



## NOTICE OF MEETING

# TE TAUMATA RUNANGA

I hereby give notice that an Ordinary Meeting of Te Taumata Runanga will be held on:-

**DATE:**           **Monday,           13 October 2003**                           **TIME:**                   **5.00 pm**

**VENUE:**       **Civic Centre, 6 Waipareira Avenue, Lincoln, Waitakere City**

to consider the business as set out herein and to take any necessary action connected therewith.

8 October 2003

Ngareta Delamere  
**COMMITTEE SECRETARY**

Telephone (09) 836 8000 extn 8552

### MEMBERSHIP:

#### Representative

TW Taua (Chairperson)  
E Taumaunu (Deputy Chairperson)  
F Delamere  
Rev J Cooper  
M Te Huia  
W Hetaraka  
P Northcroft  
G Te Huia  
K Wikiriwhi  
D Hansen  
Cr JP Lawley  
Cr DA Yates, JP

#### Alternative Representative

W Knox                           Te Kawerau A Maki  
J Mariu                           Te Roopu Wahine Maori Toko I Te Ora  
J Turner                           Hoani Waititi Marae  
TM Andrews                   Kakariki Marae  
M Wellington                 Te Atatu  
A Lauese                       Te Piringa Tahī O Te Maungarongo Marae  
G Waho                         Te Roopu Kaumatua O Waipareira  
K Parata                        Te Roopu Puawai O Waitakere  
W Richards                    Te Runanga O Ngati Whatua  
R Waititi                        Te Whanau O Waipareira Trust  
Council  
Council

Mayor Bob Harvey, QSO, JP (ex officio)  
Deputy Mayor Carolynne Stone (ex officio)

(Quorum 6 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR AN ORDINARY MEETING OF TE TAUMATA RUNANGA TO BE HELD IN  
THE CIVIC CENTRE, 6 WAIPAREIRA AVENUE, LINCOLN, WAITAKERE CITY,  
ON MONDAY, 13 OCTOBER 2003, COMMENCING AT 5.00 PM.**

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**OPENING KARAKIA**

**MIHIMIHI**

E nga waka, e nga mana e nga karangatangamaha, tena koutou, tena koutou, tena koutou. E nga mate i tautini, he mihi aroha tenei ki a koutou, haere, haere, haere. E te hunga ora, rau rangatira ma tenei te kakano ka rua nei a morimoritia kia puawai ai. Hei aha? Hei maunga ringa ma nga whakatupuranga, kia kaha, kia manawanui, kia u. Kia mau hoki ki te whakapono, te tumanako me te aroha.

**1 APOLOGIES**



**2 CONFIRMATION OF MINUTES**

Ordinary - Monday, 18 August 2003

**RECOMMENDATION**

That the minutes of the Ordinary Meeting of Te Taumata Runanga held on Monday, 18 August 2003, as circulated, be taken as read and now be confirmed.



**3 PUBLIC FORUM**

For guidance of Te Taumata Runanga Members, the Council's Standing Orders have the following provisions in regard to Public Forum.

- (i) Members of the public wishing to address the Committee in Public Forum shall furnish their names to the Chairperson at the beginning of the meeting; and
- (ii) The Chairperson shall determine the order of speakers, and allow five minutes for speaking time.
- (iii) Questions by members are to be confined to obtaining information or clarification on matters raised by the speaker.

Section 46(7) and (7A) of the Local Government Official Information and Meetings Act 1987 provides that no resolution, decision, or recommendation may be made in respect of any specific item of business not on the agenda except to refer the items to a subsequent meeting for further discussion. Therefore, no decision may be made on matters raised in Public Forum. However, written reports on matters raised may be requested from the Chief Executive.



4 **PRESENTATIONS**

A **HENDERSON HUB**

Mayor Bob Harvey will be presenting to Te Taumata Runanga a concept site plan for the proposed new Henderson Hub Project (previous known as the Civic Centre Project).

B **WAITAKERE RANGES PROTECTION PROJECT**

The Council in partnership with the Auckland Regional Council, iwi and local MPs, is currently undertaking a project looking at the long-term protection of Ranges. Work is underway looking at the current health of the Ranges (including the foothills and coastal villages), how they are managed, what gaps might exist and potential responses.

