

**AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON MONDAY, 18 AUGUST 2003, COMMENCING AT 5.00 PM.**

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OPENING KARAKIA

MIHIMIHI

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatapuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - Monday, 14 July 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 14 July 2003, as circulated, be taken as read and now be confirmed.



3 PUBLIC FORUM

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



4 **COMMITTEE MEMBERS' REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.

TE TAUMATA RUNANGA APPOINTMENTS

OUTSIDE ORGANISATIONS	APPOINTMENT
Safe Waitakere Alcohol Project (Project Group)	Poata Northcroft
Safe Waitakere Injury Prevention (SWIP) Board	Reginald Ratahi
Waitakere Education Sector Trust (WEST)	Mere Tunks
Community Wellbeing Network	Mihi Te Huia
Harbourview "Peoples Park" Working Party	Evelyn Taumaunu
Keep Waitakere Beautiful Committee	Fraser Delamere
Te Rangi Hiroa Working Party	Mihi Te Huia
Waitakere Anti Violence Essential Services (WAVES)	Ada Lauese
Massey Leisure Centre Liaison Group	Wiremu Hetaraka
Sport Waitakere	Bill Tangariki
Waitakere Safe Community Council Trust	Fraser Delamere
Henderson Creek Reserves Management Plan Working Party	Mihi Te Huia
Puriri Project	Te Miringa Andrews
Project Twin Streams Steering Group	Rev Judy Cooper
Draft Swanson Reserves Management Plan Working Party	Denis Hansen
COUNCIL COMMITTEES	
Community Sport Fund Allocation Subcommittee	Evelyn Taumaunu Karen Wikiriwhi
Creative Communities Scheme Allocation Subcommittee	Evelyn Taumaunu Rawiri Waititi
Regional Arts and Culture Funding Allocation Subcommittee	Te Warena Taua Mihi Te Huia



5 **CHIEF EXECUTIVE'S REPORT**

Provision has been made for the Chief Executive, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



6 RIPOTA O TE KAI TUHITUHI - COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
	<p>The City Development Committee meeting held on Thursday 7 August 2003 resolved to undertake a joint workshop with Te Taumata Runanga to consider the following:</p> <ul style="list-style-type: none"> • Te Taumata Runanga participation in Council's decision-making processes; • Scoping of a draft partnership statement; • Te Taumata Runanga strategic plan. <p>This is to be held in the Council Chambers on Monday 25 August 2003 commencing at 5.30 pm.</p>	<p>Georgina Parata ☎ 836 8000 Ext 8406</p>
A1-A23	<p>Attached at pages A1 to A23 is a copy of the Code of Conduct that Council adopted on Monday, 14 July 2003. The Code of Conduct will be included in the agenda for discussion at Te Taumata Runanga induction. Members will be notified of the date for Te Taumata Runanga induction.</p>	<p>Ngareta Delamere ☎ 836 8000 Ext 8552</p>
A24-A87	<p>Attached at pages A24 to A87 is a copy of the Standing Orders that Council adopted on Monday, 14 July 2003. The Standing Orders will be included in the agenda for discussion at Te Taumata Runanga induction. Members will be notified of the date for Te Taumata Runanga induction.</p>	<p>Ngareta Delamere ☎ 836 8000 Ext 8552</p>

RECOMMENDATION

That the information be received.

Report prepared by: Ngareta Delamere, Committee Secretary.



7 TE TAUMATA RUNANGA 2003 WAITAKERE CITY MAORI COMMUNITY AWARDS

PURPOSE OF THE REPORT

The purpose of this report is to inform and seek approval from Te Taumata Runanga on Te Taumata Runanga's Maori Community Awards for 2003 and recommend a working group based on the key findings from the February 2003 review of the Maori Community Awards. The proposed working group is required to provide guidance on how to improve on last years event and deliver what is required for this years Awards.

