



Waitakere City Council  
*Te Taiao o Waitakere*

## NOTICE OF MEETING

# TE TAUMATA RUNANGA

I hereby give notice that a Meeting of Te Taumata Runanga will be held on:-

**DATE:** Monday, 17 September 2007 **TIME:** 5.00 pm

**VENUE:** Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere

to consider the business as set out herein and to take any necessary action connected therewith.

11 September 2007

pp

Ngareta Delamere  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8552

### MEMBERSHIP:

#### Representative

TW Taua, MNZM (Chairman)  
M Te Huia (Deputy Chairman)  
W Paki  
S Livingstone  
W Hetaraka  
P Northcroft  
K Parata  
J Mariu  
A Hudson  
E Taumaunu  
Cr LA Cooper  
Cr JP Lawley

#### Alternative Representative

To Be Advised  
M Wellington  
Rev J Cooper  
W Mark  
A Lauese  
T Moanaroa  
T Tangihaere  
To Be Advised  
To Be Advised  
N Glavish  
Te Kawerau A Maki  
Te Atatu  
Hoani Waititi Marae  
Kakariki Marae  
Te Piringatahi o Te Maungarongo Marae  
Te Roopu Kaumatua o Waipareira  
Te Roopu Puawai o Waitakere  
Te Roopu Wahine Maori Toko I Te Ora  
Te Runanga o Ngati Whatua  
Te Whanau o Waipareira Trust  
Council  
Council

Mayor RA Harvey, QSO, JP (ex officio)  
Deputy Mayor CA Stone (ex officio)

(Quorum 6 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF TE TAUMATA RUNANGA TO BE HELD AT  
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON MONDAY, 17 SEPTEMBER 2007,  
COMMENCING AT 5.00 PM**

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**OPENING KARAKIA**

**MIHIMIHI**

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatapuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakaponu, te tumanako me te aroha.

**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Meeting Minutes - Saturday, 11 August 2007.

**RECOMMENDATION**

That the minutes of the Meeting of Te Taumata Runanga held on Saturday, 11 August 2007, as circulated, be taken as read and now be confirmed.



**3 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



#### 4 **CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



#### 5 **PUBLIC FORUM**

For guidance of Te Taumata Runanga Members, Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairman at the beginning of the meeting; and
- (ii) the Chairman shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



#### 6 **COMMITTEE MEMBERS' REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.

##### **TE TAUMATA RUNANGA APPOINTMENTS**



<b>OUTSIDE ORGANISATIONS</b>	<b>APPOINTMENT</b>
Keep Waitakere Beautiful	Rev J Cooper
West Coast Plan Liaison Group	Mihi Te Huia
Safe Waitakere Alcohol Project	Poata Northcroft
Safe Waitakere Injury Prevention Board	Poata Northcroft Mihi Te Huia
West Education Sector Trust	Awa Hudson Carol Ngawati
Waitakere Arts and Cultural Development Trust	Rev J Cooper

OUTSIDE ORGANISATIONS	APPOINTMENT
Child and Youth Advocate	Mihi Te Huia
Waitemata Harbour Foreshore Reserves Management Plan Joint Subcommittee	Evelyn Taumaunu
Te Pai Park Reserve Management Plan Advisory Group	Awa Hudson
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Evelyn Taumaunu
City Development Committee	Mihi Te Huia



**7 CHIEF EXECUTIVE OFFICER'S REPORT**

Provision has been made for the Chief Executive Officer, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.

**8 COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
Waitakere Outrigger Canoe Club - Finding an Appropriate Site 10 April 2006 Resolution No. 624/2006	An agreement has been entered into between the Waitakere Outrigger Canoe Club and Te Atatu Boat Club, and new arrangements regarding the use of certain areas within Te Atatu Boat Club compound have been accepted and agreed to by both groups.	Rob McGee  8368000 extn: 8558
Hui with Members of Parliament to Discuss Issues of Strategic Importance to Te Taumata Runanga 11 August 2007 Resolution No. 3243/2007	At the meeting of Te Taumata Runanga held on Saturday, 11 August 2007, Te Taumata Runanga resolved the following:  <i>"That the next meeting of Te Taumata Runanga be used to hold a hui with all Maori Members of Parliament to discuss issues of strategic importance to Te Taumata Runanga and that a working party comprising of TW Taua, M Te Huia, A Hudson, E Taumaunu and W Paki be established to provide guidance on the agenda and invitation list."</i>  3243/2007  <b>cont'd</b>	Wayne Knox  36 8000 etn: 8923

Issue	Comments	Reporting Council Officer
	Due to advice received from the Chairman, Te Taumata Runanga, the hui which was to include all Maori Members of Parliament, to discuss issues of strategic importance to Te Taumata Runanga, will be postponed until further notice.	

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Workshop Between Te Taumata Runanga and the Waitakere Pacific Board	14 August 2006 Resolution No. 1564/2006	December 2007	Cheryl Talamaivao  836 8000 extn: 8930
Youth and Alcohol Problems in Wilsher Crescent and Henderson Park	19 March 2007 Public Forum	December 2007	Roy Hunt  836 8000 extn: 8714

### **RECOMMENDATION**

That the Committee Secretary's Report for 17 September 2007 be received.

Report prepared by: Ngareta Delamere, Committee Secretary, Democracy and Support Services.



## **9 COMMEMORATING WAITANGI DAY FUND**

### **PURPOSE OF THE REPORT**

The purpose of this report is to inform Te Taumata Runanga about the Commemorating Waitangi Day Fund, and to seek approval for an application to be made to the Commemorating Waitangi Day Fund for the 2008 Waitangi Day celebrations.

### **BACKGROUND**

A1

The Commemorating Waitangi Day Fund is made available by the Ministry for Culture and Heritage, attached at page A1 to the agenda. The purpose of the Commemorating Waitangi Day Fund is to support events that commemorate the signing of the Treaty of Waitangi and promote nation building and community building. Council has made successful applications in past years; the funding was used for the Marae Open Days, which have been held for the past few years on Waitangi Day.

### **STRATEGIC CONTEXT**

The Treaty of Waitangi Strategic Priority requires that the Treaty is upheld in all Council activities and planning.

The Mauri Ora - Access to Maori Resources Community Outcome has the following stated goals:

- Live as Maori;
- Celebrate being Maori;
- Celebrate ethnic cultural diversity;
- Celebration of the City's unique and rich tribal and Maori history; and
- Cultural knowledge within a traditional and contemporary context is valid and relevant.

## **ISSUES**

In past years, Council has acknowledged Waitangi Day in collaboration with local Marae, including Hoani Waititi and Te Piringatahi o Te Maungarongo.

Though Council Waitangi Day celebrations for 2008 have not yet been planned, it is likely they will be along similar lines to the Marae Open Days held previously. Input is invited from Te Taumata Runanga Members as to how the format for Civic commemoration of Waitangi Day can be changed or improved.

