

## NOTICE OF MEETING

# TE TAUMATA RUNANGA

I hereby give notice that an Ordinary Meeting of Te Taumata Runanga will be held on:-

**DATE:**            **Monday,            17 February 2003**                    **TIME:**                    **5.00 pm**

**VENUE:**            **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

12 February 2003



Ngareta Delamere  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8552

### MEMBERSHIP:

#### Representative

TW Taua (Chairperson)  
E Taumaunu (Deputy Chairperson)  
F Delamere  
Rev J Cooper  
M Te Huia  
W Hetaraka  
P Northcroft  
G Te Huia  
K Wikiriwhi  
R Ratahi  
Cr JP Lawley  
Cr DA Yates, JP

#### Alternative Representative

W Knox  
J Mariu  
TBA  
TM Andrews  
M Wellington  
A Lauese  
G Waho  
K Parata  
W Richards  
R Houghton  
Te Kawerau A Maki  
Te Roopu Wahine Maori Toko I Te Ora  
Hoani Waititi Marae  
Kakariki Marae  
Te Atatu  
Te Piringa Tahī O Te Maungarongo Marae  
Te Roopu Kaumatua O Waipareira  
Te Roopu Puawai O Waitakere  
Te Runanga O Ngati Whatua  
Te Whanau O Waipareira Trust  
Council  
Council

Mayor, Bob Harvey, QSO, JP (ex officio)  
Deputy Mayor, Carolynne Stone (ex officio)

(Quorum 6 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN  
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON MONDAY, 17 FEBRUARY 2003, COMMENCING AT 5.00 PM.**

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**OPENING KARAKIA**

**MIHIMIHI**

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatapuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - Monday, 9 December 2002

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 9 December 2002, as circulated, be taken as read and now be confirmed.



**3 PUBLIC FORUM**

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) the Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



**4 COMMITTEE MEMBERS' REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.





**5 CHIEF EXECUTIVE'S REPORT**

Provision has been made for the Chief Executive, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



**6 RIPOTA O TE KAI TUHITUHI - COMMITTEE SECRETARY'S REPORT**

Issue	Comments	Reporting Council Officer
Appointment to the Community Sport Fund Allocation Subcommittee	Te Taumata Runanga at its meeting held on 18 November 2002 was asked to appoint a replacement representative to the Community Sport Fund Allocation Subcommittee. The Committee has deferred this item until its February 2003 meeting.	Jan Brown  836 8000 Ext 8514
Appointment to the Draft Swanson Reserves Management Plan Working Party	Council is in the process of preparing the draft Swanson Reserves Management Plan, a document prepared under the Reserves Act (1977) to guide the future care and management of the following reserves: <ul style="list-style-type: none"> <li>• Swanson Scenic Reserve</li> <li>• Swanson Stream Esplanade Reserve</li> <li>• Robert Knox Memorial Park</li> <li>• Swanson Station Park</li> <li>• Swanson Heritage Park</li> <li>• Swanson Oaks</li> <li>• Swanson Stream Reserve</li> <li>• Awhiorangi Reserve</li> <li>• Kitewaho Plantation Reserve 1</li> <li>• Kitewaho Plantation Reserve 2</li> <li>• Kitewaho Reserve</li> <li>• Welsh Hills Reserve</li> </ul>	Mandy McMullin  836 8000 Ext 8972

Issue	Comments	Reporting Council Officer
	<p>Also included in this list is the closed Kay Road Balefill and an unnamed 16 hectare site below the balefill which will be designated as reserve in the future.</p> <p>The draft plan is due to go out to the public early this year for a second round of submissions and amendments before being finally adopted by the Waitakere Community Board. Before this happens the draft plan needs to be reviewed by a working party. The working party consists of Elected representatives, Council officers and anyone else with an interest in specific issues relating to the management of the Swanson Reserves.</p> <p>It is anticipated that there will be two or three meetings this year, which are likely to be held in the late afternoon or early evening.</p> <p>Te Taumata Runanga is requested to appoint a representative to the draft Swanson Reserves Management Plan Working Party on a voluntary basis.</p>	

**RECOMMENDATIONS**

1. That the information be received.
2. That Te Taumata Runanga recommend the appointment of a replacement representative to the Community Sport Fund Allocation Subcommittee and submit the recommendation to the Council for approval.
3. That Te Taumata Runanga appoint a representative to the draft Swanson Reserves Management Plan Working Party on a voluntary basis.

