

**AGENDA FOR A MEETING OF TE TAUMATA RUNANGA TO BE HELD IN THE
CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON MONDAY, 13 JUNE 2005, COMMENCING AT 5.00 PM.**

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OPENING KARAKIA

MIHIMIHI

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatapuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakaponu, te tumanako me te aroha.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Meeting Minutes - Monday, 16 May 2005

RECOMMENDATION

That the minutes of the Meeting of Te Taumata Runanga held on Monday, 16 May 2005, as circulated, be taken as read and now be confirmed.



3 URGENT BUSINESS

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

NOTE: Urgent Business need not be dealt with now and may be delayed until later in the meeting.



4 **PRESENTATIONS**

A **CARDIOLOGY CAMPAIGN “ONE HEART MANY LIVES”**

Kiri Munroe, Health WEST Public Health Organisation will present the “ONE HEART MANY LIVES” campaign aimed at raising awareness of heart disease among Maori and Pacific men aged 35 years and over, that heart disease is very serious and preventable.

B **CIVIL DEFENCE EMERGENCY MANAGEMENT**

The Civil Defence Manager will give an overview of Civil Defence Emergency Management involving local Marae and iwi in future planning and exercise initiatives.



5 **PUBLIC FORUM**

For guidance of Te Taumata Runanga Members, the Council’s Standing Orders have the following provisions in regard to Public Forum.

- (i) members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time;
- (iii) questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive Officer.



6 **COMMITTEE MEMBERS’ REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members’ reports.




7 **CHIEF EXECUTIVE OFFICER'S REPORT**

Provision has been made for the Chief Executive Officer, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



8 **COMMITTEE SECRETARY'S REPORT**

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Officer
Prostitution Reform Act 2003 - Draft Strategy	14 February 2005 Resolution No: 150/2005	18 July 2005	Zoe Cuming  836 8000 Ext 8315

RECOMMENDATION

That the Committee Secretary's Report for 13 June 2005 be received.

Report prepared by: Ngareta Delamere, Committee Secretary.



9 **INVOLVEMENT IN CIVIL DEFENCE EMERGENCY MANAGEMENT FROM THE MAORI COMMUNITY OF WAITAKERE CITY**

PURPOSE OF THE REPORT

The purpose of this report is to give Te Taumata Runanga an overview of Civil Defence Emergency Management within Waitakere City and to seek Te Taumata Runanga's support for Civil Defence Emergency Management opportunities involving local marae and iwi in future planning and exercise initiatives.

BACKGROUND

The Civil Defence Emergency Management Act 2002 introduced a new framework for Civil Defence and Emergency Management in New Zealand. The legislation has established a regional basis for the leadership of emergency management with the establishment of Civil Defence Emergency Management Groups and Co-ordinating Executive Groups to support them. Alongside this regional framework there is still a strong responsibility for local emergency management that lies with District/City Councils. The basis for this management is summarised within the "4R's" of Emergency Management, namely Reduction, Readiness, Response and Recovery:

Reduction - Identifying and analysing long term risks to human life and property from natural or man-made hazards: taking steps to eliminate these risks where practicable and where not, reducing the likelihood and the magnitude of their impact. Tools include the District Plan, asset planning, and management of hazardous substances.

Readiness - Developing operational systems and capabilities before an emergency happens. These include self help and response programmes for the general public, as well as specific programmes for emergency services, utilities and other agencies. Examples include the information in the back of the Yellow Pages, school visits, planning, and engagement processes like this.

Response - Action taken immediately before, during or directly after an emergency, to save lives and property, as well as help communities to recover.

Recovery - Activities beginning after initial impact has been stabilised and extending until the community's capacity for self help has been restored.

Since December 2003 Council has undertaken a programme aimed specifically at ensuring Council provides for the future development requirements of its Civil Defence Emergency Management organisation. In line with the requirements of the Civil Defence Emergency Management Act 2002, local plans and supporting Standard Operating Procedures have been rewritten based on the requirements of the Civil Defence Emergency Management Group Plan, which under the requirements of the Civil Defence Emergency Management Act 2002 were formally approved for use at the 5 May 2005 meeting of the Civil Defence Emergency Management Group.