BACKGROUND

Te Taumata Runanga Maori Community Awards ceremony is an opportunity to honour Maori individuals and recognise their contribution to the local Maori community. The Awards recognise the dedication and commitment of those people who contribute their time and energy towards the well being of the City's Maori communities.

Since 1998, Te Taumata Runanga have supported the Award process, which seeks to publicly recognise the efforts, commitment and significant contributions individuals or groups have made to strengthen the general well being of the Maori community in the City. These people often do unpaid, voluntary work, are not highly visible and are generally referred to as the "silent workers".

The Awards are held annually. There have been four Award ceremonies held since 1999. Information on recent Awards suggests that the process needs to be enhanced for the staging of future events. The total number of recipients in 2002 was 24, supported by whanau and friends, with an approximate figure of 120 people attending on the day.

Waitakere City Council staff and the Working Party have reviewed the 2002 event and have provided feedback on the areas to be addressed in the Awards process. The table below offers recommendations and/or improvements that have come out of the review.

STRATEGIC CONTEXT

Te Taumata Runanga Maori Community Awards is an event that helps foster strong communities. Specifically it is the valuable contribution and achievements by an individual or group to the development of the Maori Community of Waitakere City which Te Taumata Runanga and Council honour as part of Te Taumata Runanga Maori Community Awards process. Council's support of the event is consistent with the Council's Treaty of Waitangi principle and the Strong Communities platform within the Long Term Council Community Plan. By recognising work from the Maori community that contribute towards stronger communities, Council is encouraging Maori to make greater contributions to both Maori and wider community well being.

ISSUES

The following feedback has been taken directly from the findings of the Working Party and Waitakere City Council staff.

AREAS	FEEDBACK
A88-A91	<p>Awards Sub-committee Working Group</p> <p>The collaborative involvement of Te Taumata Runanga and Maori Issues and other Council staff proved essential and must continue.</p> <p>Open to any and all Te Taumata Runanga members.</p> <p>Its role is to provide guidance and make decisions.</p> <p>Selection and mandate required from Te Taumata Runanga at the presentation of this report.</p> <p>Revising of the process and subsequent recording of information to be developed by the Working Party and staff prior to initiating the Awards ceremony process for next time.</p> <p>A draft calendar for this year's Working Party is attached at pages A88 to A91.</p>
	<p>Awards Catering</p> <p>Met and in some areas exceeded expectations of the Working Party.</p>
A88-A91	<p>Commemoration of Past Recipients</p> <p>Not done this time. Information and data on past participants incomplete. More research time and archiving of information required.</p>
	<p>Awards Programme</p> <p>The feedback has been positive on layout and design, as attached at pages A88 to A91.</p>
	<p>Awards Letters:</p> <p>Letters content requires attention.</p> <p>1. Initial Panui to Te Taumata Runanga members accompanying application forms;</p> <p>Mail-out of initial requests needs to be done via Te Taumata Runanga sitting members. An initial quality control check must be done by Te Taumata Runanga members, rather than returning directly to staff at Council.</p> <p>2. Inviting recipients / nominees and supporters to function once selected;</p> <p>a) This would allow the members to support the nominee and by making sure that it's not a repeat candidate and that the candidate is Maori being recognised by Maori.</p> <p>Advising of non-eligibility not needed if the control measures are in place.</p> <p>3. Advising non-eligibility.</p> <p>Invitation to local MP's and other key community figures identified.</p>
	<p>Nominees</p> <p>This year would suggest that Te Taumata Runanga Community Awards are intended for the Maori Community.</p> <p>The candidate must not be a past recipient. Once awarded Te Taumata Runanga Maori Community Award another would not be given.</p> <p>Te Taumata Runanga members to recognise and provide for ongoing communication with the community and the process of validating nominees.</p>

