

**MINUTES OF A MEETING OF THE KAY ROAD BALEFILL SITE MANAGEMENT SUBCOMMITTEE  
HELD IN THE WAITEMATA ROOM, AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY  
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 4 NOVEMBER 2008,  
COMMENCING AT 5.32 PM**

---

**TABLE OF CONTENTS**

<b><u>ITEM</u></b>		<b><u>PAGE NO.</u></b>
1	<b>APOLOGIES</b>	1
2	<b>URGENT BUSINESS</b>	1
3	<b>ELECTION OF A CHAIRMAN</b>	1
4	<b>CONFLICTS OF INTEREST</b>	2
5	<b>REVIEW OF THE PROPOSED FUTURE USE OF THE KAY ROAD BALEFILL SITE</b>	2
6	<b>MEETING SCHEDULE</b>	2

**MINUTES OF A MEETING OF THE KAY ROAD BALEFILL SITE MANAGEMENT SUBCOMMITTEE  
HELD IN THE WAITEMATA ROOM, AT WAITAKERE CENTRAL, 6 HENDERSON VALLEY  
ROAD, HENDERSON, WAITAKERE, ON TUESDAY, 4 NOVEMBER 2008,  
COMMENCING AT 5.32 PM**

---

**PRESENT:**

Mr	I	Hutchinson	(Swanson Community Representative) (Chairman from 5.34 pm)
Councillors	PA	Hulse	
	P	Mitchell	
Ms	B	Giese	(Swanson Community Representative)
Ms	CA	Shepherd	(Waitakere Community Board Representative)
Mr	J	Jacka	(Swanson Community Representative)

**OBSERVER:** Mrs L Davies (Waitakere Community Board)

**IN ATTENDANCE:** Water Projects Manager: Project Services  
Reserve Management Planner  
Committee Secretary: D Tukutama

**1 APOLOGIES**

There were no Apologies.

**2 URGENT BUSINESS**

There was no Urgent Business.

**3 ELECTION OF A CHAIRMAN**

Pursuant to Clause 17 of Schedule 7 of the Local Government Act 2002, the Committee Secretary called for nominations for the position of Chairman.

**NOMINATION OF CHAIRMAN**

NOMINATED by CA Shepherd, seconded Cr Hulse:

That Ian Hutchinson be appointed as Chairman of the Kay Road Balefill Site Management Subcommittee.

1867/2008

There being no further nominations the Committee Secretary **DECLARED** Ian Hutchinson elected as Chairman of the Kay Road Balefill Site Management Subcommittee.

5.34 pm The Committee Secretary vacated the Chair and Ian Hutchinson assumed the Chair.

4 **CONFLICTS OF INTEREST**

Elected Members and the Swanson Community Representatives were reminded via the agenda, of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member of the Council and any private or other external interest they might have.

5 **REVIEW OF THE PROPOSED FUTURE USE OF THE KAY ROAD BALEFILL SITE**

1868/2008

MOVED by I Hutchinson, seconded Cr Mitchell:

The Kay Road Balefill Site Management Subcommittee resolved to:

1. **Receive** the Review of the Proposed Future Use of the Kay Road Balefill Site report.
2. **Approve** that the recommended options for the Kay Road Balefill site development included in the Swanson Reserves Management Plan are appropriate for further investigation for the future use of the land as public open space.
3. **Invite** the Waitakere Community Board to comment on the recommended options for development of the Kay Road Balefill site, in conjunction with recommendations and comments from the Kay Road Balefill Site Management Subcommittee.
4. **Agree** that a site visit to the Kay Road Balefill site be organised for the Kay Road Balefill Site Management Subcommittee before the end of 2008.

**CARRIED**

6 **MEETING SCHEDULE**

1869/2008

MOVED by CA Shepherd, seconded J Jacka:

The Kay Road Balefill Site Management Subcommittee resolved to:

**Agree** that the Kay Road Balefill Site Management Subcommittee meet as required as determined by Council officers and Subcommittee Members, upon further investigation of, the matters as discussed in the meeting and the Kay Road Balefill site visit.

**CARRIED**

6.24 pm

The Chairman thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AT A MEETING OF THE KAY ROAD  
BALEFILL SITE MANAGEMENT SUBCOMMITTEE  
HELD ON

**DATE:**.....

**CHAIRMAN:**.....