



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

TENDERS SUBCOMMITTEE

I hereby give notice that a Meeting of the Tenders Subcommittee will be held on:-

DATE: **Friday** **11 November 2005** **TIME:** **9.00 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

Sharan Simiona .

4 November 2005

S Simiona
**DEMOCRACY SUPPORT AND
SISTER CITY OFFICER**

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillors JM Clews, QSO, JP (Chairperson)
 RI Clow (Deputy Chairperson)

Chief Executive Officer

Director: City Services

Director: Corporate & Civic Services

Director: Strategy & Development

Director: Quality Assurance

Director: Finance

Maori Issues Manager

Mayor RA Harvey, QSO, JP (ex officio)

Deputy Mayor CA Stone (ex officio)

(Quorum 4 members)

★ ★ ★ ★ ★ ★ ★ ★ ★ ★

(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE TENDERS SUBCOMMITTEE TO BE HELD IN THE
CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON FRIDAY, 11 NOVEMBER 2005, COMMENCING AT 9.00 AM**

TABLE OF CONTENTS

<u>ITEM</u>		<u>PAGE NO.</u>
1	APOLOGIES	1
2	URGENT BUSINESS	1
3	CONFIRMATION OF MINUTES	1
4	CONTRACT NO. TA05008B - MISCELLANEOUS MINOR SAFETY PROJECTS	2

**AGENDA FOR A MEETING OF THE TENDERS SUBCOMMITTEE TO BE HELD IN THE
CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON FRIDAY, 11 NOVEMBER 2005, COMMENCING AT 9.00 AM**

1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - 28 October 2005

RECOMMENDATION

That the minutes of the Meeting of the Tenders Subcommittee held on Friday, 28 October 2005, as circulated, be taken as read and now be confirmed.



4 **CONTRACT NO. TA05008B - MISCELLANEOUS MINOR SAFETY PROJECTS**

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. TA05008B - Miscellaneous Minor Safety Projects.

BACKGROUND

Waitakere City Council receives numerous requests from the public each year for traffic safety improvements to be established within their streets. The current priority list uses a points system taking into account known speed, crash, drainage or safety problems.

The work is being commissioned through the Annual Plan.

LOCATION AND SCOPE OF WORK

This contract is for the upgrading and installation of traffic safety measures and minor works to improve traffic safety on roads and at intersections at the following locations in Waitakere City.

1. Road marking at Don Buck Road / Red Hills Road.
2. Edge markings and road signs at Glenview Road between Great North Road and West Coast Road.
3. Road signs, edge marker posts, clearing vegetation and road markings at Candia Road.
4. Road signs, edge marker posts, clearing vegetation, reflective raised pavement markers, and road markings at Mountain Road.
5. Road signs, edge marker posts, clearing vegetation, reflective raised pavement markers and road markings at Forest Hill Road.
6. Left turn lane, kerb and channel, road markings and road signs at Seymour Road / Parrs Cross Road Intersection.
7. Road marking at Harmel Road.
8. Kerb and channel, footpath and road markings at Cliff View Drive / Vardon Road Intersection.
9. Pedestrian refuge island at No 561 Swanson Road.

The works include installation of road widening, pedestrian refuge island, concrete footpaths, kerb and channel, vehicle crossings, cesspits, asphaltic concrete paving, traffic signs, edge marker posts road marking and other associated works.

TENDERS RECEIVED

Tenders were publicly advertised with five (5) sets of documents being uplifted. Four (4) tenders were received by the closing date of Tuesday, 4 October 2005. These are summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl.GST)
Directions Limited	Glenfield	\$ 200,042.00
Traffic Systems Limited	Mission Bay	\$ 204,682.60
Fulton Hogan Limited	Silverdale	\$ 210,587.94
M Keoghan Contractors Limited	Onehunga	\$ 227,682.45
Pre-tender contract estimate		\$ 208,924.50

Table 1 - Summary of Tender Prices

TENDER EVALUATION

In accordance with the conditions of tendering, tenders were evaluated in line with the Weighted Attribute Method (WAM) contained in Transfund New Zealand's "Competitive Pricing Procedures Manual". All tender evaluation team members had evaluated the tenders individually and the average of individual scores was taken as the final score.

These procedures require that where the tender includes work valued by the Principal and placed within the Schedule of Prices, they are deducted from the Tender Sum prior to evaluating each tender.

In this contract the value of Provisional Sums is \$1,000. This is deducted from the tender sum for the purpose of the evaluation.