AREAS	FEEDBACK
<p>Selection criteria:</p> <ol style="list-style-type: none"> 1. Application form; 2. Initial letter. 	<p>Requirement to amend "eligibility" section on nomination criteria supporting document to the applications. ("ie. exclude ... <i>all ethnicities</i> ...")</p> <p>Requirement to confirm Iwi and/or Hapu.</p> <p>Time, date and contact points to be given in initial communication via letter.</p>
Awards Handing Out / Presentation	<p>Value added by members of Te Taumata Runanga, Councillors and special guests being involved in congratulating recipients.</p> <p>Group format went well and gave a chance for the recipients to acknowledge each other accordingly.</p>
Certificates	Adopt what was presented for the 2002 Awards.
<p>Administration:</p> <ol style="list-style-type: none"> 1. Minutes/action sheets; 2. Communications. 	<p>Sufficient notification and good communications around meeting frequency.</p> <p>Appointment of Working Party set well in at this meeting (18 August 2003).</p>
Timeframe Consideration - When to Hold Future Awards	End of September 2003, mid October 2003 to have this year's Awards.
Scrutinising (neutral person/s)	Build in a bit more rigour for the tasks that these people should do. Check receipt of nomination and that all information has been filled in, that it is all easily readable. If any information is missing then it goes back to the respective member of Te Taumata Runanga for follow up and sign off.
Entertainment	Classic and contemporary form with a mix of items. Comedy. Support new entertainers, as this would allow for some exposure. Working Party may in future be given an opportunity to preview the entertainment prior to deciding to have them.
Taonga	Rakau accompanying the certificates to be maintained.
Visual Displays	FronDS excellent, however background in black too sombre. More colour and life required. Treaty of Waitangi in Council Chambers to remain visible.
Master of Ceremonies	Someone who has an intimate knowledge of the relationships of Council, Te Taumata Runanga, special guests and community figures is required.
Clean Up and Set Up	Very easy as long as this is supported by everyone.
Photography	To have a separate photo shoot for recipients and their supporters and they can be given the opportunity to purchase any proofs.
Security	Maintain Council security.

RESOURCES

Staff time and project costs are provided for in the Annual Plan. The time of the Working Party is provided on a voluntary basis. There is also acceptance of voluntary input of outside contributions in the form of kai and taonga.

CONCLUSION

A number of improvements have been identified to ensure the Awards continued success. It is important to note that the experience gained in recent events will add value to planning for this year's event. Recommendations are set out below to enable the improvements outlined to occur.

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga provide any issues, concerns or recommendations that may be left out in this report and provide comment on those included in the report.
3. That Te Taumata Runanga appoints members to Te Taumata Runanga 2003 Maori Community Awards Working Party.
4. That Te Taumata Runanga instruct the Working Party to address the recommendations provided from this report in planning for the 2003 Awards Event.

Report prepared by: Des Heke-Kaiawha, Kaitakawaenga Maori.



8 MAORI PARTICIPATION IN COUNCIL DECISION MAKING PROCESSES

PURPOSE OF THE REPORT

To provide Te Taumata Runanga with an outline of the new statutory provisions regarding the increased participation of Maori in Council decision making processes. Further, to bring to the Committee's notice the specific statutory provisions for the introduction, if so required, of a separate Maori Ward or Wards, and that the earliest Triennial General Election of Members of Local Authorities, at which it would be possible to implement such a provision would be in 2007. Te Taumata Runanga is asked to undertake consultation as to whether this particular option is in the interests of, and acceptable to the City's Maori population. The Committee is also being asked to explore other methodologies of increasing Maori participation in Council affairs, either as an alternative to, or in addition to separate electoral arrangements for Maori, consistent with the Committee's recently adopted Strategic Plan.

BACKGROUND

Council Resolution

At its March 2003 meeting, the Council resolved as follows:

“That Council initiate the process of consultation on the advisability of introducing a separate Maori Ward or Wards, and other measures designed to improve Maori representation, such process to include referring the matter to Te Taumata Runanga for its consideration and recommendations.”

550/2003

Implications of New Statutory Provisions Enabling Separate Maori Representation

The changes to the Local Electoral Act 2001 instituted by the Local Electoral Amendment Act 2002 introduced, for the first time, provision for Councils to resolve to provide for separate representation arrangements for Maori voters in Local Authority elections.