A1

A series of community workshops are being set in place to discuss this information with the community. They start on Monday, 29 September 2003 and run through to mid November 2003. Attached at page A1 is a schedule of those dates.

These workshops will be the start of the discussion with the community, with a further series of focus groups being organised from November 2003 through January 2004 to help further define any potential responses.

A presentation of the key issues identified and some of the potential responses will be given at Te Taumata Runanga's October 2003 meeting.

C **INSTITUTE OF ENVIRONMENTAL SCIENCE AND RESEARCH**

Virginia Baker, Social Scientist at the Institute of Environmental Science and Research) in Wellington, is on a project with the Wellington Medical School for the Ministry of Health. The project is to look at possible health effects that people in the Waitakere community may be experiencing as a result of the Painted Apple Moth Spray Programme. We will be doing focus group interviews with different groups in Waitakere over the week of 13 to 17 October 2003. The purpose of these focus groups is to offer a different forum for people to voice their concerns, outside the call for written submissions.



5 **COMMITTEE MEMBERS' REPORTS**

Provision has been made on this agenda for Committee Members should they so wish to submit a report on their activities during the month in regard to matters within the scope and delegations of the Committee. However, to comply with the provisions of the Local Government Official Information and Meetings Act 1987, no decision may be made on matters raised in Committee Members' reports.



## 6 **CHIEF EXECUTIVE'S REPORT**

Provision has been made for the Chief Executive, or his nominated representative, to report on the progress of other matters considered to be of significance to Te Taumata Runanga, including organisation and representation issues.



## 7 **TE TAUMATA RUNANGA 2003-2004 WAITAKERE CITY MAORI COMMUNITY AWARDS**

### **PURPOSE OF THE REPORT**

The purpose of this report is to inform and seek approval from Te Taumata Runanga on the recommendations based on the key findings to date from Te Taumata Runanga Maori Community Awards Working Party. The Working Party has provided guidance on how to improve on last year's event and deliver what is required for the next Awards.

### **BACKGROUND**

Te Taumata Runanga Maori Community Awards Ceremony is an opportunity to honour Maori individuals and recognise their contribution to the local Maori community. The Awards recognise the dedication and commitment of those people who contribute their time and energy towards the well being of the City's Maori communities.

Since 1998, Te Taumata Runanga have supported the Award process, which seeks to publicly recognise the efforts, commitment and significant contributions individuals or groups have made to strengthen the general well being of the Maori community in the City. These people often do unpaid, voluntary work, are not highly visible and are generally referred to as the "silent workers".

Information on recent Awards suggests that the process needs to be enhanced for the staging of future events. The total number of recipients of the last event was 24 supported by whanau and friends, with an approximate figure of 120 people attending on the day.

Waitakere City Council Maori Issues Virtual Team and the Working Party have further reviewed the last event, and have provided feedback on the areas to be addressed in the Awards process. The table below offers further recommendations and/or improvements that have come out of the review. This requires further clarification by Te Taumata Runanga from the August 2003 meeting.

### **STRATEGIC CONTEXT**

Te Taumata Runanga Maori Community Awards is an event that helps foster strong communities. Specifically it is the valuable contribution and achievements by an individual or group to the development of the Maori Community of Waitakere City which Te Taumata Runanga and Council honour as part of Te Taumata Runanga Maori Community Awards process. Council's support of the event is consistent with the Council's Treaty of Waitangi principle and the Strong Communities platform within the Long-term Council Community Plan. By recognising work from the Maori Community that contribute towards stronger communities, Council is encouraging Maori to make greater contributions to both Maori and the wider community well being.

## ISSUES

The following feedback has been taken directly from the findings of the Working Party and Waitakere City Council Maori Issues Virtual Team.

