

**MINUTES OF A MEETING OF THE PERFORMANCE REVIEW COMMITTEE HELD AT
WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,
WAITAKERE, ON FRIDAY, 31 AUGUST 2007,
COMMENCING AT 10.00 AM**

PRESENT:

Mayor	RA	Harvey, QSO, JP (Chairman)
Councillors	CA	Stone (Deputy Chairman)
	JM	Clews, QSO, JP
	RP	Dallow, QPM, JP
	PA	Hulse
	VS	Neeson, JP

IN ATTENDANCE:

Chief Executive Officer
HR Manager
Executive Manager

1 APOLOGIES

There were no Apologies.

2 URGENT BUSINESS

There was no Urgent Business.

3 CONFLICTS OF INTEREST

Elected Members were reminded via the agenda, of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have.

4 CONFIRMATION OF MINUTES

3281/2007

MOVED by Cr Clews, seconded Cr Stone:

That the minutes of the Meetings of the Performance Review Committee held on Friday, 1 June 2007 and the Extraordinary meeting held on Friday, 29 June 2007, as circulated, be taken as read and now be confirmed.

CARRIED

5 HUMAN RESOURCES REPORT TO THE PERFORMANCE REVIEW COMMITTEE PERIOD SIX MONTHS TO 30 JULY 2007

3282/2007

MOVED by Cr Clews, seconded Cr Hulse:

That the Human Resources Report to the Performance Review Committee Period Six Months to 30 July 2007 be received.

CARRIED

PUBLIC EXCLUDED MATTERS

- 6 **CHIEF EXECUTIVE OFFICER'S PERSONAL DEVELOPMENT PLAN 2006/2007 ACHIEVEMENTS**
- 7 **CHIEF EXECUTIVE OFFICER'S PERSONAL DEVELOPMENT PLAN FOR PERIOD ENDING 28 MARCH 2008**
- 8 **CHIEF EXECUTIVE OFFICER'S ANNUAL PERFORMANCE REVIEW - 1 JULY 2006 TO 30 JUNE 2007**
- 9 **ADOPTION OF CHIEF EXECUTIVE OFFICER'S KPI'S 1 JULY 2007 TO 28 MARCH 2008**

PROCEDURAL MOTION TO EXCLUDE THE PUBLIC

3283/2007

MOVED by Cr Clews, seconded Cr Dallow:

That the public be excluded from the following parts of the proceedings of this meeting, namely, Chief Executive Officer's Personal Development Plan 2006/2007 Achievements; Chief Executive Officer's Personal Development Plan for Period Ending 28 March 2008; Chief Executive Officer's Annual Performance Review - 1 July 2006 to 30 June 2007 and Adoption of Chief Executive Officer's KPI's 1 July 2007 to 28 March 2008.

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation of the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
Chief Executive Officer's Personal Development Plan 2006/2007 Achievements.	The withholding of information is necessary in order to: <ul style="list-style-type: none"> • protect the privacy of natural persons, including that of deceased natural persons. 	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Chief Executive Officer's Personal Development Plan for Period Ending 28 March 2008.	The withholding of information is necessary in order to: <ul style="list-style-type: none"> • protect the privacy of natural persons, including that of deceased natural persons. 	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Chief Executive Officer's Annual Performance Review - 1 July 2006 to 30 June 2007.	The withholding of information is necessary in order to: <ul style="list-style-type: none"> • protect the privacy of natural persons, including that of deceased natural persons. 	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
Adoption of Chief Executive Officer's KPI's 1 July 2007 to 28 March 2008.	The withholding of information is necessary in order to: <ul style="list-style-type: none"> • protect the privacy of natural persons, including that of deceased natural persons. 	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(a) of that Act which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public as follows:

- *The matters under consideration pertain to the Chief Executive Officer's employment contract.*

CARRIED

10.46 am The public were excluded.

Minute Numbers 3284/2007 to 3287/2007 are recorded in the Confidential Section of these Minutes.

11.25 am The public were readmitted.

RESTATEMENTS

The Performance Review Committee resolved while the public were excluded:

Chief Executive Officer's Personal Development Plan 2006/2007 Achievements

(Moved by Cr Neeson, seconded Mayor Bob Harvey) (resolution 3284/2007) *"That the Chief Executive Officer's Personal Development Plan 2006/2007 Achievements Agenda report and associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist."*

Chief Executive Officer's Personal Development Plan For Period Ending 28 March 2008

(Moved by Cr Clews, seconded Cr Hulse) (resolution 3285/2007) *"That the Chief Executive Officer's Personal Development Plan For Period Ending 28 March 2008 Agenda report and associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist."*

Chief Executive Officer's Annual Performance Review - 1 July 2006 To 30 June 2007

(Moved by Cr Mayor Bob Harvey, seconded Cr Neeson) (resolution 3286/2007) *"That the Chief Executive Officer's Annual Performance Review - 1 July 2006 To 30 June 2007 Agenda report and associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist."*

Adoption of Chief Executive Officer's KPI's 1 July 2007 To 28 March 2008

(Moved by Cr Mayor Bob Harvey, seconded Cr Neeson) (resolution 3287/2007) *“That the Adoption of Chief Executive Officer's KPI's 1 July 2007 To 28 March 2008 Agenda report and associated resolutions remain confidential until such time as the reasons for confidentiality no longer exist.”*

11.26 am

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE
PERFORMANCE REVIEW COMMITTEE HELD ON

DATE:.....

CHAIRMAN:.....