Section 19Z states:

- “1) *Any territorial authority may resolve that the district be divided into 1 or more Maori Wards for electoral purposes*
- 3) *A resolution under this section, -*
- a) *if made after a triennial general election but no later than 23 November of the year that is two years before the next triennial general election, takes effect,...for the purposes of the next triennial general election*
 - b) *in any other case, takes effect,... for the purposes of the next but one triennial general election; and*
 - c) *in either case, takes effect for 2 triennial general elections of the territorial authority... and any associated election, and continues in effect after that until either -*
 - (i) *a further resolution under this section takes effect; or*
 - (ii) *a poll of electors of the territorial authority held under section 19ZF takes effect.”*

The alternative way for a Local Authority to adopt a system of separate Maori representation is through a poll of electors, demanded by not less than 5% of the enrolled electors of that Local Authority. In this case, Section 19ZC (4) requires that such a poll will be effective from the next Triennial General Election, if the valid demand for the poll is received before 28 February 2006 (the year before the election). A valid demand for a poll, if received later than that, will result in the poll being held after 21 May (2006), and taking effect from the next but one Triennial General Election (ie. the Triennial General Election to be held in 2010). Likewise, if the Council itself resolves to hold a poll on this issue, it must be held no later than 21 May in the year before a Triennial General Election, in terms of Section 19ZF(5), for it to take effect at that election, failing which it can only take effect at the next but one Triennial General Election.

Requirements Regarding Fair Representation

Clause 2 of schedule 1A of the Local Electoral Act 2001 prescribes the method for calculating the number of Members, to be elected by the Maori electorate of a Local Authority that has resolved to pursue this option. This is derived by dividing the Maori Electoral Population (as defined by the Electoral Act 1993) of the district, by the total Electoral Population (the combined Maori and General Electoral Populations), and multiplying this by the number of Elected Members for the district, excluding the Mayor). This is then rounded off to the nearest half. If the number of Maori Members, as calculated using this formula, is equal to less than a half there can be no Maori Ward or Wards in that Local Authority. However if the same calculation arrived at one and a half Members, that Authority would have two Members elected by a Maori Ward, or Wards.

Statistics New Zealand have advised that they have calculated the Maori Electoral Population of Waitakere City to be 15,237. The General Electoral Population figure for the City is 153,516.

Applying the prescribed formula, to Waitakere City, should a decision be made to adopt the system of separate representation (based on the current Electoral Population figures, above), calculates out at 1.264 Maori Members. This, rounded off, equates to one Maori Ward Elected Member.

Revised Statutory Requirements for Review of Basis of Elections

For the first time, the Local Electoral Amendment Act introduces provision for separate Maori representation on Local Authorities. The Act is so structured as to provide that the earliest that such representation arrangements for a separate Ward or Wards for Maori can be implemented would be the Triennial General Elections in 2007. Any proposal to introduce separate Maori representation would require a concurrent boundary and representation review, the year prior to the Triennial General Election, at which it is proposed to implement this provision. The Council has already resolved to undertake the next Review of the Basis for Elections in 2006.

Requirements of Local Government Act 2002 Concerning Maori

Section 4 of the Local Government Act 2002 states:

“In order to recognise and respect the Crown’s responsibility to take appropriate account of the principles of the Treaty of Waitangi and to maintain and improve opportunities for Maori to contribute to local government decision making processes, Parts 2 and 6 provide principles and requirements for local authorities that are intended to facilitate participation by Maori in local authority decision-making processes.”

This sets the theme of the other references to Maori participation in the Act, in particular Sections 77(1)(c), 81, and 82. These Sections provide that Local Authorities are required not only to consult Maori, but also to encourage Maori participation in the decision making processes of Local Authorities. The Act goes further, in Section 81(1)(b), to require a Local Authority to:

“Consider ways in which it may foster the development of Maori Capacity to contribute to the decision-making processes of the local authority”

It is important to note that the Local Government Act 2002 refers in every instance to Maori in a general sense. The Resource Management Act 1991, on the other hand, refers specifically to Iwi. Every Maori belongs to an Iwi; however, there are urban Maori populations, particularly in the larger cities, such as Waitakere, who do not originate from the local Iwi.

