



Waitakere City Council
Te Taiao o Waitakere

NOTICE OF MEETING

TENDERS SUBCOMMITTEE

I hereby give notice that a Meeting of the Tenders Subcommittee will be held on:-

DATE: **Friday** **2 September 2005** **TIME:** **9.00 am**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

30 August 2005

pp.

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Councillors JM Clews, QSO, JP (Chairperson)
 RI Clow (Deputy Chairperson)

Chief Executive Officer

Director: City Services

Director: Corporate & Civic Services

Director: Strategy & Development

Director: Quality Assurance

Director: Finance

Maori Issues Manager

Mayor RA Harvey, QSO, JP (ex officio)

Deputy Mayor CA Stone (ex officio)

(Quorum 4 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE TENDERS SUBCOMMITTEE TO BE HELD IN THE
CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON FRIDAY, 2 SEPTEMBER 2005, COMMENCING AT 9.00 AM**

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1 APOLOGIES



2 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



3 CONFIRMATION OF MINUTES

Meeting Minutes - 19 August 2005

RECOMMENDATION

That the minutes of the Meeting of the Tenders Subcommittee held on Friday, 19 August 2005, as circulated, be taken as read and now be confirmed.



4 **CONTRACT NO. PK05016A - CIVIL WORKS (PARKS)**

PURPOSE OF THE REPORT

The purpose of this report is to seek approval from the Tenders Subcommittee to award Contract No. PK 05016A Civil Works for Parks Assets.

BACKGROUND

This work is being commissioned as part of the asset renewal programme of Park Assets within Waitakere City as part of the Annual Plan 2005/2006.

SCOPE OF WORK

The contract work includes the supply of all material, labour, cartage, tools, plant and appliances necessary for the replacement and renewal of assets within the city's parks & open space infrastructure. The contract has been divided into 9 separable portions as outlined below:

- Coring & Sand Carpeting of Sportsfields;
- Drainage video inspection and flushing of drains;
- Removing & replacing concrete wickets and asto-turfs;
- Irrigation installation;
- Supply & installation of lateral, subsoil, and swale drains;
- Planting & establishment of turf cover;
- Construction of concrete walkways;
- Concrete infilling of traffic islands;
- Improvements to the Douglas Field.

The contract term is for a period of one (1) year with a renewal period of one (1) plus one (1) years rolled over at the discretion of the Principal subject to funding availability and contractors performance. The initial period of one (1) year terminates on 30 June 2006.

TENDERS RECEIVED

Tenders were publicly advertised with nine sets of documents being uplifted. Two (2) tenders were received by the closing date of 16 August 2005. These are summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl.GST)
Field Drainage Specialists Limited	PO Box 304, Silverdale 1462, Auckland	\$891,724.10
HEB Contractors Limited	PO Box 226, Drury, Auckland	\$1,421,822.30
Pre-tender contract estimate		\$923,300.00

Table 1 - Summary of Tender Prices

TENDER EVALUATION

In accordance with the conditions of tendering, tenders were evaluated in line with the Weighted Attribute Method contained in Transfund New Zealand's "Competitive Pricing Procedures Manual".

A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper.	Track Record	Tech. Skill	Resour.	Manag. Skill	Method.	Price	Contract Number PK 05016A
									Total Weights
	Weights	15	15	5	5	5	5	50	100
Tenderer	Tender Sum	Grades							INDEX
HEB Contractors Ltd	\$1,421,822.00	80	82	82	83	85	80	27	54
Field Drainage Specialists Ltd	\$891,724.10	85	85	83	82	82	80	73	78
Med.n Tender Price	\$1,156,773.05								

Table 2 - Summary of Tender Evaluation

This contract is a measure and value contract based on schedule sums.

The non price attributes of both tenderers were very similar. Both tenderers, HEB Contractors Limited and Field Drainage Specialists Limited have successfully completed a range of similar projects over the years and works have been completed to a high standard.

Field Drainage Specialists Limited weighed slightly higher in the non price attributes due to having more experience with this type of project, a proven ecological sensitivity to their work and a long working relationship with Waitakere City Council on similar projects within public open spaces.

The tender sum submitted by Field Drainage Specialists Limited was considerably lower than the tender sum submitted by HEB Contractors Limited.

TAGS, ERRORS OR OMISSIONS

There were no tags, errors or omissions.

CREDIT CHECK

A credit check on Field Drainage Specialists Limited has been requested.

SUMMARY

The results of the tender evaluation, as summarised in Table 2, shows that the tender submitted by Field Drainage Specialists Limited achieved the highest index of 78. This tender is also the lowest priced tender.

Field Drainage Specialists Limited have in the past successfully carried out numerous similar contracts in Waitakere City. They have performed well on these contracts and have shown a high standard of workmanship and willingness to work in with our maintenance contractors.

As part of City Services vision "Quality and Health and Safety is not negotiable" all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

JOB COSTS

EXCL. GST

Tender sum - Field Drainage Specialists Limited	\$ 891,724.10
Contingency	\$ 152,375.90
Engineering & Supervision	\$ 36,000.00

Total Job Cost	\$1,080,100.00

The contingency allocated to this project exceeds 10% because additional sand field renovations are proposed for several sports fields. The actual volume can not be accurately predicted until the completion of the winter season.

SOURCE OF FUNDING

Budget Description	Codes	Budget	Committed to Other Projects	Allocation to This Project	Unallocated Balance
Paving Renewals	75-9823-36370	\$393,000	\$343,000	\$50,000.00	\$0
Sand Sports Field Renewals	75-9823-49330	\$413,923	\$63,923.00	\$350,000.00	\$0
Parks Drainage Issues	75-9825-27180	\$178,200	13,200.00	\$165,000.00	\$0
Extensions of Walkways	75-9825-31640	\$108,000	\$8,000	\$100,000.00	\$0
Douglas Track - Access Track upgrade fencing and path upgrades	75-9825-51060	\$341,000	\$23,400.00	\$317,600.00	\$0
Plantings Parks Renewals	75-9823-27240	\$325,000	\$260,000.00	\$65,000.00	
Fixtures Renewals	75-9823-27300	\$504,385	\$471,885.00	\$32,500.00	\$0
Totals		\$2,263,508	\$1,183,408	\$1,080,100	\$0

RECOMMENDATIONS

1. That the Contract No. PK 05016A - Civil Works (Parks) report be received.
2. That subject to a satisfactory credit check, the tender from Field Drainage Specialists Limited for Contract No. PK 05016A - Civil Works in the sum of \$891,724.10 plus \$111,465.51 GST, totalling \$1,003,189.61 be accepted.
3. That authority to enter into Contract No. PK 05016A - Civil Works on behalf of Council be delegated to Group Manager, Asset Management.
4. That authority to extend Contract No. PK 05016A - Civil Works for a further one (1) plus one (1) years be delegated to Group Manager: Asset Management subject to funding availability and contractor performance.

Report prepared by: Darren Hannay, Contracts Manager: Sports and Landscapes.