The "Two envelope process" as described in Section 2.7 of the above manual was followed. Under this method, only the first tender envelope is opened and the non-price attributes evaluated for all tenders before the second envelope containing the tender price is opened, and the tender prices duly included in the evaluation.

A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skill	Resour.	Manag. Skill	Method.	Price	Contract Number TA 05027A
									Total Weights
	Weights	8	8	4	3	4	3	70	100
Tenderer	Tender Sum	Grades							INDEX
Traffic Systems Limited	\$ 203,682.60	82	73	67	58	74	53	51	57
Directions Limited	\$ 199,042.00	51	69	53	58	59	53	54	55
Fulton Hogan Limited	\$ 209,587.94	75	65	69	76	65	56	49	55
M Keogh Contractors Limited	\$ 226,682.45	79	85	80	82	84	64	40	52
Med.n Tender Price	\$206,635.27								

* Attribute grading as defined by Transit NZ in their CPP Tender Evaluation Manual Effective 1 March 1997

Table 2 - Summary of Tender Evaluation

Traffic Systems Limited has the highest overall final index score of 57. Their tender price is \$204,682.60 which is \$4,640.60 higher than the lowest priced tender submitted by Directions Limited.

The lowest tender price of \$200,042 was submitted by Directions Limited.

Traffic Systems Limited attributes scores were significantly higher than Directions Limited for Relevant Experience, Technical Skills and Management Skills. Directions Limited in their tender submission proposed to use Pro Found Contractors as their civil works subcontractor and they are new to the Council. On request Directions Limited submitted Track Record details of Pro Found Contractors. Most of the Pro Found Contractors work was related to building construction work.

Traffic Systems Limited was the Contractor for Contract No. TA03519A - Minor Safety Projects contract which was similar to this Contract. Traffic Systems Limited has a recent history with Council as being a contractor with a satisfactory standard of workmanship and management. The staff nominated are well known to Council having been involved in maintaining Waitakere City Council's traffic signals and belisha beacons for several years. They have also installed most of the new traffic signals in the city over the past ten years and have installed many of Council's pedestrian refuge and traffic splitter islands. In general these staff have proved to be very co-operative and competent contractors with no issues related to their work.

TAGS, ERRORS OR OMISSIONS

An arithmetic check was carried out on the Schedule of Prices of all tenders.

M Keoghan Contractors Limited had arithmetic errors in their tender. M Keoghan Contractors Limited has the lowest overall final index score therefore it does not have any effect on tender outcome. M Keoghan Contractors Limited was asked to confirm their tender price and this was confirmed in writing.

There were no other tags, errors or omissions in the tenders submitted.

CREDIT CHECK

A credit check of Traffic Systems Limited dated 30 August 2005 revealed no adverse information.

SUMMARY

The results of the tender evaluation as summarised in Table 2 shows that the tender submitted by Traffic Systems Limited achieved the highest index of 57. This tender is also the second lowest priced tender.

Traffic Systems Limited have proven to be capable contractors who work to a high quality and with good communication and management and are highly regarded by Council staff.

As part of City Services vision "Quality and Health and Safety is not negotiable" all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

JOB COSTS

EXCL. GST

Tender sum - Traffic Systems Limited	\$204,682.60
Contingency	\$ 25,000.00
Engineering, Supervision	\$ 47,875.00
Disbursements	\$ 7,538.00

Total Job Cost	\$285,095.60

SOURCE OF FUNDING

Budget Description (from Annual Budget line item)	Codes	Budget	Committed to Other Projects	Allocation to This Project	Unallocated Balance
Minor Safety Professional Services	75-9870-24360-132	\$35,000.00	\$0.00	\$35,000.00	\$0.00
Minor Safety Physical works	75-9870-24480-280	\$829,000.00	\$408,600.00	\$250,413.00	\$169,987.00

RECOMMENDATIONS

1. That the Contract No. TA05008B - Miscellaneous Minor Safety Projects report be received.
2. That the tender for Contract No. TA05008B - Miscellaneous Minor Safety Projects be awarded to other than the lowest priced tender, because the weighted attributes tender evaluation method requires the tendering authority to enter into a contract only with the tender that scores the highest overall index.
3. That the tender from Traffic Systems Limited for Contract No. TA 05008B - Miscellaneous Minor Safety Projects in the sum of \$204,682.60 plus \$25,585.33 GST, totalling \$230,267.93 be accepted.
4. That authority to enter into Contact No. TA05008B - Miscellaneous Minor Safety Projects on behalf of Council be delegated to the Group Manager: Project Services.

Report prepared by: Keerthi Mayakaduwa, Roading Engineer.