STRATEGIC CONTEXT

Capacity building for Maori, and Maori participation in Council decision making processes are both a statutory requirement on the Council, and are at the heart of the Council's commitment to active democracy, Agenda 21, and participation by the community in civic life.

Te Taumata Runanga, through the development of their Long Term Strategy and Action Plan, are committed to progressing Treaty of Waitangi relationships with Council. It is critical that consideration of representation options be considered within the range of objectives and potential mechanisms outlined in the Strategic Plan.

A workshop between Councillors and Te Taumata Runanga Members has been proposed to the City Development Committee, which will be considered on 7 August 2003. In line with the Strategic Plan, it is proposed that the joint workshop consider the following governance issues:

- a) to consider Te Taumata Runanga’s participation in Council's decision-making processes; and
- b) to scope a draft Partnership statement.

These issues are clearly linked with the issue of general representation raised in this agenda item.

The Council prides itself in being a leader in giving appropriate importance to Maori and Maori issues. Accordingly it has resolved that due consideration be given and appropriate consultation undertaken in respect of the new enabling provision for separate Maori representation. The Council accordingly wishes to determine whether or not separate Maori representation is in the best interests of the City, and its Maori population, before the first applicable Triennial General Election, i.e. the Triennial General Election to be held in 2007. By this time the issues concerned will have been well debated in the public forum at City, Regional and National level. In the interim, the City's Maori population will continue to grow, while its Pakeha population's understanding of Maori needs will also continue to broaden.

There are nonetheless, also other alternatives with regard to Maori representation. One such option is of appointing a Maori member of Te Taumata Runanga to each of the other Council Standing Committees. Clause 31(3) of Schedule 7 of the Local Government Act empowers a Local Authority or Committee to:

"... appoint to a committee or sub-committee a person who is not a member of the local authority or committee if, in the opinion of the local authority, that person has the skills, attributes, or knowledge that will assist the work of the committee or subcommittee."

The further consideration of these options is taken up in the work programme to implement the Strategic Plan.

ISSUES

Council has resolved, in terms of Section 19H of the Local Electoral Act 2001, to undertake a Review of the Basis of Elections in 2006. It has also resolved to undertake consultation on the issue of Maori representation prior to that date. There is as yet no clear indication that the City's Maori population will in fact be opting for this method of representation.

The Group Manager: Maori Issues will be requested to draw up an appropriate programme of consultation. The Group Manager: Democracy and Support Services, will assist in the consultation process by making available staff resources to appropriately brief workshop and meeting participants on the legislative frameworks. The Group Manager: Strategic Planning and Policy will assist by providing policy advice and support during the process, as well as ensuring that staff are available to participate as required in the consultation and deliberation processes.

RESOURCES

The major resource required will be staff input, plus workshop costs.

Adequate provision has been made in the Long Term Council Community Plan and 2003/2004 Annual Plan, to cover this eventuality.

CONCLUSION

The Council has resolved not to undertake a Review of the Basis of Elections until 2006, and to ask Te Taumata Runanga to initiate the process of consultation regarding the establishment of a separate Maori Ward or Wards, as well as the possible appointment of Maori representatives to Council's Standing Committees.

Accordingly Te Taumata Runanga is being requested to design an appropriate consultation process to ascertain the wishes of the City's Maori population, with regard to the possibility of establishing a separate Maori Ward or Wards, as well as other ways of increasing both Maori capacity and Maori participation in Councils decision-making processes.

With regard to the possible creation of a Maori Ward or Wards, it is essential for Council to make an appropriate resolution, no later than 28 November 2005. With regard to possible appointments to Committees, this can be done at any time.