Applications for grants for the Commemorating Waitangi Day Fund close on Friday, 28 September 2007.

## **RESOURCES**

An amount of \$3,000 is available in the Annual Plan 2007/2008 for the Marae Open Day event. Any additional funding from the Commemorating Waitangi Day Fund will be used to supplement this.

## **CONCLUSION**

The Ministry of Culture and Heritage has informed Council regarding its Commemorating Waitangi Day Fund, which closes on Friday, 28 September 2007. The Council has made successful applications to the Commemorating Waitangi Day Fund in past years, to complement Marae Open Days hosted in conjunction with local Marae. Input from Te Taumata Runanga Members is sought regarding the format of the 2008 Civic commemoration of Waitangi Day. Approval for an application to the Commemorating Waitangi Day Fund to be made by Council is also sought.

## **RECOMMENDATIONS**

1. That the Commemorating Waitangi Day Fund report be received.
2. That an application to the Commemorating Waitangi Day Fund for the purposes of Civic Waitangi Day celebrations in 2008 is approved, and that this application is prepared and submitted by the Maori Relationships Manager.
3. That Te Taumata Runanga Members provide feedback on the format of 2008 Civic Waitangi Day celebrations.

Report prepared by: Wayne Knox, Maori Relationships Manager: Maori Issues.



## 10 TE TAUMATA RUNANGA INTERIM REPRESENTATION GUIDELINES

### PURPOSE OF THE REPORT

The purpose of this report is to present to Te Taumata Runanga the draft Te Taumata Runanga Interim Representation Guidelines for the Committee's consideration and approval.

### BACKGROUND

The Local Government Act 2002 states:

*"The Council must establish and maintain processes to provide opportunities for Maori to contribute to the decision making processes of the local authority; and (b) consider ways in which it may foster the development of Maori capacity to contribute to the decision making processes of the local authority."*

*Section 81(1)(a)*

To this end, this report follows up on recommendations from the previous Agenda report on Te Taumata Runanga review in terms of further developing a process to assist Maori to determine representation onto the Committee.

The capacity of Members was a key consideration in the current Te Taumata Runanga review. One of the issues to emerge from the review has been the need to clarify the roles and responsibilities of Members. It is anticipated that this will assist member organisations of Te Taumata Runanga in their consideration of appointees to the Committee, and will also contribute to developing the capacity and capability of the Committee overall.

Further consideration of how Members and member organisations can be supported will be explored through the proposed Te Taumata Runanga review implementation plan (which is discussed in a separate report to Te Taumata Runanga). However, member organisations will soon be called upon to recommend their appointees to Te Taumata Runanga prior to the review implementation plan being put in place. Therefore, to assist member organisations in their consideration of appointees to Te Taumata Runanga in the short term, an interim guideline regarding representation is proposed. These draft guidelines attempt to outline the roles, responsibilities, expectations, requirements and accountabilities of Te Taumata Runanga, similarly to a position description.

### STRATEGIC CONTEXT

Improving opportunities for Maori to contribute to local government decision-making, and in particular the draft Te Taumata Runanga Interim Representation Guidelines contributes towards Council's Treaty of Waitangi (Te Tiriti o Waitangi) priority, and is further linked to two of the nine strategic platforms; Active Democracy and Strong Communities. In addition, the Maori community outcomes have also maintained interest in Maori participation in Council's decision-making processes:

#### **Nga Manukura - Maori Leadership**

- Maori determination and integrity;
- Sustained Iwi Maori leadership in Waitakere;
- Maintaining the vision;
- Mandate, accountability and transparency are consistent;
- Constant mentoring to maintain leadership capacity;
- Representation;

- Recognition of Iwi Maori leadership;
- A strengthened capacity for Iwi Maori to develop rangatahi (tuakana teina); and
- Strong collaborative relationship between Iwi Maori and Civic leaders.

#### **Te Mana Whakahaere - Autonomy**

- Rangatiratanga (Whanau-based self-determination);
- Active protection of Maori interests in accordance with the Treaty and recognition of Iwi Maori;
- Maori participation and representation in decision-making;
- Maori-focused policies or policies which contain a Maori component;
- Iwi and Maori determine needs, interests and resources;
- Recognition of Iwi Maori aspirations; and
- Enhanced capacity of self governance through increasing representation in all sectors of the community.

The key outcomes sought from the draft Te Taumata Runanga interim Representation Guidelines is to strengthen and sustain Te Taumata Runanga in its present form and enhance Maori community capacity and capability, to enable active participation in local government decision-making.

#### **ISSUES**

Historically, Te Taumata Runanga is formed on a three-yearly basis in line with the local government election cycle. Council has enabled iwi groups, Ngāti Whatua and Te Kawerau a Maki, the Maori community and its leadership to advise on the process for representation onto Te Taumata Runanga. The outcomes of the community processes are then forwarded to Council for consideration and approval. It is suggested that this community process remains unchanged until further work to address fundamental issues relating to effective representation for Maori in Council's decision-making is completed.

#### **Proposed Te Taumata Runanga Representation Guidelines**

The proposed guidelines will ensure that member organisations of Te Taumata Runanga have information on the Committee's processes to enable the community to engage in its determination for representation onto Te Taumata Runanga. Input from Te Taumata Runanga regarding these draft guidelines is invited. It is recommended that the guidelines are included with the letters to member organisations, requesting that they advise Council of their recommended appointees for the ensuing term of Council. The guidelines are outlined below:

#### **The Membership are Responsible for:**

- Recognising Te Taumata Runanga membership as part of a Standing Committee of Council - as outlined in Local Government Act 2002 and the Delegations to Committees and Community Boards Register;
- Upholding the integrity of Te Taumata Runanga and serve the interests of the City as whole;
- Respecting and maintaining relationships between Members of Te Taumata Runanga, Council, mana whenua and the wider community; and
- Upholding the value of manaakitanga, in order to ensure that Council meets its obligations and responsibilities to Maori.

### **Operational Responsibilities**

- Attend regular monthly meetings, including workshops;
- Where appropriate or as required, attend civic events and functions;
- To actively contribute to local, regional and national decision-making processes on behalf of the Committee;
- Contribute as required to Council's Civil Defence Emergency Management effort; and
- Ensure relevant information, reports and accounts are submitted to the organisation.

### **Core Competencies**

- Understanding of the Treaty of Waitangi, including bicultural and multicultural awareness;
- Strong understanding of local and central government structures and processes, including Council's Standing Orders;
- Knowledge of mana whenua interests, particularly how they relate to Council and to the wider Maori community of Waitakere;
- Experience in Maori community development, engagement and consultation;
- Familiarity with Waitakere Maori community networks and the wider community;
- A record of successful leadership, governance and management initiatives; and
- Special skills: legal, business or financial background.

