

Land Liabile for the targeted rate

A targeted rate may, at the Council's discretion, be assessed on the rateable value of Business Sector properties within the BID boundary. Business sector properties will be defined according to the property's rateable status which is allocated on the basis of specified criteria in Council's Funding Impact Statement, and the use to which the land is put. The Business Improvement District Charge for each area will be applied as a rate in the dollar, one for each BID. The budgets and rates for each BID for the current financial year are shown in the table below.

Business Improvement District area	Budget for 2008/09 (excluding GST)	Rate in the dollar for 2008/09 (including GST)
Te Atatu Peninsula	\$70,000	0.4090 cents in the dollar

Operating the Business Improvement District

The BIDA must at all times act in accordance with its rules, the Incorporated Societies Act 1908 and the Council's BID Policy. No amendments to the rules are permitted without the prior written approval of the Council. The Council will also produce BID guidelines, from time to time, to assist BID Associations to manage their activities. Go to: [www.waitakere.govt.nz/]

Altering, Dis-establishing or Re-establishing the Business Improvement District

Any proposal to alter the annual budget, to alter the boundaries of the BID or to dis-establish or re-establish the BID must first be approved by a majority vote at an annual general meeting or special general meeting of the BIDA. Subsequently, the Council may conduct a poll to confirm the BIDA's decision.

1. Altering the annual budget: Should the BID decide to increase or decrease the annual budget, to be funded by a targeted rate, by more than 10% against the previous year's budget, the Council will at its discretion conduct a Budget Alteration Poll.
2. Altering the boundaries: Should the BID decide to alter its boundaries, the Council will at its discretion conduct a Boundary Alteration Poll.
3. Dis-establishing the BID: Should members of the BID wish to dis-establish the BID, the Council may at its discretion, conduct a Dis-establishment Poll. If a Dis-establishment Poll is successful, the members of the Incorporated Society may wish to continue as a Society, but it may no longer be named a BID.
4. Re-establishing the BID: If a BID has been dis-established, members of the Society may seek to have the BID re-established, but only after the expiration of a two year period from the date of the Dis-establishment Poll.

Any Budget Alteration Poll, Boundary Alteration Poll, or Dis-establishment Poll must be conducted in accordance with the same procedures as for an Establishment Poll.

Disputes between the BID and the Council

Should any dispute arise between a BID and the Council, it must be resolved first, through good faith discussions and if these are not successful, through mediation or arbitration (in accordance with the rules of the Association of Lawyers Engaged in Alternative Dispute Resolution "LEADR").

Council may at its discretion review or amend this policy from time to time.

1247

00105



Waitakere City Council
Te Tatao o Waitakere

WAITAKERE CITY COUNCIL

TE ATATU PENINSULA BUSINESS IMPROVEMENT DISTRICT POLL

DECLARATION OF RESULT OF POLL

In accordance with section 86 of the Local Electoral Act 2001, I hereby declare the results for the Te Atatu Peninsula Business Improvement District (BID) Poll held on Friday, 30th November 2007.

I confirm that the official result was determined after the scrutiny of the roll was completed.

Votes Received

Votes received in support of Business Improvement District proposal	31
Votes received not supportive of Business Improvement District proposal	11
INFORMAL	1
BLANK VOTING PAPERS	0

The Business Improvement District will take place as more than 60% of the returned votes support the Business Improvement District proposal.

The Voter Return Percentage was 36.44%, being 43.

The Voter Return Percentage supportive of the Business Improvement District proposal was 72.09%, being 31.

Dated at Waitakere City this 3rd day of December 2007.

Darryl Griffin
Electoral Officer
Waitakere City Council
Private Bag 93 109
Henderson 0650
Waitakere City
Ph (09) 839 0400

A248

00106

D

TE ATATU PENINSULA BUSINESS PLAN

July 2008 to June 2009

Summary:

The Te Atatu Peninsula Business Association, supported by the Waitakere City Council, wishes to improve and address pressing matters impacting on the shopping precinct of the township. To that end, the Steering Committee of the Business Association and other stakeholders have written a Business Plan to outline the project imperatives for the next eighteen month period.

Separate public and focus group meetings have been conducted, which have provided a wealth of raw data and ideas for consideration by the Steering committee.

The committee recognises that there are four overarching programmes which Council suggests the Business Plan should address. They are:

- Organisation
- Design / Environment
- Business Development
- Promotion

Over two planning sessions a list of priority projects were identified as outlined below. A SWOT Analysis was completed in order to identify the real opportunities that are available to be considered. Furthermore, it became apparent that these projects fell into two specific subsets:

- Environment Improvement
- Marketing the Te Atatu Peninsula town centre

Critical Projects to be completed July 2008 to June 2009

1. Improve shopping precinct visual environment: the shopping area requires an Entrance and Welcome structure, current parking availability needs to be reviewed, ownership of parts of the footpath is under discussion, and verandas are in disrepair.
2. Improve Te Atatu Peninsula resources: eg town manager, community constable, other services in the new library/community centre including community services.
3. Improve safety & security: There continues to be an escalating night time problem with street kids, tagging and general disorder. Community based alternatives will need to be investigated with police, wardens, graffiti management, volunteers.
4. Improve landlord engagement and TAP retail mix
5. Marketing campaign: including advertising & promotion, re-designed flags & banners.
6. Support business through mentoring, staff training, encouraging improved performance, better customer service.
7. Weekend Farmers Market: to be investigated
8. Initiate a customer loyalty programme

A249

00107

D

TE ATATU PENINSULA BUSINESS PLAN

July 2008 to June 2009

Projected Annual Budget:

Town Centre Manager at 20 hours pw	\$25,000
Office overhead	\$10,000
Signage and flags	\$15,000
Business Support	\$5,000
Farmers Market	\$10,000
Customer loyalty programme	\$5,000
Total Budget for July 2008 to June 2009	\$70,000

SWOT ANALYSIS

Strengths

- Key Anchor Business
- Business Association
- Community / Village feel
- Unique Location – City Access
- Improving demographics – Harbour
- Discreet Industrial area
- Good public Transport
-

Weaknesses

- Isolation – lack of scale
- Small population
- Mall focus by residents
- Fragmented shopping area
- Heavy Traffic through shops
- Low quality shops
- Low Quality buildings & verandas

Threats

- Single access to peninsula
- Youth misbehaviour
- Security
- Lack of people engagement
- Unresponsive Council
- Increased heavy trucks
- Irregular power supply
- Telephone & Internet Service

Opportunities

- Sponsorship/promotion opportunities
- Increased membership (home based)
- Pride/promotion/ commitment
- Events / sculptures/ Comm. Concerts
- Entranceway – Identification
- Potential increased sales
- Bus way
- TARRA

- Selling point for new residents
- Growing population – village theme
- More flexible hours
- Integrate with Community Centre
- Farmers Markets
- Improve shopping precinct
- TARRA / TBI

- C.C Camera & Publicity
- Youth Programmes / activity centre
- Improved security camera
- promotions & festivals
- Council engagement / elections
- As above
- Approach suppliers
- Approach suppliers

A250

00108

Project Twin Streams Plan
Working together for healthy streams and strong communities, creating a sustainable future

Local context: Waitakere Eco City: Sustainable Dynamic Just
Principles: Open honest communication; responsiveness; accountability; partnership; innovation; excellence; Integrity
LTCCP Community Outcomes
 A commitment to the Treaty of Waitangi; Sustainable Development; First Call for Children; A Safe City; Lifelong Learning; Urban & Rural Villages; Integrated Transport & Communication; Strong Innovative Economy; Strong Communities; Active Democracy; Green Network; Three Waters; Sustainable Energy & Clean Air; Zero Waste

Project Twin Streams Goal:
Creating a sustainable catchment: healthy land, streams and harbours, and communities who are strong, happy, connected and responsive to the challenges that face us.