AREAS	FEEDBACK
Nominees	<p>The nominee must not be a past recipient. Once awarded a Te Taumata Runanga Maori Community Award, there would not be another given to a past recipient. A list of all known past recipients will be provided to all Members.</p> <p>Te Taumata Runanga Members to recognise and provide for ongoing communication with the process of validating nominees.</p> <p>To maintain a constant number of nominees, a set number of two nominees per organisation are allowed</p>
<p>Nomination letters:</p> <p>1. Initial Panui to Te Taumata Runanga members accompanying nomination forms.</p>	<p>Mail-out of initial requests needs to be done via Te Taumata Runanga sitting and/or alternate Members. An initial quality control check must be done by Te Taumata Runanga Members, rather than returning directly to staff at Council.</p> <p>The criteria for nominations as attached at pages A2 to A3.</p> <p>This would allow the Members to support the nominee in the nomination process and make sure that:</p> <ul style="list-style-type: none"> <li>(a) It is not a repeat nominee;</li> <li>(b) It allows a constant flow of candidates for any future events;</li> <li>(c) The nominee is Maori being recognised by Maori.</li> </ul>
<p>Timeframe Consideration - When to Hold Future Awards</p>	<p>8 May 2004 has been recommended by the Working Party to hold the next Awards.</p> <p>The reasons are threefold:</p> <ul style="list-style-type: none"> <li>i Provide sufficient notification for the nominees;</li> <li>ii Coincide with the Maori Calendar;</li> <li>iii Profile Te Taumata.</li> </ul>
Scrutinising	<p>If any information is missing then it goes back to the respective Member of Te Taumata Runanga for follow up and sign off.</p> <p>Members would also provide a quality control system by ensuring that the nominees fit the criteria. Two main discrepancies are:</p> <ul style="list-style-type: none"> <li>1. That the candidates are Maori; and</li> <li>2. That the nominees have not received an Award previously.</li> </ul>

A2-A3

## RESOURCES

Staff time and project costs are provided for in the Annual Plan 2003/2004. The time of the Working Party is provided on a voluntary basis. There is also acceptance of voluntary input of outside contributions in the form of kai and taonga.

## CONCLUSION

The improvements have been identified to ensure the Awards continued success. It is important to note that the experience gained in recent events will add value to planning for the next event. Recommendations are set out below to enable the improvements outlined to occur.

## RECOMMENDATIONS

- A2-A3
1. That the information be received.
  2. That Te Taumata Runanga approve the next Te Taumata Runanga Maori Community Awards be held on 8 May 2004.
  3. That Te Taumata Runanga approve the criteria, as attached at pages A2 to A3 for nominations for Te Taumata Runanga Maori Community Awards.
  4. That a formal process for the Awards is advised to Te Taumata Runanga for the December, 2003 meeting.

Report prepared by: Des Heke-Kaiawha, Kaitakawaenga Maori.



## 8 “STRENGTHENING COMMUNITIES THROUGH LOCAL PARTNERSHIPS” - MAORI RESEARCH PROJECT OUTLINE

### PURPOSE OF THE REPORT

The purpose of this report is to update Te Taumata Runanga on progress with the “Strengthening Communities through Local Partnerships” Research Project with special focus on upcoming work within the Maori community. This report:

- provides some background to the Research Project and key achievements to date;
- introduces the researcher who has been contracted by the Council to work on the Maori component of the Partnerships Research Project in Waitakere;
- outlines the work programme for the Maori researcher and ongoing opportunities for Te Taumata Runanga’s involvement.

### BACKGROUND

#### Research into Partnerships in Waitakere

In September 2001, Auckland University and Waitakere City Council signed a research agreement to work together on the Waitakere arm of the Foundation of Science Research and Technology funded “Strengthening Communities through Local Partnerships” Research Project.

The project officially began mid way through 2002, with most of the initial energy focused on working out how the University and Council could best work together and on building relationships within the wider Waitakere community. The broad aims of the three year project are to produce a range of academic and community outputs which:

- Describe what kinds of partnerships are happening.
- Analyse what is/what’s not working in terms of local collaborative effort.
- Develop some strategies to enhance the long term sustainability of local partnerships.