### **Chairman/Deputy Chairman**

The appointments of the Chairman and the Deputy Chairman are made by Committee Members. Although these positions share the same responsibilities as Committee Members, their roles extend to an active leadership role which involves:

- Chairing regular Committee meetings, including workshops where appropriate;
- Knowledge of the Standing Orders;
- An ability to integrate community interests into discussions and decision making;
- Provide leadership role and direction on issues particular to Maori and the wider community's interests; and
- Ensure public relations are maintained between Council, Council officers, the Maori community and the wider community.

### **RESOURCES**

No additional resources are required.

### **CONCLUSION**

The development of the draft Te Taumata Runanga Interim Representation Guidelines responds to outcomes and recommendations from Te Taumata Runanga review in terms of strengthening Te Taumata Runanga and its membership.

## **RECOMMENDATIONS**

1. That Te Taumata Runanga Interim Representation Guidelines report be received.
2. That Te Taumata Runanga Interim Representation Guidelines are approved as a basis for further development as part of Te Taumata Runanga review implementation plan, and are used in the interim as a guide for member organisations when they are invited to recommend appointees to Te Taumata Runanga for the coming term of Council.

Report prepared by: Wayne Knox, Maori Relationships Manager: Maori Issues, and Georgina Parata, Maori Development Planner: Strategy.



## 11 **MAYORAL TASK FORCE ON FAMILY VIOLENCE PREVENTION - TE TAUMATA RUNANGA REPRESENTATION**

### **PURPOSE OF THE REPORT**

The purpose of this report is to request a nomination from Te Taumata Runanga for a representative on the Mayoral Taskforce on Family Violence Prevention.

### **BACKGROUND**

Council is taking a major stance in calling for zero tolerance for family violence in Waitakere. The Mayor, with the support of Council, is putting together a Mayoral Task Force of leaders to advocate for change. This is partly in response to the Local Government Act (2002), which requires local authorities to develop community plans and to work with other organisations towards the economic, cultural, environmental and social outcomes defined by their communities. It coincides with a significant commitment by government and non-government sectors, independent Crown entities and the judiciary to work together, as outlined in the "First Report on Taskforce for Action on Violence within Families, July 2006". This Mayoral Task Force is to be co-chaired by the Mayor and Dr Pita Sharples and is intended to support and complement the collaborative initiatives already well embedded in the Waitakere community.

A report on the Mayoral Task Force was presented at Te Taumata Runanga meeting on Monday, 16 July 2007 where it was resolved:

1. *The Mayoral Task Force on Family Violence Prevention report be received.*
2. *That the Chief Executive Officer be requested to provide a report back to Te Taumata Runanga regarding the appointment of Te Taumata Runanga representation to the Mayoral Task Force on Family Violence Prevention."*

(3079/2007)

### **STRATEGIC CONTEXT**

This initiative aligns strongly with Council's priorities of "Safe City" and "First Call for Children". It also implements the "Strong Communities" platform of Council by promoting a safe and supportive environment for families and accessible health and support services.

## ISSUES

### Local Family Violence Initiatives

The first Mayoral Task Force meeting took place on Saturday, 21 July 2007. At this meeting the Police presented Waitakere family violence statistics, in which Maori were over-represented. The Mayoral Task Force is looking to Te Taumata for a representative to be nominated to provide expertise in how to address the family violence issues in the Maori community and also to ensure that there is a high level of Maori participation and ownership. Accompanying this, at the working group level, there is close engagement with local organisations like Te Korowai Manaaki and Tika Maranga.

### Draft Terms of Reference for Mayoral Task Force

A Council officer working group in Council has been working on a draft vision and Terms of Reference for the Mayoral Task Force on Family Violence Prevention. These will be considered by the Mayoral Task Force at the next Mayoral Task Force meeting.

### Composition

It is intended that the Mayoral Task Force will have a maximum of fifteen people from Police, Health Services, Education, Justice, Chairperson of Waitakere Against Violence Essential Services (WAVES), Ministry of Social Development, Child Youth and Family Service, Council, Maori, Pacific and new settler communities. Ideally representatives are being sought who have extensive experience in working actively to reduce family violence in the community and Te Taumata Runanga should consider nominating a representative with appropriate and relevant experience in this area. There will also be the ability to second expert and specialist people as required.

Council would welcome a nomination from Te Taumata Runanga of a representative to sit on the Mayoral Task Force.

## RESOURCES

Council is funding a Family Violence Prevention Advocate position in the Safe Waitakere team for the two years 2006 - 2008.

In addition, Council has allocated \$50,000 for family violence prevention initiatives in the Annual Plan 2007/2008; this is targeted at supporting the work of the Mayoral Task Force.

The Mayoral Task Force is mindful that resources will be required to carry out programmes in the Maori community as needs are identified. Discussions will be held with the relevant agencies to advocate for the necessary resources.

## CONCLUSION

This report is intended to seek representation from Te Taumata Runanga on the Mayoral Task Force to ensure that there is adequate guidance on this initiative.

## RECOMMENDATIONS

1. That the Mayoral Task Force on Family Violence Prevention - Te Taumata Runanga Representation report be received.
2. That Te Taumata Runanga nominate a representative to the Mayoral Taskforce on Family Violence Prevention.

Report prepared by: Carol Everard, Family Violence Prevention Advocate - Safe Waitakere.



12 **MAORI IN BUSINESS AND PROFESSIONAL ASSOCIATION NETWORKING  
FUNCTION - MAORI ECONOMIC WELLBEING PLAN**

**GLOSSARY**

Maori Women's Development Incorporated (MWDI)  
Maori in Business and Professional Association (MIBPA)

**PURPOSE OF THE REPORT**

The purpose of this report is to inform Te Taumata Runanga regarding the 'Matatau - Maori in Business and Professional Association' Networking Function in Waitakere and to seek the Committee's support for and participation in the function.

**BACKGROUND**

At Te Taumata Runanga meeting held on Monday, 18 June 2007, a presentation was made by the Maori Relationships Manager, updating the Committee on the developments of the Maori Economic Wellbeing Plan. This included the opportunity to work with key stakeholders on areas of mutual interest, in particular with the Maori Women's Development Incorporated (MWDI), and Maori in Business and Professional Association (MIBPA).

A3-A7

Representatives of the MIBPA outlined the development of Matatau and the potential for strategic partnering with Te Taumata Runanga and Te Rōpu Puawai ō Waitakere to create a function which progresses shared objectives and outcomes. MWDI representatives proposed that Council co-host a Maori business and professional networking function. A copy of the presentation on Matatau - Maori in Business and Professional Association is attached at pages A3 to A7 to the agenda.

