

**MINUTES OF A MEETING OF THE PERFORMANCE REVIEW COMMITTEE HELD
IN THE MAYORAL LOUNGE AT WAITAKERE CENTRAL, 6 HENDERSON
VALLEY ROAD, HENDERSON, WAITAKERE, ON WEDNESDAY,
25 MARCH 2009, COMMENCING AT 10.00 AM**

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PRESENT:

Mayor	RA	Harvey, QSO, JP (Chairman)
Councillor	JM	Clews, QSO, JP (Deputy Chairman)
Councillors	DQ	Battersby, JP
	RI	Clow
	LA	Cooper, JP
	PA	Hulse
	JP	Lawley, JP (from 10.07 am)
	VS	Neeson, JP

IN ATTENDANCE: Chief Executive Officer
Executive Manager

1 APOLOGIES

396/2009

MOVED by Cr Clews, seconded Cr Cooper:

That an apology from Cr Lawley for lateness be received and sustained.

CARRIED

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFLICTS OF INTEREST

Elected Members were reminded via the agenda, of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have.

4 CONFIRMATION OF MINUTES

397/2009

MOVED by Cr Clews, seconded Cr Neeson:

The Performance Review Committee resolved to:

Receive the minutes of the meeting of the Performance Review Committee held on Wednesday, 19 November 2008, as circulated, and that they be taken as read and now be confirmed.

CARRIED

5 HUMAN RESOURCES REPORT FOR THE PERIOD 1 NOVEMBER 2008 TO 28 FEBRUARY 2009

398/2009

MOVED by Cr Cooper, seconded Cr Neeson:

The Performance Review Committee resolved to:

Receive the Human Resources Report for the Period 1 November 2008 to 28 February 2009.

CARRIED

10.07 am Cr Lawley entered the meeting.

NOTE: The Performance Review Committee expressed their appreciation to the Chief Executive Officer for holding staff meetings to discuss Regional Governance issues.

PUBLIC EXCLUDED MATTERS

6 CHIEF EXECUTIVE OFFICER'S ACHIEVEMENTS AGAINST OBJECTIVES

7 ANNUAL REVIEW OF CHIEF EXECUTIVE OFFICER'S REMUNERATION

8 AT RISK COMPONENT OF THE CHIEF EXECUTIVE OFFICER'S REMUNERATION PACKAGE

9 CONTRACT OF EMPLOYMENT CHIEF EXECUTIVE OFFICER

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

399/2009

MOVED by Cr Cooper, seconded Cr Clews:

That the public be excluded from the following part of the proceedings of this meeting, namely, achievements Against Objectives; Annual Review Of Chief Executive Officer's Remuneration; At Risk Component Of The Chief Executive Officer's Remuneration Package and Contract Of Employment Chief Executive Officer.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matters, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of these resolutions are as follows:

General subject of the matters to be considered.	Reason for passing these resolutions in relation to the matters.	Ground(s) under Section 48(1)(a) for the passing of these resolutions.
Chief Executive Officer's Achievements Against Objectives	The withholding of information is necessary in order to: <ul style="list-style-type: none">protect the privacy of natural persons, including that of deceased natural persons.	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

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Annual Review Of Chief Executive Officer's Remuneration	The withholding of information is necessary in order to: <ul style="list-style-type: none"> protect the privacy of natural persons, including that of deceased natural persons. 	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
At Risk Component Of The Chief Executive Officer's Remuneration Package	The withholding of information is necessary in order to: <ul style="list-style-type: none"> protect the privacy of natural persons, including that of deceased natural persons. 	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Contract Of Employment Chief Executive Officer	The withholding of information is necessary in order to: <ul style="list-style-type: none"> protect the privacy of natural persons, including that of deceased natural persons. 	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

These resolutions are made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(a) of that Act which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public as follows:

- The matters under consideration pertain to the Chief Executive Officer's employment contract.*

CARRIED

10.10 am The public were excluded.

Minute Numbers 400/2009 to 403/2009 are recorded in the Confidential Section of these Minutes.

11.28 am The public were readmitted.

RESTATEMENTS

The Performance Review Committee resolved while the public were excluded:

Chief Executive Officer's Achievements Against Objectives

(MOVED by Cr Clews, seconded Cr Neeson) (resolution 400/2009 no.2) **"Agree the Chief Executive Officer's Achievements Against Objectives Memorandum associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist."**

Annual Review Of Chief Executive Officer's Remuneration

(MOVED by Cr Clews, seconded Cr Clow) (resolution 401/2009 no.4) **"Agree the Annual Review Of Chief Executive Officer's Remuneration Agenda report and associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist."**

At Risk Component Of The Chief Executive Officer's Remuneration Package

(MOVED by Cr Clews, seconded Mayor Bob Harvey) (resolution 402/2009 no.3) **"Agree the At Risk Component Of The Chief Executive's Officer's Remuneration Package Agenda report and associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist."**

Contract Of Employment Chief Executive Officer

(MOVED by Mayor Bob Harvey, seconded Cr Clews) (resolution 403/2009 No.3) **"Agree the Contract Of Employment Chief Executive Officer Agenda report and associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist."**

11.29 am

The Chairperson thanked members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE
PERFORMANCE REVIEW COMMITTEE HELD ON

DATE:.....

CHAIRPERSON:.....