



NOTICE OF MEETING

TE TAUMATA RUNANGA

I hereby give notice that an Ordinary Meeting of Te Taumata Runanga will be held on:-

DATE: **Monday, 17 November 2003** **TIME:** **5.00 pm**

VENUE: **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

11 November 2003

Ngareta Delamere
COMMITTEE SECRETARY

Telephone (09) 836 8000 extn 8552

MEMBERSHIP:

Representative

TW Taua (Chairperson)
E Taumaunu (Deputy Chairperson)
F Delamere
Rev J Cooper
M Te Huia
W Hetaraka
P Northcroft
G Te Huia
K Wikiriwhi
D Hansen
Cr JP Lawley
Cr DA Yates, JP

Alternative Representative

W Knox Te Kawerau A Maki
J Mariu Te Roopu Wahine Maori Toko I Te Ora
J Turner Hoani Waititi Marae
TM Andrews Kakariki Marae
M Wellington Te Atatu
A Lauese Te Piringa Tahī O Te Maungarongo Marae
G Waho Te Roopu Kaumatua O Waipareira
K Parata Te Roopu Puawai O Waitakere
W Richards Te Runanga O Ngati Whatua
R Waititi Te Whanau O Waipareira Trust
Council
Council

Mayor Bob Harvey, QSO, JP (ex officio)
Deputy Mayor Carolynne Stone (ex officio)

(Quorum 6 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

WAITAKERE CITY COUNCIL



AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,
ON MONDAY, 17 NOVEMBER 2003, COMMENCING AT 5.00 PM.

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ON MONDAY, 17 NOVEMBER 2003, COMMENCING AT 5.00 PM.**

OPENING KARAKIA

MIHIMIHI

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatupuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

1 APOLOGIES



2 CONFIRMATION OF MINUTES

Ordinary - Monday, 13 October 2003

RECOMMENDATION

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 13 October 2003, as circulated, be taken as read and now be confirmed.



3 PRESENTATION - DRAFT ANNUAL PLAN 2004/2005

Angela Hadley, Strategic Leader, Strategic Group will make a presentation thanking Te Taumata Runanga for its contribution to the Long Term Council Community Plan and Annual Plan 2003/2004 process. Angela will also be explaining the process for the draft Annual Plan 2004/2005 and how Council and the Maori Community can work towards developing this.



4 **PUBLIC FORUM**

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



5 **COMMITTEE MEMBERS' REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.



6 **CHIEF EXECUTIVE'S REPORT**

Provision has been made for the Chief Executive, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



7 COMMITTEE SECRETARY'S REPORT

Issue	Comments	Reporting Council Officer
Appointment to the New Lynn Reserves Management Plan Advisory Group	<p>Te Taumata Runanga is requested to nominate a representative to the New Lynn Reserves Management Plan Advisory Group on a voluntary basis.</p> <p>The New Lynn Reserves Management Plan Advisory Group is required to oversee the consultation process and the preparation of the New Lynn Reserves Management Plan.</p> <p>The group meets twice a year and the meetings are held in the Council Chambers between 5.30 pm - 7.00 pm.</p>	<p>Mandy McMullin ☎ 836 8000 Ext 8792</p>

REPORTS PENDING			
Subject	Date Requested	Report Due	Reporting Council Officer
Te Taumata Runanga 2003 - 2004 Waitakere City Maori Community Awards	<p>13 October 2003 Resolution No: 3018/2003</p>	<p>8 December 2003</p>	<p>Des Heke ☎ 836 8000 Ext 8894</p>
Commemorating Waitangi Day Celebrations 6 February 2004	<p>13 October 2003 Resolution No: 3021/2003</p>	<p>8 December 2003</p>	<p>Warahi Paki ☎ 836 8000 Ext 8923</p>

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga nominate a representative to the New Lynn Reserves Management Plan Advisory Group on a voluntary basis.

Report prepared by: Ngareta Delamere, Committee Secretary.



8 **FUNDING HUI INFORMATION**

PURPOSE OF THE REPORT

The purpose of this report is to update Te Taumata Runanga Members of a series of four funding hui, one in each Ward, planned to take place in February 2004 to meet the needs of the Maori Community in Waitakere City.

BACKGROUND

Waitakere City Council supports financially through a number of funds a wide range of groups in the community who provide local services on a voluntary or 'not for profit' basis. These funds include:

- Community Wellbeing Fund
- Out of School Care Fund
- Creative Communities Fund
- Community Halls Fund
- Fee Waivers

The role of the Community Assistance Administrator is to inform the residents of Waitakere City of the availability of these funds and to make the funding available to as wide a range of community groups as possible.

