

**MINUTES OF AN EMERGENCY INAUGURAL MEETING OF THE TENDERS SUBCOMMITTEE
HELD IN THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN,
WAITAKERE CITY, ON WEDNESDAY, 5 DECEMBER 2001,
COMMENCING AT 2.31 PM**

PRESENT: Cr JM Clews, QSO, JP (Chairperson) (Presiding from 2.34 pm)
Cr GB Presland (Deputy Chairperson)
Chief Executive
Director: City Services
Director: Corporate & Civic Services
Manager: Maori Issues

IN ATTENDANCE: Network and Operations Manager, EcoWater Solutions
Business Manager
Transport Engineer
Parks Asset and Contracts Engineer: P Sewell
Committee Secretary: S Simiona

The Chief Executive, Harold V O'Rourke, declared the meeting open and called for Apologies.

1 APOLOGIES

2733/2001

MOVED by WH Paki, seconded JM Dragicevich:

That apologies from A Rutledge, T Stratton, A Magee and A Pollock for absence be received and sustained.

CARRIED

2 ELECTION OF CHAIRPERSON

The Chief Executive, Harold V O'Rourke, called for nominations for the position of Chairperson.

NOMINATED by HV O'Rourke, seconded RB McLeod:

That Cr Janet Mary Clews be appointed as Chairperson of the Tenders Subcommittee.

2734/2001

There being no further nominations, the Chief Executive, **DECLARED** Cr Clews appointed as Chairperson of the Tenders Subcommittee.

2.34 pm The Chief Executive vacated the Chair and the Chairperson assumed the Chair.

3 ELECTION OF DEPUTY CHAIRPERSON

The Chairperson called for nominations for the position of Deputy Chairperson.

NOMINATED by HV O'Rourke, seconded RB McLeod:

That Cr Gregory Boone Presland be appointed as Deputy Chairperson of the Tenders Subcommittee.

2735/2001

There being no further nominations, the Chairperson **DECLARED** Cr Presland appointed as Deputy Chairperson of the Tenders Subcommittee.

4 CONTRACT 01EWC001: ONSITE WASTEWATER MANAGEMENT SYSTEMS INSPECTION AND CLEANING

2736/2001

MOVED by RB McLeod, seconded Cr Presland:

That the information be received.

CARRIED

2737/2001

MOVED by RB McLeod, seconded HV O'Rourke:

1. That the tender from Liquid Waste Disposal Services Limited for Contract 01EWC001 Onsite Wastewater Management Systems Inspection and Cleaning in the sum of \$912,690.75 plus \$114, 086.34 GST, totalling \$1,026,777.09 be accepted.
2. That the commitment to the 2001/2002 financial year totalling \$209,411.82 plus \$26,176.48 GST, totalling \$235,588.30 for Contract Number 01EWC001 Onsite Wastewater Management Systems Inspection and Cleaning be approved.
3. That the commitment to the 2002/2003 financial year totalling \$358,991.70 plus \$44,873.96 GST, totalling \$403,865.66 for Contract Number 01EWC001 Onsite Wastewater Management Systems Inspection and Cleaning be approved.
4. That the commitment to the 2003/2004 financial year totalling \$358,991.70 plus \$44,873.96 GST, totalling \$403,865.66 for Contract Number 01EWC001 Onsite Wastewater Management Systems Inspection and Cleaning be approved.
5. That the commitment to the 2004/2005 financial year totalling \$149,579.88 plus \$18,697.48 GST, totalling \$168,277.36 for Contract Number 01EWC001 Onsite Wastewater Management Systems Inspection and Cleaning be approved.
6. That the Director, City Enterprises, be delegated the authority to enter into this contract on behalf of the Council

CARRIED

5 CONTRACT 01EWP001 - DRINKING WATER QUALITY TESTING 2002

2738/2001

MOVED by WH Paki, seconded RB McLeod:

That the information be received.