Context and philosophy:
 Project Twin Streams sits within the context of significant global, national, regional and local challenges. These include the degradation of the environment, climate change (extreme weather events, global warming and sea level rise) peak oil, rising food prices and population growth, growing inequalities and social injustice. Reflecting the strategic directions set nationally regionally and locally, Project Twin Streams aims to work in a way to create social, cultural, economic and environmental resilience within its mega-catchment.

The initial key driver of PTS was environmental, but it was clear from the start that the approach to improving the environment needed to be holistic- aimed at the four well-beings environmental, economic, social and cultural, i.e. people and the earth. Thus although parts of the project remain focussed on environmental objectives with water as a focus, PTS needed to reflect the four well-beings. PTS therefore, can be seen as a microcosm of the Eco City - the philosophy and goals in action, in a joined-up way. PTS gives effect to the objectives of social, Environmental, cultural, transport and growth strategies. It supports the integration of urban and rural areas of the city. This will need a whole-of-Council approach, working in partnership with the community, business, Maori, non government organisations, the ARC and central government.

At the heart of PTS approach is the belief that a community development approach is the best way of helping to meet these challenges, and achieve long term change, based on the following key principles:

- People are more likely to change their behaviour when they understand the problem and are part of identifying the solutions and benefits;
- Local communities can develop the most appropriate and effective methods to engage their own local people if they are resourced to do this.
- Because communities have their own characteristics, programmes need to be tailored to reflect this diversity;
- Creative learning methods that engage peoples hearts and minds are more effective in creating meaningful and long-term behaviour change.

Environmental Objectives:

- Increase the restoration of stream bank vegetation to appropriate natural conditions.
- Increase the health of stream and estuarine ecosystems and improve biodiversity.
- Reduce flood risk and damage
- contribute to lower impact footprints through low impact urban design and form in management of 4 waters
- Contribute to increase in sustainable transport options
- Encourage use of sustainable technologies
- Contribute to the mitigation of climate change and the Kyoto protocol
- Demonstrate the benefit of the integrated mgt of the 5 waters

Economic Objectives:

- Contribute to the development of opportunities arising from PTS to create pathways to employment and business development
- Contribute to the promotion of local production and supply of sustainable products and services
- Help connect iwi, Maori & community with economic development pathways
- Help support and broker opportunities for research into water, waste & energy efficient technologies

Social Objectives:

Collaborate with communities and iwi to be more resilient by developing:

- creative local solutions to the global challenges facing us;
- local leadership and governance
- life-long opportunities for new ways of living working and playing sustainably
- healthier life styles such as living and travelling differently.
- examples of affordable, safe, sustainable homes and neighbourhoods.

Cultural Objectives:

- Foster expression of iwi and diverse cultural world views in the catchment through creative methods such as storytelling, art, music, literature
- Ensure inclusiveness of & learning from different cultural & world views in processes.
- Help recognise, respect & profile the heritage of local areas
- Promote creative ways for learning & as a key agent of change
- Recognise the importance of the spiritual element for many cultures and individuals.

1.0 Environmental Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
1.1 Increase the restoration of stream bank vegetation to appropriate natural conditions	<p>Complete the re-vegetation of 56 km of stream banks in ways that foster community stewardship of the streams</p> <p>Plan for re-vegetation of remaining 260 km stream banks in PTS catchment in ways that:</p> <ul style="list-style-type: none"> foster community engagement and stewardship co-ordinate with the Local Area Plans that are part of the Waitakere Ranges Heritage area <p>Implement revegetation plan in remaining 260km</p>	PTS Stream restoration team		PTS contract organisations	<p>56 kms of streams banks are re-vegetated with eco-sourced native plants</p> <p>Environmental weeds are effectively managed</p> <p>Significant percentage of restoration activities are undertaken by the community</p>	Council
				PTS contract organisations; Land owners & residents groups	<p>Planning is completed and resources identified for an additional 260 km of stream banks revegetation for the 2009-2019 LTCCP.</p> <p>Revegetation is implemented in the 260 kms in ways that foster community engagement and stewardship and co-ordinate with the LAP process</p> <p>Revegetation results in the gradual increase in native birds, animals, invertebrates, fish and plants</p>	External
	Continue to develop the most effective and sustainable methods of riparian margin planting for the PTS catchment	PTS Stream restoration team		Parks Planning Parks Maintenance.	<ul style="list-style-type: none"> riparian margins are effective for biodiversity and improving water quality 	

00070

A252

1.0 Environmental Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources	External
1.2 Increase the health of stream and estuarine ecosystems and biodiversity	Provide environmental expertise and support to the PTS contracted community organisations and informal groups in ways that creatively engage people and build understanding and ownership of the project	PTS Stream restoration team			<ul style="list-style-type: none"> Communities' knowledge and capacity for local stream restoration continues to develop Communities are upskilled to undertake restoration work to a high standard with minimal oversight from Council 		
	Work with communities and iwi to trial different forms of 'natural' weed control methods	PTS stream restoration team		Iwi, PTS contract organisations, Parks Planning, Parks Maintenance	<ul style="list-style-type: none"> There is a developing knowledge base of natural weed control methods 		
	Contribute to, support & promote local and regional biodiversity initiatives such as the North West Wildlife Network and Hauraki Gulf Forum	PTS Stream restoration team		Strategic Planning (sustainable management and Environmental strategy), Parks Planning, NW Wildlife Network partners	<ul style="list-style-type: none"> Biodiversity increases There is increased awareness of the connection between the health of the streams and the health of the Waitamata Harbour 		
1.2 Increase the health of stream and estuarine ecosystems and biodiversity	Model the geomorphology and hydrology of the streams	IWRMP team		LandCare University of Auckland, ARC	<ul style="list-style-type: none"> Improved data base of the shape and structure of the streams 		
	Trial ways of recreating the natural movements of the stream flows including opportunities to daylight streams	IWRMP team		LandCare, ARC, EcoWater	<ul style="list-style-type: none"> The mauri of the stream regenerates The natural flow of the stream improves Improved stream bank stability 		