STRATEGIC CONTEXT

Civil Defence Emergency Management is a responsibility of Council under the Civil Defence Emergency Management Act 2002. Civil Defence Emergency Management forms part of Council's strategic framework in that it contributes to community well being and building strong communities by increasing community readiness for and resilience to emergency events, reducing exposure to such events, and providing for emergency response in the case of such events. The requirement for local planning and co-ordination is essential to meeting these requirements.

Inherent to the successful strategic development of Civil Defence Emergency Management within Waitakere City and the development of strong communities and community well being, is the requirement to maintain close iwi relationships and the ongoing involvement of Maori within the overall Civil Defence Emergency Management concept. This is particularly so in terms of the potential use of marae for welfare purposes and iwi involvement in planning and exercises. The Civil Defence Emergency Management Group Plan also identifies the need for Local Authorities to involve iwi and the wider Maori community in Civil Defence Emergency Management arrangements, as a target due to be met throughout the region by December 2005.

The Council's commitment to the Long Term Council Community Plan, Treaty of Waitangi priority, and the Council's Marae Support Policy recognises the role of local marae in providing a venue for the community as a safe environment and refuge. The role of Welfare Centres fits well with the notion of Kaitiakitanga. In particular, the City's two community marae, Hoani Waititi Marae, and Te Piringatahi o Te Maungarongo Marae have been identified as strategic venues to be included in the Civil Defence Emergency Management programme.

ISSUES

Current arrangements

Currently the only identified role for Maori involvement in Civil Defence Emergency Management within Waitakere City is the use of marae for emergency welfare purposes. While this requirement has been in place within local plans for many years, there has never been any formalised relationship for delivery or involvement in planning and training. While there has been an ongoing acceptance that the marae could be used for temporary shelter for affected communities, the need for establishing formal contact has been of a limited nature.

Liaison has been through the Council Maori Issues Manager, who is identified as the primary point of contact and liaison person. Given the need to increase certainty over emergency arrangements, staff are keen to put arrangements of a more formal fashion.

Welfare

Civil Defence Emergency Management is primarily about providing an effective response organisation within Waitakere City in order to be able to respond to any emergency that threatens the community. A primary element of this response is to have appropriate Welfare Centres identified, and a trained volunteer base to manage the Welfare Centre operation. In this respect, marae are ideally suited for this purpose and all marae within Waitakere City are identified as potential Welfare Centres within the overall Welfare Plan for use in an emergency, even though no formal relationships have ever been established up until this time. As well as being extremely useful in providing welfare to the wider community, marae are likely to be attractive as a Welfare Centre to any members of the Maori community of the City in the event of an emergency. It needs to be emphasised that in an emergency, Welfare Centres are an overall community resource, and any costs incurred in operating a Welfare Centre are met by Council and ultimately reimbursed from Central Government.

This report seeks guidance from the Committee on the use of marae in an emergency as an overall community resource and to set in place procedures for training and exercising volunteers for this purpose. The Hoani Waititi Marae and Te Piringatahi O Te Maungarongo Marae are the two marae that would be approached in the first instance. Other marae located within school grounds are also identified as potential community emergency resources but fall with the community evacuation concept rather than dedicated Welfare Centres. It is planned to address the community evacuation concept at a later time.

Volunteers and Training

As mentioned above, Welfare Centres require trained staff and these staff need to exercise in order to maintain capability levels. While marae are ideal venues in terms of catering and accommodating the needs of evacuees, procedures also need to be in place for all aspects of emergency welfare and in particular the registration process.

As a way ahead, the initial requirement would be to establish points of contact within each marae, call for volunteers and then conduct specific training in Welfare Centre requirements. This is not an onerous requirement and would only require a few hours of the volunteers time each year. All training is to New Zealand Qualification Authority approved unit standard requirements. Volunteers may be persons associated with each marae, or persons from outside agencies/communities.

Waitakere's Civil Defence team is always keen to get new volunteers. As well as the welfare area, volunteers are also needed for the Rescue Team which performs physical rescue tasks and is an accredited Urban Search and Rescue Response Team. Any assistance that Te Taumata Runanga could provide in recruiting new volunteers through their networks would be greatly appreciated.