RECOMMENDATIONS

1. That the information be received.
2. That consistent with Te Taumata Runanga Strategic Plan, a process be designed to consider Maori participation in Local Government decision making processes, including electoral issues; which process should include a workshop with Te Taumata Runanga and Council, and an appropriate number of hui.
3. That Te Taumata Runanga provides Council with such feedback on these issues as it wishes to.

Report prepared by: Charlie Inggs, Acting Senior Committee Secretary and Cathy Kenkel, Group Manager: Strategic Planning and Policy.



9 WAITAKERE CENTRAL LIBRARY - PRELIMINARY DESIGN

PURPOSE OF THE REPORT

The purpose of this report is to update Te Taumata Runanga on progress on the Waitakere Central Library, and surrounds, including the associated UNITEC campus expansion.

BACKGROUND

Following Council's resolution at the 18 December 2002 Council meeting:

“That the Henderson Library/UNITEC development based on the Ratanui Street and Trading Place site continue on the current timeline with projected completion date of December 2005.”

3656/2002

Preliminary design work for this project has commenced with the awarding of the Architectural Services contract to the design team led by Architectus and Athfield Architects on 3 April 2003.

The design team have completed the first stage of the three- stage design process for the Waitakere Central Library and UNITEC campus, with the preliminary design being presented today.

The preliminary design was approved by Waitakere City Council at their meeting on 23 July 2003 and will be presented to UNITEC Council for approval on 4 August 2003.

Throughout the process input into the design has been received from internal stakeholders and appointed advisors (Iwi representatives, lead artists, quantity surveyor) with coordination from a joint Project Control Group assisted by an independent project manager.

Councillors from Waitakere City Council and UNITEC have formed an elected members working party to advise staff on this project and other matters relating to Waitakere City's and UNITEC's partnership.

STRATEGIC CONTEXT

The Waitakere Central Library/UNITEC campus development is one of a number of projects that support Waitakere City's Long Term Council Community Plan, the Henderson 20 Year Strategic Plan (1995) and the Henderson Town Centre Concept Plan (2002).

In accordance with the Library Development Strategy, the library will be a major hub library for the City, and the location for major central library functions.

This project supports the five overarching priorities of the Long Term Council Community Plan being:

1. Te Tiriti o Waitangi: The Waitakere Central Library will house Pukapuka collections and Kaiwhakahaere Maori Rauemi.
2. Sustainable Development: The Waitakere Central Library and landscaped spaces will incorporate a number of sustainable features.
3. First Call for Children: The Waitakere Central Library will cater for all aged users but will have a children's librarian, and special children and teen collections.
4. Safe City: The Waitakere Central Library is designed to be safe and accessible for all.
5. Lifelong Learning: The project allows for the ongoing expansion of the first major tertiary institute in Waitakere City.

The principles of the Henderson 20 Year Strategic Plan are to:

- Encourage mixed use development and improve the quality of the built environment.
- Develop the streams and the green networks and improve the leisure facilities.
- Improve public transport, road and walking linkages.
- Encourage a range of economic activities to sustain a robust economy in an adaptable innovative and dynamic way.

The Henderson Town Centre Concept Plan was produced to guide the future development of Henderson in a planned and co-ordinated way to ensure that Henderson consolidates its critical position as a key working environment and local employer, furthering Council's key objectives in creating a sustainable city.

The preliminary design meets the strategic goals of these plans.

UNITEC has long been aware that a large proportion of its students come from Waitakere, and many more Waitakere citizens were not accessing tertiary education. Planning for the establishment a UNITEC presence in Waitakere City has been progressing for many years with significant recent progress with the opening of their Henderson campus in 2001 and signing a Memorandum of Understanding with Waitakere City Council in 2002 that identifies ways in which both organisations can work together in the future.

ISSUES

Architectus and Athfield Architects and the design team have now developed the preliminary design concept for the Waitakere Central Library, UNITEC campus and associated facilities including car parking, public open space and road links.

A92-A93

Copies of the preliminary design plans are attached at pages A92 to A93.