**STRATEGIC CONTEXT**

The opportunity for MWDI and Council to co-host the MIBPA function is aligned to Te Taumata Runanga's key strategic priority - the development of the Maori Economic Wellbeing Plan. It also relates to Te Rōpu Puawai ō Waitakere youth interests, and the outcomes of Council's Economic Development Strategy, "Towards a Leading Edge City".

In addition, the function is responsive to issues identified as part of the Maori community outcomes process, such as:

- Creating opportunities to bring Maori businesses together;
- Engaging employers to create and support employment opportunities, including cooperative education arrangements and skill forecasting;
- Identifying and providing for relevant training needs;
- Recreating trade apprenticeships and internships, including scholarships for Maori;
- Facilitating joint economic ventures between Maori and others; and
- Promoting and profiling Maori in business people and professionals.

**ISSUES**

**Interests**

The MWDI's interest in the event is to create a Business networking forum to present and promote the MIBPA to Maori in Waitakere and the wider region. It also aims to:

- Promote the MIBPA portal - [www.maoriinbusiness.com](http://www.maoriinbusiness.com) and enhance the growth of Maori businesses and professionals;

- Profile the Kaipakihiranga Wairua (Entrepreneurial workshops);
- Share information and knowledge;
- Create a supportive network of events, guest speakers and sharing of best practice model;
- Create exposure for Maori businesses, professionals and communities; and
- Host business clinics with specific topics to assist businesses.

Similarly, the event serves Council's development of the Maori Economic Wellbeing Plan by providing:

- A platform to launch the Maori Economic Wellbeing Plan "visioning process," and the ongoing involvement of business;
- An opportunity for local Maori businesses and professionals to meet as a collective;
- Identification of local Maori businesses and professionals with the view to the development of a database; and
- Identification of the types and levels of support that might usefully be provided to local Maori businesses and professionals.

The mutual outcomes and outputs are:

- Access to local and regional indigenous markets;
- To enable non-Maori access to Maori business and professional services and intelligence;
- Local and central government opportunities to work directly with the local Maori businesses and professional community;
- Development of a local Maori business and professional database;
- Contribute to other potential strategic planning tools, including the business research plan, collaboration plan, education and skill development plan, enterprise growth and development plan, innovation plan, communication plan and strategic projects plan;
- Relevant business clinics on professional services and information, including funding; and
- Stimulate interests in global networks and joint ventures.

### **Maori In Business and Professional Association Networking Function**

To date, Council officers and representatives of MWDI, in consultation with the Maori Economic Wellbeing Plan Steering Group, have developed a programme for the Maori in Business and Professional Association Networking Function. It is proposed that the function will be held on Friday, 5 October 2007 in the Council Chambers, commencing at 6.00 pm, with two fifteen-minute business clinics. The first clinic will be focused on "You and the Taxman - Inland Revenue," the second clinic is on "Managing You and Your Business," followed by a programme which includes Waitakere City Council's Maori Economic Wellbeing "visioning process," a Fashion show and 60-second "pitch" by the local businesses and professionals. A copy of the programme for the Maori in Business and Professional Association Networking Function will be circulated prior to the meeting.

### **Role of Te Taumata Runanga**

This report seeks the Committee's support in principle for the function to be held to enable local Maori businesses and professionals to come together, as well as further guidance on any other issues for consideration in the execution phase of the function.

It is proposed the staff time and a budget of \$5,000 for administration and function costs will be provided to MWDI to organise this event, given that it clearly aligns with the objectives of the Maori Economic Wellbeing Plan.

Furthermore, Te Taumata Runanga will be invited to attend the event as hosts and sponsors.

## RESOURCES

The proposed Council contribution to the Maori in Business and Professional Association Networking Function is provided for in the current Maori Economic Wellbeing budget for 2007/2008. MWDI will also be contributing \$5,000 to the hosting of the event.

## CONCLUSION

At the 18 June 2007 meeting of Te Taumata Runanga, the presentation made by the MWDI proposed that they co-host a Maori in Business and Professional Association Networking Function in conjunction with Council in Waitakere. Council officers have since worked with the MWDI to scope out Council involvement in the event, and ascertain the benefits to the community in terms of the Maori Economic Wellbeing Plan and the Economic Development Strategy. The date for this function is confirmed for Friday, 5 October 2007, to enable local Maori businesses and professionals to come together.

The report seeks Te Taumata Runanga support for the function in the context of its Maori Economic Wellbeing Plan, and invites Te Taumata Runanga participation in the function as co-hosts and sponsors.

## RECOMMENDATIONS

1. That the Maori In Business and Professional Association Networking Function - Maori Economic Wellbeing Plan report be received.
2. That Te Taumata Runanga supports and approves the Maori In Business and Professional Association Networking Function to be held on Friday, 5 October 2007.

Report prepared by: Georgina Parata, Maori Development Planner: Strategy, and Wayne Knox, Maori Relationships Manager: Maori Issues.



## 13 TE TAUMATA RUNANGA REVIEW

### PURPOSE OF THE REPORT

The purpose of this report is to outline the key themes and issues that have arisen from the recently completed review of Te Taumata Runanga and make a number of recommendations for the Committee to consider, which will be presented to Council at its Wednesday, 19 September 2007 meeting.

### BACKGROUND

A8-A9

Te Taumata Runanga has operated as a Standing Committee of Council since October 1992. Under Council's Register of Delegations to Committees and Community Boards, attached at pages A8 to A9 to the agenda, Te Taumata Runanga has the following Fields of Activity:

- To ensure Maori values are considered in Council's decision making;
- To assist Council in meeting its obligations to the Tangata Whenua;

- To ensure that Council considers the needs of the Maori community in effective service provision;
- To enhance effective communication between the Maori Communities of Waitakere and Council and its Committees;
- To ensure that Council is aware of and sensitive to issues of concern to the Tangata Whenua and local Maori people;
- To provide Council with a structure to facilitate input into Council's decisions that have cultural significance to Maori people;
- To assist Council in meeting its obligations to Maori under the Local Government Act 2002, including the obligations to provide opportunities for Maori to contribute to local authority decision making, and to consider ways in which it may foster the development of Maori capacity to contribute to local authority decision making.

The Operating Guidelines and Authorities for Te Taumata Runanga state that:

*"Te Taumata Runanga will be formed on a three-yearly basis in line with the local government election cycle, with a review of Te Taumata Runanga to be undertaken by the outgoing Taumata Runanga, and provided to Council."*

Since its inception, there have been a number of such reviews. These reviews were conducted by key Council officers, and focussed primarily on the Committee's fields of activity, delegated powers, membership and other methods of engagement. The scope of the current review was broader than those of previous reviews, to allow the Committee to evaluate all areas of its activity.