Report prepared by: Ngareta Delamere, Committee Secretary.



## 7 NATIONAL MAORI EDUCATION HUI, HUI TAUMATA MATAURANGA

### **PURPOSE OF THE REPORT**

The purpose of this report is to inform Te Taumata Runanga about the national Maori education hui, "Hui Taumata Matuaranga," to be held in Taupo, on 7 - 9 March 2003, and to consider attendance at this hui.

### **BACKGROUND**

The Hui Taumata Matauranga is the third national Maori educational hui hosted by Ngati Tuwharetoa Trust. The first two forums were well supported by a range of iwi and Maori groups from across the country, including representation by Te Taumata Runanga. The process has enabled Maori katoa to discuss with each other, openly, their diverse aspirations and interests and to consider different pathways, and views for developing excellence and achievement in Maori education for the future.

A working group involving the Government, Ngati Tuwharetoa and key educationalists have been working collaboratively to progress the outcomes from the last two hui and ensure that these outcomes were discussed at regional hui held across the country in 2002. The Auckland regional hui was held at Lincoln Green, Waitakere City, on Saturday, 23 March 2002.

*A1-A6*

The purpose of the third national educational hui is for all participants, including Government to review the work to date, and progress a process on a collective sense of direction, priorities, roles and contributions to be made to the future of Maori education, as attached at pages A1 to A6.

### **STRATEGIC CONTEXT**

Council is committed to pursuing excellence in education by working with other agencies to ensure that educational institutions provide a standard that encourages locals to stay and others to come in, and by developing tertiary level education that competes with the best. Council is already engaged with other agencies and its local community at a number of levels to ensure these priorities are followed through. As an example Council, Te Whanau O Waipareira Trust, Hoani Waititi Marae, Unitec and AUT are working collaboratively to establish a tertiary institution in the City.

Te Taumata Runanga has seen Maori educational needs and interests as a priority for the Committee's annual work programme. Te Taumata Runanga has also been instrumental in supporting local Maori groups access to full participation in decision-making processes at local, regional and national levels, which affect local Maori educational interests.

### **ISSUES**

Members of Te Taumata Runanga have participated at the last two hui and feedback from members has been positive in terms of understanding the national context and how the City's Maori education interests may be aligned with the national approach.

The extent of Te Taumata Runanga role at these hui, has been to contribute where the opportunity has arisen to advocate the City's interest, and to support other Maori local groups such as the Kelston Deaf Centre, Te Whanau O Waipareira Trust and Hoani Waititi Marae.

If Te Taumata Runanga wishes to participate at the third national Maori education hui, "Hui Taumata Matuaranga," to be held in Taupo, on 7 - 9 March 2003, the Committee would need to nominate representation to this forum.

## RESOURCES

The cost of attendance at this hui is provided for within the 2002/2003 budget.

## CONCLUSION

The report informs Te Taumata Runanga on third national education hui, "Hui Taumata Matauranga" to be held in Taupo, on 7 - 9 March 2003, and asks the Committee whether it wishes to be represented at this hui.

## RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga nominates representation at the national Maori education hui, "Hui Taumata Matauranga" to be held in Taupo, on 7 - 9 March 2003

Report prepared by: Georgina Parata, Senior Policy Analyst.



## 8 REVIEW OF TE TAUMATA RUNANGA 2002 COMMUNITY AWARDS

### PURPOSE OF THE REPORT

The purpose of this report is to present the key findings from the review of the Community Awards. The purpose of the review is to enable the Committee to provide guidance on how to improve the Award events for future years.

### BACKGROUND

Te Taumata Runanga Maori Community Awards Ceremony is an opportunity to honour individuals and recognise their contribution to the local Maori community.

The Taumata Runanga Maori Community Awards recognises the dedication and commitment of those people who contribute their time and energy towards the well being of our Maori communities.

There have been four Award Ceremonies held since 1999. Information on recent Awards suggests that the process needs to be enhanced for the staging of future events.