Library

The Waitakere Central Library will replace the existing small Henderson Library on Cranwell Park. It will house the library administrative staff currently in leased premises in 199 Lincoln Road and provide support services to all of Waitakere's libraries. This library will be a cutting edge 21st Century library, aimed at meeting the widest possible range of community needs. Multi use function and appeal to a wide range of community interests are critical elements of the design.

The library will be significantly larger providing space for the Pukapuka collections and Kaiwhakahaere Maori Rauemi.

This expanded facility will also assist with the implementation of the Maori Library work programme.

As the design for the library develops, attention will be paid to ensure that the environment is one that is both inviting and conducive to participation and success for Maori.

UNITEC Campus

The expansion of the UNITEC at Waitakere campus will increase the educational services available to Waitakere City residents. Te Taumata Runanga could provide a critical role in advising UNITEC about the type of services that are required in Waitakere City and could be provided by UNITEC.

Iwi Consultation

Saul Roberts is Te Kawerau a Maki's representative for this project. He has been involved in architect selection, design group meetings and Iwi consultation. A meeting was held on 8 July 2003 with Te Warena Taua, Saul Roberts, Graeme Murdoch, and Malcolm Bowes and Ngata Tapsell from Architectus to initiate dialogue which raised a number of issues which need considering through the design process including:

- The significance of current and historical place names;
- Prominent ancestral figures;
- Relationships to other iwi;
- Resource management and habitation patterns, key settlements, cultivation and food sources;
- Geographical context, importance of Te Kopua, flora and fauna;
- Artistic traditions, iconic symbols, taonga and key narratives.

Ngati Whatua have also been updated on the project on a bi-monthly basis.

Art

The architects and design team have also collaborated closely with the nominated lead artists for the project; Matthew von Sturmer and Kate Wells. The lead artists are to work with the architects, design team and lwi to identify opportunities to incorporate functional art into the design. Project artists will then be commissioned to produce individual pieces of functional art.

RESOURCES

Resources for Council's proportion of this project have been approved through the 2003/2004 Annual Plan and Long Term Council Community Plan. A total budget of \$11.8 million dollars over 3 years has been allocated to this project.

CONCLUSION

The design team has completed the first stage of the design process with the completion of the preliminary design that meets all the requirements of the project brief. Following Council and UNITEC approval, the next stage of the process, developed design, will commence. That stage is due to be completed by October 2003 when the developed design will be presented to Council.

RECOMMENDATION

That the information be received.

Report prepared by: Lois Easton, Group Manager: City Development Projects.



10 LIQUOR LICENSING POLICY

PURPOSE OF THE REPORT

A94-A141

This report presents the draft Liquor Licensing Policy, which went to Te Taumata Runanga for consultation on 15 July 2003. The draft Policy as attached at pages A94 to A141. The draft Policy also includes a set of tables that identify key alcohol issues and propose actions for addressing those issues through a citywide alcohol strategy.

BACKGROUND

Waitakere City Council, in its capacity as District Licensing Agency, adopted a Sale of Liquor Policy in 1992. The Sale of Liquor Act 1989 was amended in 1999 and more decision-making has devolved to District Licensing Agencies, which may now grant all uncontested licences and renewals.

The Council recognised the need to draft a new Liquor Licensing Policy that fulfils its regulatory obligations under the revised Sale of Liquor Act and that provides liquor licensing guidelines for the Council, for the Sale of Liquor Inspector, the Police, applicants and other interested parties.

The Council also recognised the need to develop a Strategy, or set of Strategies, to address wider issues regarding alcohol use in Waitakere City.

Therefore the Council adopted a two-stage process. The first stage was to develop a Liquor Licensing Policy that:

- Guides the Council's District Licensing Agency function with regard to the Act;
- Provides clear guidance for the Council's Licensing Inspector and the Police;
- Provides clear guidance to applicants and other interested parties;
- Specifically uses the provisions within the Act to set licensed premise conditions that align with the Council's strategic objectives and the wider national legislative framework;
- Supports the Act's purpose to reduce alcohol related harm;
- Identifies the broad range of alcohol related issues in the community and how they might best be addressed.