## STRATEGIC CONTEXT

This work supports the Treaty of Waitangi priority in the Long Term Council Community Plan 2003 - 2012, particularly the objective to:

*Be aware and informed of Maori needs and best interests and provide support in accordance with biculturally aware best practice.*

Some anticipated benefits from Waitakere City Council being actively involved in this project include:

- Documentation of the “Waitakere Way” and the local partnerships scene in Waitakere.
- Analysis of the comparative strengths/challenges of the various Waitakere based partnership projects and models - gaps, issues, success factors, barriers, roles, needs, etc.
- Greater participation in regional/ national debates about the future/ potential roles of local government versus central government and communities.
- Strengthened relationships between key stakeholders and networks working in partnering ways within the Waitakere community.
- Some answers and ways forward in terms of the challenges/key issues faced by local partnerships and local partnership projects in Waitakere.

### Key Achievement to Date - Launch of the “Waitakere Way” Story

In April 2003, an event was held to celebrate ten years of Waitakere Eco City and twenty years of collaboration in Waitakere. The Partnerships Research project co-hosted a special event with Council and presented a community history of partnerships in Waitakere. The event was attended by around 140 community leaders who had contributed to the development of the “Waitakere Way” of collaborative working. This event reflected on the significant history of partnership/collaboration in Waitakere and on the strong leadership and inspiring and innovative spirit of many local community leaders and elected members.

## ISSUES

### Maori Partnerships Research Now Underway in Waitakere City

To date, most of the effort within the Research Project has focused on general community partnerships in Waitakere. However, Council has now contracted a Maori researcher to focus on local partnerships in Waitakere from a Maori perspective. Wayne Knox has been engaged to work as part of the local Research Project team over the next four months to:

- Collate existing information/consultation with the Maori community about partnerships/collaboration.
- Document the history/goals/structures etc of a number of selected partnerships within the Maori community for inclusion in the Waitakere Partnerships Database.
- Undertake a number of interviews/gather intelligence from a number of Iwi/Maori organisations/networks in Waitakere to learn about their experiences with collaboration/partnerships -
  - Within the Maori community;
  - With local government;
  - With central government agencies;
  - Within wider citywide mainstream processes eg. Waitakere Wellbeing process, Waitakere Education Sector Trust, Ranui Action Project etc.
- Prepare a report on Maori partnerships in Waitakere.

Wayne Knox will be present at tonight's meeting to discuss his work programme and the process he will use for undertaking the research. Where-ever possible, Wayne will dovetail into existing consultation processes/hui over the next few months.

It is intended that the research be undertaken alongside the local Maori community and that it be action oriented ie. coming up with new ways to help make things work better on the ground for the Maori community of Waitakere. It is likely that special hui will be called toward the end of November 2003 to discuss some draft findings from the Maori Partnerships Research Project and some possible ways forward.

### **Invitation to Upcoming Shared Learning Groups**

The Research Project is in the process of holding three "shared learning groups" to discuss some identified major local partnership issues in Waitakere. A workshop that discussed mandates and representation issues was held on 22 September 2003 with around 45 people from the community and local/central government sectors attending. A number of Te Taumata Runanga representatives attended this meeting.

Further workshops will be held on 20 October 2003 and 3 November 2003 from 6.30 pm - 9.00 pm at Unitec Waitakere in Ratanui Street Henderson to discuss:

- Strategic brokers/coordinators/local facilitators and the important role they play.
- How you get relationships written down onto paper ie. Relationship contracts.
- What services/planning etc. should be done locally in Waitakere rather than regionally/nationally.

An invitation is extended to all Te Taumata Runanga members to attend these meetings and to share and compare their experiences with others in the broader social/community sector.

### **RESOURCES**

Resources for this project are being provided through the FORST research programme. Some Waitakere City Council staff time is provided in work plans for liaison and information provision where required.

### **CONCLUSION**

At present there is considerable national focus on the concepts of "partnership", sustainable development, and effective community engagement. Inclusion of Waitakere City as one of the two localities for study in the "Strengthening Communities through Local Partnerships" Research project is national recognition of the City's success in actively promoting and developing partnerships and involving local communities in innovative local solutions to local problems.

In terms of the scope of the Research Project, Waitakere City Council and Te Taumata Runanga will have a lot to both share and learn. A work programme for research into Maori partnerships in Waitakere has now been developed and a researcher engaged. This work will take place from October 2003 - February 2004.

### **RECOMMENDATION**

That the information be received.