00071

A053

1.0 Environmental Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
1.3 Reduce flood risk and damage	Model the possible effects of low water flows and scope possible solutions	IWRMP team		Landcare, ARC, EcoWater	<ul style="list-style-type: none"> Knowledge of the spectrum of climate change is improved and measures to mitigate prepared 	
	Systematically implement the treatment train approach for stormwater	IWRMP team		ARC, EcoWater	<ul style="list-style-type: none"> Improved water quality and flow The mauri is increasingly restored 	
	Contribute to the development of a programme to reduce animal pests	PTS Stream restoration team		Parks Planning, Parks Maintenance, ARC	<ul style="list-style-type: none"> Improved biodiversity and ecology 	
	Finish the buy-out or other mechanisms for properties in areas required for stormwater management	PTS Programme director			<ul style="list-style-type: none"> 100% of property owners voluntarily agree to either sell the properties or other mutually acceptable arrangements The natural storm water flow improves Increase in area of flood reserve created in 100 year flood plane 	
	Research 'leading edge' methods of stormwater management both in NZ and overseas	IWRMP team		Strategic Planning- (Environmental Strategy): Landcare, Auckland University, University British Columbia	<ul style="list-style-type: none"> Data base of best practice sustainable methods is developed and used for planning 	
	Investigate methods of sustainable stormwater management in flooding areas	IWRMP team		Landcare, University British Columbia, University of Columbia	<ul style="list-style-type: none"> A range of sustainable stormwater management methods are identified 	

00072

A254

1.0 Environmental Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources	External
1.4 Contribute to promotion and increase of sustainable transport options	<ul style="list-style-type: none"> Progressively implement appropriate sustainable stormwater management methods in each relevant area of the catchment. These include <ul style="list-style-type: none"> Managing the movement of earth Modifying disposal of waste Modifying gardening habits Reviewing permeable surfaces ratio in the District Plan Innovative end of pipe solutions 	WPMAP team		Auckland, EcoWater, University of Mexico, Eco Water, Consents, Strategic Planning, PTS contract organisations	<ul style="list-style-type: none"> for flood prone areas Reduced pollution and siltation in streams and in Waitemata Harbour Longer term improved water quality Improved bank stability 		
	<ul style="list-style-type: none"> Complete all appropriate connections and other infrastructure (e.g. signage, increased lighting, amenity etc) of the PTS walk and cycleways Identify and implement elements to enhance and support completed PTS walk and cycle infrastructure, e.g. paving unexpected pedestrian desire lines, improved links etc. 	Transport Assets		Strategy Planning (Transport); PTS Community Contract Organisations; PTS Council Team;	<ul style="list-style-type: none"> PTS walk and cycleways are completed and increasingly used Walk/cycleways are enhanced to reflect community aspirations 	\$300k per annum	

00073

255

1.0 Environmental Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources	External
1.5 Contribute to lower impact footprints through low impact urban design, form and technology in management of the four waters	<ul style="list-style-type: none"> Contribute to progressive implementation of neighbourhood accessibility plans in PTS communities Contribute to research & help implement best practice urban design & form 	Transport Assets WRMP team		Strategic Planning (Urban design and development, Sustainable Management, Environmental Strategy) BEACON, TUSC, PTS contract organisations, EcoWater (Demand Management programme,)	<ul style="list-style-type: none"> There are an increasing number of people using alternatives to cars Low impact urban design & form methods will be progressively trialled & implemented. These include: <ul style="list-style-type: none"> - Design of buildings that are water and energy efficient - Increase in the use of water and energy efficient technologies - Decrease in the use of impervious surfaces - Increase in rain gardens and swales Property owners and developers are encouraged to adopt LIUDD principles 	<ul style="list-style-type: none"> Case studies and demonstration pilots are available as learning examples for Council and others 	
	Contribute to and encourage research on urban design & form in management of the four waters	WRMP team		Strategic Planning (Sustainable Management, Urban Design & development, environmental strategy), Landcare			

00074

A2576

1.0 Environmental Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources	External
	Develop a strategy to develop and trial new sustainable water technologies and methods	IWRMP Team		Research, University of Auckland, University British Columbia, EcoWater (demand Management Programme)	<ul style="list-style-type: none"> A collaborative achievable strategy is developed and has key stakeholder buy in 		
	Encourage, implement and monitor the use of sustainable water based technology	IWRMP team		Strategic Planning – (Sustainable Management, urban design and development, Environmental strategy), Enterprise Waitakere, PTS Sustainable products and Services Steering group partners, Eco Water: (Demand Management programme)	<ul style="list-style-type: none"> Tested and effective sustainable technologies are progressively being used Every new public building in demonstrates the sustainable management of water. Water quality and retention devices are installed progressively in residential sectors Households are increasingly using low impact technologies 		

52000

253

1.0 Environmental Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources	External
1.6 Contribute to the mitigation of climate change & contributions towards the Kyoto protocol	Encourage and support the development of guidelines and contribute to council's action plan on climate change and energy to ensure all PTS programmes & practices support the mitigation of climate change	IWRMP Team and Strategy Planning		Strategy Planning (Environmental Strategy), ARC, ARTA, Ministry for the Environment	<ul style="list-style-type: none"> Support programmes are in place and used by businesses to make sustainable water choices Consumer buying patterns recognise the importance of water efficient technologies Planning is developed & implemented resulting in increase numbers of trees planted in public & private areas in the PTS catchment The community is more aware of climate change issues More people are using public transport Increased use of walk and cycleways There is improvement in the 5 rs of waste 		
1.7 Monitor & evaluate the effectiveness of PTS in improving the environmental & ecological	Design & develop effective mechanisms for monitoring & evaluation	IWRMP team		Strategic Planning (Environmental Strategy) PTS Stream Rest team, Parks Planning, Parks maintenance, PTS community organisations, ARC	<ul style="list-style-type: none"> Effective monitoring & evaluation mechanisms are developed & implemented The learnings will be incorporated into the PTS programme 		

92000

A258

1.0 Environmental Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
health of the catchment	Involve communities in research, learning & monitoring the improved environmental & ecological health of the catchment	IWRMP Team		Landcare Research (Environmental Strategy), Waikare, University of Auckland, Landcare Research, University British Columbia, PTS contract organisations, ARC	<ul style="list-style-type: none"> Communities will actively participate in the monitoring & evaluation & incorporate learnings into local practice 	
1.8 Demonstrate strategies and document case studies of how the integrated resource management of the four waters quaternary bottom line approach	Record the QBL outcomes of integrated resource water management practices and processes.	IWRMP team		PTS Sirm Resl team, PTS Contract Organisations, Strategic Planning (Environmental Strategy), LandCare Research, ARC, NIWA	<ul style="list-style-type: none"> The QBL outcomes are share for use and management. Opportunities for new management systems and processes are identified for both onsite catchment wide management 	

42000

6529

2.0 Economic Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
2.1 Develop opportunities arising from PTS to create pathways to employment and business development	<ul style="list-style-type: none"> Facilitate cross council & external stakeholders to support and develop projects which progress employment and business opportunities arising from PTS programmes within the catchment 	Strategic Planning (Sust Catchment advisor)		Strategic Planning (economic dev team & environmental strategy); Community Wellbeing Directorate; Sustainable Business Network, Waitakere Enterprise Ecomatters Trust, Beacon, Cleaner Production, EcoWater (demand Management programme,) PTS contract organisations, Massey Matters, Hobsonville Land Company, Westgate UNITEC, AUT, MED	<ul style="list-style-type: none"> Key stakeholders develop common ground to progress joint goals Collaboration initiatives are developed and result in training and employment particularly for at risk youth and other disadvantaged groups 	Council External
	<ul style="list-style-type: none"> Broker training that supports emerging sustainable economic development and jobs 	Strategic Planning (Sust Catchment advisor)		Community Wellbeing Directorate, PTS contract Organisations, Strategy Planning (Economic dev team,) Unitec, Waitakere Enterprise	<ul style="list-style-type: none"> Training programmes are developed that meet the needs of youth at risk and disadvantaged groups 	