## **STRATEGIC CONTEXT**

Te Taumata Runanga has been in existence for around 15 years now, and has received the support of successive Councils over that time. Te Taumata Runanga has a number of significant achievements, and has been a leading example of engagement between Local Government and Maori nationally. Its key stakeholders, the Maori community and Council, have in recent times seen the need to thoroughly examine the Committee, to ensure that it remains an effective and relevant instrument for achieving outcomes for Maori as part of the wider community in Waitakere.

Specifically Te Taumata Runanga review contributes to community outcomes described by Maori:

### Nga Manukura

- Maori determination and integrity;
- Sustained Maori leadership;
- Constant mentoring to maintain leadership capacity;
- Recognition of Maori leadership;
- Mandate, accountability and transparency are consistent;
- A strengthened capacity for Maori to develop rangatahi (tuakana, teina); and
- Strong collaborative relationship between Maori and Civic leaders.

### Te Mana Whakahaere

- Rangatiratanga (whānau-based self-determination);
- Active protection of Maori interests in accordance with the Treaty;
- Recognition of Iwi Maori aspirations;
- Maori participation and representation in decision making;

- Maori-focused policies or policies which contain a Maori component; and
- Enhanced capacity of self-government through increasing representation in all sectors of our community.

### Local Government Act 2002

The Local Government Act 2002 makes the following provisions in terms of the relationship between Local Authorities and Maori:

**Part 1 Section 4:** *“Treaty of Waitangi: in order to recognise and respect the Crown’s responsibility to take appropriate account of the principles of the Treaty of Waitangi and to maintain and improve opportunities for Maori to contribute to Local Government decision-making processes, Parts 2 and 6 provide principles and requirements for local authorities that are intended to facilitate participation by Maori in local authority decision-making processes.”*

**Part 2 Section 14:** *“(d) a local authority should provide opportunities for Maori to contribute to its decision-making processes.”*

**Part 6 Section 77:** *(1) A local authority must, in the course of the decision-making process, - “(c) if any of the options identified under paragraph (a) involves a significant decision in relation to land or a body of water, take into account the relationship of Maori and their culture and traditions with their ancestral land, water, sites, waahi tapu, valued flora and fauna, and other taonga.”*

**Part 6 Section 81:** *(1) A local authority must -“ (a) establish and maintain processes to provide opportunities for Maori to contribute to the decision-making processes of the local authority; and (b) consider ways in which it may foster the development of Maori capacity to contribute to the decision-making processes of the local authority.”*

Though Te Taumata Runanga was established well before the amendment of the Local Government Act, the Committee is one of the key instruments via which Council meets its legislative requirements as outlined above. Improving Maori participation in Council decision making is one of the key drivers for this review.

### Long Term Council Community Plan (2006-2016)

The review of Te Taumata Runanga relates to Council’s Treaty of Waitangi strategic priority, which requires “that the Treaty of Waitangi is upheld in all Council activities and planning”. It also relates to Council’s Active Democracy Strategic Platform. This platform supports the involvement of citizens in Council’s decision-making process, through education, removing barriers, developing partnerships, improving information flows and supporting communities’ own ways of interacting with \ Council.

Furthermore, the Local Government Act 2002 states:

*“Development of Maori capacity to contribute to decision-making processes: A long-term council community plan must set out any steps that the local authority intends to take, having considered ways in which it might foster the development of Maori capacity to contribute to the decision-making processes of the local authority, over the period covered by that plan.”*

Schedule 10 (5)

Pursuant to this clause of the Act, the Long Term Council Community Plan (2006-2016) states:

*“The Council has over a number of years examined ways to foster Maori capacity to contribute to participation in its decision-making processes. It has developed a number of processes and mechanisms to this end which it intends to provide for through the period of the Long Term Council Community Plan.”*

Te Taumata Runanga is referred to as one of the ways Council intends to foster Maori capacity as described above. The plan states that:

*“The Council is committed to working in partnership with Te Taumata Runanga to review its make up on an ongoing basis to ensure it maintains and improves its capability to serve the Maori communities of the City and input effectively to Council decision-making.”*

## ISSUES

This report makes a number of recommendations for the Committee to consider, which will also be presented to Council at their Wednesday, 19 September 2007 meeting. Key amongst these recommendations is support for the ongoing role of Te Taumata Runanga as a Committee of Council. This report also introduces the review report that has been undertaken by consultancy, Kaahu Communications Limited. This external report provides a fuller description of the issues that have emerged from the review; however, it was still in progress at the time of writing this report and will be forwarded to members separately.

### 1. Terms of Reference for the Review

A10-A18

At its October 2006 meeting, Te Taumata Runanga approved the Terms of Reference for the review, which are summarised below, (which are attached at pages A10-A18 to the agenda for complete Terms of Reference):

#### 1.1 Scope of the Review

The review encompassed the following broad areas:

- (a) Structure of Te Taumata Runanga, including:
  - Membership
  - Delegated Authorities
  - Representation on other Committees
  - Subcommittees
- (b) Capacity of Te Taumata Runanga, including:
  - Capacity of Members
  - Resourcing Participation
- (c) Relationship between Te Taumata Runanga and the Waitakere Maori Community, including:
  - Awareness Raising
  - Appointments to Te Taumata Runanga
- (d) Relationship between Te Taumata Runanga and Council, including:
  - Promoting mutual understanding
  - Representation on other Standing Committees
- (e) Processes of Council as they relate to Te Taumata Runanga, including:
  - Identification, presentation and follow through of issues
  - Strategic input to policy development
- (f) Processes of Council as they relate to the Maori Community.

Though the scope of the review was very broad, it was narrowed over the course of the review to focus on critical areas identified in the process of data collation.

### 1.2 Process for Te Taumata Runanga Review

The Maori Relationships Manager was responsible for managing the review. Consultancy, Kaahu Communications Limited was engaged to conduct the review and provide an independent perspective on how Te Taumata Runanga can be made more effective.

The methodology undertaken to collate data for the review involved the following:

#### (a) ***Te Taumata Runanga Working Party***

In order to assist the Committee to have an active role in guiding this review process, a working party was established. The Terms of Reference for the working party was to provide guidance with respect to the implementation of the review, including issues such as workshop content, hui venues, key informants etc.

#### (b) ***Consultation with Mana Whenua***

Representatives of Te Kawerau a Maki and Ngati Whatua were invited to have input to the review. This occurred both in direct consultation with representatives and through the wider community processes.

#### (c) ***Te Taumata Runanga Workshops***

Three workshops of Te Taumata Runanga were held during the course of the review.

#### (d) ***Community Hui***

One community hui was held, hosted at Kotuku Marae.

#### (e) ***Interviews with Key Informants***

In order to ensure that the thoughts of key community leaders were incorporated into the review, a number of interviews were held, including with past Chairs of Te Taumata Runanga.

#### (f) ***Recommendations from the Review***

The recommendations from the review are presented for consideration by Te Taumata Runanga. A further report outlining these recommendations will be presented to Council at their Wednesday, 19 September 2007 meeting. There is the opportunity for Te Taumata Runanga to make any additional recommendations to Council regarding the review.