Report prepared by: Warahi Paki, Manager: Maori Issues and Megan Courtney, Community Researcher.



9 **TE WAKA AWHINA O AOTEAROA (NATIONAL MAORI LOCAL GOVERNMENT TRAINING CONFERENCE) - ROTORUA, 27 - 30 NOVEMBER 2003**

**PURPOSE OF THE REPORT**

To inform Te Taumata Runanga of the upcoming 11<sup>th</sup> Annual Te Waka Awhina O Aotearoa National Maori Local Government Training Conference to be held in Rotorua from 27 November 2003 until 30 November 2003. The report seeks the Komiti's registrations of interest for having Members attend this annual conference and to recommend to Council the necessary expenditure to be incurred.

**BACKGROUND**

Last year three Members of Te Taumata Runanga Komiti were in attendance at Te Waka Awhina O Aotearoa National Training Conference at Auckland University. A special feature of last year's conference was the regions collaborative involvement with members of Te Taumata Runanga and Maori staff attending and providing key support assistance and advice to the host Council, Auckland City. Conference 2002 was hosted by Pae Herenga Tangata of Auckland City Council. Assisting with last years conference planning and strategies were Maori staff from within Auckland City Council, Auckland Regional Council, Manukau City Council and Waitakere City Council and a number of key senior Maori from within local Government circles. The Kaumatua from Auckland City Council (the late Sir John Turei), Manukau City Council Kaumatua Maurice Wilson and elders from Te Taumata Runanga namely Poata Northcroft, Gary Waho and Mihi Te Huia took part.

A4-A5

Rotorua District Council with Tauranga District are hosting conference 2003. The dates of this conference are Thursday, 27 November 2003 until Sunday, 30 November 2003 and the conference venue is Rotorua. Information as attached at pages A4 to A5.

**STRATEGIC CONTEXT**

The Local Government Act 2002 requires the Council to provide opportunities for Maori to contribute to its decision making process. Attendance and participation by Waitakere City Council Members of Te Taumata Runanga and Maori staff supports this provision. It extends to Te Taumata Runanga and Maori staff intelligence of current global and potentially strategic shifts and moods across the country in Maori communities and provides a potential knowledge base to be tapped into on return from this training conference.

**ISSUES**

It is proposed that Members of Te Taumata Runanga register their interest to attend this year's event. Consideration will also be given for Maori staff attendance, upon approval, from their Managers and a coordinated approach for registration and administration will be undertaken for all those given approval to attend.

Approval is sought for attendance by Members of Te Taumata Runanga Komiti and for the support of Council expenditure resources for accommodation travel and meal costs incurred by Member's attendance at this conference.

Funding has been made available in the 2003/2004 Annual Plan for Members of Te Taumata Runanga Komiti to attend seminars and conference opportunities from time to time.

### **RECOMMENDATIONS**

1. That the information be received.
2. That it be recommended to Council that expenditure incurred for registration, travel, accommodation and meal costs by three members of Te Taumata Runanga Komiti to attend Te Waka Awhina O Aotearoa Annual National Maori Training Conference 2003, be approved.
3. That Te Taumata Runanga nominate three names to attend Te Waka Awhina Conference National Maori Training Conference scheduled for 27-30 November 2003 in Rotorua.

Report prepared by: Warahi Paki, Manager: Maori Issues.



## **10 COMMEMORATING WAITANGI DAY CELEBRATIONS 6 FEBRUARY 2003**

### **PURPOSE OF THE REPORT**

The purpose of this report is to update and provide added information to Te Taumata Runanga on progress that has been made to date with regards to a proposed Commemorating Waitangi Day Fund Application, and to explore with the Komiti the possible collaborative actions recommended in this report.

### **BACKGROUND**

At the August 2003 meeting of the Te Taumata Runanga in the Chief Executives Report, the Director: Corporate and Civic Services reported that a letter had been received from the Prime Ministers Office inviting applications to the Commemorating Waitangi Day Fund. The Committee resolved:

*"That the information be received."*

1736/2003

### **STRATEGIC CONTEXT**

A6-A10

The Manager Maori Issues has held some discussions with council staff members, and has consulted with the Chairs of both Te Taumata Runanga and the Pacific Island Advisory Board regarding an approach to making an application, as attached at pages A6 to A10.