260

84000

2.0 Economic Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners' (WCC & Others)	Outcomes	Possible Funding Sources
2.2 Promote local production and supply of sustainable products and services arising from PTS opportunities	<ul style="list-style-type: none"> Facilitate a multi-stakeholder working group to develop and broker initiatives that support local production and supply of sustainable products and services Develop a co-ordinated and collaborative Council approach to sustainable business initiatives Encourage the procurement of locally supplied and produced sustainable goods and services 	Strategic Planning (Sust Economic Development)		PTS Sust Products and Services partners, EcoWater (Demand Management programme)	<ul style="list-style-type: none"> Key stakeholders develop common group and joint goals Opportunities to promote and support sustainable businesses are maximised Business plans are prepared and implemented. 	Council External
		Strategic Planning (Economic Development)		PTS Sustainable Products & Services Steering Group; 3 Waters Business Group; Waitakere Enterprise	<ul style="list-style-type: none"> Council has a co-ordinated approach to working with businesses on sustainability initiatives Local people are increasingly purchasing local and sustainable products and services 	
2.3 Be a catalyst for iwi, Maori & community-based economic development arising from PTS opportunities	Broker access to resources for community-based sustainable economic development	Strategic Planning (Sust Economic Devt)		Community Wellbeing UNITEC & other tertiary & private training providers, Waitakere Enterprise, Community Waitakere, other WCC personnel, PTS contract organisations, TPK.	<ul style="list-style-type: none"> Community organisations develop skills to maximise economic development opportunities 	

61000

A261

2.0 Economic Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
	Support initiatives for PTS community organisations to become economically sustainable.	Strategic Planning (Sust Catchments advisor & Economic Development)		PTS Community Development Co-ordinator, PTS contract organisations, Sustainable Business Network MSD, DIA, Community Wellbeing Wellbeing Collaboration Manager Strategic Planning	<ul style="list-style-type: none"> Community organisations are generating an income stream to progress their goals 	
	Consult with iwi on their priorities and broker access to resources to support initiatives that are related to PTS and iwi goals	Strategic Planning (Sust Catchments advisor & Community Wellbeing)		Iwi, Te Puni Kokiri, Strategic Planning, Community Wellbeing	<ul style="list-style-type: none"> Iwi are supported to develop economic initiatives 	
	Work with Pacific and other ethnic communities to identify and support sustainable economic development initiatives related to PTS and their goals.	Strategic Planning (Economic Development & Community Wellbeing)		Strategic Planning (Environmental) Pacific and ethnic communities;	<ul style="list-style-type: none"> Pacific and other ethnic communities will be supported to develop their own sustainable economic development initiatives 	

03000

A262

2.0 Economic Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
2.4 Contribute to, support and broker opportunities for research into water, waste & energy efficient technologies	Participate in discussions with key stakeholders to maximise and create opportunities to develop & trial methods/innovations	IWRMP team		Strategic Planning (Environmental strategy team) EcoWater (Demand Mngt Team,) Landcare Research, MED, Local Communities, Earthsong Eco Neighbourhood, BEACON PTS contract organisations	<ul style="list-style-type: none"> A research & development group with key stakeholders is implemented A co-ordinated and collaborative approach is developed which maximises the skills and experience of each partner 	Council External
	Develop opportunities for programmes to seek government and other funding	IWRMP team		As above	<ul style="list-style-type: none"> Effective monitoring & evaluation are developed & implemented Learnings are incorporated into the PTS programme 	
2.4 Monitor & evaluate the effectiveness of PTS in increasing job opportunities & economic development opportunities	Encourage and support the design & development of an effective economic monitoring & evaluation framework	Strategic Planning (Sust Catchments advisor)		Strategic Planning (Research & Evaluation) IWRMP team, Tertiary Institutions,	<ul style="list-style-type: none"> Accurate information is provided on new & expanded economic development initiatives & number of new jobs in the city as a result of PTS 	
	Implement monitoring & evaluation framework to measure the effectiveness of PTS in creating new & expanded economic development & job creation opportunities	Strategic Planning (Sust Catchment advisor)		Strategic Planning IWRMP team		

18000

A263

3.0 Social Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
<p>3.1 Collaborate with PTS communities and iwi to be more resilient by developing creative solutions to the global challenges facing us (for example climate change, peak oil, rising food prices and the inequalities that arise from these)</p>	<p>Facilitate discussion in PTS communities to identify the key challenges and develop creative strategies for a sustainable catchment</p>	<p>IWRMP team & Strategic Planning (Shtl Catchments advisor)</p>		<p>Strategic planning; PTS Social Programme Co-ordinator, Ecowater, PTS contract organisations, ARC WCC transport assets and planning; Community Wellbeing, Te Kawerau a Maki & Ngati Whaitua, Te Taumata Rununga</p>	<ul style="list-style-type: none"> More people are actively engaging in activities that connect them with the natural environment & demonstrate understanding of the interconnectedness with the natural world Creative community initiatives for a sustainable catchment are implemented 	<p>Council External</p>
	<p>Explore options with local iwi for strategies that help develop a sustainable catchment</p>	<p>As above</p>		<p>Community Wellbeing (Maori issues) Te Kawerau a Maki & Ngati Whaitua, Te Taumata Rununga</p>	<ul style="list-style-type: none"> Iwi are actively involved in PTS mutually beneficial projects identified & implemented 	

A264

28000

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
3.2 Collaborate with PTS communities and iwi to be more resilient by developing life-long learning opportunities for new ways of living, working and playing, sustainable	Design and implement creative community education & environmental programmes tailored to the interests of diverse groups	IWRUP and Strategic Planning (Sust Catchments advisor)		PTS Team; Strategic Planning (Environmental Strategy); Community Wellbeing, EcoWater, PTS contract organisations, ARC, WCC Public Affairs Te Kawerau a Maki & Ngati Whataua, Te Taumata Rununga	<ul style="list-style-type: none"> Education & training programmes will be implemented & well attended by diverse community members Community organisations have the environmental expertise to develop their own creative environmental learning programmes People from diverse backgrounds understand & take responsibility for changing behaviours that negatively impact on the environment PTS is a key change agent which enables a range of creative activities to flourish & bubble up 	
3.3 Collaborate with PTS communities and iwi to be more resilient by developing healthier lifestyles such as living and travelling differently	Promote the use of walkways & cycleways which connect people with each other, the natural environment, schools, town centres & public transport	Transport Assets Strategic Planning (Transport Strategy))		PTS contract organisations, Public affairs, Schools, Public health, Sport Waitakere	<ul style="list-style-type: none"> Increase in use of -- pedestrian & cycleways and public transport 	

