



NOTICE OF EXTRAORDINARY MEETING

TENDERS SUBCOMMITTEE

I hereby give notice that pursuant to Standing Order 14.1(b)(i) an Extraordinary Meeting of the Tenders Subcommittee will be held on:-

DATE: **Thursday** **18 December 2003** **TIME:** **4.00 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the Waitakere Stadium Hard Landscaping Contract PK036-40B and to take any necessary action connected therewith.

15 December 2003

Sharon Simiona
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8820

MEMBERSHIP:

Councillors JM Clews, QSO, JP (Chairperson)
 GB Presland (Deputy Chairperson)

Chief Executive

Director: City Services

Director: Corporate & Civic Services

Director: Strategy & Development

Director: Quality Assurance

Director: Finance

Maori Issues Manager

Mayor Bob Harvey, QSO, JP (ex officio)

Deputy Mayor CA Stone (ex officio)

(Quorum 4 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

WAITAKERE CITY COUNCIL



**AGENDA FOR AN EXTRAORDINARY MEETING OF THE TENDERS SUBCOMMITTEE
TO BE HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON THURSDAY, 18 DECEMBER 2003,
COMMENCING AT 4.00 PM.**

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WAITAKERE CITY, ON THURSDAY, 18 DECEMBER 2003,
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1 APOLOGIES



2 WAITAKERE STADIUM HARD LANDSCAPING - CONTRACT PK036-40B

PURPOSE OF THE REPORT

The purpose of this report is to seek approval to award Contract PK 03640B - Waitakere Stadium Hard Landscaping

BACKGROUND

The works form part of Council's development of Waitakere Stadium as allowed for in the 2003/2004 Annual Plan.

SCOPE OF WORK

The scope of the contract involves hard landscaping of the Esplanade Reserve adjoining the Waitakere Sports Stadium and construction of new pathways linking the Esplanade Reserve to the Stadium. The works include re-modelling of landform, furniture, footpaths, timber boardwalks, steps and ramps, street furniture, play equipment and safe fall surfacing, subsoil drainage, tree planting and grass seeding.

TENDERS RECEIVED

Tenders were publicly advertised with three sets of documents being uplifted. One tender was received by the extended closing date of 9 December 2003. The tender received is within the Engineer's Estimate and the available budget. The tender is summarised in Table 1 below:

TENDERER	REG OFFICE	TENDER PRICE (excl. GST)
HEB Contractors Limited	P.O. Box 226, Drury	\$367,365.13
Pre-tender contract estimate		\$375,891.00

Table 1 - Summary of Tender Prices

TENDER EVALUATION

In accordance with the conditions of tendering, the tender was evaluated in line with the Weighted Attribute Method contained in Transfund New Zealand's "Competitive Pricing Procedures Manual".

A summary of the evaluation results is shown in Table 2:

Tender Evaluation	Attributes	Exper	Track Record	Tech Skills	Re-source	Man-agement	Method	Price	Total Weight
	Weights	10	10	5	5	5	5	60	100
Tenderer	Tender Sum	Grades							INDEX
HEB Contractors Limited	\$367,365.13	70	75	65	70	65	60	50	58
Median Tender Price	\$367,365.13								

Table 2 - Summary of Tender Evaluation

HEB Contractors Limited have sufficient experience with this kind of work and are a larger organisation with a developed management structure. HEB Contractors Limited have sufficient resources for this work.

TAGS, ERRORS OR OMISSIONS

There were no tags, errors or omissions.

CREDIT CHECK

A credit check on HEB Contractors Limited has been requested.

SUMMARY

The results of the tender evaluation as summarised in Table 2 show that the tender submitted by HEB Contractors Limited achieved the highest index of 58. This tender is also the lowest priced tender.

As part of City Services vision "Quality and Health and Safety is not negotiable" all contractors have had this focus clearly reinforced through the contract documents and this will be strongly reiterated at the subsequent pre-start meeting and imposed during the contract period.

JOB COSTS

EXCL. GST

Tender sum - HEB Contractors Limited	\$367,365.13
Contingency	\$ 36,736.51
Engineering & Supervision	\$ 32,271.00

Total Job Cost	\$436,372.64

SOURCE OF FUNDING

Budget Description (from Annual Budget line item)	Codes	Budget	Committed to Other Projects	Allocation to This Project	Unallocated Balance
Waitakere Sports Complex Stage 2 - Esplanade Development	75-9825-47820	\$665,000	\$283,000	\$382,000	\$0
Henderson Creek Corridor Track along western bank Epping to Central Park Drive to new Stadium (Carried Forward)	75-9825-46310	\$120,000	\$62,000	\$58,000	\$0
Total		\$785,000	\$345,000	\$440,000	\$0

RECOMMENDATIONS

1. That the information be received.
2. That the tender from HEB Contractors Limited for Contract PK03640B - Waitakere Stadium Hard Landscaping in the sum of \$367,365.13 plus \$45,920.64GST, totalling \$413,285.77 be accepted.
3. That authority to enter into Contract PK03640B - Waitakere Stadium Hard Landscaping on behalf of Council is delegated to the Group Manager: Asset Management.

Report prepared by: Alan Duxfield, Parks Assets Project Manager.