A literature review of key internal documents was also undertaken by the consultant.

## 2. **Key Themes and Issues from the Review**

As discussed earlier, the terms of reference for this review were broad to allow consideration to be given to the full range of the Committee's activity. Correspondingly, the themes and issues emerging from the review are diverse. These are canvassed more fully in the review report being prepared by the consultant, Kaahu Communications Limited. As mentioned above, the consultant's review report was still in progress at the time of writing this report, and will be forwarded to members separately. A brief summary of key themes and issues are outlined below. It is important to note that some of the issues identified are operational in nature, and are therefore presented to the Committee for information. Those areas requiring particular consideration by Te Taumata Runanga and subsequently by Council are highlighted in the next section.

## 2.1 Organisational Support

Improving organisational support of Te Taumata Runanga is critical at a number of levels. For example, the process of reporting to Te Taumata Runanga is not as well understood by officers as for other Committees. Therefore, reports received by Te Taumata Runanga often are not timely enough to allow strategic input, or do not make recommendations that optimise the Committee's decision making ability. Occasionally, issues that might be of significance to Te Taumata Runanga are not reported to them at all.

Strategies for addressing this include implementing a programme of organisational learning and development focussing on the role and function of Te Taumata Runanga, and incorporating reporting to Te Taumata Runanga into staff work programmes. The Director's Group have commissioned work to address this issue.

A range of other issues relating to organisational support have also emerged through the review, and emphasise the need for embedding support for Te Taumata Runanga across the organisation. These issues will be addressed directly with the Chief Executive Officer.

## 2.2 Improved Communication with Community

A key recommendation from the community hui held in respect of the review was improving communication by Te Taumata Runanga to the Maori community. A number of strategies were proposed, including a newsletter, articles in Waitakere News, a mailing list for Te Taumata Runanga reports and so on.

## 2.3 Clear Roles and Responsibilities of Members

One of the questions raised via the review was around the expectations of Te Taumata Runanga members in respect of their appointing organisations, for example, as to whether they are expected to report back to their organisations. It was also felt that the nature of the role of Te Taumata Runanga members could be explained more clearly to member organisations to support their consideration of appropriate appointees.

## 2.4 Reactive to Proactive

Over the duration of its existence, the majority of reports brought before Te Taumata Runanga have sought the Committee's advice on how initiatives of Council might impact Maori, and how Maori can be effectively engaged in relation to those initiatives. However, the projects generally considered as the key achievements of Te Taumata Runanga are those where the Committee has responded to a need within the community, such as the development of the Urupa at Waikumete Cemetery and the Marae Support Policy.

One of the key signals emerging from the review is a desire for Te Taumata Runanga to have more of a leadership role, advising Council of Maori community priorities and developing strategy and policy to support these priorities. This would not take away the ability of Te Taumata Runanga to comment on Council initiatives but would shift its focus to community leadership.

## 3. **Key Areas for Consideration by Council**

The following areas are findings of the review that require particular consideration by Te Taumata Runanga and subsequently by Council.

### 3.1 Review of Delegations

In considering the delegations to Te Taumata Runanga, as set out in the Delegations to Committees and Community Boards Register, two key issues have arisen. Firstly, Te Taumata Runanga members have indicated a desire to see some level of decision making authority delegated to the Committee. As it stands, Te Taumata Runanga has no delegated powers, and exists in a purely advisory capacity. Though this role is still valued, it is felt that some exploration into appropriate delegated powers is deserved. As an example, members have long advocated for the ability to allocate community grants.

Secondly, clarity around what matters should be reported to Te Taumata Runanga and at what stage could be attained by appropriate amendments to its delegations and perhaps those of other Committees.

It is recommended that further consideration of the delegations to Te Taumata Runanga is incorporated into the proposed review implementation plan.

### 3.2 Review of Representation

One of the questions posed in the course of the review is whether the current membership of Te Taumata Runanga (i.e. member organisations) is sufficiently representative of the Maori community, given that the member organisations have not significantly changed over the duration of the Committee's existence. A clear desire to re-examine the make up of Te Taumata Runanga was expressed at the community hui.

It is considered that any change in membership of Te Taumata Runanga would be a significant, substantive change, perhaps requiring the collation of statistical data and research into possible alternatives. This is a separate piece of work that has arisen from the current review, and it is proposed that Terms of Reference for this work be further developed as part of the proposed review implementation plan.

### 3.3 Permanence of Te Taumata Runanga

An ongoing issue for the Maori community is that the continuance of Te Taumata Runanga requires approval from Council. This is an implicit aspect of its status as a Committee of Council. Establishing Te Taumata Runanga as a permanent structure in relation to Council would likely require legislation. This step, as voiced at the community hui, would be viewed as creating long-term stability for Te Taumata Runanga, allowing it to develop in new ways.

One option that partially addresses this area of community concern might be for Council to resolve, pursuant to Schedule 7, 30 (7) of the Local Government Act 2002, that Te Taumata Runanga not be discharged at the coming into office of members of Council following the triennial general election. This would enable Te Taumata Runanga to remain in place through a triennial election, and is something that Council could do now in order to address an issue of significant concern to the community.

### 3.4 Reconstitution of Te Taumata Runanga

After a robust and considered review process, a number of opportunities for improving the effectiveness of Te Taumata Runanga have emerged. On the whole, the Committee is still considered to be an effective vehicle for providing for Maori input into Council decision making.

According to the Local Government Act 2002:

*“A committee, subcommittee, or other subordinate decision-making body is, unless the local authority resolves otherwise, deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the triennial general election of members next after the appointment of the committee, subcommittee, or other subordinate decision-making body.”*

*(Schedule 7, Part 1, Section 30 (7))*

If Council does not decide to resolve that the Committee will not be discharged, as outlined in 3.3 above, the reconstitution of Te Taumata Runanga will be considered at the Triennial Meeting of Council on Wednesday, 31 October 2007. In this event it will be recommended to Council that they in turn recommend to the incoming Council that Te Taumata Runanga be reconstituted for the ensuing triennial term.

## **NEXT STEPS**

The review report to be supplied by the consultant will contain a range of recommendations. Some of these will be operational in nature, some will be appropriate for Te Taumata Runanga to consider itself and others will require approval from Council. Given that the recommended actions are likely to be substantive, an implementation plan will be developed in response to the review. This implementation plan will also outline recommended processes in terms of the proposed reviews of Te Taumata Runanga delegations and membership. The plan will be presented to Te Taumata Runanga and Council as appropriate.

## **RESOURCES**

Given the extent of work likely to be proposed from the review implementation plan discussed above, it is anticipated that there may be resource implications not currently provided for in the Annual Plan 2007/2008. These resource implications will be further explored and presented to Te Taumata Runanga and Council in conjunction with the review implementation plan.

