

**MINUTES OF A MEETING OF THE PERFORMANCE REVIEW COMMITTEE  
HELD AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD,  
HENDERSON, WAITAKERE, ON TUESDAY, 8 JULY 2008  
COMMENCING AT 8.30 AM**

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**PRESENT:**

Councillor	JM	Clews, QSO, JP (Chairman)
Mayor	RA	Harvey, QSO, JP (Deputy Chairman)
Councillors	DQ	Battersby, JP
	LA	Cooper, JP
	PA	Hulse
	JP	Lawley, JP
	VS	Neeson, JP (from 9.00 am)

**IN ATTENDANCE:** Chief Executive Officer  
Executive Manager

**1 APOLOGIES**

1212/2008

MOVED by Cr Clews, seconded Mayor Harvey:

That an apology from Cr Clow for absence and Cr Neeson for lateness be received and sustained.

**CARRIED**

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 CONFLICTS OF INTEREST**

Elected Members were reminded via the agenda, of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have.

**4 CONFIRMATION OF MINUTES**

1213/2008

MOVED by Cr Lawley, seconded Cr Battersby:

The Performance Review Committee resolved to:

**Receive** the minutes of the Extraordinary Meeting of the Performance Review Committee held on Wednesday, 21 May 2008, as circulated, and that they be taken as read and now be confirmed.

**CARRIED**

**PUBLIC EXCLUDED MATTERS**

**5 KPI'S FOR THE CHIEF EXECUTIVE OFFICER FOR THE PERIOD 1 JULY 2008 TO 30 JUNE 2009**

**6 ORGANISATIONAL MATTERS**

1214/2008

MOVED by Cr Cooper, seconded Mayor Harvey:

That the public be excluded from the following parts of the proceedings of this meeting, namely, KPI's for the Chief Executive Officer for the period 1 July 2008 to 30 June 2009 and Organisational Matters.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matters, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matters to be considered.	Reason for passing this resolution in relation to the matters.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
KPI's For the Chief Executive Officer for the period 1 July 2008 to 30 June 2009	The withholding of information is necessary in order to: <ul style="list-style-type: none"> <li>protect the privacy of natural persons, including that of deceased natural persons.</li> </ul>	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Organisational Matters	The withholding of information is necessary in order to: <ul style="list-style-type: none"> <li>protect the privacy of natural persons, including that of deceased natural persons.</li> </ul>	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(a) of that Act which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public as follows:

- The matters under consideration pertain to the Chief Executive Officer's employment contract.*

**CARRIED**

8.39 am The public were excluded.

Minute Numbers 1215/2008 to 1216/2008 are recorded in the Confidential Section of these Minutes.

9.00 am Cr Neeson entered the meeting.

9.28 am The public were readmitted.

**RESTATEMENTS**

The Performance Review Committee resolved while the public were excluded:

**KPI's For the Chief Executive Officer for the period 1 July 2008 to 30 June 2009**

(Moved by Mayor Harvey, seconded Cr Neeson) (resolution 1215/2008) ***“Agree that the KPI's for the Chief Executive Officer for the period 1 July 2008 to 30 June 2009 agenda report and associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist.”***

**Organisational Matters - Memorandum of Variation to Employment Agreement - Chief Executive Officer**

(Moved by Cr Hulse, seconded Cr Neeson) (resolution 1216/2008) ***“Agree that the Memorandum of Variation to the Employment Agreement - Chief Executive Officer resolution remain confidential until such time as the reasons for confidentiality no longer exist.”***

9.29 am

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE  
PERFORMANCE REVIEW COMMITTEE HELD ON

**DATE:**.....

**CHAIRMAN:**.....