The total number of recipients in 2002 was 24 supported by whanau and friends, with an approximate figure of 120 people attending on the day.

Waitakere City Council Staff and the Working Party have reviewed the 2002 event, and have provided feedback on the areas that need to be addressed in the Awards process. The table below offers recommendations and/or improvements that have come out of the review.

### Strategic Context

Te Taumata Runanga Maori Community Awards is an event that helps foster strong communities. Council acknowledgement (through Te Taumata Runanga) of the contribution made by people to help others within the community is valued by both recipients of the awards and their whanau.

## ISSUES

The following feedback has been taken directly from the findings of the Working Party and Waitakere City Council Staff.

A7

AREAS	FEEDBACK
Awards Sub-committee Working Group	<p>The collaborative involvement of Te Taumata Runanga and Maori Issues and other Council staff proved essential and must continue.</p> <p>Open to any and all Te Taumata Runanga members.</p> <p>Its role is to provide guidance and make decisions.</p> <p>Selection and mandate required from Te Taumata Runanga at the presentation of this report.</p> <p>Revising of the process and subsequent recording of information to be developed by the Working Party and Staff prior to initiating the Awards ceremony process for next time.</p> <p>A draft Calendar for this year's Working Party is attached at page A7.</p>
Awards Catering	It met and in some areas exceeded expectations of the Subcommittee.
Commemoration of Past Recipients	Not done this time. Information and data on past participants incomplete. More research time and archiving of information required.
Awards Programme	The feedback has been positive on layout and design.
<p>Awards Letters:</p> <ol style="list-style-type: none"> <li>1. Initial Panui to Te Taumata Runanga members accompanying application forms.</li> <li>2. Inviting recipients / nominees and supporters to function once selected.</li> <li>3. Advising non-eligibility.</li> </ol>	<p>Letters content requires some care.</p> <p>Mail-out of initial requests needs to be done via Te Taumata Runanga sitting members. An initial quality control check must be done by the Te Taumata Runanga members, rather than returning directly to staff at Council.</p> <p>a) This would allow the members to support the nominee and by making sure that it's not a repeat candidate and that the candidate is Maori being recognised by Maori.</p> <p>Advising of non-eligibility not needed if the control measures are in place.</p> <p>Invitation to local MP's and other key community figures identified.</p>
Nominees	<p>This year would suggest that the Te Taumata Runanga Community Awards are intended for Maori Community.</p> <p>The candidate must not be a past recipient. Once awarded a Te Taumata Runanga Maori Community Award that there would not be another given to a past recipient.</p> <p>Te Taumata members to recognise and provide for ongoing communication with community and the process of validating nominees.</p>

AREAS	FEEDBACK
Selection criteria: 1. Application form. 2. Initial letter.	Requirement to amend "eligibility" section on nomination criteria supporting document to the applications. ("ie. exclude .... <i>all ethnicities</i> ....")  Requirement to confirm Iwi and/or Hapu.  Time, date and contact points to be given in initial communication via letter.
Awards Handing Out / Presentation	Value added by members of Te Taumata Runanga, Councillors and special guests being involved in congratulating recipients.  Group format went well and gave a chance for the recipients to acknowledge each other accordingly.
Certificates	Certificates were appropriate for the 2002 Awards.
Administration: 1. Minutes / action sheets. 2. Communications.	More time and good communications around meeting frequency.  Appointment of Working Party set well in advance.
Timeframe Consideration - When to Hold Future Awards	End of September, mid October to have future Awards.  More time is given for preparation of the event.
Scrutinising (neutral person/s)	Excellent system that must be continued. Build in a bit more rigour for the tasks that these people should do. Check receipt of nomination and that all information has been filled in, that it is all easily readable. If any information is missing then it goes back to the respective member of Te Taumata Runanga for follow up and sign off.
Entertainment	Too modern this time, would like to see a mix of items. Comedy. Support new entertainers as this would allow for some exposure. Working Party may in future be given an opportunity to view the entertainment prior to deciding to have them.
Taonga	Rakau accompanying the certificates were superb. To maintain standard.
Visual Displays	Fronds excellent, however background in black too sombre. More colour and life required.
Master of Ceremonies	Someone who has an intimate knowledge of the relationships of Council, Taumata, special guests and community figures is required.
Clean Up and Set Up	Very easy as long as this is supported by everyone.
Photography	In future to have a separate photo shoot for recipients and their supporters and they can be given the opportunity to purchase any proofs.
Security	Adequate and to maintain Council security.