CARRIED

2739/2001

MOVED by HV O'Rourke, seconded Cr Presland:

1. That subject to a satisfactory credit check the tender from Aqualab NZ Limited for Contract 01EWP001 Drinking Water Quality Testing 2002 in the sum of \$185,640.00 plus \$23,205.00 GST, totalling \$208,845.00 for a 30-month term contract be accepted.
2. That the commitment to the 2001/2002 financial year totalling \$41,212.00 plus \$5,151.50 GST, totalling \$46,363.50 for Contract Number 01EWP001 Drinking Water Quality Testing 2002 be approved.
3. That the commitment to the 2002/2003 financial year totalling \$82,424.00 plus \$10,303.00 GST, totalling \$92,727.00 for Contract Number 01EWP001 Drinking Water Quality Testing 2002 be approved.
4. That the commitment to the 2003/2004 financial year totalling \$82,424.00 plus \$10,303.00 GST, totalling \$92,727.00 for Contract Number 01EWP001 Drinking Water Quality Testing 2002 be approved.
5. That the Director, City Enterprises, be delegated the authority to enter into this contract on behalf of the Council.

CARRIED

6 CONTRACT NO 70610 - PAVEMENT, SHOULDER AND WATER CHANNEL MAINTENANCE 1999/2002

2740/2001

MOVED by JM Dragicevich, seconded Cr Presland:

That the information be received.

CARRIED

2741/2001

MOVED by RB McLeod, seconded Cr Presland:

1. That approval be given to issue a variation to the value of works in Contract (70610), Pavement, Shoulder and Water Channel Maintenance 1999/2002 by the sum of \$595,900 plus \$74,487.50 GST totalling \$670,387.50.
3. That the Director: City Services be delegated the authority to approve the issuing of the variation to contract 70610 recommended in (2) above.

CARRIED

7 PK02012.2 - TE PAI NETBALL COURTS SURFACE UPGRADE

2742/2001

MOVED by RB McLeod, seconded HV O'Rourke:

That the information be received.

CARRIED

2743/2001

MOVED by RB McLeod, seconded JM Dragicevich:

1. That the tender from Astrograss Allweather Surfaces Limited for Contract PK 02012.2 Te Pai Netball Courts Surface Upgrade in the sum of \$191,911.00 plus \$23,988.88 GST, totalling \$215,899.88 be accepted.
2. That authority to enter into Contract PK02012.2 Te Pai Netball Courts Surface Upgrade on behalf of Council be delegated to the Director of City Services.

CARRIED

8 CONTRACT PK 02012.3 - PARKS CAR PARKS UPGRADES 2001/2002 STAGE 2

2744/2001

MOVED by WH Paki, seconded RB McLeod:

That the information be received.

CARRIED

2745/2001

MOVED by Cr Presland, seconded JM Dragicevich:

1. That the tender from JW Neill Limited for Contract PK 02012.3 - Parks Car Parks Upgrades 2001/2002 Stage 2 in the sum of \$207,454.50 plus \$25,931.81 GST, totalling \$233,386.31 be accepted.
2. That authority to enter into Contract PK02012.3 - Parks Car Parks Upgrades 2001/2002 Stage 2 on behalf of Council be delegated to the Director of City Services.

CARRIED

9 CONTRACT PK 02012.4 - PARKS CAR PARKS UPGRADES 2001/2002 STAGE 3

2746/2001

MOVED by RB McLeod, seconded Cr Clews:

That the information be received.

CARRIED

2747/2001

MOVED by Cr Presland, seconded JM Dragicevich:

11. That the tender from Thom Contractors Limited for Contract PK 02012.4 - Parks Car Parks Upgrades 2001/2002 Stage 3 in the sum of \$137,542.00 plus \$17,192.75 GST, totalling \$154,734.75 be accepted.
2. That authority to enter into Contract PK02012.4 - Parks Car Parks Upgrades 2001/2002 Stage 3 on behalf of Council be delegated to the Director of City Services.

CARRIED

10 CLEANING SERVICES - COMMUNITY CENTRES

2748/2001

MOVED by HV O'Rourke, seconded RB McLeod:

1. That the information be received.
2. That the following contractors be short listed for invitation to tender for the provision of cleaning services for Council owned community centres:
 - Red Coats Cleaning Services;
 - Quality Services Enterprises;
 - Manchester property Care;
 - McKellar property Services;
 - Jensen and Rothville;
 - Professional Cleaning Services;
 - Dynamik Cleaning Services;
 - Target Cleaning.

CARRIED

2.43 pm

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT AN ORDINARY MEETING OF THE
TENDERS HELD ON

DATE:.....

CHAIRPERSON:.....