Involvement of Iwi

Civil Defence Emergency Management activities involve planning around natural hazards and other environmental risks, as well as planning for welfare and other response and recovery activities. Some of these activities overlap with other processes under the Resource Management Act 1991 and other legislation under which iwi already provide advice to Council. These and other activities fit well with the notion of Kaitiakitanga mentioned above.

Iwi groups have been initially consulted over the issues covered in this agenda item, and have previously been involved in natural hazard and other environmental risks under the District Plan and consent processes. It is intended to formally consult iwi groups over parts of the Civil Defence Emergency Management work programme as appropriate, and continue their input through existing processes.

RESOURCES

With the exception of the use of the marae for training and exercise purposes, there would be no other resource requirement other than the development of a volunteer base. Any expenditure incurred would be met by the Council Emergency Management Unit.

CONCLUSION

Marae are ideally suited for use for emergency shelter in an emergency. Currently there are numerous other dedicated Welfare Centres throughout Waitakere but the formalised incorporation of marae into welfare arrangements, the establishment of detailed contacts for liaison purposes and additional suitably trained volunteers would be of great benefit for overall community readiness and in particular, readiness in the Maori community in the City.

RECOMMENDATIONS

1. That the Involvement in Civil Defence Emergency Management from the Maori Community of Waitakere City report be received.
2. That Te Taumata Runanga endorse the proposal to formalise the use of dedicated marae for Civil Defence Emergency Management welfare purposes within Waitakere City.

Report prepared by: Bill Morley, Manager: Emergency Management Services and Georgina Parata, Senior Analyst, Maori Issues.



10 “STRENGTHENING COMMUNITIES THROUGH LOCAL PARTNERSHIPS” IMPLEMENTATION OF THE WAITAKERE MAORI PARTNERSHIPS PROJECT

PURPOSE OF THE REPORT

The purpose of this report is to outline progress on the Waitakere Maori Partnerships Project and to present for consideration a proposed action plan based on a community economic development framework.

BACKGROUND

The Strengthening Communities through Local Partnerships Research Project was a three year project running from 2002 to 2004 funded by the Foundation for Science Research and Technology (FORST). In Waitakere, the research was undertaken jointly by a University of Auckland and Waitakere City Council team. All efforts were made to ensure that the Waitakere partnerships research was undertaken alongside the local community, with the aspiration that local research findings would result in new ideas and strategies for making partnering frameworks function better in Waitakere.

In terms of research specific to Maori, research team member Wayne Knox completed a report on partnerships from a Maori perspective. The Research Project hosted a community hui in July 2004 to formally launch the "Waitakere City Maori Community Report" and provide a platform for council/community/government agencies to consider their responses; around 80 people from a wide range of iwi, community and central government backgrounds attended this hui. An undertaking was made to the participants that a further hui would be called to report on progress with the project.

Te Taumata Runanga considered the outcomes of the hui at its meeting on Monday 16 August 2004 and resolved:

"That Te Taumata Runanga both supports and participates in ongoing local action planning to progress:

- *The exploration/development of a Waitakere Treaty Partnership Framework;*
- *Ways for mutual capacity building between Maori and non Maori organisations in Waitakere.*

That both the exploration /development of a Waitakere Treaty Partnership Framework and ways for mutual capacity building between Māori and non Maori organisations in Waitakere be included in Te Taumata Runanga's strategic and annual work programme, to be developed after the 2004 local body elections".

1531/2004

Following two scoping meetings Kura Consulting Limited contracted in March 2005 to develop a plan to progress the project based within a community economic development framework. A steering group was established to guide this process; members of Te Taumata Runanga have participated at the meetings of this steering group.

Amokura Panoho of Kura Consulting Limited presented an outline of her preliminary scoping report at the April meeting of Te Taumata Runanga. The recommendations from this presentation were subsequently included in Te Taumata's submission to the 2005/2006 Annual Plan.

STRATEGIC CONTEXT

The partnerships project supports the Treaty of Waitangi priority in the Long Term Council Community Plan 2003 – 2013, particularly the objective to:

"Be aware and informed of Maori needs and best interests and provide support in accordance with biculturally aware best practice."