A266

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
3.4. Collaborate with communities and Iwi to be more resilient by developing local leadership and governance	Connect with school travel plans and health promotion strategies	Transport Assets & Strategic Planning (Transport Strategy)			<ul style="list-style-type: none"> Health of children & adults improve due to more exercise 	<ul style="list-style-type: none"> Council External
	Develop a a catchment wide multi-governance structure which will ensure a sustainable future for PTS	Group Manager: Asset Management			<ul style="list-style-type: none"> Strategic Planning (Sust Catchments advisor)ARC, Community Wellbeing: PTS community development co-ordinator and community orgs, Iwi, business leaders, Sustainable Communities partners (DIA &ARC) 	<ul style="list-style-type: none"> A multi-stakeholder Governance structure is in place which has sustainable funding and integrates the interests of key government, business & community stakeholders & Iwi
	Support PTS contracted community organisations to strengthen their capacity for leadership in developing local solutions to global challenges	Strategic Planning (Sust catchments advisor)		<ul style="list-style-type: none"> PTS community dev coordinator, Community Wellbeing, PTS contract organisations, ARC, Sustainable communities partners (DIA &ARC) Training Providers, Community Wellbeing 	<ul style="list-style-type: none"> Education & training opportunities will be in place to ensure Contract Organisations have the on-going capability & sustainability to progress PTS in their localities More people & groups have the confidence & skills to develop & sustain PTS in their localities 	
	Collaborate with regional & central government and local communities to ensure support	Strategic Planning (Sust Catchments Advisor) Community Wellbeing		<ul style="list-style-type: none"> Strategic Planning (Sust Catchments advisor) 	<ul style="list-style-type: none"> Community projects are 	

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
	for community-led initiatives emerging from PTS			WCC collaboration Forum Central Govt ARC PTS contract organisations Sustainable Communities partners (DIA &ARC)	supported and have access to ongoing skills, knowledge & resources beyond the life of PTS	Council External
3.5 Collaborate with communities to be more resilient by developing affordable, safe, sustainable homes, neighbourhoods & lifestyles	Continue the demonstration of the Sustainable Household-Sustainable Living programme in Ranui, Swanson & Glen Eden in 2008/09. Based on the outcomes of the evaluation develop a plan to implement the programme into all PTS communities Support council initiatives to advocate for changes in government policy on eligibility for household sustainability	Strategic Planning (Sust Catchments advisor)		Strategic Planning (Environmental Strategy LUDD); Community Wellbeing; WRRMP team, City Services (Demand Mngt team, waste mangt and transport teams), PTS contract orgs, EcoMatters, Beacon, WaterCare, BRANZ, WDHB, EECA, Energy companies	<ul style="list-style-type: none"> In 2008/09 up to 450 homes in Ranui, Swanson and Glen Eden are reducing their use of water, energy, waste and car usage and are happier, healthier and more connected to their communities 2009 onwards – 1000 households engage the programme each year across all the PTS communities Council plays an active role in advocating for Government policy changes 	

A267

53000

A268

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
3.6 Evaluate and monitor the effectiveness of community development methods in achieving the integration of the QBL Approach	Support council initiatives for landlords in the PTS catchment to advance household sustainability			Community Wellbeing Housing NZ, community organisations	<ul style="list-style-type: none"> Landlords support sustainability initiatives for rental properties 	
	Broker creative options for the relocation/sale & retrofitting of houses purchased through PTS	PTS programme director				<ul style="list-style-type: none"> The future use of PTS houses will be re-used for the social and economic benefit of local communities and residents
3.6 Evaluate and monitor the effectiveness of community development methods in achieving the integration of the QBL Approach	Disseminate the learnings of a Sustainable Community Development Approach to implementing a stormwater management programme	Strategic Planning (Sust. Catchments Advisor)		PTS Community Development Co-ordinator and contract orgs, Community Wellbeing, Landcare Research, WRM/MP team	<ul style="list-style-type: none"> Papers and presentations will inform central government, local authorities, communities & other researchers 	
	Implement evaluation & monitoring of QBL framework	Strategic Planning (Sustainable Catchment Advisor & Research & Evaluation)		IWRMP team, ARC, PTS contract orgs, Community Wellbeing	<ul style="list-style-type: none"> Framework is implemented Learnings are incorporated into PTS programme 	

4.0 Cultural Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources	
						Council External	
4.1 Foster expression of diverse cultural world views through creative methods such as storytelling, art, music, literature & drama	<p>Work with community contract organisations to develop stream storytelling projects</p> <p>Work with iwi to support & develop creative ways to tell their stories</p>	<p>Public Affairs (PTS Community Arts Co-ordinator)</p> <p>Public Affairs (PTS Community Arts Co-ordinator)</p>		<p>PTS contract organisations, Iwi, Strategic Planning (Sust Catchments advisor) PTS Social Programme coordinator, Creative NZ, IWRMP team</p> <p>Strategic Planning (Sust catchments advisor) Community Wellbeing (Maori Affairs Mnglr), IWRMP, Iwi Te Puni Kokiri, IWRMP team</p>	<ul style="list-style-type: none"> Stream stories are documented & shared with the wider community Iwi are actively supported to share their culture & heritage with the wider community A multiple range of creative expression are being utilised to deliver the PTS message Creative learning generates a greater understanding of the issues across diverse sectors of the community 	<p>WCC</p> <p>WCC</p>	<p>ARH</p> <p>ARH</p>
	Develop projects that demonstrate integration of arts with the natural environment	Public Affairs (PTS Community Arts Co-ordinator)		PTS contract organisations, PTS Social Programme Coordinator	<ul style="list-style-type: none"> Increasing numbers of people understand & celebrate their relationship with the 	WCC	Creative NZ

A269

43000

4.0 Cultural Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
						Council External
	Organise a biennial city-wide water festival	Project Director		City Services (Public Affairs, EcoWater), IWRMP team, Strategic Planning (Sust catchment advisor) PTS Stream rest team	<ul style="list-style-type: none"> natural environment A city-wide water festival is held bi-annually Festivals stimulate understanding, participation & enjoyment of the role of water in our lives 	
	Support locality based annual festivals	Public Affairs Community Arts Co-ordinator		IWRMP team, Strategic Planning (Sust Catchments advisor), Community Waitakere, PTS Contract Organisations	<ul style="list-style-type: none"> Local festivals organised by local contracted organisation have wide community support 	
4.2 Ensure inclusiveness of & learning from different cultural world views	Ensure project outcomes respond to and promote the interests of diverse sectors	Strategic (Sustainable Catchment advisor)		Community Wellbeing, PTS Stream rest team, Human Rights Commission, Disability Network, Iwi ARC, DIA	<ul style="list-style-type: none"> Processes are in place to ensure all aspects of the programme reflects and includes diverse sectors of the community Stories & creative expression demonstrate & increase appreciation of different world views 	
4.3 Recognise respect & profile the heritage of local areas	Work with Iwi to develop interpretations that mark significant sites within PTS catchment	PTS Programme Director		Strategic Planning (Sust catchment advisor) Community Wellbeing (Maori Issue Mngr), Iwi	<ul style="list-style-type: none"> Cultural interpretations & other forms mark significant sites for Iwi 	

