



Waitakere City Council  
*Te Taiao o Waitakere*

## NOTICE OF MEETING

# PERFORMANCE REVIEW COMMITTEE

I hereby give notice that a Meeting of the Performance Review Committee will be held on:-

**DATE:**        **Monday**            **10 September 2007**            **TIME:**            **2.00 pm**

**VENUE:**        **Waitakere Central, 6 Henderson Valley Road, Henderson, Waitakere**

to consider the business as set out herein and to take any necessary action connected therewith.

5 September 2007

Ray Day  
**EXECUTIVE MANAGER**

Telephone (09) 836 8000 extn 8328

### **MEMBERSHIP:**

Mayor	RA	Harvey, QSO, JP (Chairman)
Councillors	CA	Stone (Deputy Chairman)
	JM	Clews, QSO, JP
	RP	Dallow, QPM, JP
	PA	Hulse
	VS	Neeson, JP

(Quorum 2 members)

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(The reports and recommendations contained in all agendas are reports and recommendations only and are not to be construed, in any way, as Council policy until adopted.)

**AGENDA FOR A MEETING OF THE PERFORMANCE REVIEW COMMITTEE TO BE HELD  
AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY ROAD, HENDERSON,  
WAITAKERE, ON MONDAY, 10 SEPTEMBER 2007,  
COMMENCING AT 2.00 PM**

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**1 APOLOGIES**



**2 URGENT BUSINESS**

Section 46A(7) of the Local Government Official Information and Meetings Act 1987 provides that where an item of business is not on the agenda, it may only be dealt with at the meeting if:

- (i) the Committee by resolution so decides; and
- (ii) the Chairman has explained at the beginning of the meeting (when open to the public) that the item will be raised for discussion and decision, why the item is not on the agenda, and why it cannot be delayed until a subsequent meeting.

The Committee may make a decision on a matter determined to be urgent.

**NOTE:** Urgent Business need not be dealt with now and may be delayed until later in the meeting.



**3 CONFLICTS OF INTEREST**

The Council has acknowledged in its Code of Conduct that Elected Members need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have. This note is provided as a reminder to members to check that no such conflicts arise in relation to any items on this agenda.



**4 CONFIRMATION OF MINUTES**

Meeting Minutes - Friday, 31 August 2007

**RECOMMENDATION**

That the minutes of the Meeting of the Performance Review Committee held on Friday, 31 August 2007, as circulated, be taken as read and now be confirmed.



**PUBLIC EXCLUDED MATTERS**

**5 CHIEF EXECUTIVE OFFICER - REMUNERATION**

**6 CARRYOVER OF ACCRUED LEAVE - CHIEF EXECUTIVE OFFICER**

These reports will be circulated separately.

**PROCEDURAL MOTION TO EXCLUDE THE PUBLIC**

That the public be excluded from the following parts of the proceedings of this meeting, namely, Chief Executive Officer - Remuneration and Carryover of Accrued Leave - Chief Executive Officer.

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation of the matters, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of the matter to be considered.	Reason for passing this resolution in relation to the matter.	Ground(s) under Section 48(1)(a) for the passing of this resolution.
Chief Executive Officer - Remuneration	The withholding of information is necessary in order to: <ul style="list-style-type: none"><li>• protect the privacy of natural persons, including that of deceased natural persons.</li></ul>	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.
Carryover of Accrued Leave - Chief Executive Officer	The withholding of information is necessary in order to: <ul style="list-style-type: none"><li>• protect the privacy of natural persons, including that of deceased natural persons.</li></ul>	That the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 7(2)(a) of that Act which would be prejudiced by the holding of the relevant parts of the proceedings of the meeting in public as follows:

- *The matter under consideration pertain to the Chief Executive Officer's employment contract.*