It also closely relates to the Treaty of Waitangi framework that Council is developing to guide its relationships with the local Maori community.

In a broader context, the partnerships research contributed to a wide range of platforms within the Long Term Council Community Plan, including Strong Communities, Active Democracy and Urban and Rural Villages. Some benefits that have accrued from Waitakere City Council being actively involved in this research project include:

- Documentation of the "Waitakere Way" and the local partnerships scene in Waitakere;
- Analysis of the comparative strengths/challenges of the various Waitakere based partnership projects and models - gaps, issues, success factors, barriers, roles, needs, etc;
- Greater participation in regional/ national debates about the future/ potential roles of local government vis a vis central government and communities;

- Strengthened relationships between key stakeholders and networks working in partnering ways within the Waitakere community;
- Some guidance on future direction for local partnerships and local partnership projects in Waitakere.

ISSUES

Steering Group

A steering group was established to provide guidance to the process and to review the proposals developed by Kura Consulting Limited. Members of the group are: Warahi Paki, Georgina Parata, Kim Penetito, Wayne Knox, Megan Tunks, Tipa Compain, Jen Cook and Tony Rea. Participation by members Te Taumata Runanga members, Mihi Te Huia, Poata Northcroft and Rev Judy Cooper has been greatly appreciated.

Community Economic Development Framework

The “Potential of Partnership” report reaffirmed the longstanding community development approach that has characterised the nature of the relationship between the Council and the community. A community economic development framework is a step further and is essentially about the establishment, encouragement and promotion of enterprises in the community that have objectives that are of social, economic and/or environmental benefit.

The approach taken in developing an action plan has looked at where strengths already lie in terms of positive activity and development, identifying areas for future development and support as well as investment, and looking at more innovative ways to build on what is already working.

It has also included a stocktake of the economic position of Maori within the Waitakere region to gain a sense of where there may be real labour market opportunities, business development potential, or potential partnerships or joint ventures that create the opportunity for Maori organisations, businesses, etc, to build their capability.

Preliminary Scoping Report

Kura Consulting Limited presented a stocktake of three key areas in a preliminary scoping report: creative industries, tourism and transport. It was noted that there is significant activity happening in the creative industries sector that is uncoordinated and lacking a strategic vision for Maori. In terms of the tourism sector there is minimal activity by Maori but the potential for Mana Whenua participation to develop a niche tourism product is recognised across the industry. In relation to the transport related sector it was noted that there is an increasing skills shortage in trade- related areas but remains a large employer of predominantly ‘low – skilled’ Maori i.e. no qualifications beyond licences are required for the jobs available.

Three key recommendations were:

1. *To look at holding a Strategic Planning Hui for Maori engaged in the Creative Industries sector, related to Performing Arts, Music, Film and Television. The key objective is to establish a vision for Maori in the Creative Industries Sector for Waitakere City.*
2. *That a project is established that assists mana whenua involvement in eco-tourism by supporting their capability to participate in developing a tourism product.*
3. *That more research is undertaken to look at how Maori could be engaged in contributing to improving the skills shortage in the Transport Industry.*

A1-A7 The full preliminary scoping report is attached at pages A1 to A7.

Action Plan

A8-A19 Following the presentation to Te Taumata Runanga at the 18 April 2005 meeting, and in consultation with the steering group, Kura Consulting Limited had continued to meet with key stakeholders and developed an Action Plan that is attached at pages A8 to A19.

Creative Industries

In relation to the creative industries sector three key objectives are identified:

1. *A Database of Maori engaged in the Creative Industries Sector is developed.*
2. *A Maori Creative Industries Cluster in Waitakere is established.*
3. *A Maori Creative Industries Strategy is implemented.*

Details of milestones etc. are included in the Action Plan. This sector has the most potential to be progressed in the short term. An initial step would be to convene a strategic planning hui for Maori engaged in the creative industries sector within Waitakere. The earliest date for such a hui would be October given the prior need to have a report back on the whole project to a wider community hui and to ensure a thorough preparation process. The proposal is that Te Taumata Runanga and Council convene this hui and provide active leadership in the process.