## **CONCLUSION**

Te Taumata Runanga is required under its delegations to undergo a review prior to each triennial Local Body Election, with the outcomes from this review to be forwarded to Council for consideration. The review is also an opportunity for the Committee to evaluate itself, what is working well, what could be improved and so on. The scope of this review has been broader than previous reviews to allow consideration of the full spectrum of the Committee's activities.

This review has had an emphasis on enhancing the Committee's effectiveness, such that Te Taumata Runanga continues to be leading example of Maori participation in Local Government decision making, and that it contributes positively to wellbeing outcomes of Maori as part of the wider community in Waitakere.

A range of issues and themes have emerged during the course of the review. Implementing the recommendations from the review, as described more fully in the review report being prepared by Kaahu Communications Limited., will require further work and consideration at an operational level, by Te Taumata Runanga, and by Council.

Te Taumata Runanga continues to be a relevant and effective vehicle for Maori participation in Local Government decision making, and it is recommended that the Committee remain in place.

## **RECOMMENDATIONS**

1. That Te Taumata Runanga Review report be received.
2. That it be recommended to Council that, pursuant to Schedule 7, 30 (7) of the Local Government Act 2002, that Council resolve that Te Taumata Runanga not be discharged as a Committee of Council at the coming into office of Members of Council following each triennial general election.
3. That it be recommended to Council that Te Taumata Runanga convey to the incoming Council its strong support for the role of Te Taumata Runanga as a Committee of Council.
4. That an implementation plan for Te Taumata Runanga Review be presented to Te Taumata Runanga when it is available.

Report prepared by: Wayne Knox, Maori Relationships Manager: Maori Issues.



## **14 CORBAN ESTATE DEVELOPMENT PROJECT**

### **GLOSSARY**

Corban Creative Quarter	(CCQ)
Corban Estate Arts Centre	(CEAC)
Long Term Council Community Plan 2006-2016	(LTCCP)
Waitakere Arts and Cultural Development Trust	(WACDT)
Waitakere Pacific Arts and Cultural Trust	(WPACT)

### **PURPOSE OF THE REPORT**

The purpose of this report is to provide to Te Taumata Runanga with an update on concept planning for the Corban Estate redevelopment project.

### **BACKGROUND**

In 1991 Council purchased the 9.6 hectare Corban Estate site. Since 1997, planning for the site has focused on establishing an integrated arts and cultural centre, which maximises the development potential of this strategic site, but minimises (to the extent possible) the funding requirements on Council.

- In 1997 Council planning workshops were held. Feedback included the need for flexible performance, event and conference space, a strong community component, commercial development and improved site access.
- In 1999, commercial housing development occurred at the north-western end of the Estate. This area is no longer part of the site.
- In 2000, interest was expressed from parties in the tertiary education sector in using the site for education purposes. Unitec subsequently emerged as a preferred partner for the City.
- In 2001, a Henderson concept plan workshop reconfirmed the value of an arts and cultural precinct, directly linked into the town centre.
- In 2004, extensive public consultation and design exercises were conducted including a Maori arts hui. Results of this consultation have fed into the current concept planning.

- In June 2006, the Corban Estate Reference Group was established to manage operational and development issues with tenants and other interested groups.
- In December 2006, a letter of intent was signed between Council, Unitec New Zealand and the Corban Estate Arts Centre (CEAC), to develop a plan for the overall development of the site.
- In 2007 the Corban Estate Project Control Group was then established to progress joint development planning. Recognising the role and value of the Pacific arts and culture on the estate, the Waitakere Pacific Arts and Cultural Trust (WPACT) is also now included in this group.
- In May 2007, an update went to Te Taumata Runanga, giving the Committee background to the project and inviting them to be part of the design workshops taking place in May 2007.

## STRATEGIC CONTEXT

Corban Estate is identified in the 2003 Waitakere City Arts and Cultural Strategy as one of two key arts precincts, along with Lopdell House, that contribute significantly to the cultural infrastructure of the City. The Long Term Community Council Plan 2006-2016 (LTCCP) identifies the development of Corban Estate as a priority in the major programme schedule. The Estate is referred to as a key development area within the Henderson Concept Plan and the current Henderson review which is currently being scoped.

The Corban Creative Quarter (CCQ), which is the name that has been adopted for the proposed development by the parties involved, has the potential to become a major arts and cultural facility for Waitakere, complementing Lopdell House's regional gallery role. In order to achieve this, the CCQ must be a distinctive arts centre, offering something different from other places and yet be readily accessible and welcoming to the broadest range of potential local and regional visitors. Additionally, the proposed relocation of both Unitec's Design and Visual Arts and Performing and Screen Arts schools to the Corban Estate, has a major synergy with Council's vision for the site and would provide linkages to the burgeoning film and screen industry in Henderson and Waitakere.

Strategic Planning work on the provision of facilities for Maori cultural and artistic pursuits in the City has been based on Marae as core centres of Maori cultural expression, as identified in Council's Marae Support Policy. The Council supports this approach and is moving to provide land for a new Marae on Te Atatu Peninsula. However, planning for the Estate has taken account of the fact that Maori performance and other arts may be potential users of the Estate.

Development of this site in the manner envisaged contributes to the Urban and Rural Village strategic platform and the Vibrant Arts and Culture community outcome. The expanded range of tertiary education opportunities in the City that will eventuate from Unitec's involvement will contribute significantly to the strong economy and strong communities outcomes and to Council's Lifelong Learning priority.

## ISSUES

### Evolution of Concept Planning for Estate

Previous master planning for the site identified the need for any viable concept plan to incorporate significant daytime activity on the site. In addition, the proposed performance centre needed to be multi-use and capable of operating without complete reliance on Council funding.

Through the partnership created with Unitec New Zealand and Council, discussions were held regarding the expansion of Unitec's presence in Waitakere. The proposed relocation of two of Unitec's creative teaching schools to Corban Estate will fill the gaps in previous concept planning for the site around an anchor tenant/activity. Such uses are also compatible with Council's vision to create a thriving arts and culture scene on the site, which contributes to the development a world-class creative Waitakere.

While Unitec have not committed to investment in the Estate as yet, they have indicated a strong interest and preliminary support for the project. Without the involvement of Unitec (and Council), it is highly unlikely that the full potential of the site will be realised.

### **Development Planning - Master Concept Plan**

In May 2007, technical spatial design and planning workshops were held to develop a viable concept plan for the site, taking into account previous planning and consultation done. The Council's Maori Arts Coordinator presented at the workshop and in particular commented on the feedback received from the 2004 Maori arts hui on the Estate. At this hui Maori aligned themselves with the Twin Streams project at the Estate, the Living Arts Festival run by the Pacific Arts and Cultural Centre and Matariki events and activities held on site.