83000

027

4.0 Cultural Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
						Council External
	Work in ways that make visible & celebrate the diverse heritage of local areas in PTS catchment	Strategic Planning (Sust Catchments advisor)??		Community Wellbeing, Strategic Planning (Sustainable Management) Public Affairs (PTS Arts Coordinator) PTS	<ul style="list-style-type: none"> Physical & anecdotal interpretations of heritage from all cultures are evident 	
4.4 Promote creative ways for learning & as a key agent of change	Develop a range of learning tools including experiential models, 3D catchment models, computer graphics etc	WPRMP team		Strategic Planning (Sust Catchments advisor), PTS Social Programme Coordinator, WPRMP team, ARC	<ul style="list-style-type: none"> A range of creative learning tools are available to increase understanding 	
	Develop creative ways for PTS to tell its own stories	Public Affairs (PTS Community Arts Co-ordinator & Comms Advisor)		Strategic Planning (Sust Catchments advisor), PTS Team, Community Wellbeing ARC Landcare Research PTS Community Organisations,	<ul style="list-style-type: none"> A range of stories and methods are used to describe the PTS experience to a variety of audiences 	
	Develop leadership opportunities that will benefit local young people	Strategic Planning (Sust Catchment Advisor)		PTS Social Programme coordinator, Community Wellbeing, PTS contract orgs, Strategic planning (Environmental Strategy) ARC Youth Council, Schools,	<ul style="list-style-type: none"> Young people exercise local leadership on sustainability 	WCC

1/27

63000

4.0 Cultural Outcomes

Key Objectives	Actions	Responsibility	By When	Possible Partners (WCC & Others)	Outcomes	Possible Funding Sources
	Work with schools to encourage creative responses to stream stewardship	Public Affairs (PTS Community Arts Coordinator)		IWRMP team, Public Affairs education programme, EcoMatters Trust (Enviro Schools Programme); PTS Community Organisations	<ul style="list-style-type: none"> Schools are actively engaged in stream stewardship 	Council External
	Explore options for urban environmental learning (including a mobile facility)	IWRMP team		Strategic Planning (Environmental Strategy) PTS Team and PTS contract organisations; Iwi, ARC, Youth Council	<ul style="list-style-type: none"> Young people and the community can experience & learn from sustainable examples 	WCC External Funding to be explored
4.5 Monitor & evaluate the effectiveness of using arts & culture to increase the understanding and uptake of local community & Iwi	Monitor and evaluate the effectiveness of using creative tools & strategies to effect change	Strategic Planning (Sust Catchment Advisor) & Research & Evaluation)		Strategic Planning (Sust Catchment advisor) IWRMP team, PTS contract organisations, Landcare Research, Beacon	<ul style="list-style-type: none"> Information is provided on what methods, tools & strategies are effective Build learnings into developing new tools & strategies 	WCC ARH

08000

PTA

ATTACHMENT A XXX – PROJECT TWIN STREAMS CASE STUDIES

Vision Waitakere residents are role models for change

The motivated residents of Vision Waitakere Gardens, a retirement village situated on the banks of Henderson Creek, are a great example of how small changes by a group of people can make a big difference to the local environment and can also be a stepping stone for larger changes. Last year Wendy Claire, the Project Twin Streams Co-ordinator for Henderson Creek, talked to the residents about getting involved in Project Twin Streams. "Initially there wasn't a great deal of interest but when we talked to the residents a second time about being part of a local project which was creating a better world for their grandchildren, they became really motivated".

A stream bank planting was organised with Community Waitakere residents, Henderson Primary School and the West Auckland Historical Society to put 1300 plants in the ground and also participate in the long-term care of the area.

The next project organised with the residents was the showing of 'Inconvenient Truth'. Following this was a lively discussion with residents discussing what they could do.

Max Peers, one of the first residents of the village and who has lived in Henderson for 50 years tells how the residents had only thought about their environment within the gates of the village. Until their contact with Project Twin Streams they had not thought about what happened 'over the fence'. The stream banks, overgrown with weeds were seen as a dumping ground – not a place to be treasured. Now they have got engaged with the stream restoration of Henderson Creek they have got management to build compost bins in the village grounds. They realised that by not taking account of the environment it was not good for them, for Henderson or for the environment – only good for the rats!

As a consequence on their involvement with Project Twin Streams, the village has now become alive and connected to 'life outside the gate'.

Residents have worked on Management to change their thinking as well. Air conditioning has been replaced with natural air-flow in the dining room and new communal lounge, residents are changing to CFL (low energy) bulbs in their apartments and switching off towel rails and appliances not in use.

They also took up the challenge of researching sustainable ways of recycling organic waste and after a group visit to the WCC worm farm they were inspired to apply to Council's new Waste Not Fund for a worm farm for the Village. This application was successful.

Max sums up "there is now a distinctive change in both the attitude and actions of both management and residents here towards the environment."

Te Piataata Trust – Winners of 2008 Green Ribbon Award – Community Action for the Environment – Young People

Te Piataata Trust, a group who work with at-risk youth in Waitakere City, has recently been awarded a Green Ribbon award for their dedicated work on Project Twin Streams. The Trust, who were formed in 2001, won the Community Action for the Environment - Young People, category at the Ministry for the Environment's annual awards in June.

Te Piataata has been actively involved in Project Twin Streams since 2005. They have

adopted a significant area of the Swanson stream bank where they work for 4 hours each week. Their hard work has transformed the area from being weed infested, overgrown and strewn with rubbish to being attractive, well maintained and planted with eco-sourced native plants. Initially their involvement with the project was driven by a desire to teach their students respect for the community and the environment whilst also giving them a sense of belonging within their community.

Tyrone Raumati, the Trusts Programme Relationship Coordinator, said the students had a lot of pride in the work they have done on the project. "Our work with Project Twin Streams helps to tackle the problems of youths disregarding property. When something they have planted or taken care of is destroyed or pulled out they get really upset and see that there are consequences for these actions."

The Green Ribbon win has also given something for future students to strive for "It has set them a goal, to uphold the work done by former students and to continue the work on Project Twin Streams." said Tyrone.

Creating a Pa Harakeke (Flax Garden)

PTS Opanuku had a vision to transfer a damaged flood prone area alongside the Opanuku Stream into a flourishing Pa Harakeke where heritage weaving cultivars could be grown, protected and made available for cultural harvest and educational purposes.

This project is being brought to reality in a partnership between PTS Opanuku, Corban Estate Weaving Circle and Council in consultation with local iwi and Manaaki Whenua (Landcare Research). The heritage weaving flax cultivars have been donated by Manaaki Whenua from the Renee Orchiston collection. The cultivars come from Maori weavers, hapu and old kainga all over the North Island.

The project is well underway with the raised earth beds in place and the heritage flax weaving species now planted. Signage to describe the site and to name and describe each cultivar is currently being developed. To honour and identify the Pa Harakeke, a concept design for a gateway has been created by Te Kawerau a Maki carver, John Collins.

The project is guided and informed by the wisdom of key local Maori and is available to all to experience and enjoy.

McLaren Park Henderson South (MPHS) Community Initiative – People Pride Place – From Stream Restoration to Community Gardens

In the foot hills of the Waitakere ranges there sits a diverse area of Waitakere eco city a mix of residential and industry, that has been forgotten about.

Until a group of local people got together and said hey! This is our place!, we may be in the bottom percentage of low wages, we may have high unemployment rates, we may have a low qualification rate, and we may not be too good at this thing called community participation – BUT we have heart and we do care.

So MPCP was formed. By listening to the community and looking at ways to implement some action, the Young Believers Youth Group was started. YB grew and continues today.