The draft Policy was developed with the assistance of a reference group comprised of the District Licensing Inspector, Police, the Safe Waitakere Alcohol Project, Council staff and the Last Drink Survey Coordinator. A workshop was held with interested parties in April 2003, which provided valuable input into the draft Policy and helped to identify wider issues for the City

Stage two of the process is to develop a citywide alcohol strategy to address the wider issues identified by the reference group and workshop participants during the development of the Liquor Licensing Policy. The development of a citywide alcohol strategy may lead to a suite of policies and practices that the Council decides to undertake together with community stakeholders.

The draft Policy is currently out for public consultation. Submissions close on 29 August 2003. A final policy and project plan for developing a citywide alcohol strategy will be brought to the City Development and Environmental Management Committees for approval in October 2003.

STRATEGIC CONTEXT

The availability and use of alcohol has strong links to many of the Council's key objective areas: community safety, economic development, health and wellbeing, and First Call for Children. The Council has a range of relevant responsibilities and can have a major impact on the drinking environment, through its role as District Licensing Agency, developing District Plan regulations, making and enforcing bylaws and public health inspections.

The Liquor Licensing Policy and any alcohol strategies should also be considered in the context of the wider legislative framework - including the Resource Management Act, the Local Government Act 2002 and the District Plan.

The World Health Organisation has accredited Waitakere City as a Safe Community. The Policy and alcohol strategies must be considered in the context of the four inter-agency community agency projects that come together under the Safe Waitakere goal of community safety.

ISSUES

The key alcohol-related issues identified by the Reference Group and public workshop participants are:

- Noise from inside premises and from intoxicated patrons leaving premises.
- The Sale of Liquor Act and the Resource Management Act do not allow the District Licensing Agency to manage the location of licensed premises, nor can the District Licensing Agency restrict the number of licensed premises.
- The need to link hours of opening to District Plan designations.
- Under-Age Drinking.
- Host Responsibility.
- Public Notification and involvement.
- The link between gambling and premises with liquor licences.

The attached draft Policy includes a set of tables that lists these issues and identifies methods to address them through the Liquor Licensing system and/or through a citywide alcohol strategy.

For example, a set of issues relating to under-age drinking, that could be partially addressed through the Liquor Licensing Policy (eg. requiring premises to ask for identification from people aged 25 and under), and partially addressed through a set of citywide strategies, were identified. Maori youth consultation will be an important component to the development of strategies dealing with youth issues.

It is proposed that a workshop is held after this meeting to enable Te Taumata Runanga to provide input on the draft Policy and the development of a project plan for a citywide alcohol strategy.

CONCLUSION

The Council has adopted a two-stage process to deal with alcohol-related issues for the City. The first stage was to draft a new Liquor Licensing Policy that fulfils the Council's regulatory obligations under the revised Sale of Liquor Act and that provides liquor licensing guidelines for the Council, for the Sale of Liquor Inspector, the Police, applicants and other interested parties.

The second stage is to develop a Strategy, or set of Strategies to address wider issues regarding alcohol use in Waitakere City.

The attached draft Policy includes a set of tables that lists key alcohol-related issues that were identified by Reference Group and public workshop participants. The tables identify methods to address them through the Liquor Licensing system and/or through a citywide alcohol strategy.

It is proposed that a workshop is held after this meeting to enable Te Taumata Runanga to provide input on the draft Policy and the development of a project plan for a citywide alcohol strategy. Council officers are available for this workshop.

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga hold a workshop at the end of this meeting to provide input on the draft Policy and the development of a project plan for a citywide alcohol strategy.

Report prepared by: Annika Lane, Senior Policy Analyst: Social Policy.



11 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.



12 NEXT MEETING

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 15 September 2003, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 27 August 2003, commencing at 5.30 pm.

