

Application for certificate of acceptance



Section 97, Building Act 2004
(Form 8 – Building (Forms) Regulations 2004)

<p>For office use</p> <p>Receipt No: _____</p> <p>Date: _____</p> <p>Consent No: _____</p> <p>PIM No: _____</p>
--

Location of building (please tick)

Auckland
 Manukau
 Waitakere
 North Shore
 Papakura
 Rodney
 Franklin

THE BUILDING

Street address: (for structures that do not have a street address, state the nearest street intersection and the distance and direction from that intersection)

Legal description: Lot number: _____ Deposited plan DP: _____

Parcel: _____ Valuation number: (please provide if you are able) _____

Building name: _____

Location of building within site/block number: (include nearest street access) _____

Number of levels: (include ground level and any levels below ground) _____ Level or unit number: _____

Current lawfully established use: (include number of occupants per level and per use if more than 1)

Year first constructed: (approximate date is acceptable, eg 1920s or 1960-1970): _____

THE OWNER	AGENT
<p>Name of owner: _____</p> <p>(Include preferred form of address, eg, Mr, Miss, Dr, if an individual)</p> <p>Mailing address: _____</p> <p>_____</p> <p>_____</p> <p>Street address: (for courier)</p> <p>_____</p> <p>_____</p>	<p>(Only required if application is being made on behalf of the owner)</p> <p>Name of agent: _____</p> <p>Mailing address: _____</p> <p>_____</p> <p>_____</p> <p>Street address: (for courier)</p> <p>_____</p> <p>_____</p>

Telephone No: (Home): _____ Telephone No: (Work): _____ Mobile number: _____ Facsimile number: _____ Email address: _____ Evidence of ownership: (copy of certificate of title, lease, agreement for sale & purchase or other document showing full name of legal owner(s) of the building should be attached) _____ Signature of owner: _____ Print name: _____	Telephone No: (Home): _____ Telephone No: (Work): _____ Mobile number: _____ Facsimile number: _____ Email address: _____ Relationship to owner: (state details of the authorisation from the owner to make the application on the owner's behalf) _____ Signature of agent: _____ Print name: _____
--	--

FIRST POINT OF CONTACT FOR COMMUNICATION (Must be in New Zealand)

(if first point of contact for communications from the council is different to above, please provide full name, mailing address, phone numbers and email addresses)

Full name: _____

Mailing address: _____

Street address/Registered office: _____

Telephone no. (home): _____ Telephone no. (work): _____

Mobile number. (home): _____ Facsimile number. _____

Email address: _____

APPLICATION

I request that you issue a certificate of acceptance for the building work described in this application.

Owner/agent signature: _____ **Date:** _____

Print name: _____

BUILDING WORK

Description of the building work:

Date the building work carried out: _____

PERSONNEL WHO CARRIED OUT THE BUILDING WORK ARE AS FOLLOWS:

Trade:		Trade:	
Business/Name:		Business/Name:	
Address:		Address:	
Daytime:	After Hours:	Daytime:	After Hours:
Mobile:	Fax:	Mobile:	Fax:
Registration/Qualifications:		Registration/Qualifications:	
Trade:		Trade:	
Business/Name:		Business/Name:	
Address:		Address:	
Daytime:	After Hours:	Daytime:	After Hours:
Mobile:	Fax:	Mobile:	Fax:
Registration/Qualifications:		Registration/Qualifications:	

Did the building work result in a change of use of the building? Yes No
If yes, provide details of the new use:

Intended life of the building if 50 years or less: _____ years.

List building consent previously issued for this project (if any):

Estimated value of the building work on which the building levy will be calculated (including goods and services tax); (state estimated value as defined in section 7 of the Building Act 2004): _____

REASONS WHY A CERTIFICATE OF ACCEPTANCE IS REQUIRED

The owner, or the owner's predecessor in title, carried out building work for which a building consent was required, but a building consent was not obtained because: (explain in detail)

A building consent could not practicably be obtained in advance because the building work had to be carried out urgently: (delete one of the following)

(a) for the purpose of saving or protecting life or health or preventing serious damage to property as follows: (explain in detail)

(b) in order to ensure that a specified system was maintained in a safe condition or made safe as follows: (explain in detail)

The building consent authority that granted the building consent is unable or refuses to issue a code compliance certificate in relation to the building work, and no other building consent authority will agree to issue a code compliance certificate for the building work: (state details of name of building consent authority and building consent granted)

COMPLIANCE SCHEDULE

The specified systems for the building are as follows:

The following specified systems were altered, added to, or removed in the course of the building work:

There are no specified systems in the building.

ATTACHMENTS

The following documents are attached to this application:

- Project information memorandum
- Plans and specifications
- Certificates from the personnel who carried out the work
- Energy work certificate
- Application fee
- All relevant professional reports that will demonstrate building code compliance

IMPORTANT PRIVACY INFORMATION

If you would like to request access to, or correction of, your details, please advise us on the contact details below

Waitakere City Council
Private Bag 93109
6 Henderson Valley Rd
Henderson
WAITAKERE CITY
Ph: 839 0400 Fax: 836 8001