Mana Whenua and Eco Tourism

Two key objectives are identified:

1. *To strategically position Mana Whenua's capability to actively engage in Tourism opportunities within the Waitakere region.*
2. *To provide the opportunity for Mana Whenua to demonstrate the value they bring to Tourism within Waitakere.*

Among significant outcomes from a project focussed on these objectives would be that the historical significance of whenua, waahi tapu etc within the region would be catalogued and tourism initiatives such as the Twin Coast Discovery package, including a Mana Whenua provided tourism package, would have assistance to be launched.

Transport Related Sector

Two objectives are identified:

1. *To better understand the needs of Maori either employed or in business in the Transport industry.*
2. *To leverage off the participation rates of Maori in the Transport industry to advance Maori business development opportunities.*

A key discussion point among staff is the opportunity for participation rates in advanced trade and vocational training to be increased and for Maori to be key participants in this.

Next Steps

A commitment was made to the participants at the July 2004 hui that a further hui would be convened to report on progress with the project. It is proposed that this hui be held on Thursday 21 July; the objective would be to present the Action Plan that has been developed and seek endorsement of the direction being taken. Following this hui Kura Consulting Limited would present a final report to the steering group and a detailed plan of action confirmed.

The Creative Industry initiative has the greatest potential to be progressed in the short term. It is proposed that if the overall direction of the project is endorsed that work be progressed on convening a strategic planning hui for the sector in October/November.

RESOURCES

Resources up to the current financial year have been provided through the FORST research programme via Council's annual \$35,000 contract with Auckland University. The University has contributed further funding of \$5,245 to resource the transition towards implementation of the Maori Partnerships Project. Council has also committed \$10,000 in the Draft Annual Plan 2005/2006 to support implementation across all three streams of the Partnerships Project i.e. Maori, Pacific and general.

The Chairperson and Deputy Chairperson have decided to highlight the recommendations of this work to Council through the Annual Plan process. Council staff are exploring for Council whether further resource might be made available for progressing this work in the 2005/2006 Annual Plan.

Consideration is being given to committing the resource represented by the Kaitakawaenga position within the Maori Issues Unit (currently vacant) to supporting the development of this initiative.

Depending on progress a case for more substantial funding could be made to Council in the Long Term Council Community Plan 2006 - 2016; in addition there is potential to seek funding from central government agencies. Officers will report further on resource needs as the project develops.

CONCLUSION

The Action Plan developed as part of the implementation of the Waitakere Maori Partnerships Project focuses on a Maori community economic development framework. The Plan proposes initiatives in three key industry areas: creative, tourism and transport within Waitakere.

There is widespread interest among external stakeholders in the progress of this project. There is an opportunity for Te Taumata Runanga to take a key leadership role in this initiative.

RECOMMENDATIONS

1. That the Strengthening Communities through Local Partnerships - Implementation of Waitakere Maori Partnership project report be received.
2. That Economic Development become the key priority within the Te Taumata Strategic Work Programme and for input into the 2006- 2016 Long Term Council Community Plan and that work on the broader implications of this priority be reported back to Te Taumata Runanga at the earliest opportunity.

3. That Te Taumata Runanga endorses the recommendations in the Waitakere Maori Partnerships Project Preliminary Scoping Report:
 - a). *To hold a Strategic Planning Hui for Maori engaged in the Creative Industries sector, related to Performing Arts, Music, Film and Television. The key objective is to establish a vision for Maori in the Creative Industries Sector for Waitakere City.*
 - b). *That a project is established that assists mana whenua involvement in eco-tourism by supporting their capability to participate in developing a tourism product.*
 - c). *That more research is undertaken to look at how Maori could be engaged in contributing to improving the skills shortage in the Transport Industry.*
4. That Te Taumata Runanga appoints representatives to:
 - The Steering Group for the Waitakere Maori Partnerships Project;
 - The organising group for the Maori Community Hui to be held on Thursday, 21 July 2005.

Report prepared by: Tony Rea, Community Partnerships Manager and Warahi Paki, Maori Issues Manager.



11 **NEXT MEETING**

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 18 July 2005, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 29 June 2005 commencing at 5.30 pm.