A draft schedule of spaces and a site layout was developed with key stakeholders including, WPACT, Waitakere Arts and Cultural Development Trust (WACDT), Waitakere Properties Limited, Unitec and key Council officers.

Critical technical expertise during the workshops were provided by consultants Urbanism Plus urban designers, Pete Bossley Architects and visitor facility specialists, Visitor Solutions. A number of significant issues were identified during the workshops. These were further refined and tested by Council officers, the consultants (including quantity surveyor, MPM Projects) and stakeholders during June - August 2007. Issues included:

- The need for affordability reasons to rationalise the dedicated spaces desired by user groups on the site, through identification of the potential for multi-use shared spaces and the staging of building and facilities where possible;
- Further analysis of main access options into the site for pedestrians and vehicles;
- Economic feasibility of the project, including development funding, future operational funding and management and tenure options;
- Linkages to the wider arts and cultural industry and activities in the City, including the film industry, arts community and Lopdell House;
- The potential for some form of museum-type activity;
- Provision and location of car parking both on site and in the context of the wider town centre; and
- Size, location, function and economic viability of a performing arts theatre on the site.

Separate briefings were also held with Waitakere elected representatives, Unitec Council members and iwi representatives during July and August 2007. These briefings ensured that key stakeholders were informed of progress to date and had an opportunity to discuss the issues and opportunities related to the project.

A presentation on the current preliminary site development plan for the Corban Estate will be made at the meeting.

It should be noted that the design is only at a preliminary "bulk and location" stage. Opportunities to shape the elements of the design still exist, particularly if changes or ideas suggested do not fundamentally change the design approach. One possible idea that might warrant further exploration relates to the creative sector work undertaken as part of Te Taumata Runanga's Economic Wellbeing programme.

This work has not reached clear conclusions as yet, but work to date indicates that some form of “incubator” facility might be a useful facility for encouraging Maori Economic Development. Such a facility might be able to be accommodated on the Estate.

### **Iwi Engagement**

Preliminary and detailed concept planning and feasibility studies will follow Council’s normal approach, which will include working with iwi to explore the appropriate expression of indigenous design and cultural elements in the development.

### **Development Planning - Feasibility**

Preliminary economic feasibility work has been undertaken through the design process. The purpose of this is to maximise the efficiency of the development design, use of spaces and access to funding. Significant achievements have been made to date, as stakeholders rationalise the spaces required, maximise sharing of facilities and look to stage development where possible.

Technical issues which have been addressed at a high level during 2007, now require further site specific examination to accurately inform the final development budgets. These issues include; parking required for the site, feasibility of a performing arts theatre, district plan requirements and development of a framework for a governance and funding structure.

### **Way Forward**

The key milestones going forward for this project are as follows:

#### September - October 2007: Key Development Partners Endorsement

- A report is going to Council on Wednesday, 19 September 2007, updating them on progress to date and seeking approval to continue with the various aspects of the development project.
- Unitec will seek official endorsement from their Council on Monday, 1 October 2007, to continue to the next stage of the project.
- CEAC/WACDT and WPACT will discuss and get approval to continue to the next stage from their respective boards at their September and October 2007 board meetings.

#### October 2007 - June 2008: Project Feasibility and Funding Model Phase

- Further feasibility studies undertaken and new Trust structure identified.
- Report back to Council on the concept master plan, governance model and funding vehicle in early 2008.
- Sign off on final master plan concept by all partners in mid 2008.
- Further engagement with key stakeholder groups, including iwi.

#### May 2008 - December 2008: Detailed Design and Preparation for Construction

- New road over Henderson Valley Road detailed design starts May 2008 for construction to finish mid to late 2009.
- Development of tender documents for whole site detailed design mid-late 2008.
- Construction due for completion February 2011 or 2012, still awaiting formal commitment from Unitec to finalise these time frames.

## Decision Making

Under Section 77 of the Local Government Act 2002, Council is required to assess and evaluate a number of options against quadruple bottom line criteria and the City's community outcomes as part of the decision-making process. The development of Corban Estate is still in the feasibility stage and significant decisions regarding the proposal and costs of the development of the Estate are still to be made, pending commitment from key stakeholders and the outcomes of further investigation. Work currently underway will enable Council to comply with the requirements of Section 77, including; identification of benefits and costs, understanding of impact of development of the arts sector and the Henderson Town Centre, the impact on the 'four wellbeings' and how the City's community outcomes and strategic direction is promoted by the proposed development.

Work completed to date suggests that the proposed development will have significant positive benefit on the arts and cultural sectors of the City, as well as on creative industries operating in the City. It will also provide greater access to tertiary education opportunities for City residents, and greater levels of activity within the town centre, with spin offs for local business. There is likely to be financial costs to Council in developing the Corban Estate, however these are still being qualified. The proposed basis for development of the estate has been identified as providing an opportunity to access external funding for the development, in order to reduce the obligations on Council.

## RESOURCES

The immediate resource and budget requirements for the Corban Estate work programme are provided for within the LTCCP and Annual Plan 2007/2008.

Some provision is also made in the LTCCP for contributions to physical development work at the Estate. However, these estimates are not based on detailed design and feasibility work. Once the feasibility stage of the project is completed and the capital costs of development are clearly identified, a further report on funding requirements and related issues will be provided to Council.

## CONCLUSION

Work on planning for development of the Corban Estate as a creative quarter has been significantly advanced. A strong working relationship with key parties has been established and design work has been advanced.

Final master planning and the funding model for delivery will be brought back to Council in 2008, with updates at appropriate times to Te Taumata Runanga. In the meantime key site users and stakeholders will continue to provide input into the planning exercise currently being undertaken.

## RECOMMENDATIONS

1. That the Corban Estate Development Project report be received.
2. That further reports on the development of the Corban Estate be brought back to Te Taumata Runanga at the appropriate time.

Report prepared by: Stephanie Jowett (Strategic Planner: Strategic Projects)



**PUBLIC EXCLUDED MATTERS**

**15 TE ROOPU KAUMATUA O WAIPAREIRA REPRESENTATION**

This item will be considered in the Confidential Supplement of the agenda, and has been circulated to members separately with this agenda.

**PROCEDURAL MOTION TO EXCLUDE THE PUBLIC**

That the public be excluded from the following part of the proceedings of this meeting, Item 17: Te Roopu Kaumatua o Waipareira Representation.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none"><li>Te Roopu Kaumatua o Waipareira Representation</li></ul>	<p>The withholding of information is necessary in order to:</p> <ul style="list-style-type: none"><li>Protect the privacy of natural persons, including that of deceased natural persons.</li></ul>	<p>That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.</p>

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(a) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- The report contains personal information regarding possible appointees to Te Taumata Runanga.*



**16 NEXT MEETING OF COUNCIL**

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 26 September 2007, commencing at 5.00 pm.