MPCP metamorphosed and turned into MPHS Community Initiative a community development organisation and even has its own logo and paid staff.

Another idea that local people asked for was a Community Garden.

Three years later Green Jon joins the team as the Project Twin Streams Coordinator, who's role is to help facilitate and reclaim the local streams as the heart of the neighbourhood.

The project aims to improve the wellbeing of the local area through, restoring natural systems, managing storm water and by replanting stream banks.

Green Jon took notice to local voices about the community garden. He looked around at what other people had done both here and overseas.

Then designed his version and built an edible garden that reflects the local area and needs.

It has been designed for both local residents and community groups to adopt a plot and grow their own fruit and vegetables. At present the garden has 20 plots and a wide range of groups, such as Tagata Automotu - an alternative education group and even a local flat, have adopted sections.

The community garden is a practical solution to the advice we all receive to eat more fruit and vegetables to keep healthy.

"The aim is to teach and share the art of growing our own food. There are also plans to have an outdoor kitchen and regular feasts prepared by our people, grown by our people and enjoyed by everyone. The community garden project is based on sharing.

Waitakere City Council have shared the land; the gardeners and elders will share knowledge and Mother Nature will share its resources." Says Green Jon.

(Written by Rochana Sheward, Manager MPHS)



The Millbrook Edible Garden is by the Oratia Stream on Millbrook Rd and is on the site where PTS properties were purchased. This area demonstrates the different strands of PTS coming together – stream restoration, the PTS walk & cycleways and community-driven initiatives for sustainable living.



Carved Tree Stump 'Te Po Arahi' on Epping Reserve

A276



Auckland
Regional Council
TE RAUHITANGA TAIAO



Waitakere City Council
Te Taiāo o Waitakere

Memorandum of Understanding

between the

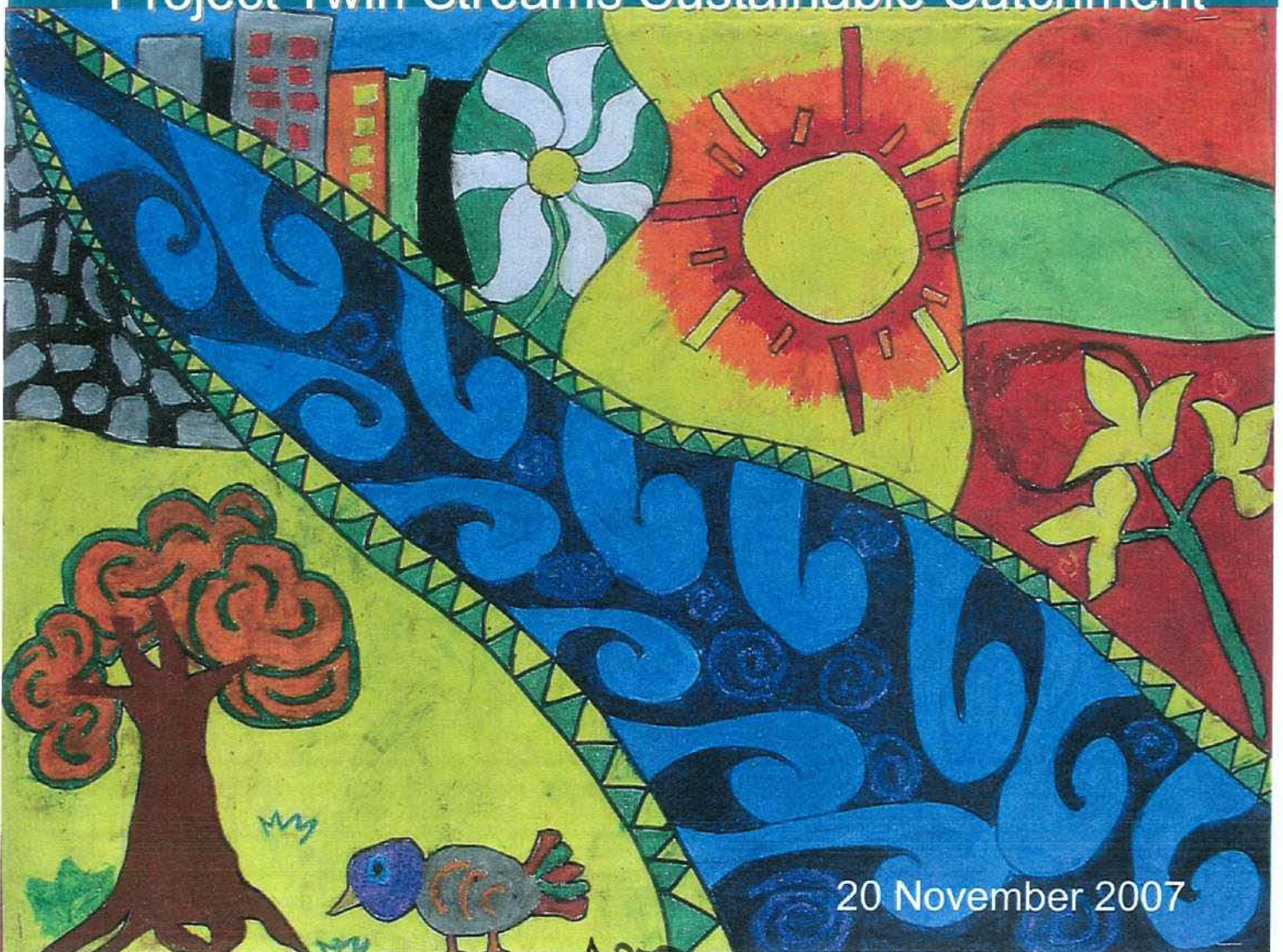
Auckland Regional Council

and

Waitakere City Council

for the

Project Twin Streams Sustainable Catchment



20 November 2007

A277

CONTENTS

Point	Content	Page Number
1.	Date of Signing	2
2.	Parties to the Agreement	2
3.	Glossary of Terms	2
4.	Background Information	3
5.	Purpose of the Memorandum	3
6.	Expected Outcomes of the Memorandum	4
7.	Shared Relationship Values	4
8.	Roles and Responsibilities	5
9.	Relationship Management	6
10.	Meetings	7
11.	Term of the Agreement	7
12.	Review of the Agreement	7
13.	Record Keeping	7
14.	Disputes Resolution Process	7
15.	Signatures	9

A278

1) Signed this day: 20 November 2007

2) PARTIES TO THIS AGREEMENT:

- i) The Auckland Regional Council (ARC)
- ii) And Waitakere City Council (WCC)

3) GLOSSARY OF TERMS USED IN THIS AGREEMENT

- a) PTS – Project Twin Streams. This refers to a project initiated by Waitakere City for the riparian restoration of the catchments that drain to the Henderson and Huruheru Creeks, funded by Infrastructure Auckland. The project has evolved to also have a strong focus on community based restoration and as a demonstration project for social, economic, cultural and environmental wellbeings with a strong emphasis towards long term sustainable living.
- b) ICMP Integrated Catchment Management Plan. Refers to integrating land use and stormwater management plan prepared in support of resource applications for stormwater network consents from the Auckland Regional Council.
- c) RM Relationship Manager. A person appointed by ARC and a person appointed by WCC to manage this relationship agreement.
- d) ARH Auckland Regional Holdings. This is the legal entity responsible for managing funding from the former Infrastructure Auckland.
- e) QBL Quadruple Bottom Line. Refers to the requirements of the Local Government Act 2002 to promote social, environmental, economic and cultural wellbeing of the community. The quadruple bottom line provides the methodology to assist in decision making, prioritisation and monitoring in terms of these wellbeings.
- f) GM – General Manager Programmes & Partnerships (Auckland Regional Council).