Over the past nine months a series of funding workshops have been run for the following community groups:

- Early Childhood Providers;
- Art and Cultural Groups Informing of the Creative Communities Scheme;
- Sporting Groups;
- Groups Supporting the Wellbeing of Residents in Waitakere City;
- Community Halls and Houses Representatives.

These workshops were open to all ethnic groupings and were well attended with numbers from 35 up to 75 attending.

The next step is now to specifically focus on the needs of the Maori community by undertaking a series of Maori focused hui and engage the support of Te Taumata Runanga to get good representation from Maori organisations within Waitakere City at these hui.

STRATEGIC CONTEXT

The goal of the Community Assistance Policy is to help strengthen the ability of local community groups to create a strong social base for Waitakere City and to meet local needs.

Some of the Relevant Objectives of the Policy are (in no priority order):

1. To provide assistance to local community groups, that enables them to identify and meet community needs.

This objective recognises that, given adequate resources, the voluntary or 'not for profit' sector is often best placed to identify community needs.
2. To provide assistance that complements other available funding and improves groups' chances of getting this assistance.
3. To target Council's assistance to activities which contribute to its strategic direction, while ensuring that the selection criteria recognise the full range of ways in which groups can contribute. Two of the outcomes under this heading are:
 - Fostering iwi, hapu and Maori development;
 - Fostering cultural diversity in Waitakere City.
4. To promote co-operation, partnerships and networking within the not for profit sector.
5. To provide assistance in a way that is clear to all, simplifies decision making, is as fair and consistent as possible, and makes applying for assistance as easy as possible.
6. To provide a package of assistance that spreads benefits across the diverse range of activities provided by the not for profit sector.
7. To provide assistance in ways that recognise, protect and foster the needs and aspirations of iwi, hapu and Maori in Waitakere City.
8. To provide assistance to the 'not for profit' sector in culturally appropriate ways.

ISSUES

To support Maori organisations to become more successful at applying for and receiving funding. A series of hui are planned to be run in each of the four wards in February 2004.

Table one below details the applications received by Waitakere City Council from Maori organisations. It is expected that these numbers will increase as a result of providing the funding hui.

Council Administered Funds	Number of Maori Applications	Number of Maori Eligible Applications	Number of Maori Declined Applications	Number of Maori Successful Applications
Community Sport Fund	118	97	14	83
Creative Communities Scheme	36	29	6	23
Community Wellbeing Fund	34	16	1	15
Other Council Funding	8	8	0	8

Table 1: Funding applications by Maori Organisations over the past five years.

To be eligible an application needs to meet the criteria as set out in the application form. Some of the reasons for not being eligible include:

- Applying for goods and services that are not covered within the funding criteria;
- Having not fulfilled accountability requirements for previous funding.

The support of Te Taumata Runanga is requested to encourage participation from Maori organisations within Waitakere City to attend these funding hui to increase the numbers applying to funding providers.

The funding hui will include the following:

- Introduction;
- What funding is provided by Waitakere City Council;
- How to present an application to get the best result (this will be generic so that it will cover every funding provider) and will be in a Power Point presentation with a copy of the presentation provided to each attendee;
- What other funding sources are available to residents of Waitakere City;
- Question time;
- Blessing of food;
- Informal time where people can eat and talk.

RESOURCES

There are no additional financial or staffing requirements to run these funding hui. There is budget allowance in the Annual Plan 2003/2004.

CONCLUSION

The role of the Community Assistance Administrator is to inform the Maori community of the range of funding options available to them to ensure that Maori 'not for profit' groups are able to meet the needs of the community.

A series of hui are planned to be run in each of the four Wards in February 2004 to advise Maori organisations of what is available and how to put an application to a funding provider so that it has the maximum chance of success.

To ensure the success of these hui Te Taumata Runanga is respectfully requested to support this endeavour and encourage participation by community groups.

RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga endorse the approach of funding hui.

Report prepared by: Jan Brown, Community Assistance Administrator.



9 ESTABLISHMENT OF TE ATATU MARAE DEVELOPMENT GROUP

This item will be considered in the Confidential Supplement of the agenda, and has been circulated to members separately with this agenda.

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

That the public be excluded from the following part of the proceedings of this meeting, Establishment of Te Atatu Marae Development Group.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
<ul style="list-style-type: none">Establishment of Te Atatu Marae Development Group	The withholding of information is necessary in order to: <ul style="list-style-type: none">Protect the privacy of natural persons, including that of deceased natural persons.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(a) of that Act which would be prejudiced by the holding of the relevant part of the proceedings of the meeting in public as follows:

- The matter will address information regarding applicants for appointment to the Establishment of Te Atatu Marae Development Group, which if released, would affect the privacy of the applicants to be considered for membership.*



10 URGENT BUSINESS

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- the item is a minor matter; and
- the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.



11 **NEXT MEETING**

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 8 December 2003, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 26 November 2003, commencing at 5.30 pm.