The result of these discussions, includes comments from the Chair of Te Taumata Runanga and the Pacific Island Advisory Board that were very supportive and therefore an application was made and has been submitted to the Ministry of Culture and Heritage who are the key Government Ministry for administering the application.

## ISSUES

A number of key considerations were of particular interest in the decision to make an application:

- Timing - The closing date for an application was only a week or so after the August 2003 meeting of the Committee. Waitakere City Council had not applied last year and the key reasons for not making an application was staff unavailability and the large number of current event projects.
- Potential Human Resources - The availability of some staff and the additional possibility of a collaboration of community volunteers would be required to support this project.
- Budget Considerations - Application-funding proposal made request \$9,100.00 from the Commemorating Waitangi Day Fund for 2004, to be allocated four ways across the city.
- The design and development of a program would align with the application criteria.
- Possible Council Contribution - To provide some staff time for administrative support and some in-kind additional council contributions to the project.
- That a citywide approach be supported - it is being recommended to have citywide involvements of four of the city's marae. Te Piringatahi O Te Maungarongo in Massey, Hoani Waititi Marae in Glen Eden, Kotuku Marae in Te Atatu Peninsula and Kakariki Marae in Green Bay. These will be the host venues for the Commemorating Waitangi Day Celebrations.
- The involvements of four work project groups in a voluntary capacity to work on areas such as program design and implementation for Commemorating Waitangi Day on or before 6 February 2004.
- That these voluntary groups have the involvement of a Ward Councillor, a Ward Community Board Member, and a Member from Te Taumata Runanga Komiti who are within the respective ward and the same for a member from the Pacific Island Advisory Board. Also a member from each of the suggested marae community, a member from Te Whanau O Waipareira and a designated staff member to provide administrative support be included. A member of Te Taumata Runanga Komiti with assistance from council staff will provide an overview of the project criteria to each of the voluntary groups.
- It would require these interim short-term project teams fully explore design and implementation strategies for hosting an event at the local marae with some financial assistance provided from the Commemorating Waitangi Day Fund 2004.

## CONCLUSION

This report provides guidance to Te Taumata Runanga on the progress made and a number of the issues covered. Should the application for funding assistance be supported by the Ministry of Culture and Heritage it is considered that it should be allocated on a citywide basis to cover the costs of guest speakers, venue costs and transportation, as included in the application.

### **RECOMMENDATIONS**

1. That the information be received.
2. That Te Taumata Runanga recommends to Council that, subject to funding being made available by the Ministry of Culture and Heritage, it will take the lead to host citywide Commemorating Waitangi Day celebrations in February 2004 on or before 6 February 2004.
3. That the Komiti further recommends to Council that four citywide voluntary planning groups be established by the middle of November 2003 consisting of a member from Te Taumata Runanga, a Ward Councillor, a Ward Community Board member, a member from Te Roopu Puawai, a member from the Waitakere Youth Council, a member from the Pacific Island Advisory Board, a member from Te Whanau O Waipareira Trust, a member from each of the four Marae of the city and a key designated staff member for administrative support for this project.
4. That the Komiti further recommends to Council that the voluntary committees will provide a report in December 2003 to Te Taumata Runanga Komiti of what Commemorating Waitangi Day festival programme that they will have organised on or before 6 February 2004.

Report prepared by: Warahi Paki, Manager: Maori Issues.



### **11 URGENT BUSINESS**

Section 46A(7) and (7A) of the Local Government Official Information Act and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the item is a minor matter; and
- (ii) the Chairperson has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting; and
- (iii) the Committee resolves to deal with the item.

No resolution, decision, or recommendation may be made in respect of the item except to refer the item to a subsequent meeting for further discussion.



### **12 NEXT MEETING**

The next meeting of Te Taumata Runanga will be held in the Civic Centre, on Monday, 17 November 2003, commencing at 5.00 pm.

A representative is invited to present Te Taumata Runanga report at the next meeting of Council to be held in the Civic Centre, on Wednesday, 29 October 2003, commencing at 5.30 pm.