A279

g) CE – Chief Executive (Waitakere City Council)

4) BACKGROUND INFORMATION

Project Twin Streams is an innovative and leading edge catchment management programme making a significant difference to the stream environs and the wellbeing of the wider communities which surround them in Waitakere City. The programme has received significant funding towards the stream restoration programme and the development of Project Twin Streams focussing on the social, cultural, economic and environmental wellbeings of communities in a mutually reinforcing manner.

Since 2004 WCC, ARC and DIA have been developing and working on a Sustainable Communities model. Following evaluation of this model, and as a result of discussions between the ARC and WCC it has been suggested that the focus of their relationship should be on developing a sustainable catchment.

It has been acknowledged that the long term sustainability of Project Twin Streams lies with comprehensive community engagement, community understanding and ownership of problems, and through being part of creating the solutions. The ideal of community governance has been a feature of Project Twin Streams. It is envisaged that this community governance would include partnerships with key stakeholders such as the Auckland Regional Council, Department of Internal Affairs, Ministry Social Development, Ministry Economic Development, Ministry for Environment, local iwi, Landcare Research and local communities. This model builds on the Sustainable Communities partnership established three years ago.

A first step towards community governance is the development of a formal relationship between the Waitakere City Council and Auckland Regional Council through a partnership agreement. Both organisations, however, will retain their statutory responsibilities.

5) PURPOSE OF THIS MEMORANDUM

a) To develop a shared understanding of what a sustainable catchment is and identify opportunities to enable this to be pursued. In this context a

A280

sustainable catchment means consideration of the social, cultural, economic and environmental wellbeings.

- b) To develop a long term strategic plan, business plan and governance structure for PTS including responsibilities of all parties.
- c) To explore and align existing resources for PTS.

6) EXPECTED OUTCOMES OF THIS MEMORANDUM

This partnership aims to support the sustainable management of the Project Twin Streams catchment, using a collaborative governance model. This includes the following:

- a) Development and confirmation of the terms of reference of the governance group;
- b) An articulated understanding of a sustainable catchment and implementation programme to achieve this;
- c) Identification of good practice and learnings that can be shared with other organisations;
- d) Exploration of a range of opportunities for a longer term community governance structure and ongoing funding for PTS;
- e) Closer alignment and enhanced relationships between parties; and
- f) Evaluation of the effectiveness of the outcome of the partnership on the development and implementation of the ICMP.

7) SHARED RELATIONSHIP VALUES

- a) The focus of the relationship is to align existing and potential resources of both parties and relationships to develop and enhance the value provided by PTS in catchment management.

A281

- b) The relationship will be based on the "Sustainable Communities" model, that is: iwi, community, local and regional councils, central government departments working towards shared objectives.
- c) Recognition of each other's statutory responsibilities and areas of expertise.
- d) A focus on environmental sustainability that results in community understanding and uptake.
- e) Acknowledgement and value of the differing view points and diversity of perspectives that each party brings to the project. This will be a strength of the project.

8) ROLES AND RESPONSIBILITIES OF EACH PARTY

- a) Both parties agree to commit existing expertise to the partnership, including but not limited to: regulatory, environmental, economic development, communications, education, community development, strategic planning/leadership, transport, iwi/Maori and ARH knowledge. This commitment will be subject to availability of suitable staff and resources and will complement existing work programmes.
- b) WCC will retain responsibility for the long term governance and management of Project Twin Streams.
- c) As far as practicable both parties will inform and agree any public statements that relate to the other and their respective involvement in the project. A formal set of communication protocols will be developed and appended to this Memorandum within one month of signature.
- d) WCC undertakes to comply with all statutory requirements.
- e) ARC will retain responsibility for overseeing the development of the ICMP and all related regulatory processes and the administration of funding.

A282

9) RELATIONSHIP MANAGEMENT

a) A Relationship Manager (RM) has been nominated by each party to represent the respective organisations.

b) The nominated RMs will be appointed the CEs of each council. Initially, they will be:

(i) RM for ARC: David Coltman, or a nominated representative

Group Manager: Partnerships and Community Programmes

Tel: 366 2000 xtn 8376

Mobile: 021 926 496

Email: david.coltman@arc.govt.nz

(ii) RM for WCC: Tony Miguel, (or a nominated representative)

Group Manager; Assets Management

Tel: 835 0294

Mobile: 021 718 909

Email: Tony.Miguel@waitakere.govt.nz

c) It is the responsibility of the RMs to:

- (i) Work collaboratively to implement governance for the project.
- (ii) Arrange meetings and reviews.
- (iii) Oversee any milestone reporting requirements as agreed between the parties.
- (iv) To ensure consistent and comprehensive internal and interagency communication.
- (v) Act as a first point of reference between the parties and also as a liaison for external contacts.
- (vi) Each party undertakes to advise the other via written notice if there is a change to the RM.

A283

10) MEETINGS

The RMs will arrange quarterly meetings to discuss the project development, implementation and evaluation.

11) TERM OF THE AGREEMENT

This agreement is effective from October 2007 for a period of three years, after which time it may be extended by agreement.

12) REVIEW OF THE AGREEMENT

- a) This agreement will be reviewed annually in October
- b) The Relationship Managers will arrange the review meetings to discuss the following:
 - (i) The implementation and progress of the project
 - (ii) To evaluate progress in achievement of the expected outcomes detailed above in point 6.
 - (iii) Any difficulties experienced by either party in the project itself or in interactions together.
 - (iv) Any other matters

13) RECORD KEEPING

- a) Records will be kept on the following:
 - (i) The outcomes of meetings.
 - (ii) Any changes to this MoU that arise from meetings or reviews.
 - (iii) Evaluation of progress.

14) DISPUTES RESOLUTION PROCESS

- a) Any disagreements that arise during the course of this agreement will be dealt with as follows:

A284

- (i) A problem is identified and documented to all parties in writing
 - (ii) It is the Relationship Manager's responsibility to make sure all parties (including the GM – ARC / Chief Executive - WCC) have all possible information
- b) It is the Relationship Manager's responsibility to arrange a meeting to discuss the dispute.
 - c) RMs should attempt to resolve dispute in the first instance through good faith negotiation.
 - d) The time frame for this process is 10 working days.
 - e) If the dispute is successfully resolved at this stage the RM should document the outcome of the meeting.
 - f) It is the responsibility of the RM to ensure that any corrective action outlined in the report is carried out.
 - g) If the dispute is unable to be resolved at this stage the RMs should be referred to the GM / CE of the respective councils for resolution

A285

15. SIGNATURES

Date:

Name and Position:

Signature:

Signed on behalf of the ARC

Date:

Name and Position:

Signature:

Signed on behalf of WCC

A286