\_ (if outside standard timeframe)  
**Discuss with EcoWater Customer Services**

**Contact details for problems on site during installation?**

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Please turn over and complete other side

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#### DEVELOPMENT TYPE TO BE SERVICED

- Residential (eg. dwelling, minor dwelling)    
  Mixed Use Residential (*specify below*) (eg. dwelling/office, dwelling/hairdresser)  
 Commercial (*specify below*)    
  Industrial (*specify below*)    
  Other (*specify below*) (incl. bulk water carriers)

Please specify type of development: \_\_\_\_\_

#### WATER USAGE DETAILS

- Is the property already supplied with water?      Yes      No  
 Were any buildings demolished to which water was supplied?      Yes      No  
 Please tick the boxes below for any applicable water systems or water uses that will occur on the property. If any apply, a report needs to be provided.
- Fire Sprinkler      Fire Hose Reel      Irrigation      Rain tank top-up  
 Water use for industrial processes (please specify process details): \_\_\_\_\_  
 Other (please specify): \_\_\_\_\_

#### APPLICANT'S DETAILS

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_  
 Company Name (if applicable): \_\_\_\_\_  
 Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

#### BILLING INFORMATION

##### LEGAL OWNER OF THE PROPERTY TO BE CONNECTED AT THE TIME OF APPLICATION (This person is responsible for payment of the ongoing water charges until such time as legal ownership changes)

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_ Signature of Owner/Agent: \_\_\_\_\_  
 Company Name (if applicable): \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

##### What name do you want to appear on the invoice? (if different from legal owner above)

First Name: \_\_\_\_\_ Surname: \_\_\_\_\_ Signature of Debtor: \_\_\_\_\_  
 Company Name (if applicable): \_\_\_\_\_  
 Postal Address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

#### APPLICANT'S DECLARATION

**I, the undersigned, hereby declare that the information given on this application is true and correct, that access to the property to undertake the requested works is authorised by all owners and occupiers, that all fees incurred will be paid in full, and that I will abide by Council's Bylaws, Plumbing Regulations and the NZ Building Act.**

Name (*please print*): \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_