## RESOURCES

Staff time and project costs are provided for in the Annual Plan. The time of the Working Party was provided on a voluntary basis. There was also acceptance of voluntary input of outside contributions in the form of kai and taonga.

## CONCLUSION

The Awards were once again a very successful event but the review has identified potential improvements. It is important to note that the experience gained in recent events will add value to planning for future Award events. The improvements detailed in the feedback are required to address each area effectively with regards to event planning and management of the Awards.

## RECOMMENDATIONS

1. That the information be received.
2. That Te Taumata Runanga provide any issues, concerns or recommendations that may be left out in this report and provide comment on those included in the report.
3. That Te Taumata Runanga supports the re-establishment of Te Taumata Runanga and staff 2003 Working Party and requests a report back at the August meeting on the Awards Ceremony Programme and details.
4. That the working party address the recommendations provided from this report in planning for the 2003 Awards Event.

Report prepared by: Des Heke-Kaiawha, Kaitakawaenga Maori.



## 9 TE TAUMATA RUNANGA INPUT TO THE LONG TERM COUNCIL COMMUNITY PLAN

### PURPOSE OF THE REPORT

The purpose of this report is to inform the Committee of the development of Waitakere City's Long Term Council Community Plan, and for the Committee to provide advice and guidance on the content and process of this document.

### BACKGROUND

Council has been working directly with Iwi and Te Taumata Runanga to identify the vision for Maori within the City for the next 20 years. These consultations have included the Hui on 7 September 2002, Creative Conversations between Councillors and Te Taumata Runanga, on 23 September 2002, regular fortnightly meetings with Iwi Maori, and general consultation with the community. Notes from the Hui and Creative conversations were submitted to Te Taumata Runanga on 14 October 2002. All the outcomes of these hui have been considered in developing the Long Term Council Community Plan.

This report identifies a further opportunity for Te Taumata Runanga to provide further contributions and to add to the vision for the next 20 years for the Maori community.

## **STRATEGIC CONTEXT**

This process follows on from Council's commitment to progressing a Treaty partnership as reflected in its Strategic Plan, 2020, "Strong Maori leaders are working side by side with Council and achieving positive outcomes for Maori " and underpins the requirement of Councils to produce a Long Term Council Community Plan as part of the Local Government Act 2002.

The Long Term Council Community Plan provides an opportunity for Council, and the community to develop an understanding of the relationship between Maori and the Council in respect of the Treaty and for promoting capacity building with Maori citizens.

## **ISSUES**

As part of the process and to give a framework for planning for this document, it is suggested that the document includes an explanation of what the Treaty of Waitangi means for Council, Iwi and the Maori community, the performance measures the Council will adopt, major projects which will happen in the next three years, and to clearly state what we will work towards achieving in the next 10 years. This document will also state the vision for 2020.

Te Taumata Runanga strategic workshop on 14-15 February will provide discussion on the Treaty of Waitangi, and the outcomes of this will contribute to the development of this document.

It is also proposed that a process for working with the Maori community is to be identified by the end of February 2003, which will allow further development of this document. It is suggested that members of Te Taumata Runanga be identified to work with Council Officers on this document. A consultation document will be brought back to Te Taumata Runanga in April 2003 prior to circulation to the community.

## **RESOURCES**

This project is resourced under the current budget.

## **CONCLUSION**

The Long Term Council Community Plan is currently being developed in consultation with the community, including Te Taumata Runanga. This report seeks guidance from Te Taumata Runanga on the approach to be taken, content of the document and a process for working with the Maori community.

## **RECOMMENDATIONS**

1. That the information be received.
2. That Te Taumata Runanga identifies members to work with Council officers on the development of the Long Term Council Community Plan with particular respect to issues of interest to the Maori community.

Report prepared by: Angela Hadley, Strategic Leader.



**10 URGENT BUSINESS**

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.



**11 NEXT MEETING**

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 17 March 2003, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 26 February 2003, commencing at 5.30 pm.

